

Foreign Affairs, Defence and Trade Legislation Committee
QUESTIONS ON NOTICE –ADDITIONAL BUDGET ESTIMATES, 10 FEBRUARY 2016
Defence Portfolio/Department of Veterans' Affairs/Australian War Memorial

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
1.	Outcome 1	Lambie	Counselling session and clients treated by VVCS	<p>CHAIR: Senator Lambie, the Minister has the call, then I will give it to Mr Lewis and back to you.</p> <p>Mr Lewis: Just three quick points in the interests of time. One, the number of clients we have is increasingly rapidly, so some of them may be coming into our system, and we can give you statistics on that. The number of counselling sessions and clients being treated by VVCS is escalating again. So again the numbers may well be due to the same reason. Three, I indicated before that one of the recommendations of the Senate committee that looked into that issue of the Defence Abuse Response Taskforce was a recommendation in relation to removing the three-year minimum requirements for eligibility for non-liability health care, as you would recall, and that matter is under consideration by government.</p> <p>CHAIR: It would assist the committee if you would actually provide that information about the number of clients and the counselling sessions please.</p>	Proof Hansard 10 February 2016 p.137	15/04/16	04/05/16
2.	Outcome 1	Lambie	Non-liability health care	<p>Senator LAMBIE: Okay, we go back to the same thing: after 30 June these people cannot be cared for. So I want to know whether consideration has been taken into account that something is done by 30 June to remove that three-year limitation. Surely, it can be done like that, with the signing of a pen. We know that, Mr Lewis.</p> <p>Mr Lewis: It can be done through a decision of government and an allocation of funds.</p> <p>Senator LAMBIE: Who do I ask to find out when that is going to be?</p> <p>Mr Lewis: I would suggest you put it on notice and we will answer—</p> <p>Senator LAMBIE: Okay, I will put that on notice then. How many claims have come from DART victims into Veterans' Affairs that are sitting in a pile that have not yet been dealt with?</p>	Proof Hansard 10 February 2016 p.138	15/04/16	04/05/16

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3.	Outcome 1	Lambie	Non-liability health care	<p>Senator LAMBIE: The people you have knocked back, how many of them have already been having psychological treatment?</p> <p>Ms Foreman: We have something called 'non-liability health care' which means that people can access counselling or services, including mental health conditions, where they have three years of continuous service or are medically discharged.</p> <p>Senator LAMBIE: Who knocked them back? Which delegates did that? Who had the power to knock back those claims?</p> <p>Mr Lewis: Delegates are making decisions every day of the week in accordance with the legislation that has been passed by the parliament. We do not just automatically accept everything that is put to us. We are required by law to administer the department in accordance with the legislation that has been enacted. As a consequence of that, every day of the week some will be accepted and some will not because we are giving effect to the law. If we do anything other than that then we will be in breach, and the Auditor-General will find us guilty because we are not acquitting the duty we have as public servants.</p> <p>Senator LAMBIE: How many delegates within the Department of Veterans' Affairs make final decisions on this?</p> <p>Mr Lewis: Hundreds.</p> <p>Senator LAMBIE: How many delegates do you have operating?</p> <p>Mr Lewis: We can take that on notice.</p> <p>Senator LAMBIE: I would like their names taken on notice, too, please and I would like to know how long—</p> <p>Mr Lewis: I will not be supplying their names, and I—</p> <p>Senator LAMBIE: Mr Lewis, I am actually asking the questions here—</p> <p>Mr Lewis: Chair, I would like to go to the point about naming individuals who are doing their job. It is completely inappropriate.</p> <p>Senator LAMBIE: Right, well you can give me their length of service and you can just blank out their names. That would be great. While you are doing that I would also like to know which of those people have had previous medical qualifications and whether they have worked in medical services.</p>	Proof Hansard 10 February 2016 p.138	15/04/16	04/05/16

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4.	Outcome 1	Lambie	Vocational and Employment Systems	<p>Ms Foreman:..... They are all skills that can be used in a wide array of employment types. In fact, we found from the first stage of our pilot—that was in Queensland—that over 50 of the 100 per cent participants actually got jobs in areas from skilled labouring, office administration, sales, education, law enforcement and security, trades and government through to the health sector. So there is a very broad array of work that they were able to undertake.....</p> <p>Senator LAMBIE: How many of those 50 are still in the system? How many of those 50, who you just said were successful, are still there. You are following them through; are the whole 50 still there?</p> <p>Ms Foreman: Whether they are still in those same jobs, I cannot answer that.</p> <p>Senator LAMBIE: Didn't you just tell me you are following this through?</p> <p>Mr Harrigan: We cannot provide the answer tonight, but we do maintain contact with the individuals that participated in the pilot so we would be able to ascertain the number still in jobs.</p> <p>Senator FAWCETT: If you could take that on notice, that would be great.</p>	Proof Hansard 10 February 2016 p.139 - 140	15/04/16	04/05/16
5.	Outcome 1	Fawcett	Time Taken to Process Claims	<p>Senator FAWCETT: That is a good segue: time to process claims has been a bugbear for people for a long time. Where are we up to and how does it compare to last year?</p> <p>Mr Lewis: We are continuing modest improvements, but we still have more to go.</p> <p>Ms Foreman: We improved our times taken to process under all three pieces of our legislation for compensation claims. Under the Veterans' Entitlements Act, we improved by three days. The average time is now 72 days, which is under our target of 75 days.</p> <p>Senator FAWCETT: That includes not only your processing time but also time that the veteran takes to return documents?</p> <p>Ms Foreman: That is right.</p> <p>Mr Lewis: Most of the time is not the department, as we have discussed before.</p> <p>Senator FAWCETT: Do you have any plans to, essentially, rebaseline that so that you start and stop the clock so that we get a measure of your performance as opposed to the 'yours and the veterans'?</p>	Proof Hansard 10 February 2016 p.140	15/04/16	04/05/16

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				<p>Mr Lewis: We are working on some other measures. Of course there are those who will see those measures as a way for the department to try to hide information, so I think that at this stage we will just have the gross measures. We are trying to provide more analytics around where the ball is, because most of the time the ball is not in the department's court. If we can get better than that over time—it will be incremental. As we have discussed before, the key thing we need is a fundamental rebuild of the underlying IT, because our IT is getting very antiquated. Processing clerks often need to keep a dozen or more systems open concurrently in order to process a claim.</p> <p>CHAIR: Thank you, Mr Lewis, can you stop there.</p> <p>Senator LAMBIE: I was wondering whether you could table those measures you just talked about, please.</p> <p>CHAIR: The ones you were about to give us, Ms Foreman—can you table or give us on notice each of those three that you mentioned, please.</p> <p>Ms Foreman: That is fine.</p>			
