

**Senate Finance and Public Administration Legislation Committee**

**Budget Estimates – May 2014**

**ANSWER TO QUESTIONS ON NOTICE**

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Workplace assessments

**Senator:** Ludwig

**Question reference number:** QoN 331

**Type of Question:** Written

**Date set by the committee for the return of answer:** 11 July 2014

**Number of Pages:** 1

1. How much has been spent on workplace ergonomic assessments since 7 September 2013?
  - a. List each item of expenditure and cost
2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?
3. If so, list each item of expenditure and cost related to those changes

**Answer:**

1. \$2,149.96 (excluding GST).
  - a. Work station assessment new starter x 1 = \$243.65.  
Work station assessment new starters x 6 = \$759.66.  
Work station assessment new starter x 1 = \$243.66.  
Work station assessment x 1 = \$129.00.  
Work station assessment x 1 = \$229.33.  
Work station assessment new starter x 1 = \$172.00.  
Work station assessment new starter x 1 = \$172.00.  
Work station assessment new starter x 1 = \$200.66.
2. Yes.
3. 1 x shorter keyboard – from resources already held within the Office.  
1 x telephone headset – from resources already held within the Office.