

Foreign Affairs, Defence and Trade Legislation Committee
QUESTIONS ON NOTICE—2017-18 BUDGET ESTIMATES
Austrade

| Q No. | Program: Division or Agency | Senator | Broad topic | Question | Written or verbal |
|--------------|------------------------------------|----------------|-------------------------|---|---------------------------|
| 1 | Austrade | Gallacher | Indoor plants | <p>Senator GALLACHER: Can you perhaps give us the spend in Australia on indoor plants on notice? How many premises do you have in Australia?</p> <p>Dr Fahey: I would have to take on notice how many plants we have in Australia ...</p> <p>Senator GALLACHER: Can you disaggregate that spend on indoor plants?</p> | Proof Hansard page 92 |
| 2 | Austrade | Gallacher | Executive staff changes | <p>[In relation to the recent departure of Austrade senior executives Jane Madden, Grame Barty and Philippa Dawson]</p> <ol style="list-style-type: none"> 1. Senator GALLACHER: Perhaps, on notice, you could give us the estimated cost of the search for suitable candidates in accordance with the qualifications and attributes the positions require. So three people have left; they are very senior people, and you have to fill those roles. You have capacity internally, but there is a process of filling these positions which I presume encourages the best talent anywhere to apply, and that often does not come inexpensively. Can we get that process on notice. 2. Senator GALLACHER: ... Perhaps, on notice, we could just get the length of service of those three people in their respective positions. | Proof Hansard pages 98-99 |

