

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates 26-27 May 2014

Prime Minister and Cabinet Portfolio

Department/Agency: Office of National Assessments

Outcome/Program: 1

Topic: Executive coaching and leadership training

Senator: Senator Ludwig

Question reference number: 372

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of pages: 2

Question:

In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:

1. Total spending on these services

ONA Response:

\$16,850.00

Question:

2. The number of employees offered these services and their employment classification

ONA Response:

1 officer x ELI

1 officer x SES Band 1

Question:

3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)

ONA Response:

1x EL1 was granted 3 days (22.53 hours) and 1x SES Band 1 was granted 7.5 days (56.32 hours)

Question:

4. The names of all service providers engaged

ONA Response:

Australian Public Service Commission (APSC)

Question:

5. For each service purchased from a provider listed under (4), please provide:
 - a. The name and nature of the service purchased

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- b. Whether the service is one-on-one or group based
- c. The number of employees who received the service and their employment classification
- d. The total number of hours involved for all employees (provide a breakdown for each employment classification)
- e. The total amount spent on the service
- f. A description of the fees charged (i.e. per hour, complete package)

ONA Response:

- a. Leading and Managing Small Teams and SES Band 2 Leadership Program
- b. Both group based
- c. 1x Leading and Managing Small Teams – EL1 and 1x SES Band 2 Leadership Program – SES Band 1
- d. 3 day (22.53 hours) x EL1 and 7.5 days (56.32 hours) x SES Band 1
- e. \$3,900.00 and \$12,950.00
- f. Both complete package

Question:

- 6. Where a service was provided at any location other than the department or agency's own premises, please provide:
 - a. The location used
 - b. The number of employees who took part on each occasion (provide a breakdown for each employment classification)
 - c. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
 - d. Any costs the department or agency's incurred to use the location

ONA Response:

- a. Bowral NSW and APSC Canberra
- b. 1 Officer at EL1 classification and 1 Officer at SES Band 1 classification
- c. 22.53 hours x EL1 and 56.32 hours x SES Band 1
- d. No additional costs were incurred by ONA other than the nominal fees for the courses

Question:

- 7. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?

ONA Response:

Nil

Question:

- 8. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.

ONA Response:

NIL