6.	Outcome 3	Gallacher	Sir John Monash Centre	<p>Senator GALLACHER: I want to go to the budget papers in relation to the Sir John Monash Centre at Villers-Bretonneux. You picked up the operational costs. The capital costs will be met by the existing resources of the Department of Defence and the operational costs will be met by Veterans' Affairs. In 2015-16 you have \$1.4 million rising to \$2.1 million in 2016-17, \$4.7 million in 2017-18 and \$2.6 million in 2018-19. Can you give us a run down on the 2015-16 expenditure. What are you spending that money on?</p> <p>Major Gen. Chalmers: The money that is being spent in the 2015-16 financial year is for the management of the project, management of the construction phase, which is occurring at the moment.</p> <p>Senator GALLACHER: I do not want to be facetious or whatever, what does that mean? You have a contractor in France. How do you manage that from Australia? Do you fly out there and see that he is doing what you told him? It has been spent on airfares and travel, has it?</p> <p>Major Gen. Chalmers: In part.</p> <p>Senator GALLACHER: How much is in air fares and accommodation?</p> <p>Mr Lewis: Given time, we can give you a breakdown of the spend by contractor for the year to date. That is not a problem.</p>	Proof Hansard 10 February 2016 p.141	15/04/16	04/05/16

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				<p>Senator GALLACHER: The concern when we originally discussed this was that you were not going to spend \$1½ million flying people up and down to look at things.</p> <p>Mr Lewis: I will give you a breakdown, which will include travel but it will also be of the full project. You are entitled to a full breakdown. We will give it to you.</p> <p>Senator GALLACHER: Fair enough. If we could have that it would be very helpful.</p> <p>Major Gen. Chalmers: We have established a site office in Villers Bretonneux and we have an officer who is engaged to be in France permanently, so we do not fly backwards and forwards to manage the contract.</p> <p>Senator GALLACHER: I understand the sensitivity. We had a very long debate about the project on the Public Works Committee. I understand all of the good things that are happening. I just want to see the breakdown of your expenditure, which is coming out of your existing budget. I would like to know that that is not just going to air fares and people travelling up and down to have a look at how we are going.I really want to get onto the problems that you have your ICT. I have only a short amount of time, so I am happy if you take this on notice</p>			
7.	DVA General	Gallacher	ICT Systems and capabilities	<p>Senator GALLACHER: Can you give us an update on the department's ICT improvements.</p> <p>Mr Lewis: We are doing modest improvements to our ICT through our existing resources, but what will be required at some point is going to be a fundamental rebuild of the department's architecture. Senator Payne in her prior role made comments, several years ago I believe, in relation to the need for a fundamental rebuild of the welfare payments infrastructure system and a transformation in that space. That project is estimated to have a first pass, a second pass and a build, which will probably take three to four years. What is required at the heart of the department's need here is, on a smaller scale, the same kind of process. We are doing small things to improve our IT. We have spoken in the past but things were doing in relation to our online capability. A bit over 40,000 of our clients can interact online with the department in a number of respects but not all. We are doing a number of apps to assist the work</p>	Proof Hansard 10 February 2016 p.141	15/04/16	04/05/16

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				with our tech-savvy clients. But we are really scratching the surface. Senator GALLACHER: Sorry, Mr Lewis, we have gone over time. Mr Lewis: I can take it on notice to give you a more substantive response.			
8.	DVA General	Gallacher	ICT Systems and capabilities	Senator GALLACHER: Can you tell us what projects are upgrades are due to begin in 2016, what are due to be completed in 2016 and what are ongoing? Can you give us, not right now. a snapshot of that? Mr Lewis: We will give you a snapshot. It would be modest compared with what we need. Senator GALLACHER: I understand that one of the issues in relation to ICT has been the continued use of old software platforms, some of which are becoming almost unserviceable. Mr Lewis: Yes. Senator GALLACHER: Can give us an update on that. If it is extensive, perhaps it needs to be on notice. Is that a correct characterisation? Mr Lewis: It is correct. Mr Carmody: We can give you an update on that and the priorities we are applying our funding towards within the modest resources we have. As Mr Lewis said, we need a significant upgrade	Proof Hansard 10 February 2016 p.142	15/04/16	04/05/16
9.	DVA General	Gallacher	ICT Systems and capabilities	Senator GALLACHER: I understand that one of the issues in relation to ICT has been the continued use of old software platforms, some of which are becoming almost unserviceable. Mr Lewis: Yes. Senator GALLACHER: Can give us an update on that. If it is extensive, perhaps it needs to be on notice. Is that a correct characterisation? Mr Lewis: It is correct. Mr Carmody: We can give you an update on that and the priorities we are applying our funding towards within the modest resources we have. As Mr Lewis said, we need a significant upgrade.	Proof Hansard 10 February 2016 p.142	15/04/16	04/05/16

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10.	DVA General	Gallacher	ICT Systems and capabilities	<p>Senator GALLACHER: We are aware that there have been some serious issues in relation to DHS ICT—problems with MyGov, Centrelink, Medicare. Given the partnership between DVA and DHS, have you experienced similar issues to other departments?</p> <p>Mr Lewis: There are always IT issues. There IT issues when I was in Defence. There were IT issues when I was back in Finance. You will get them everywhere. I notice that Telstra had a pretty big one yesterday. Things go wrong in the IT world. My view is that we have done a lot of work closely with DHS. We will be doing more work closely with DHS into the future. I think that is the right course for the department. But the reality is DVA will need to own a relationship with the client.</p> <p>Senator GALLACHER: On notice, can I get a summation of the situation with ICT.</p>	Proof Hansard 10 February 2016 p.142	15/04/16	04/05/16
11.	DVA General (asked of all Department s)	Ludwig	Taxi costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much did each department/agency spend on taxis during the specified period? Provide a breakdown for each business group in each department/agency. 2. What are the reasons for taxi costs? 3. How much did the department spend on taxis during the specified period for their minister or minister's office? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
12.	DVA General (asked of all Department s)	Ludwig	Hospitality and entertainmen t	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?			