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| 3 | Austrade | Gallacher | 2016 Australia Week Events | <p>[In relation to the two Australia Week events held during 2016]</p> <p>Senator GALLACHER: Has there been any additional funding for the Australia Week program in this year's budget?</p> <p>Mr O'Meara: No, there has not ... It is approximately \$2.8 million per year, and that covers two Australia Week events each year, one in China or India and the other in ASEAN or the US.</p> <p>Senator GALLACHER: What do we get for that \$2.8 million? Does that cover the cost of officials, venues? What does it do?</p> <p>Mr Clifton: I will take Australia Week in China 2016. The total cost was around the \$2 million mark, and that would have covered significant logistics costs with moving up to 1,000 people around multiple cities in China, a large gala event at which the Prime Minister and senior Chinese government officials participated, venue costs, event management costs. Everything is very carefully budgeted and accounted for, but we put on a good show.</p> <p>Senator GALLACHER: Perhaps on notice you could provide last year's business plan and the financial disbursements.</p> | Proof Hansard page 102 |
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| 4 | Austrade | Brown | Tourism Demand Driver Infrastructure program | <p>1. Senator CAROL BROWN: My first question is to Austrade, about the grant to the Hilton hotel in Darwin under the Tourism Demand-Driver Infrastructure scheme. ... I wanted to know when the grant was approved ... What date was that?</p> <p>2. Senator CAROL BROWN: Brief me, if you can, on what the eligibility criteria [for the Tourism Demand Driver Infrastructure program] are.</p> <p>3. Senator CAROL BROWN: Do you know, in each case, whether the matched funding [for projects receiving grants under the Tourism Demand Driver Infrastructure program] is from government or from the business? Mr Boyer: Yes, we do. Senator CAROL BROWN: What was the case in this instance [Hilton Hotel project in Darwin]?</p> <p>4. Senator CAROL BROWN: Has this [Hilton Hotel project in Darwin] been completed?</p> <p>5. Senator CAROL BROWN: Before you hand out taxpayer grants is any consideration given to how profitable an enterprise is? Mr Boyer: We would expect that that sort of risk analysis would be conducted by the states and territories rather than by us. That is part of the process associated with the TDDI program. Senator CAROL BROWN: A media article I have read said the Hilton reported a \$348 million profit. Mr Boyer: I could not comment on that. But the profitability of the organisation is not one of the requirements of the program. I am happy to provide on notice the requirements for the TDDI program.</p> | Proof Hansard pages 118-120 |
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| 5 | Austrade | Brown | Cradle Mountain Master Plan | <p>1. Senator CAROL BROWN: I now go to the Cradle Mountain master plan ... The feasibility study—the Turnbull government had the election commitment of \$1 million. Has the study been completed</p> <p>Mr Boyer: The feasibility study has not been completed but the money has been given to the Tasmanian government to manage that project ...</p> <p>Senator CAROL BROWN: ... So the \$1 million has been given to the state government and they are doing all the work in putting together the feasibility study ... What do you know of it? Are they telling you what they are doing?</p> <p>Mr Boyer: The progress to date?</p> <p>Senator CAROL BROWN: Yes.</p> <p>Mr Boyer: The agreement was signed between Minister Ciobo and Premier Hodgman in February this year. The money was paid by Austrade to the department of state growth, from memory—or was it early April?—and the department of state growth is currently going through a process to conduct the study. I am not sure if we have time frames associated with that? ... I can seek an update on notice, if you like, from the Tasmanian government, around time frames and expectations.</p> <p>2. Senator CAROL BROWN: Do you know what process the Tasmanian government is going through?</p> <p>Mr Boyer: I believe they are going through a selection exercise for project personnel to conduct the study, but I am not across the detail of exactly how they are approaching it; my apologies. I would prefer to take it on notice and give you a bit more information, if that is okay.</p> <p>Senator CAROL BROWN: Okay. If you can tell me what that process involves—I am assuming it will be external consultants.</p> <p>Mr Boyer: We can approach the Tasmanian government and get some advice from them.</p> <p>3. Senator CAROL BROWN: Is there a time frame that the feasibility study has to be completed by?</p> <p>Mr Boyer: I am sorry: I do not have the actual partnership document in front of me. I am sure there is, but I would like to take it on notice just to make sure that I do not get it wrong.</p> | Proof Hansard page 121-122 |
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| 6 | Austrade | Brown | Expenditure on food and wine – tourism | <p>Senator CAROL BROWN: There was a report that, since the campaign started, food and wine spending by international travellers to Australia has increased by A\$1 billion.</p> <p>Mr O’Sullivan: That is right. When we launched Restaurant Australia in 2014, total expenditure by international visitors, according to the international visitor survey, on food and wine was around \$4.2 billion. It is now approximately \$5.4 billion.</p> <p>CHAIR: In what time frame?</p> <p>Mr O’Sullivan: That particular expenditure was over two years.</p> <p>Senator CAROL BROWN: Are you able to provide some further information regarding where you get that information from?</p> <p>Mr O’Sullivan: Certainly. It is in the IVS. I would probably direct that question to Austrade, because that is administered through Tourism Research Australia.</p> <p>Mr Boyer: There is a very handy app that you can put on your phone if you would like to get all sorts of great breakdowns of tourism data, including spend data and what people are spending their money on. We also have it available through the Tourism Research Australia website. But I can provide more information on notice about breakdowns. ... It comes from the international visitor survey. ... year ending December 2014 to year ending December 2016 from the international visitor survey.</p> | Proof Hansard page 124 |
| 7 | Austrade | Brown | Survey of Tourist Accommodation | <p>Senator CAROL BROWN: The last time we talked, Mr Boyer, you said: ... we would expect to finalise our evaluation of the tenders by the end of this calendar year. That was in October 2016.</p> <p>Mr Boyer: Yes, Senator.</p> <p>Senator CAROL BROWN: What has actually gone to the minister?</p> <p>Mr Boyer: The assessment of the private sector solution has been finalised. There is necessarily quite a degree of consultation required because of the engagement with state and territory tourism organisations. That has been done and we have presented a position to the minister.</p> <p>Senator CAROL BROWN: When did that go to the minister?</p> <p>Mr Boyer: I would have to take that on notice, sorry, Senator. I do not have the exact date in front of me.</p> | Proof Hansard page 128 |
| 8 | Austrade | Brown | 2017 Budget | <ol style="list-style-type: none"> 1. The 2017 Budget also included an increase in visa application charges in line with CPI. Was either Austrade or Tourism Australia consulted about this? If so, on what date were you notified about this decision by the Government? 2. Has Tourism Australia or Austrade conducted any research or economic modelling on what impact this will have on visitor numbers? | Written |

