

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates 26 May-6 June 2014

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet

Outcome/Program: 1.1 Prime Minister and Cabinet

Topic: Functions

Senator: Senator the Hon Joe Ludwig

Question reference number: 361

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of pages: 9

Question:

1) Provide a list of all formal functions or forms of hospitality conducted for the Minister since Additional Estimates in February, 2014. Include:

- a) The guest list of each function
- b) The party or individual who initiated the request for the function
- c) The menu, program or list of proceedings of the function
- d) A list of drinks consumed at the function

2) Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office

Answer:

- 1) See answer to PM 220.
 - a) See answer to PM 220.
 - b) The Prime Minister initiated all functions.
 - c) See answer to PM 220 for menus and see attachments A to H for a summary of the arrangements for each function.
 - d) See answer to PM 220 for list of drinks provided at the function.
- 2) See answer to PM 236.

ATTACHMENT A

NOTE:

Morning Tea on the Occasion of Australia Open for Business

There was no Summary of Arrangements produced for this function.



ATTACHMENT B

PARLIAMENTARY RECEPTION FOR HER EXCELLENCY THE HONOURABLE QUENTIN BRYCE AC CVO GOVERNOR-GENERAL OF THE COMMONWEALTH OF AUSTRALIA AND HIS EXCELLENCY MR MICHAEL BRYCE AM AE

GREAT HALL, PARLIAMENT HOUSE, CANBERRA
TUESDAY 25 MARCH 2014

SUMMARY OF ARRANGEMENTS

- 6.10 pm The Governor-General and Mr Bryce arrive at Parliament House
- Attend Farewell Reception
- Speeches by –
- The Prime Minister; and
- The Leader of the Opposition
- The Governor-General responds
- A video presentation paying tribute to the Governor-General is shown
- Toasts
- The unveiling of the Governor-General's official portrait is announced
- Sign Presiding Officers' Visitors Books
- 8.00pm Reception concludes
- The Governor-General and Mr Bryce depart



ATTACHMENT C

SWEARING-IN OF GENERAL PETER COSGROVE AC MC (Retd) AS GOVERNOR-GENERAL OF THE COMMONWEALTH OF AUSTRALIA

**PARLIAMENT HOUSE, CANBERRA
FRIDAY 28 MARCH 2014**

SUMMARY OF ARRANGEMENTS

10.15 am

The Governor-General designate and Mrs Cosgrove arrive on the Great Verandah at Parliament House

General Salute by Australian Federation Guard

The Governor-General designate and Mrs Cosgrove, accompanied by the Prime Minister, enter Parliament House and arrive at the President's Walk

The Prime Minister presents to the Governor-General designate and Mrs Cosgrove the President of the Senate, the Speaker of the House of Representatives, the Chief Justice of Australia and the Leader of the Opposition

The procession enters the Senate Chamber

10.31am

The Official Secretary reads Her Majesty's Commission

The Chief Justice inspects the Commission and returns it to the Official Secretary

The Governor-General designate makes the Oath of Allegiance

The Oath form is subscribed by the Governor-General designate and is signed by the Chief Justice

The Governor-General designate makes the Oath of Office

The Oath of Office form is signed by the Governor-General designate and the Chief Justice

The Official Secretary presents to the Governor-General designate a Proclamation of the Assumption of Office, which he signs

The Prime Minister signs the document

The Official Secretary reads the Proclamation and the Governor-General of the Commonwealth of Australia speaks

An artillery salute of 21 guns is fired

His Excellency and Lady Cosgrove proceed from the Senate Chamber

Their Excellencies sign the Presiding Officers' Visitors Books

The Prime Minister presents to Their Excellencies the Ministers of State and their spouses, the Parliamentary Secretaries, the Leader of the Opposition and the Leader of the Australian Greens and their spouses

The Chief Justice presents to Their Excellencies the Justices of the High Court and their spouses

Their Excellencies receive members of the Diplomatic Corps and their spouses

Their Excellencies and members of the official party enter the Members' Hall

Australian National Anthem (first verse)

Welcome to Country

Speeches by

The Prime Minister; and

The Leader of the Opposition

His Excellency responds

Ceremonial Departure

His Excellency receives a Royal Salute from the
Guard of Honour

12.20pm

Their Excellencies depart

**PRIME MINISTER'S LUNCH FOR
THE RIGHT HONOURABLE DATO' SRI MOHD NAJIB
BIN TUN HAJI ADDUL RAZAK
AND YABHG DATIN SRI ROSMAH BINTI MANSOR
FRASERS RESTAURANT
THURSDAY 3 APRIL 2014
SUMMARY OF ARRANGEMENTS**

12 noon Prime Minister Najib and Datin Sri Rosmah, attend Lunch
given by the Prime Minister

Lunch commences

1.30 pm Lunch concludes



ATTACHMENT E

PARLIAMENTARY RECEPTION IN THE PRESENCE OF THEIR ROYAL HIGHNESSES THE DUKE AND DUCHESS OF CAMBRIDGE

**GREAT HALL, PARLIAMENT HOUSE
THURSDAY 24 APRIL 2014**

SUMMARY OF ARRANGEMENTS

1.00 pm Their Royal Highnesses The Duke and Duchess of Cambridge arrive at Parliament House

Welcome to Country

Australian National Anthem

Attend Parliamentary Reception

The Prime Minister welcomes Their Royal Highnesses

The Leader of the Opposition supports the Prime Minister's remarks

His Royal Highness responds

Gurrumul Yunupingu performs

Their Royal Highnesses meet with guests

2.15pm Reception concludes

Their Royal Highnesses sign the Presiding Officers' and the Prime Minister's Visitor Books

Their Royal Highnesses depart



ATTACHMENT F

**PRIME MINISTER'S RECEPTION AND
PRIME MINISTER'S DINNER
ON THE OCCASION OF THE
COUNCIL OF AUSTRALIAN GOVERNMENTS MEETING
PRIME MINISTER'S SITTING ROOM
AND
PRIME MINISTER'S DINING ROOM
PARLIAMENT HOUSE, CANBERRA**

**THURSDAY 1 MAY 2014
SUMMARY OF ARRANGEMENTS**

- 6.30 pm Guests arrive, are greeted by the Prime Minister, and are shown to the Prime Minister's Sitting Room
- Refreshments are served
- 7.15 pm Reception concludes
- 7.30 pm Dinner commences
- 9.00 pm Dinner concludes
- Guests depart



ATTACHMENT G

**PRIME MINISTER'S RECEPTION
AND
PRIME MINISTER'S DINNER
ON THE OCCASION OF THE
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- 9.00 pm Dinner concludes
- Guests depart



ATTACHMENT H

COUNCIL OF AUSTRALIAN GOVERNMENTS MEETING PARLIAMENT HOUSE CANBERRA SUMMARY OF ARRANGEMENTS FRIDAY 2 MAY 2014

From 8.00 am	State, Territory and ALGA delegations arrive and are escorted to their delegation rooms
9.00 am	COAG Meeting commences in the Cabinet Room
10.32 am	Signing Ceremony commences in the Cabinet Suite
10.45 am	Signing Ceremony concludes
12.35 pm (approx)	Informal Luncheon commences in the Prime Minister's Dining Room
1.30 pm (approx)	Informal Luncheon concludes
1.30 pm (approx)	Meeting recommences in the Cabinet Room
2.00 pm	Meeting concludes
2.30 pm	Joint Media Conference commences in the Main Committee Room
3.10 pm (approx)	Joint Media Conference concludes