13.	DVA General (asked of all Department s)	Ludwig	Executive coaching and leadership training	Since the change of Prime Minister on 14 September, 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged For each service purchased form a provider listed under (4), please provide: 1. The name and nature of the service purchased 2. Whether the service is one-on-one or group based 3. The number of employees who received the service and their employment classification 4. The total number of hours involved for all employees (provide a breakdown for each employment classification) 5. The total amount spent on the service 6. A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				<p>department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> 1. The location used 2. The number of employees who took part on each occasion (provide a breakdown for each employment classification) 3. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) 4. Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title. 			
14.	DVA General (asked of all Department s)	Ludwig	Staffing profile	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state) 	Written Q, asked on 23/2/16	15/04/16	04/05/16
15.	DVA General (asked of all Department s)	Ludwig	Staffing reductions	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How many staff reductions/voluntary redundancies have occurred? <ol style="list-style-type: none"> 1. What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?			
16.	DVA General (asked of all Department s)	Ludwig	Staffing recruitment	Since the change of Prime Minister on 14 September, 2015: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written Q, asked on 23/2/16	15/04/16	04/05/16
17.	DVA General (asked of all Department s)	Ludwig	Kitchen Appliances	Since the change of Prime Minister on 14 September, 2015: 1. Has the department/agency purchased, leased or rented any kitchen appliances over the value of \$1000? 1. If yes, provide a list that includes the type of appliance, the cost, the amount, and any ongoing costs such as purchase of consumables and when the appliance was purchased? 2. Why were the appliances purchased? 3. Has there been a noticeable difference in staff productivity since the appliances were purchased? Are staff leaving the office premises less during business hours as a result? 4. Where did the funding for the appliances come from? 5. Who has access?	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				6. Who is responsible for the maintenance of the appliances? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 7. What are the other ongoing costs of the appliances?			
18.	DVA General (asked of all Department s)	Ludwig	Boards (for Departments or agencies with boards)	Since the change of Prime Minister on 14 September, 2015: 1. how often has each board met, break down by board name; 2. what travel expenses have been incurred; 3. what has been the average attendance at board meetings; 4. List each member's attendance at meetings; 5. how does the board deal with conflict of interest; 6. what conflicts of interest have been registered; 7. what remuneration has been provided to board members; 8. how does the board dismiss board members who do not meet attendance standards? 9. Have any requests been made to ministers to dismiss board members? 10. Please list board members who have attended less than 51% of meetings 11. what have been the catering costs for the board meetings held during this period? Please break down the cost list.	Written Q, asked on 23/2/16	15/04/16	04/05/16
19.	DVA General (asked of all Department s)	Ludwig	Corporate cars	Since the change of Prime Minister on 14 September, 2015: 1. How many cars are owned by each department/agency? 1. Where are the cars located? 2. What are the cars used for? 3. What is the cost of each car during the specified period? 4. How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? 1. Where are the cars located? 2. What are the cars used for? 3. What is the cost of each car during the specified period?	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				4. How far did each car travel during the specified period?			
20.	DVA General (asked of all Department s)	Ludwig	Government payments of accounts	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? 2. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 3. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 4. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 5. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 6. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? 7. Where interest is being paid, what rate of interest is being paid and how is this rate determined? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
21.	DVA General (asked of all Department s)	Ludwig	Hire cars	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2. What are the reasons for hire car costs? 3. How much did the department spend on hire cars during the 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				specified period for their minister or minister's office?			
22.	DVA General (asked of all Department s)	Ludwig	Credit cards	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card. 2. Have there been any changes to action taken in the event that the corporate credit card is misused? 3. Have there been any changes to how corporate credit card use is monitored? 4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so: 5. Please list staff classification and what the misuse was, and the action taken. 6. Have there been any changes to what action is taken to prevent corporate credit card misuse? 7. How many credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
23.	DVA General (asked of all Department s)	Ludwig	Functions	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Provide a list of all formal functions or forms of hospitality conducted for the Minister . Include: <ol style="list-style-type: none"> 1. The guest list of each function 2. The party or individual who initiated the request for the function 3. The menu, program or list of proceedings of the function 4. A list of drinks consumed at the function 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				2. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.			
24.	DVA General (asked of all Department s)	Ludwig	Red tape reduction	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Please detail changes to structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? <ol style="list-style-type: none"> 1. What is the progress of that red tape reduction target 2. How many officers have been placed in those units and at what level? 3. How have they been recruited? 4. What process was used for their appointment? 5. What is the total cost of this unit? 6. What is the estimated total salary cost of the officers assigned to the unit. _ 7. Do members of the unit have access to cabinet documents? 8. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body._ 9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
25.	DVA General (asked of all Department s)	Ludwig	Land costs	<ol style="list-style-type: none"> 1. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included) 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				<p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>			
26.	DVA General (asked of all Department s)	Ludwig	Contracts for Temporary Staff	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. How much did the department/agency spend on temporary or contract staff?</p> <p>2. How many temporary or contract staff have been employed?</p> <p>3. What is the total number of temporary or contract staff currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
27.	DVA General (asked of all Department s)	Ludwig	Printing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. Please list all documents that have been printed at the expense of the department/agency where 500 or more copies have been produced? Please include the total number produced as well.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? <ol style="list-style-type: none"> 1. If so, what companies were used? 2. How were they selected? 3. What was the total cost of this printing by item? 			