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| 9 | Austrade | Brown | 457 Visas | 1. Have either Tourism Australia or Austrade conducted any research more broadly on the impact of abolishing the 457 visa program on tourism across Australia? What will be the impact? In what area is it expected to be most keenly felt? | Written |
| 10 | Austrade | Brown | Cradle Mountain | 1. The Turnbull Government committed \$1 million for a feasibility study on the Cradle Mountain Masterplan in the 2016 Federal Election campaign. What process has been made on this feasibility study? 2. Will it be publicly released? 3. Why was a feasibility study required when Deloitte/Access Economics had already conducted this analysis? 4. Has the Tasmanian Government made any representations to the Commonwealth about contributing to the costs of this project? Please provide a copy of any written correspondence. 5. Has any other authority or organisation made any kind of representation to the Commonwealth for funding the project? | Written |
| 11 | Austrade | Brown | Public transport use | 1. Has there been any research into public transport use by tourists? How many tourists use public transport in Australia each year? | Written |

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| 12 | Austrade | Brown | TDDI – Hilton Hotel Darwin Grant | <p>The TDDI program principles state that proponents “must be able to show that the project will demonstrate a return on the government’s investment across the tourism supply chain”.</p> <ol style="list-style-type: none"> 1. What will the return on the government’s investment in “optional Chinese hotel and guest services information platform through internet Protocol Television (IPTV) in all 235 guest rooms in the Hilton Darwin” be? 2. How will the return be measured after the installation of this taxpayer-funded equipment in the Hilton Hotel? 3. How will the information about the return on investment be conveyed to government by the Hilton Hotel? What reporting is required by the Hilton Hotel? 4. Did the Hilton Hotel provide an estimate of its estimated increase in profits which would occur as a result of the injection of taxpayer funds into its 5. What date was the grant to the Hilton Hotel Darwin approved? 6. Did Minister Ciobo sign off on this grant? If so, on what date? 7. What projects were recommended by the NT Government in total for TDDI funding prior to the decision being made to provide funds to the Hilton Hotel? Please provide a full list. 8. Did the Minister or anyone in the Minister’s office raise any concerns prior to the signing of the grant about the nature of subsidising Hilton Hotels as a large profitable multinational? 9. Has Hilton Hotel contributed funding to the project? If so, how much? 10. How do providing taxpayer funds to highly profitable private multinational corporations such as Hilton Hotels generate taxpayer value for money? | Written |
| 13 | Austrade | Brown | TDDI – Program design | <ol style="list-style-type: none"> 1. What date did Minister Ciobo sign the program guidelines for the TDDI fund? 2. Are proponents required to calculate or disclose how many jobs will be created as part of project applications for the TDDI? 3. How many jobs will be created by each project approved for funding under the TDDI? Please provide a list of projects and number of jobs created. | Written |

