

Senate Finance and Public Administration Legislation Committee

Budget Estimates – May 2014

ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Provision of equipment - ministerial

Senator: Ludwig

Question reference number: QoN 319

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of Pages: 5

1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs?
 - a. Itemise equipment and cost broken down by staff or minister classification
2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item.

Answer:

1. N/A.
2. Other than desktop computers, electronic equipment provided to Office staff is summarised in the following table.

ISSUED TO	CLASSIFICATION	MAKE	MODEL	DATE PURCHASED	COST OF PURCHASE
MOBILE PHONES					
Official Secretary	OS	BlackBerry	9800 Torch	9/03/2011	\$793.64
Deputy Official Secretary	SES1	BlackBerry	9800 Torch	22/03/2011	\$793.64

Senior Executive Assistant to the Governor-General	GH06	BlackBerry	9700 Bold	9/06/2010	\$687.73
Executive Admin Assistant	GHO6	BlackBerry	9800 Torch	22/03/2011	\$793.64
Director Executive & Protocol	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Strategic Program & Operations Manager	GHO7	BlackBerry	9800 Torch	22/03/2011	\$793.64
Senior Program Adviser	GHO6	BlackBerry	9810 Torch	25/12/2012	\$616.36
ADC Air Force	ADC	BlackBerry	9810 Bold	8/07/2013	\$529.00
ADC Army	ADC	BlackBerry	9700 Bold	9/06/2010	\$687.73
ADC Navy	ADC	BlackBerry	9700 Bold	9/06/2010	\$687.73
Manager Household Operations	GHO7	BlackBerry	9810	8/07/2013	\$529.00
Senior Chef	GHO4	Nokia	6300	16/04/2010	\$170.91
Household Attendant	GHO1	Nokia	6233	9/08/2007	\$373.64
Household Staff	GHO1	Nokia	6300	11/11/2009	\$177.72
Director Corporate Services	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Manager Human Resources	GHO7	BlackBerry	9810 Torch	1/12/2011	\$795.00
CFO	GHO8	BlackBerry	9810 Torch	1/12/2011	\$793.64

Manager IT	GHO7	BlackBerry	9800 Torch	17/02/2011	\$687.73
IT Systems Administrator	GHO6	BlackBerry	9810 Torch	11/07/2012	\$616.36
IT Support Officer	GHO4	BlackBerry	9810 Torch	11/07/2012	\$616.36
Manager Property & Services	GHO7	BlackBerry	9810 Torch	10/07/2012	\$616.36
Assistant Manager, Property And Services	GHO6	BlackBerry	9810 Torch	11/07/2012	\$616.36
Project Manager - 1	GHO7	BlackBerry	9700	9/06/2010	\$687.73
Project Manager - 2	GHO7	BlackBerry	9810	25/12/2012	\$616.36
Grounds Coodinator (GH)	GHO5	BlackBerry	9800	9/06/2010	\$687.73
Gardening Overseer - Turf	GH04	Nokia	6720c	18/05/2010	\$352.73
Senior Gardener	GHO3	Nokia	6720c	18/05/2010	\$352.73
Senior Property & Services Officer	GHO3	BlackBerry	9700	9/06/2010	\$756.50
Maintenance Officer	GHO1	Nokia	6300	16/04/2010	\$170.91
Maintenance Officer	GHO1	Nokia	6720C	18/05/2010	\$352.73
Transport & Property Officer	GHO2	BlackBerry	9800 Torch	22/03/2011	\$793.64
Transport & Property Officer	GHO2	BlackBerry	9800 Torch	22/03/2011	\$793.64

Ad House Property Coordinator	GHO5	BlackBerry	9700 Bold	9/06/2010	\$687.73
Property Officer Ad House	GHO2	Nokia	6300	16/04/2010	\$170.91
Director Honours & Awards	GHO8	BlackBerry	9800 Torch	22/03/2011	\$793.64
Senior Household Attendant	GHO4	BlackBerry	9810 Torch	25/12/2012	\$616.36
Senior Communications Adviser	GHO8	BlackBerry	9720	14/3/2014	\$353.64
Speechwriter	GHO7	BlackBerry	9720	14/03/2014	\$353.64
LAPTOPS					
Manager Property & Services	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
CFO	GHO8	HP	Elite Book 8460p	Dec-11	\$795.00
Deputy Official Secretary	SES1	HP	Elite Book 8460p	Dec-11	\$795.00
Manager IT	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
Manager Human Resources	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00
Senior Program Adviser	GHO6	HP	Elite Book 8460p	Dec-11	\$795.00
Strategic Program & Operations Manager	GHO7	HP	Elite Book 8460p	Dec-11	\$795.00

Strategic Communications Adviser	GHO7	Dell	Latitude E6400	Mar-10	\$3036.46
TABLETS					
Official Secretary	OS	Apple	iPad4 64GB	Mar-13	\$870.00
Director Corporate Services	GHO8	RIM	BlackBerry playbook	Nov-11	\$630.70
Strategic Program & Operations Manager	GHO7	RIM	BlackBerry playbook	Nov-11	\$630.70
Manager Human Resources	GHO7	RIM	BlackBerry playbook	Nov-11	\$630.70

Ongoing costs from 1 March to 31 May 2014 totalled \$9,822.32.