28.	DVA General (asked of all Department s)	Ludwig	Communicati ons staff	<ol style="list-style-type: none"> 1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2. How many ongoing staff, the classification, the type of work they undertake and their location. 3. How many non-ongoing staff, their classification, type of work they undertake and their location 4. How many contractors, their classification, type of work they undertake and their location 5. How many are graphic designers? 6. How many are media managers? 7. How many organise events? <p>Have these arrangements changed since the change of Prime Minister on 14 September, 2015? If yes, please detail.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
29.	DVA General (asked of all Department s)	Ludwig	Reviews	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: <ol style="list-style-type: none"> 1. the date they were ordered 2. the date they commenced 3. the minister responsible 4. the department responsible 5. the nature of the review 6. their terms of reference 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> 7. the scope of the review 8. Who is conducting the review 9. the number of officers, and their classification level, involved in conducting the review 10. the expected report date 11. the budgeted, projected or expected costs 12. If the report will be tabled in parliament or made public <p>2. For any review commenced or ordered, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <ul style="list-style-type: none"> 1. If so, please list them, including their name and/or trading name/s and any known alias or other trading names 2. If so, please list their managing director and the board of directors or equivalent 3. If yes, for each is the cost associated with their involvement, including a break down for each cost item 4. If yes, for each, what is the nature of their involvement 5. If yes, for each, are they on the lobbyist register, provide details. 6. If yes, for each, what contact has the Minister or their office had with them 7. If yes, for each, who selected them 8. If yes, for each, did the minister or their office have any involvement in selecting them, <ul style="list-style-type: none"> 1. If yes, please detail what involvement it was 2. If yes, did they see or provided input to a short list 3. If yes, on what dates did this involvement occur 4. If yes, did this involve any verbal discussions with the department 			

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>5. If yes, on what dates did this involvement occur</p> <p>3. Which reviews are on-going?</p> <p>1. Please list them.</p> <p>2. What is the current cost to date expended on the reviews?</p> <p>4. Have any reviews been stopped, paused or ceased? Please list them.</p> <p>5. Which reviews have concluded? Please list them.</p> <p>6. How many reviews have been provided to Government? Please list them and the date they were provided.</p> <p>7. When will the Government be responding to the respective reviews that have been completed?</p> <p>8. What reviews are planned?</p> <p>1. When will each planned review be commenced?</p> <p>2. When will each of these reviews be concluded?</p> <p>3. When will government respond to each review?</p> <p>4. Will the government release each review?</p> <p>1. If so, when? If not, why not?</p>			
30.	DVA General (asked of all Department s)	Ludwig	Commission ed reports	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency?</p> <p>1. Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
31.	DVA General (asked of all Department s)	Ludwig	Appointment s	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Please detail any board appointments made to date. 2. What is the gender ratio on each board and across the portfolio? 3. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 4. Please specify when these gender ratio or participation policies were changed. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
32.	DVA General (asked of all Department s)	Ludwig	Stationery Requirement s	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? <ol style="list-style-type: none"> 1. Detail the items provided to the minister's office. 2. Please specify how many reams of paper have been supplied to the Minister's office. 2. How much has been spent on departmental stationary requirements to date. 3. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
33.	DVA General (asked of all Department s)	Ludwig	Electronic equipment	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. <ol style="list-style-type: none"> 1. List the items 2. List the items location or normal location 3. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> 4. List the total cost of the items 5. List an itemised cost breakdown of these items 6. List the date they were provided to the office 7. Note if the items were requested by the office or proactively provided by the department 			
34.	DVA General (asked of all Department s)	Ludwig	Media subscriptions	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ul style="list-style-type: none"> 1. What pay TV subscriptions does your department/agency have? <ul style="list-style-type: none"> 1. Please provide a list of channels and the reason for each channel. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 2. What newspaper subscriptions does your department/agency have? <ul style="list-style-type: none"> 1. Please provide a list of newspaper subscriptions and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? <ul style="list-style-type: none"> 1. Please provide a list of magazine subscriptions and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. Please provide a list of publications purchased by the department and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 			
35.	DVA General (asked of all Department s)	Ludwig	Meeting costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
36.	DVA General (asked of all Department s)	Ludwig	Media training	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. In relation to media training services purchased by each department/agency, please provide the following information: <ol style="list-style-type: none"> 1. Total spending on these services 2. An itemised cost breakdown of these services 3. The number of employees offered these services and their employment classification 4. The number of employees who have utilised these services and their employment classification 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 5. The names of all service providers engaged 6. The location that this training was provided 2. For each service purchased from a provider listed under (1), please provide: <ol style="list-style-type: none"> 1. The name and nature of the service purchased 2. Whether the service is one-on-one or group based 3. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) 4. The total number of hours involved for all employees (provide a breakdown for each employment classification) 5. The total amount spent on the service 6. A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: <ol style="list-style-type: none"> 4. The location used 5. The number of employees who took part on each occasion 6. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) 7. Any costs the department or agency's incurred to use the location 			
37.	DVA General (asked of all Departments)	Ludwig	Consultancies	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				consultant if known. 3. Have any consultancies not gone out for tender? 1. List each, including name, cost and purpose 2. If so, why?			