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| 14 | Austrade | Brown | TDDI – Update | <ol style="list-style-type: none"> 1. How many projects have been approved since 2 March 2017 when the last update was provided? 2. How many projects have been approved in total? 3. Please list each project with project name, proponent, address, state, federal electorate, project description, commonwealth contribution, details of any other funding including source, total project cost, number of jobs expected to be created during and post construction, date of approval, date of public announcement, expected project start date, whether commenced, and expected completion date or completion date, details of any openings or events attended by the minister with date, title of event, location of event, attendee list and copies or links to all media coverage including newspaper articles. Please also provide a link to relevant ministerial media release eg joint release with state minister, local MP. 4. What is the total expenditure to date for this program? 5. How much funding remains unallocated? Please provide a breakdown by state. 6. What is the forward plan to allocate remaining funds? Please provide a timeline. 7. Please provide an updated list of all accommodation operators funded under this program including state or territory, proponent, name of project, value of grant, nature of grant (ie what will funding be spent on within the project). Please indicate whether the company is Australian or foreign owned. 8. Of the TDDI projects which have been approved to date: <ol style="list-style-type: none"> a. are any owned or operated by foreign companies or proprietors? Please list. b. please provide the ACN or ABN for Australian-based businesses, companies or entities in receipt of a grant 9. Has any proponent or associated entity in receipt of a TDDI grant ever made a donation to the Liberal Party of Australia or the National Party of Australia? Please provide a full list including date and amount donated. | Written |
| 15 | Austrade | Brown | Ministerial meetings with China | <ol style="list-style-type: none"> 1. Has Minister Ciobo met with his Chinese counterpart or any representative of the Chinese government regarding tourism during his time as Minister for Tourism? Please provide a list of dates, locations, subject of meetings and outcomes achieved. | Written |
| 16 | Austrade | Brown | Australia Week Event - India/ Indonesia Australia Business Week | <ol style="list-style-type: none"> 1. What is the Budget for both Australia Week events in India and Indonesia? Please provide a breakdown of expected hospitality costs, accommodation, number of ministerial staff likely to attend, and other costs. 2. Will the Minister attend both of these? | Written |

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| 17 | Austrade | Brown | Tourism Refund Scheme | 1. Has Austrade met with any further stakeholders or third parties in relation to the TRS since last estimates? If so please list meetings with names, dates, time, location, agenda and minutes. | Written |
| 18 | Austrade | Brown | Stakeholder Meetings | 1. Which tourism stakeholders has Austrade met with since last estimates? Please list meeting date, company/organisation, nature of meeting and topics discussed. | Written |
| 19 | Austrade | Brown | Tourism Research Australia | 1. Please provide a list of all staffing changes including overall numbers, date, reason since the February Estimates. | Written |
| 20 | Austrade | Brown | Tourism Division Staffing | 1. Please provide a list of all Tourism Division staffing changes including overall numbers, date, reason since the February Estimates. | Written |
| 21 | Austrade | Brown | Research | 1. Have there been any changes to the expected publication schedules since last estimates? 2. If yes, please detail with original expected publication date and actual publication date. 3. Does Austrade or Tourism Australia anticipate any additional delays to publications over the next year aside from those detailed in last estimates answers? If so, please detail publication, reason, and expected length of delay. | Written |
| 22 | Austrade | Brown | Research Roundtables | 1. Answers provided to QON from the last estimates indicated that Research Roundtables have replaced the Tourism Research Advisory Board. How many of these Research Roundtables have been held this year? 2. Is there a forward schedule for Research Roundtables for 2017? 3. What topics/areas of research are the Roundtables prioritising? 4. Please detail what 'insights' have been provided to the TRA and Tourism Research Committee to date. 5. Are there Terms of Reference for the Research Roundtables? If so, please provide. | Written |
| 23 | Austrade | Brown | Australian Standing Committee on Tourism (ASCOT) | 1. Who attended the last meeting of ASCOT? What date was this held? 2. What was discussed? 3. What were the outcomes? 4. Have there been any changes to membership since the last estimates? 5. Please provide the Terms of Reference for the review of Tourism 2020, which has been developed as indicated in answers to QON from last Estimates. 6. When will the next meeting be? Please provide forward schedule of meetings. | Written |
| 24 | Austrade | Brown | Tourism Major Project Facilitation service | 1. How many projects are currently being facilitated? What progress has been made since last estimates? 2. How many of these projects are now under construction? 3. Please provide detailed updates on the status of all projects utilising the service including project name, proponent name, value of project, expected start and completion date and funding partners. | Written |

