

Senate Finance and Public Administration Legislation Committee
Additional Estimates – February 2015
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Staff Changes

Senator: Ludwig

Question reference number: 110

Type of Question: Hansard

Date set by the committee for the return of answer: 10 April 2015

Number of Pages: 2

Senator LUDWIG: You might like to take this on notice, but perhaps you wouldn't mind providing staff changes since the Governor-General, Sir Peter Cosgrove, has been appointed.

Mr Fraser: In terms of commencements and separations?

Senator LUDWIG: Yes, and the role that they play.

Mr Fraser: I would be happy to take that on notice for you.

Answer:

Staff turnover in the Governor General's term (11 months to 28 February) is around 16% (annualised). This is broadly in line with the previous 5 years and consistent with turnover in small agencies. Since the start of the Governor-General's term on 28 March 2014 there have been six staff commencements. There were two staff commencements on 27 March 2014:

Position	Date commenced	Level
Speechwriter	27-Mar-14	GHO7
Strategic Communications Adviser	27-Mar-14	GHO8
Senior Executive Assistant	31-Mar-14	GHO6
Senior Household Attendant	28-Apr-14	GHO4
Senior Property & Services Officer	13-Oct-14	GHO3
Deputy Official Secretary	20-Oct-14	DOS
Chef	3-Nov-14	GHO4
Executive Assistant to the Official Secretary and Deputy Official Secretary	19-Jan-14	GHO5

Since 28 March 2014, there have been 13 staff separations:

Position	Date commenced	Date Ceased	Level	Reason for Departure
Household Attendant	31-May-05	01-Apr-14	GHO1	Retirement
Senior Executive Assistant	07-Sep-09	02-Apr-14	GHO6	Retirement
Household Attendant	21-Nov-11	06-Apr-14	GHO1	Resignation - moved interstate
Official Secretary	05-Sep-08	04-Jun-14	OS	Resignation – returned to home agency
Caretaker	16-Aug-82	02-Jul-14	GHO2	Retirement
Director of Executive and Protocol	09-Feb-09	01-Aug-14	GHO8	Returned to home agency when position made excess to requirements
Transport Officer	22-Mar-10	15-Aug-14	GHO2	Voluntary Redundancy
Administrative Assistant	01-Oct-09	30-Sep-14	GHO3	Voluntary Redundancy
Senior Chef	05-Jun-06	30-Sep-14	GHO4	Voluntary Redundancy
Honours Case Officer	02-Oct-01	03-Oct-14	GHO5	Retirement
Gardener	17-Nov-08	10-Oct-14	GHO2	Resignation - moved to another agency
Senior Executive Assistant	31-Mar-14	28-Nov-14	GHO6	Resignation - moved to another agency
Director Corporate Services	08-Mar-06	13-Feb-15	GHO8	Voluntary Redundancy