38.	DVA General (asked of all Department s)	Ludwig	Provision of equipment - ministerial	Since the change of Prime Minister on 14 September, 2015: 1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? 1. Itemise equipment and cost broken down by staff or minister classification 2. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: 3. What is provided? 4. The purchase cost. 5. The ongoing cost. 6. A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). 7. A breakdown of what staff and staff classification receives each item.	Written Q, asked on 23/2/16	15/04/16	04/05/16
39.	DVA General (asked of all Department s)	Ludwig	Provision of equipment - departmental	Since the change of Prime Minister on 14 September, 2015: 1. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: 2. What has been provided? 3. The purchase cost. 4. The ongoing cost.	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 5. A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). 6. A breakdown of what staff and staff classification receives each item. 			
40.	DVA General (asked of all Department s)	Ludwig	Computers	<ol style="list-style-type: none"> 1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs 	Written Q, asked on 23/2/16	15/04/16	04/05/16
41.	DVA General (asked of all Department s)	Ludwig	Travel costs - department	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Is the minister or their office or their delegate required to approve all departmental and agency international travel? 2. If so, under what policy? 3. Provide a copy of that policy. 4. When was this policy implemented? 5. When is the minister notified, when is approved provided? 6. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 7. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>incidentals). Also provide a reason and brief explanation for the travel.</p> <p>8. What date was the minister or their office notified of the travel?</p> <p>9. What date did the minister or their office approve the travel?</p> <p>10. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>			
42.	DVA General (asked of all Department s)	Ludwig	Grants	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. <ol style="list-style-type: none"> 1. Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. <ol style="list-style-type: none"> 1. Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
43.	DVA General (asked of all Department s)	Ludwig	Departmental Rebranding	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. Has the department/Agency undergone a name change or any other form of rebranding? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
44.	DVA General (asked of all Department s)	Ludwig	Media monitoring	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period?</p> <p>1. Which agency or agencies provided these services?</p> <p>2. What has been spent providing these services during the specified period?</p> <p>3. Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period?</p> <p>1. Which agency or agencies provided these services?</p> <p>2. What has been spent providing these services during the</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				specified period? 3. Itemise these expenses			
45.	DVA General (asked of all Department s)	Ludwig	Procedure Manuals (Ministerial)	<ol style="list-style-type: none"> 1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: 2. When was the manual last updated? 3. Who is responsible for updating the manual? 4. Who is the manual distributed to? 5. Is anyone responsible for clearing communications before they are sent to the department? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
46.	DVA General (asked of all Department s)	Ludwig	Enterprise Bargaining Agreements (EBAs)	<ol style="list-style-type: none"> 1. Please list all related EBAs with coverage of the department. 2. Please list their starting and expiration dates. 3. What is the current status of negotiations for the next agreement/s? Please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
47.	DVA General (asked of all Department s)	Ludwig	Existing Resources Program	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? 2. List each 3. List the staffing assigned to each task 4. What is the nominal total salary cost of the officers assigned to the project? 5. What resources or equipment has been assigned to the project? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
48.	DVA General (asked of all Department s)	Ludwig	Conditions of Government Contracts and Agreements	<ol style="list-style-type: none"> 1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created? 2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 8. If no consultation has occurred, why not? 9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
49.	DVA General (asked of all Department s)	Ludwig	Statutory Review Provisions	<p>Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide:</p> <ol style="list-style-type: none"> 1. What work has been done towards preparing for the review? If none, why not? 2. Please provide a schedule or a workplan for the review 3. When did/will this work begin? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

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				4. When is/was the review due to commence. 5. What is the expected report date. 6. Who is the minister responsible for the review 7. What department is responsible for the review 8. List the specific clauses or legislation under review caused by the statutory provision. 9. List the terms of reference. 10. What is the scope of the review. 11. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 12. What is the budgeted, projected or expected costs of the review? 13. When was the Minister briefed on this matter? 14. What decision points are upcoming for the minister on this matter? 15. List the number of officers, and their classification level, involved in conducting the review 16. Will the the report will be tabled in parliament or made public. If so, when?			
50.	DVA General (asked of all Department s)	Ludwig	Sunset Provisions	1. Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: <ol style="list-style-type: none"> What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? Has any consideration been given to delaying or alerting the sunset provisions? Please provide a schedule or a workplan for the sunset provisions becoming active When did/will this work begin? 2. Will there be any reviews of or relating to the legislation before or after the sunset provision is enacted? If yes: <ol style="list-style-type: none"> When is/was the review due to commence. What is the expected report date. Who is the minister responsible for the review 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 4. What department is responsible for the review 5. List the specific clauses or legislation under review caused by the statutory provision. 6. List the terms of reference. 7. What is the scope of the review. 8. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 9. What is the budgeted, projected or expected costs of the review? 10. When was the Minister briefed on this matter? 11. What decision points are upcoming for the minister on this matter? 12. List the number of officers, and their classification level, involved in conducting the review 13. Will the the report will be tabled in parliament or made public. If so, when? 			
51.	DVA General (asked of all Department s)	Ludwig	Legal Costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
52.	DVA General (asked of all Department s)	Ludwig	Procedure Manuals (Department al)	<ol style="list-style-type: none"> 1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: 2. When was the manual last updated? 3. Who is responsible for updating the manual? 4. Has the minister's office had any input into the content of the manual? If so, please detail. 5. Who is the manual distributed to? 6. Is anyone responsible for clearing communications before they are sent to the minister or the minister's office? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
53.	DVA General (asked of all Department s)	Ludwig	Vending machines	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? <ol style="list-style-type: none"> 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items? 7. If so, what is the current usage for each of these items? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
54.	DVA General (asked of all Department s)	Ludwig	Self Initiated work	<ol style="list-style-type: none"> 1. Does the department have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: 3. When did the project commence? 4. When is it expected to conclude? 5. What will the total cost of the project be? 6. Where did the money for the project come from? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				7. Where is the project based?			