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| 25 | Austrade | Brown | Tourism Research Committee (TRC) | <ol style="list-style-type: none"> 1. When was the last committee meeting? What actions have been taken as a result? 2. Please detail any changes to membership since the last estimates? 3. Please provide the forward schedule of meetings for 2017. | Written |
| 26 | Austrade | Brown | Stakeholder Meetings | <ol style="list-style-type: none"> 4. Which tourism stakeholders have Austrade met with since last estimates? Please list meeting date, company/organisation, nature of meeting and topics discussed. | Written |
| 27 | Austrade | Brown | Minister | <ol style="list-style-type: none"> 1. Has Minister Ciobo visited the offices of Austrade, Tourism Australia or Tourism Research Australia since the last Estimates? If yes, what dates and what was the nature of the visits? | Written |
| 28 | Austrade | Brown | Tourism 2020 | <ol style="list-style-type: none"> 1. Please provide an update on the progress made on each of the main key performance indicators adopted for Tourism 2020 (increase in overnight visitor spend, increase in international and domestic aviation capacity, increase in visitor accommodation, increase in number of jobs, increase in visitor numbers from key Asian markets). How regularly are both Tourism Australia and Austrade updated on these figures? 2. The ANAO audit titled ‘Strengthening Australia’s Tourism Industry’ said that ‘the lack of an assessment of the overall economic impact of Tourism 2020 is a gap in the performance information’. How does Tourism Australia [and Austrade] intend to address this finding going forward? | Written |
| 29 | Austrade | Brown | Regional Tourism Infrastructure Investment Attraction Strategy | <ol style="list-style-type: none"> 1. Is the Regional Tourism Infrastructure Investment Attraction Strategy a public document? Please provide. 2. What progress has been made on this strategy since it commenced in October 2016? Please provide details. 3. Are there any written guidelines for this Strategy? Please provide. 4. How much funding is allocated to this Strategy? Please provide a breakdown of this funding on a state by state basis. 5. Which regional business cases have been developed? Please list state, region, project name, nature of project etc. | Written |
| 30 | Austrade | Brown | Tourism Access Working Group | <ol style="list-style-type: none"> 1. In response to QON at the last Senate Estimates it was advised there were ‘no firm meeting dates for TAWG currently scheduled for the remainder of 2017’. Do you have a schedule for the year yet? 2. How many times does the TAWG meet each year? 3. How far in advance is notice provided for TAWG meetings? 4. Please provide a list of all TAWG outcomes and achievements since September 2013. | Written |

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| 31 | Austrade | Brown | STA | <ol style="list-style-type: none">1. Please detail the recommendations Austrade has put to the Minister regarding the future of the STA.2. Will there be a 2017 STA?3. Who is responsible for deciding on the future of the STA? | Written |
| 32 | Austrade | Brown | Craft Brewery Tourism | <ol style="list-style-type: none">1. What potential do you see for craft beer tourism in Australia?2. Have any stakeholders raised the issue of craft beer tourism? If so please provide details including name, state or territory, nature of issue raised.3. Has the Minister raised the topic of craft beer tourism with either Austrade or Tourism Australia?4. Has there been any research conducted into the craft beer industry in Australia and its relationship with the tourism industry? Is any research into this area planned?5. Has Tourism Australia spent any money on marketing craft beer tourism? Please provide details.6. Has there been any request for funding to grow the craft beer tourism industry in Australia? Please provide details. | Written |

