

**Senate Finance and Public Administration Legislation Committee**

**Budget Estimates – May 2014**

ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Redundancies

**Senator:** Lundy

**Question reference number:** QoN 299

**Type of Question:** Written

**Date set by the committee for the return of answer:** 11 July 2014

**Number of Pages:** 4

1. Since 18 September 2013, how many positions have been made redundant in your department/agency?
  - a. How many of these positions were ongoing?
  - b. How many of these positions were non-ongoing?
  - c. How many of these positions were situated in the Australian Capital Territory?
2. How many of the employees filling these redundant positions were redeployed?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?
3. How many of these employees were offered voluntary redundancies?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?
4. How many accepted voluntary redundancies?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?
5. How many employees were offered the choice between a voluntary redundancy and redeployment?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?

6. For all employees who accepted voluntary redundancies please provide the following:
  - a. Their age.
  - b. Their gender.
  - c. A description of their position.
  - d. The APS classification level of their position.
  - e. Their wage.
  - f. Their contract type (non-ongoing versus ongoing).
  - g. Where they were located.
  - h. A dollar figure of their pay out and what component of that figure was paid out as entitlements (annual leave etc.).
  - i. The reason a voluntary redundancy was offered for their position.
  - j. Details pertaining to any other costs incurred by the department/agency because of this redundancy.
  - k. Please provide all relevant dates.
  
7. For all employees who were redeployed please provide:
  - a. Their age.
  - b. Their gender.
  - c. A description of their position before and after redeployment.
  - d. The APS classification level of their position before and after redeployment.
  - e. Their wage before and after redeployment.
  - f. Contract type (non-ongoing versus ongoing) before and after redeployment.
  - g. Where they were located before and after redeployment.
  - h. Please provide the reason for the redeployment.
  - i. Please specify any other costs incurred by the department/agency because of this redeployment.
  - j. Please provide all relevant dates.
  
8. Since the 18 September 2013, how many employees in your department/agency have been made forcibly redundant?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?
  
9. How many of these employees were offered voluntary redundancies or redeployments prior to being made forcibly redundant?
  - a. How many of these employees were ongoing?
  - b. How many of these employees were non-ongoing?
  - c. How many of these employees were situated in the Australian Capital Territory?
  
10. For employees who were made forcibly redundant since the 18 September 2013 please provide:
  - a. Their age.
  - b. Their gender.
  - c. A description of their position.
  - d. The APS classification level of their position.
  - e. Their wage at retrenchment.

- f. Their contract type (non-ongoing versus ongoing).
- g. Where they were located.
- h. A dollar figure of their pay out and what component of that figure was paid out as entitlements (annual leave etc.).
- i. The reason why the employee was made forcibly redundant.
- j. Details pertaining to any other costs incurred by the department/agency because of this redundancy.
- k. Please provide all relevant dates.

**Answer:**

- 1. One.
  - a. One.
  - b. Nil.
  - c. One.
  
- 2. Nil.
  - a. N/A.
  - b. N/A.
  - c. N/A.
  
- 3. One.
  - a. One.
  - b. Nil.
  - c. One.
  
- 4. One.
  - a. One.
  - b. Nil.
  - c. One.
  
- 5. Nil.
  - a. N/A.
  - b. N/A.
  - c. N/A.
  
- 6. The employee was at the GHO6 level and redundancy was paid in accordance with the prescribed entitlements in the Office Enterprise Agreement and the Fair Work Act 2009 for an employee aged over 45 years with a period of service of more than 4 years but less than 5 years. The employee was deemed excess in accordance with clause 103.2 (ii) of the Office EA “as the services of the employee could not be effectively used because of technological or other changes in the work methods of the Office or structural or other changes in the nature, extent or organisation of the functions of the Office.” Divulging further details of this employee could compromise their privacy because of the small size of the agency.
  
- 7. N/A.

8. Nil to 31 May 2014.

9. N/A.

10. N/A.