

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates 26-27 May 2014

Prime Minister and Cabinet Portfolio

Department/Agency: Office of National Assessments

Outcome/Program: 1

Topic: Extensions

Senator: Senator Lundy

Question reference number: 300

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of pages: 10

Question:

1. Since the 18 September 2013 how many non-ongoing contracts has your department/agency extended?

ONA Response:

Nil

Question:

2. How many non-ongoing contract extensions did your department/agency submit the Public Service Commission for approval?

ONA Response:

Nil

Question:

3. How many of these extensions were approved by the Australian Public Service Commission (APSC)?

ONA Response:

Nil

Question:

4. For every approved extension please provide the following details:
 - a. The employee's age.
 - b. Their gender.
 - c. A description of their position.
 - d. Their APS classification level.
 - e. Their wage.
 - f. Where they are located.
 - g. Their length of continuous employment at the APS.
 - h. The length of the approved extension.
 - i. The reason why the extension was submitted.

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- j. The reason why the extension was approved by the APSC.
- k. Please provide all relevant dates.

ONA Response:

N/A

Question:

5. How many of these extensions were rejected by the APSC?

ONA Response:

N/A

Question:

6. For every rejected extension please provide the following details:
- a. The employee's age.
 - b. Their gender.
 - c. A description of their position.
 - d. Their wage.
 - e. Where they were located.
 - f. Their length of continuous employment at the APS.
 - g. The length of the extension sought by the department/agency.
 - h. The reason why the extension was submitted.
 - i. The reason why the extension was rejected by the APSC.
 - j. Please provide all relevant dates.

ONA Response:

N/A

Question:

7. Since 18 September 2013, how many non-ongoing contracts have been extended by your department/agency without the APSC's approval?

ONA Response:

Nil

Question:

8. For every unapproved extension please provide the following details:
- a. The employee's age.
 - b. Their gender.
 - c. A description of their position.
 - d. Their wage.
 - e. Their position's APS level classification.
 - f. Where they were located.
 - g. Their length of continuous employment at the APS.
 - h. The length of the extension granted by the department/agency.

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- i. The reason why the extension was granted.
- j. Whether the extension was submitted to the APSC for approval and if not why the extension was not submitted for APSC approval?
- k. The reasons why the extension was granted without the APSC's approval.
- l. Please provide all relevant dates.

ONA Response:

N/A

Question:

9. Since 18 September 2013 how many non-ongoing contracts have expired without extension?

ONA Response:

Two non-ongoing contracts have expired without extension from 18 September 2013 to date

Question:

10. For every non-ongoing contract that has expired without extension please provide the following details:
- a. The employee's age.
 - b. Their gender.
 - c. A description of their position.
 - d. Their wage.
 - e. Their position's APS level classification.
 - f. Where they were located.
 - g. Their length of continuous employment at the APS.
 - h. The reason why the extension was not sought for their position.
 - i. Please provide all relevant dates.

ONA Response:

Employee 1

- a. 37
- b. Male
- c. Information and communications technology
- d. Between \$70,991.47 and \$90,156.76
- e. ONA Band 1A
- f. ACT
- g. Commenced APS employment on 27 January 2011
- h. Specified term, position no longer required
- i. 21 October 2013 to 30 June 2014, contract ended under mutual agreement in March 2014

Employee 2

- a. 29
- b. Male

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- c. Administration
- d. Between 44,767.11 and \$56,814.07
- e. ONA Band 1C
- f. ACT
- g. Commenced APS employment on 3 December 2012
- h. Specified term, position no longer required
- i. 3 December 2012 to 2 December 2013

Question:

11. Since 18 September 2013 how many new employees have been engaged by your department/agency on non-ongoing contracts?

ONA Response:

Three employees have been engaged on new non-ongoing contracts since 18 September 2013.

Question:

12. Since 18 September 2013 how many new non-ongoing engagements were submitted to the APSC for approval?

ONA Response:

Nil

Question:

13. How many of these new non-ongoing engagements were approved by the APSC?

ONA Response:

N/A

Question:

14. For every approved new engagement of a non-ongoing employee please provide the following details:
- a. Their age.
 - b. Their gender.
 - c. A description of their position.
 - d. Their wage.
 - e. Where their position is located.
 - f. Their position's APS level classification.
 - g. The length of their non-ongoing contract.
 - h. Whether their position was advertised externally.
 - i. The reason for engaging this new employee.
 - j. The reason given by the APSC for approving this engagement.
 - k. Please provide all relevant dates

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ONA Response:

N/A

Question:

15. How many of these new non-ongoing employee applications were rejected by the Public Service Commission?

ONA Response:

N/A

Question:

16. For every rejected new engagement of a non-ongoing employee please provide the following details:

- a. Their age.
- b. Their gender.
- c. A description of their position.
- d. Where their position is located.
- e. Their wage.
- f. Their position's APS level classification.
- g. The length of their non-ongoing contract.
- h. Whether their position was advertised externally.
- i. The reason for engaging this new employee.
- j. The reason given by the APSC for rejecting this engagement.
- k. Please provide all relevant dates

ONA Response:

N/A

Question:

17. Since 18 September 2013, how many new employees have been engaged on non-ongoing contracts without the approval of the Public Service Commission?

ONA Response:

Three employees have been engaged on new non-ongoing contracts since 18 September 2013.

Question:

18. For every unapproved new engagement of a non-ongoing employee please provide the following details:

- a. Their age.
- b. Their gender.
- c. A description of their position.
- d. Their wage.
- e. Where their position is located.
- f. Their position's APS level classification.
- g. The length of their non-ongoing contract.