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| 33 | Austrade | Farrell | Market research in 2016–17 | <p>For the 2016-17 financial year, what was the total amount spent by the Department/agency on market research (either as a whole contract or as part of a contract)?</p> <p>For each contract for market research in 2016/2017, can you please provide:</p> <ul style="list-style-type: none"> (a) The subject of the market research; (b) The supplier; (c) Whether the supplier has been engaged previously and if so, for which contracts; (d) The total value of the contract; (e) The term of the contract (time); (f) The date that the decision was taken to seek market research on the topic; (g) The date the contract was opened to tender or selection process; (h) The date the supplier was engaged; (i) Whether the contract was subject to a tender process, including whether there was a full, partial or closed tender process; (j) Does the supplier exist on a pre-approved supplier list, if so, when were they added to that list; (k) Whether the Minister, or the Minister’s Office, requested that the research be conducted; (l) Whether the Minister approved the decision to conduct market research; (m) Whether the Minister approved the contract with the supplier; (n) Whether the Minister or the Minister’s office was consulted on questions asked; (o) Whether the Minister or the Minister’s office received a copy of the market research; (p) If the decision to conduct research was initiated by the department or agency, was the Minister or their office consulted before the decision was taken to conduct research, if so – in what form did that consultation take (written, verbal other); (q) If the decision to conduct research was initiated by the department or agency, did Minister or their office make any amendments or changes to the Department’s proposal for market research to be conducted, if so, what changes and to what aspects were they made; (r) At any stage in the life of the proposal to conduct market research were other departments or agencies consulted? (s) At any stage in the life of the proposal to conduct market research were other Ministers, or the Prime Minister consulted? (t) At any stage in the life of the proposal to conduct market research did the expected cost change, if so how? (u) At any stage in the life of the proposal to conduct market research did the scope, questions or supplier of the research change? (v) Have any topics or questions of market research been conducted and subsequently conducted again by the same or different supplier? | Written |
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| 34 | Austrade | Urquhart | Cradle Mountain Masterplan | <p>I note the Turnbull Government committed \$1 million for a feasibility study on the Cradle Mountain Masterplan in the 2016 Federal Election campaign. In its 2017-18 Budget, the Tasmanian Government allocated an additional \$6.8 million for the Cradle Mountain Masterplan, bringing the State's contribution up to \$21.8 million.</p> <p>(a) Can you detail why a feasibility study was/is required when Deloitte/Access Economics has already conducted this analysis and the Tasmanian Government has increased its contribution in its 2017-18 Budget?</p> <p>(b) Has the Government completed this feasibility study?</p> <ul style="list-style-type: none"> • IF NOT, has the Commonwealth Government started the feasibility study? • IF NOT, will the Commonwealth Government not move forward with the feasibility study and invest that money directly into infrastructure upgrades for the Cradle Mountain Masterplan? <p>(c) Has the Tasmanian Government made any representations to the Commonwealth about contributing to the costs of this project?</p> <p>(d) Has any other authority or organisation made any kind of representation to the Commonwealth for funding of this project?</p> | Written |
| 35 | Austrade | Gallacher | Garden service | <p>Does any office use a garden service for indoor or outdoor pot plants/flowers maintenance?</p> <p>(a) Who are the contracts with?</p> <p>(b) How much does each contract cost?</p> <p>(c) How often do they visit?</p> | Written |
| 36 | Austrade | Gallacher | Floral displays | <p>Have any floral displays or indoor plants or pot plants been hired or leased for display in any offices?</p> <p>(a) Who were the contracts with?</p> <p>(b) How much was each contract cost?</p> | Written |
| 37 | Austrade | Gallacher | Online subscriptions | <p>What was the total cost of all subscriptions by you and your staff to online news services, newspapers, magazines, journals and periodicals in the last 12 months?</p> <p>(a) What are these services / newspapers / magazines / journals / periodicals?</p> | Written |
| 38 | Austrade | Gallacher | Gifts | <p>What was the total value of all gifts purchased for use by the department in the last 12 months?</p> <p>(a) What were the gifts purchased?</p> <p>i. Who were they gifted to?</p> | Written |
| 39 | Austrade | Gallacher | Bottled water | <p>Do you purchase bottled water or provide coolers for your department?</p> <p>(a) What is the monthly cost of this?</p> | Written |