55.	DVA General (asked of all Department s)	Ludwig	Staff Awards	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> Has the Department / Agency given out awards to staff for any reason? If yes: <ol style="list-style-type: none"> What was the reason for the awards? What was the criteria for the awards? What form did the award take? (e.g. Certificate, gift vouchers etc) How much was spent on the award? How were the awards presented? Who presented the awards? Was there a ceremony or party for the awards? If yes: <ol style="list-style-type: none"> Where was it held? Was there a fee for the venue? If yes, how much? How much was spent on catering? How many people attended? Did the minister attend? Did the minister's staff attend? If yes, how many? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
56.	DVA General (asked of all Department s)	Ludwig	Change Management	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> Has the Department/Agency engaged in a policy of Change Management? If yes: <ol style="list-style-type: none"> Please detail the policy. When was the policy introduced? What are the goals of the policy? How much was spent on consulting for the policy and who was contracted for this consultation? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				5. How much was spent implementing this policy?			
57.	DVA General (asked of all Departments)	Ludwig	Departmental Staff Misconduct	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Please provide a copy of the departmental staff code of conduct. 2. Have there been any identified breaches of this code of conduct by departmental staff? <ol style="list-style-type: none"> 1. If yes, list the breaches identified, broken by staffing classification level. 2. If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? 3. If yes, when was the breach identified? By whom? When was the Minister made aware? 4. If yes, were there any legal ramifications for the department or staff member? Please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
58.	DVA General (asked of all Departments)	Ludwig	Fee for services	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: 2. Name of the fee and a short description of what it covers. 3. How much is the fee (and is it a flat fee or a percentage of the service). 4. The date the fee came into place. 5. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 6. What consultation was carried out before the fee was put into place? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				7. How was the fee put into place (e.g. through legislation, regulation changes etc)? 8. What justification is there for the fee? 9. test			
59.	DVA General (asked of all Department s)	Ludwig	Documents provided to minister	1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3. How are they transmitted to the office? 4. What mode of delivery is used (hardcopy, email) for those documents? 5. What level officer are they provided to in the minister's office?	Written Q, asked on 23/2/16	15/04/16	04/05/16
60.	DVA General (asked of all Department s)	Ludwig	Merchandise or promotional material	Since the change of Prime Minister on 14 September, 2015: 1. Has the department purchased any merchandise or promotional material? 2. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic puporse (note that puporse) 3. List the cost for each item 4. List the quantity of each item 5. Who suggested these material be created? 6. Who approved its creation? 7. Provide copies of authorisation 8. When was the Minister informed of the material being created? 9. Who created the material? 10. How was that person selected? 11. How many individuals or groups were considered in selecting who to create the material?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
61.	DVA General (asked of all Department s)	Ludwig	Domain Usage	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: <ol style="list-style-type: none"> 1. Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). 2. Amount of data downloaded and uploaded to the site. 3. Number of times the site was accessed. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
62.	DVA General (asked of all Department s)	Ludwig	Ministerial Website	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much has been spent on the Minister's website? <ol style="list-style-type: none"> 1. List each item of expenditure and cost 2. Who is responsible for uploading information to the Minister's website? 3. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
63.	DVA General (asked of all Department s)	Ludwig	Report Printing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? 2. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal 	Written Q, asked on 23/2/16	15/04/16	04/05/16
64.	DVA General (asked of all Department s)	Ludwig	Fol Requests	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. For how many has access to the document been refused on the basis that it would be contrary to the public interest? 2. For how many has a redacted document been provided? 			
65.	DVA General (asked of all Departments)	Ludwig	Ministerial Motor vehicle	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Has the minister been provided with or had access to a motor vehicle? If so: <ol style="list-style-type: none"> 1. What is the make and model? 2. How much did it cost? 3. When was it provided? 4. Was the entire cost met by the department? If not, how was the cost met? 5. What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. 6. Are these costs met by the department? If not, how are these costs met? 7. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. 8. Have these guidelines changed during the specified period of time? If so, please detail. 9. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. 10. Have these guidelines changed during the specified period of time? If so, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
66.	DVA General (asked of all Department s)	Ludwig	Ministerial Staff vehicles (non-MoPS)	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Outside of MoPS Act entitlements, have any of the Minister's staff been provided with a motor vehicle? If so: <ol style="list-style-type: none"> 1. What is the make and model? 2. How much did it cost? 3. When was it provided? 4. Was the entire cost met by the department? If not, how was the cost met? 5. What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. 6. Are these costs met by the department? If not, how are these costs met? 7. Please provide a copy of the guidelines that determine this entitlement to a motor vehicle. 8. Have these guidelines changed during the specified period? If so, please detail. 9. Please provide a copy of the guidelines that determine how a motor vehicle is to be used that they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. 10. Have these guidelines changed during the specified period? If so, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
67.	DVA General (asked of all Department s)	Ludwig	Lobbyist Register Meetings	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting			
68.	DVA General (asked of all Department s)	Ludwig	Workplace assessments	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> How much has been spent on workplace ergonomic assessments? <ol style="list-style-type: none"> List each item of expenditure and cost Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? If so, list each item of expenditure and cost related to those changes 	Written Q, asked on 23/2/16	15/04/16	04/05/16
69.	DVA General (asked of all Department s)	Ludwig	Freedom of Information - Stats	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> How many FOI requests were received to date. How many of those requests were finalised within the regular timeframes provided under the FOI Act? How many of those requests were granted an extension of time under s 15AA of the FOI Act? How many of those requests were granted an extension of time under s 15AB of the FOI Act? How many of those requests were finalised out of time? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
70.	DVA General (asked of all Department s)	Ludwig	Multiple tenders	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> List any tenders that were re-issued or issued multiple times: <ol style="list-style-type: none"> Why were they re-issued or issued multiple times? Were any applicants received for the tenders before they were re-issued or repeatedly issued? Were those applicants asked to resubmit their 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				tender proposal?			