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- h. Whether their position was advertised externally.
- i. The reason for engaging this new employee.
- j. The reason for engaging this employee without the APSC's approval.
- k. Please provide all relevant dates

ONA Response:

Employee 1

- a. 45
- b. Female
- c. Intelligence
- d. Between \$70,991.47 and \$90,156.76
- e. ACT
- f. ONA Band 1A
- g. 3 months
- h. No
- i. Filling a critical role until the outcome of an APSC approved recruitment process is known
- j. Under 12 months, APSC approval not required
- k. 31 March 2014 to 30 June 2014

Employee 2

- a. 49
- b. Male
- c. Intelligence
- d. Between \$112,728.71 and \$134,416.99
- e. ACT
- f. ONA Band 3
- g. 3 months
- h. No
- i. Filling a critical role until the outcome of an APSC approved recruitment process is known
- j. Under 12 months, APSC approval not required
- k. 14 April 2014 to 13 July 2014

Employee 3

- a. 37
- b. Male
- c. Information and communications technology
- d. Between \$70,991.47 and \$90,156.76
- e. ACT
- f. ONA Band 1A
- g. 5 months
- h. No
- i. Assist temporarily during increased work load
- j. Under 12 months, APSC approval not required
- k. 21 October 2013 to 30 June 2014, contract ended under mutual agreement in March 2014

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Question:

19. Since 18 September 2013 how many new employees have been engaged by your department/agency on ongoing contracts?

ONA Response:

Five employees have been engaged on ongoing contracts by ONA since 18 September 2013.

Question:

20. Since 18 September 2013 how many new ongoing engagements were submitted to the Public Service Commission for approval?

ONA Response

Nine ongoing engagements have been submitted to the Australian Public Service Commission since 18 September 2013.

Question:

21. How many of these new ongoing engagements were approved by the Public Service Commission?

ONA Response:

Nine ongoing engagement submissions to the APSC have been approved.

- Three employees have commenced as a result of the approval.
 - One commencement was a temporary transfer
- Two positions were advertised on APS Jobs and ONA's website on 26 June 2014 as open to APS employees only.
- Four people are progressing through the mandatory security clearance process or have not yet accepted offers of employment.

Question:

22. For every approved new engagement of an ongoing employee please provide the following details:

- a. Their age.
- b. Their gender.
- c. A description of their position.
- d. Their wage.
- e. Where their position is located.
- f. Their position's APS level classification.
- g. The length of their ongoing contract.
- h. Whether their position was advertised externally.
- i. The reason for engaging this new employee.
- j. The reason provided by APSC for approving this engagement.
- k. Please provide all relevant dates.

ONA Response:

Engagement 1

- a. 31
- b. Male

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- c. Information and knowledge management
- d. Between \$70,991.47 and 90,156.76
- e. ACT
- f. ONA Band 1A
- g. Indefinitely
- h. Yes
- i. To fill a critical vacancy
- j. After review of the issues put forward, and availability of redeployment staff, APSC approval to proceed was granted
- k. Commenced 24 January 2014

Engagement 2

- a. 28
- b. Female
- c. Intelligence
- d. Between \$57,349.18 and \$70,342.54
- e. ACT
- f. ONA Band 1B
- g. Indefinitely
- h. Yes
- i. To fill a critical vacancy
- j. After review of the issues put forward, and availability of redeployment staff, APSC approval to proceed was granted
- k. Commenced 20 February 2014

Question:

23. How many of these new ongoing employee applications were rejected by the Public Service Commission?

ONA Response:

Nil

Question:

24. For every new ongoing engagement rejected by the Public Service Commission please provide the following details:

- a. Their age.
- b. Their gender.
- c. A description of their position.
- d. Where their position is located.
- e. Their wage.
- f. Their position's APS level classification.
- g. The length of their ongoing contract.
- h. Whether their position was advertised externally.
- i. The reason for engaging this new employee.
- j. The reason provided by APSC for approving this engagement.

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- k. Please provide all relevant dates.

ONA Response:

N/A

Question:

25. How many new employees have been engaged on ongoing contracts without the approval of the Public Service Commission?

ONA Response:

Three employees have been engaged on ongoing contracts without the approval of the Australian Public Service Commission.

Question:

26. For every ongoing employee engaged without the Public Service Commission's approval please provide the following details:
- a. Their age.
 - b. Their gender.
 - c. A description of their position.
 - d. Where their position is located.
 - e. Their wage.
 - f. Their position's APS level classification.
 - g. The length of their ongoing contract.
 - h. Whether their position was advertised externally.
 - i. The reason for engaging this new employee.
 - j. The reason for engaging this employee without the APSC permission.
 - k. Please provide all relevant dates.

ONA Response:

Employee 1

- a. 30
- b. Female
- c. Administration
- d. ACT
- e. Between \$70,991.47 and \$90,156.76
- f. ONA Band 1A
- g. Yes
- h. Indefinitely
- i. To fill a critical vacancy
- j. Offer of employment was made prior to the introduction of the Interim Arrangements for Recruitment in the APS
- k. Commenced on 31 October 2013

Employee 2

- a. 27

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- b. Female
- c. Intelligence
- d. ACT
- e. Between \$70,991.47 and \$90,156.76
- f. ONA Band 1A
- g. Yes
- h. Indefinitely
- i. To fill a critical vacancy
- j. Offer of employment was made prior to the introduction of the Interim Arrangements for Recruitment in the APS
- k. Commenced on 28 November 2013

Employee 3

- a. 37
- b. Female
- c. Administration
- d. ACT
- e. Between \$57,349.18 and \$70,342.54
- f. ONA Band 1B
- g. Yes
- h. Indefinitely
- i. To fill a critical vacancy
- j. Offer of employment was made prior to the introduction of the Interim Arrangements for Recruitment in the APS
- k. Commenced on 14 November 2013