Senate Finance and Public Administration Legislation Committee

# ANSWERS TO QUESTIONS ON NOTICE

# Budget Estimates 26-27 May 2014

### Prime Minister and Cabinet Portfolio

Department/Agency: Office of National Assessments

Outcome/Program: 1 Topic: Credit Cards

Senator: Senator Ludwig

**Question reference number: 348** 

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of pages: 1

#### Question:

- 1. Provide a breakdown for each employment classification that has a corporate credit card.
- 2. Please update details of the following?
  - a. What action is taken if the corporate credit card is misued?
  - b. How is corporate credit card use monitored?
  - c. What happens if misuse of a corporate credit card is discovered?
  - d. Have any instances of corporate credit card misuse have been discovered since Additional Estimates in February, 2014? List staff classification and what the misuse was, and the action taken.
  - e. What action is taken to prevent corporate credit card misuse?

### **ONA Response:**

- 1. The ONA has 15 credit card holders with the classification of: SES B3, SES B2, SES B1, EL2, APS 6, APS 5.
- 2. a. No change
  - b. No change
  - c. No change
  - d. No
  - e. No change