

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates 26 May-6 June 2014

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet

Outcome/Program: 1.1 Prime Minister and Cabinet

Topic: Ministerial correspondence guide

Senator: Senator the Hon Penny Wong

Question reference number: 206

Type of Question: Written

Date set by the committee for the return of answer: 11 July 2014

Number of pages: 1

Question:

With reference to the answer to question no.74 taken on notice at the previous Estimates round which indicated the guide on the preparation of ministerial correspondence was still in draft form:

Can the Department provide the current guide on the preparation of ministerial correspondence in the PM&C portfolio?

Answer:

The Department of the Prime Minister and Cabinet's guide on the preparation of ministerial correspondence is still in draft form.