71.	DVA General (asked of all Department s)	Ludwig	Market Research	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. List any market research conducted by the department/agency: <ol style="list-style-type: none"> 1. List the total cost of this research 2. List each item of expenditure and cost, broken down by division and program 3. Who conducted the research? 4. How were they identified? 5. Where was the research conducted? 6. In what way was the research conducted? 7. Were focus groups, round tables or other forms of research tools used? 8. How were participants for these focus groups et al selected? 9. How was the firm or individual that conducted the review selected? 10. What input did the Minister have? 11. How was it approved? 12. Were other firms or individuals considered? If yes, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
72.	DVA General (asked of all Department s)	Ludwig	Departmenta l Upgrades	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? <ol style="list-style-type: none"> 1. If so, list these 2. If so, list the total cost for these changes 3. If so, list the itemised cost for each item of expenditure 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				4. If so, who conducted the works? 5. If so, list the process for identifying who would conduct these works 6. If so, when are the works expected to be completed?			
73.	DVA General (asked of all Department s)	Ludwig	Wine Coolers / Fridges	Since the change of Prime Minister on 14 September, 2015: 1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items? 7. If so, what is the current stocking level for each of these items?	Written Q, asked on 23/2/16	15/04/16	04/05/16
74.	DVA General (asked of all Department s)	Ludwig	Office Plants	Since the change of Prime Minister on 14 September, 2015: 1. Has the department/agency purchased or leased any office plants? 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
75.	DVA General (asked of all Department s)	Ludwig	Office recreation facilities	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? <ol style="list-style-type: none"> If so, list these If so, list the total cost for these items If so, list the itemised cost for each item of expenditure If so, where were these purchased If so, list the process for identifying how they would be purchased If so, what is the current location for these items? If so, what is the current usage for each of these items? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
76.	DVA General (asked of all Department s)	Ludwig	Building Lease Costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> What has been the total cost of building leases for the agency / department? Please provide a detailed list of each building that is currently leased. Please detail by: <ol style="list-style-type: none"> Date the lease agreement is active from. Date the lease agreement ends. Is the lease expected to be renewed? If not, why not? Location of the building (City and state). Cost of the lease. Why the building is necessary for the operations of the agency / department. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: <ol style="list-style-type: none"> Date from which the lease agreement was active. Date the lease agreement ended. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 3. Why was the lease not renewed? 4. Location of the building (City and state). 5. Cost of the lease. 6. Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: <ol style="list-style-type: none"> 1. Date the lease agreement is expected to become active. 2. Date the lease agreement is expected to end. 3. Expected location of the building (City and state). 4. Expected cost of the lease. <ol style="list-style-type: none"> 1. Has this cost been allocated into the budget? 5. Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department: <ol style="list-style-type: none"> 1. What is the current occupancy rate for the building? 2. If the rate is less than 100%, detail what the remaining being used for. 			
77.	DVA General	Ludwig	Government advertising/ marketing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 1. How much has been spent by the department / agency on marketing? <ol style="list-style-type: none"> 1. List the total cost 2. List each item of expenditure and cost 3. List the approving officer for each item. 4. Detail the ministerial or ministerial staff involvement in the commissioning process. 5. Which firm provided the marketing? 2. How much has been spent by the department / agency on government advertising (including job ads)? <ol style="list-style-type: none"> 1. List the total cost 2. List each item of expenditure and cost 3. Where the advertising appeared 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 4. List the approving officer for each item. 5. Detail the ministerial or ministerial staff involvement in the commissioning process. 6. Detail the outlets that were paid for the advertising. <ol style="list-style-type: none"> 3. What government advertising is planned for the rest of the financial year? <ol style="list-style-type: none"> 1. List the total expected cost. 2. List each item of expenditure and cost. 3. Where the advertising will appear 4. List the approving officer for each item. 5. Detail the ministerial or ministerial staff involvement in the commissioning process. 6. Detail the outlets that have been or will be paid for the advertising. <p>Provide copies of approvals for advertising, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister or their delegate, or the Department or their delegate.</p>			
78.	Outcome 1	Gallacher	Cessation of DART counselling from 30 June 2016	<p>Senator GALLACHER: When did the department first receive advice that the DART was ceasing counselling from 30 June?</p> <p>Ms Foreman: I am sorry, we will have to take that on notice.</p> <p>Senator GALLACHER: When did you first become aware that 30 June was the end date for counselling?</p> <p>Mr Lewis: It would be several months. If you want the precise date, I need to take that on notice.</p> <p>Senator GALLACHER: It was several months, and you can provide the precise date on notice...</p>	Proof Hansard 25 February 2016 p.6	15/04/16	04/05/16
79.	Outcome 1	Lambie	Claims of abuse DVA has received from children between 1948 and 1993	<p>Senator LAMBIE: You had 30,000 children employed as apprentices between 1948 and 1993. How far back have you gone through claims that you have put on the shelf—where people have made claims of abuse and you have done nothing about it? How many? Have you gone through all your records of those 30,000 apprentices to see whether claims of abuse were ever put in?</p> <p>Ms Spiers: I will attempt to answer the question as best I can. If we have a compensation claim from the particular people you are referring to—and I do not know if the 30,000 number is correct—then we assess that compensation claim. They are actually not our employees; they are</p>	Proof Hansard 25 February 2016 p.7	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>Defence employees, and I suspect that some of the issues that you are referring to were raised with Defence—</p> <p>Senator LAMBIE: Ms Spiers, I just want to know how many claims have you had over the years since 1948 from apprentices who served in our defence forces. There are 30,000 of them, I can assure you; there is a book written about it. How many abuse claims have come through DVA over the years that are sitting on the shelf or been knocked back? Please tell me that you have been through your stuff to give me those numbers. If you have not, I will put that on notice.</p> <p>Mr Lewis: We have certainly not been through our pile back to 1948, but we will take it on notice to provide whatever information we have.</p>			