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| 40 | Austrade | Gallacher | Fruit | Do you provide fruit for your department? (a) What is the monthly cost of this? | Written |
| 41 | Austrade | Gallacher | Vehicle hire | What is the total bill for your department in the last 12 months: (a) Taxi hire (b) Limousine hire (c) Private hire care (d) Hire car rental (e) Ridesharing services | Written |
| 42 | Austrade | Gallacher | Media staff | 1. How many media or public relations advisers are employed in the department? 2. What is the forecast for the current financial year for the number of media or public relations advisers to be employed and their total cost? | Written |
| 43 | Austrade | Gallacher | Media monitoring | What is the total cost of media monitoring services used by Department? | Written |
| 44 | Austrade | Gallacher | Facebook | How much did your department spend on Facebook advertising or sponsored posts in the last 12 months? | Written |
| 45 | Austrade | Gallacher | Legal costs | How much has the Department spend in legal costs since in the last 12 months? (a) For what specific purposes or matters was legal advice sought? | Written |
| 46 | Austrade | Gallacher | Consultants | Has the Department engaged any consultants to provide the following services or advice in the last 12 months? (a) Social media i. And the cost of these services (b) Photography i. And the cost of these services (c) Acting training i. And the cost of these services (d) Ergonomics i. And the cost of these services. | Written |

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| 47 | Austrade | Gallacher | Redundancies - Paid work/services | <ol style="list-style-type: none"> 1. Have any staff who received a redundancy from the Department in the last two years undertaken any paid work or provided any paid services for the Department? <ol style="list-style-type: none"> (a) What was the nature of these works/services? (b) What was the total cost of these works or services? 2. How many redundancies were processed by the Department in the last 12 months? <ol style="list-style-type: none"> (a) Of these redundancies, how many were: <ol style="list-style-type: none"> i. Voluntary? ii. Forced? (b) What was the total cost of all redundancies? | Written |
| 48 | Austrade | Gallacher | iTunes account | <p>Does the department have an iTunes account?</p> <ol style="list-style-type: none"> (a) What is the total expenditure in the last 12 months on iTunes? <ol style="list-style-type: none"> i. What applications/subscriptions/services were purchased through iTunes? | Written |
| 49 | Austrade | Gallacher | Android account | <p>Does the department have an Android account?</p> <ol style="list-style-type: none"> (a) What was the total expenditure in the last 12 months on Android? (b) What applications/subscriptions/services were purchased through Android? | Written |
| 50 | Austrade | Gallacher | Domain names | <ol style="list-style-type: none"> 1. What were the top 20 most utilised (by data sent and received) unique domain names accessed by the department in the last 12 months? 2. What were the top 20 most accessed (by number of times accessed) unique domain names accessed by the department in the last 12 months? | Written |
| 51 | Austrade | Gallacher | Tea/coffee/milk costs | How much is spent on tea/coffee/milk for staff in the last 12 months? | Written |
| 52 | Austrade | Gallacher | Coffee machines | <p>Does any office have coffee machines?</p> <ol style="list-style-type: none"> (a) How many? (b) What was their purchase cost? (c) What is their maintenance cost? (d) Who has access to them? | Written |
| 53 | Austrade | Gallacher | Mobile phones | <p>How many mobile phones are given to staff?</p> <ol style="list-style-type: none"> (a) How many new mobile phones in the last 12 months? (b) What is the total cost of these phones? (c) How many had to be replaced due to damage? (d) How many were reported as lost? | Written |
| 54 | Austrade | Gallacher | Tablets | <p>How many tablets are given to staff?</p> <ol style="list-style-type: none"> (a) How many new tablets in the last 12 months? (b) What is the total cost of these tablets? (c) How many had to be replaced due to damage? (d) How many were reported as lost? | Written |

