

**Senate Finance and Public Administration Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**BUDGET ESTIMATES 2014**

Prime Minister and Cabinet Portfolio

**Department/Agency:** Australian Public Service Commission

**Outcome/Program:** Cross Portfolio

**Topic:** Consultancies

**Senator:** Ludwig

**Question reference number:** 360

**Type of question:** Written

**Date set by the committee for the return of answer:** 11 July 2014

**Number of pages:** 2

**Question:**

- a) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.
- b) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.
- c) Have any consultancies not gone out for tender?
  - i. If so, which ones and why?

**Answer:**

- a) Eight consultancies have been undertaken from additional Estimates in February 2014 to 31 May 2014. The Australian Public Service Commission (APSC) procured legal services on six occasions from two legal service providers, Australian Government Solicitor (AGS) and Ashurst, some of which may be considered to be consultancies. All legal services were procured under the Legal Services Multi Use List. The duration of the services ranges from two days to over a period of two months. The projected cost of the services covered by the contracts entered into is \$86,750.

Elements of these contracts concern matters that are not considered 'consultancies' but for the purposes of this question the contracts are reported in full with no attempt to separate components of the services which fall within the definition of consultancy.

<b>Name</b>	<b>Subject matter</b>	<b>Duration (days)</b>	<b>Contract Price (\$ including GST)</b>	<b>Method of procurement</b>
Ashurst and AGS	Legal services	Various	86,750	Prequalified tender
Enzyme International (Australia)	APSC New Strategic Directions and Business Improvement	106	230,887	Select tender off open approach panel
People & Strategy (ACT)	Cultural Capability Framework	89	14,850	Limited tender
	<b>Total Value</b>		<b>332,487</b>	

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- b) The APSC's 2013-2014 Annual Procurement Plan (APP) contains the establishment of the following four panels from which orders for consultancies may be sourced in the future.

<b>Panel</b>
Learning and Development Panel
Business Services Panel - Replaces existing panel arrangement
Research Services Panel
E-Learning Support Services and Solutions

Consultancies may be sourced through open, prequalified or limited tender procurement methods in accordance with the Commonwealth Procurement Rules.

A planned consultancy is not included in the Annual Procurement Plan (APP) if it is expected to be sourced from an existing panel or multi-use list, or where prequalified or limited tender procurement methods are permitted.

- c) All consultancies are sourced through tender processes. For legal services, the tender process is undertaken by seeking quotes from providers on the Legal Services Multi Use List.