

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2015-16

Finance Portfolio
9 February 2016

Department/Agency: Department of Finance

Outcome/Program: General

Topic: AusTender contract – Executive Intelligence Group

Senator: Bilyk

Question reference number: F50

Type of question: Written

Date set by the committee for the return of answer: Friday, 1 April 2016

Number of pages: 1

Question:

In relation to contract number [CN3104712](#) as notified on AusTender, awarded to Executive Intelligence Group for “Executive Search Services”:

1. How many positions did Executive Intelligence Group provide recruitment support for in relation to this contract?
2. What were the positions, and what is the APS pay level for each of them?
3. What services did Executive Intelligence Group provide in relation to this contract?

Answer:

1. Ten positions.
2. The positions and APS pay level were as follows:
 - Six SES Band 1 positions. SES Band 1 pay scale \$160,502 - \$196,168 per annum.
 - Four SES Band 2 positions. SES Band 2 pay scale \$205,085 - \$246,840 per annum.
3. Services provided included:
 - develop marketing and advertising
 - develop candidate information pack (including duty statement)
 - undertake executive search activity
 - assist selection committee with shortlist and/or identify candidates
 - assist selection committee undertake panel interview process, including assessment and scribing services
 - undertake reference checks
 - undertake drafting reports on candidate selection
 - assist the selection committee provide candidate feedback as required.