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| 55 | Austrade | Gallacher | Smart phone and tablet | How many people have both a smart phone and a tablet? (a) What is the lowest ranked official who has both a work smart phone and tablet? | Written |
| 56 | Austrade | Gallacher | Overspend on smart phone and tablet bills | How many staff overspent on their phone or tablet data bill? (a) By how much? (b) What was the average cost of data bills for tablets and mobile phones? (c) What was the highest monthly cost? | Written |
| 57 | Austrade | Gallacher | Stationary costs | What was the annual cost of stationary? | Written |
| 58 | Austrade | Gallacher | Paper brand | What brand of paper does the Department use? (a) Is this paper Australian made? | Written |
| 59 | Austrade | Gallacher | Refurbishments | Were any refurbishments on office buildings carried out in the last 12 months? (a) What were they? (b) What was the cost? | Written |
| 60 | Austrade | Gallacher | Internal fitouts/maintenance | Were any internal fitouts/maintenance carried out on office buildings in the last 12 months? (a) What was the cost? | Written |
| 61 | Austrade | Gallacher | Functions | How many functions did the Department cater for in the last 12 months? (a) List of functions, (b) List of attendees including departmental officials and members of the Minister's family or personal staff; (c) Function venue; (d) Itemised list of costs; (e) Details of any food served; (f) Details of any wines or champagnes served including brand and vintage; (g) Details of any spirits served including brand and vintage; (h) Details of any floral arrangements or other decorations; and (i) Details of any entertainment provided. | Written |
| 62 | Austrade | Gallacher | Appointments and vacancies | Please provide a list of all statutory, board and legislated office vacancies and other significant appointments vacancies within the department, including length of time vacant and current acting arrangements. | Written |
| 63 | Austrade | Gallacher | Media monitoring contracts | How much has the Department spent on media monitoring in the last 12 months? (a) Please provide a list of all Contact Notice IDs for the Austender website in relation to media monitoring contracts. | Written |

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Austrade

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| 64 | Austrade | Gallacher | Advertising and information campaigns | How much has the Department spent on advertising and information campaigns in the last 12 months? (a) Please provide a list of all Contract Notice IDs for the Austender website in relation to advertising and information campaign contracts please be provided. | Written |
| 65 | Austrade | Gallacher | Fraud | Were any members of your department charged with fraud? (a) How many staff members? (b) What disciplinary action was taken? | Written |
| 66 | Austrade | Gallacher | Market Research | Has the Department undertaken / contracted any market research in the last 12 months? (a) With whom? (b) For what? (c) What was the value of the contract? | Written |
| 67 | Austrade | Gallacher | Credit cards | <ol style="list-style-type: none"> 1. How many credit cards are currently on issue for staff in the Department and agencies within the portfolio? If possible, please provide a break-down of this information by APS/ SES level. 2. What was the value of the largest reported purchase on a credit card in calendar year 2016 and what was it for? 3. How much interest was paid on amounts outstanding from credit cards in calendar year 2016? 4. How much was paid in late fees on amounts outstanding from credit cards in calendar year 2016? 5. What was the largest amount outstanding on a single card at the end of a payment period in calendar year 2016 and what was the card holder's APS/ SES level? 6. How many credit cards were reported as lost or stolen in calendar year 2016 and what was the cost of their replacement? 7. How many credit card purchases were deemed to be illegitimate or contrary to agency policy in calendar year 2016? What was the total value of those purchases? How many purchases were asked to be repaid on that basis in calendar year 2016 and what was the total value thereof? Were all those amounts actually repaid? If no, how many were not repaid, and what was the total value thereof? 8. What was the largest purchase that was deemed illegitimate or contrary to agency policy and asked to be repaid in calendar year 2016, and what was the cardholder's APS/ SES level? What that amount actually repaid, in full? If no, what amount was left unpaid? 9. Are any credit cards currently on issue in the Department or agencies within the portfolio connected to rewards schemes? Do staff receive any personal benefit as a result of those reward schemes? 10. Can a copy of the Department's staff credit card policy please be provided? | Written |

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| 68 | Austrade | Gallacher | Staffing | <ol style="list-style-type: none">1. Does the Department use any labour hire companies to source Departmental staff?2. Does the Department use Labour Hire Agreements?3. How long has the Department used labour hire companies?4. How many staff are employed under via these arrangements?5. How many staff are employed by the Department as contractors?6. Who authorised the use of labour hire companies?7. Do staff under these labour hire arrangements receive as much training and security clearance as permanent staff?8. Do staff under these arrangements receive the same pay and conditions as permanent staff?9. Do these temporary staff have access to the same systems and databases?10. Is this a concern from a security perspective? | Written |
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