80.	Outcome 1	Lambie	Number of Gold Cards issued to veterans of conflicts from 1999 onwards	<p>Senator LAMBIE: How many gold cards have the DVA issued to those who have served in the Middle East and East Timor since 1999?</p> <p>Mr Lewis: I will see whether we can provide that.</p> <p>Ms Foreman: I will have to take that on notice.</p> <p>Mr Lewis: We can give you broad dissections of gold cards. I am not sure we have it for that particular time period, but we can certainly do it on notice. I am just not sure we have got it right with us.</p> <p>Mr Harrigan: These individuals you are talking about would be covered under the MRCA, which has applied since 2004—to most of them anyway. Under the MRCA, about 800 to 900 gold cards have been issued to individuals who are eligible under that act. They may or may not have served in Afghanistan or in the Middle East.</p> <p>Senator LAMBIE: How many people have served since that time in war or warlike conditions—since 1999? You are telling me you have 900 gold cards? Can you tell me how many have served?</p> <p>Mr Harrigan: That is a question I will have to take on notice.</p> <p>Mr Orme: My understanding is that number is in the order of 70,000. That is not necessarily the exact number, but it is of that order. Seventy thousand people have served in warlike operations, including that part of the Timor operation which was considered to be warlike—not all of the Timor operation was warlike. It does not include the Solomon Islands and it does not include offshore protection, but it does include those operations in the Middle East under Operation Slipper. Since the finish of Operation Slipper in mid-2014, it also includes elements of Operation Okra in Iraq, and Operation Highroad in Afghanistan.</p>	Proof Hansard 25 February 2016 p.7-8	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>Senator LAMBIE: Out of that 70,000 people, I would like to know how many have received a gold card. Could you please tell me how many have been rejected and stopped from having a gold card—people who served in those operations since 1999?</p> <p>Mr Orme: Could I just clarify—gold cards are provided to people for two reasons. One is for their degree of impairment. There is a point where they qualify for the gold card. The second is when they reach the age of 70.</p> <p>Senator LAMBIE: Mr Orme, I simply ask: for the people who have served since 1999, how many have been issued with gold cards? We have had about 70,000 serving in war or warlike zones. I just want to know, since that period, out of those 70,000 who have served, how many have received gold cards. It is as simple as that, please.</p> <p>Mr Orme: I think Mr Harrigan indicated the number was in the order of 800.</p> <p>CHAIR: I think Mr Harrigan said that, from 2004 under MRCA, we know the number is between 800 and 900. You have taken on notice 1999 through to 2004, and we think, from you, Mr Orme, that we are talking about 70,000 people having served—70,000 who would be eligible for a gold card if they met the criteria.</p> <p>Mr Orme: They will be eligible for the gold card at 70, regardless of any kind of claim made beforehand. That is the second basis for a card being issued. They would also be eligible for the service pension at age 60 because of their qualifying service, their warlike service. The other category is those who would be provided with a gold card because of the nature of their commitments.</p> <p>Mr Lewis: We will try to get the precise number for Senator Lambie, both in terms of those who have served since 1999 and also those in receipt of the gold card.</p>			
81.	Outcome 2	Lambie	Cost of DVA medical advisers	<p>Senator LAMBIE: So they are on contract, but do they have outside businesses as well? Are they completely and utterly at DVA's disposal? Are they there for DVA and DVA only, or do they have dual jobs? Are they running their own practices?</p> <p>Mr Carmody: I would like to pass that question on.</p> <p>Dr Gardner: I can answer the question in relation to this. All of our contracted medical advisers around the country are on part-time</p>	Proof Hansard 25 February 2016 p.10	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>contracts. The contracts specify theoretically up to 40 hours per week; the vast majority do less than that. On Monday of this week, I was in Melbourne talking with the management team and the medical advisers. They have a need, based on their processing, for about 450 hours of clinical input per month, just in the Victorian office, and they handle about 40,000 files there per year. As the assistant secretary said, they do have delegates frequently walk from me to you—very close by—to ask questions or for explanations of medical fact, if there is any uncertainty in the medical reports as to what the level of evidence might be.</p> <p>CHAIR: If there was a circumstance in which one of the officers needed medical advice but there was not a doctor available to them at the time, can you take us through what the situation would be at that time?</p> <p>Dr Gardner: In the unlikely event that there was no-one available in that location—as the secretary said, there are medical advisers around the country—we have at least three that have the title of senior medical adviser who the staff can escalate matters to. On request, and normally through the operating unit, they can contact me. I would personally get involved in probably 10 to 15 of these cases per week, on escalation.</p> <p>Senator LAMBIE: How much is that costing DVA every 12 months to employ the 27 doctors?</p> <p>Mr Lewis: We would have that number.</p> <p>Ms Foreman: We would have to take that on notice.</p> <p>Senator LAMBIE: If you could provide that, that would be great.</p>			
82.	DVA General	Lambie	Number of threats of physical harm received by DVA in the last five years and description of what complaints were about	<p>Senator LAMBIE: ... How many threats of physical harm does DVA receive a day from those who have served that are really annoyed with your system? I imagine you keep a tally of that.</p> <p>Mr Carmody: We have a complaints and feedback management system where we log formal complaints and formal compliments. I do not have the facts to hand. We could provide those facts on the complaints and feedback management system, which should provide some indication.</p> <p>Senator LAMBIE: So I would be able to see all the complaints that have been made to you in the last five years and see what the complaints are about?</p> <p>CHAIR: It may be that the complainants do not want that shared with</p>	Proof Hansard 25 February 2016 p.10	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>us.</p> <p>Mr Carmody: We do have some statistics here that I might be able to share with you. I was not aware that we had them, but we can provide some now.</p> <p>Mr Winzenberg: In the 2015 calendar year, we had 344 security incidents, of which 70 were referred to emergency services. The year before there were 287, and in 2013 there were 255.</p> <p>Senator LAMBIE: Do they get referred to police?</p> <p>Mr Winzenberg: Some do.</p> <p>Ms Dotta: Just to add to Mr Winzenberg's statistics, in 2014, 48 referrals went to the police and, in 2013, 22 referrals went to the police.</p> <p>Senator LAMBIE: Was there a reason I cannot get a list of what those complaints were about? I am happy to put up a notice of motion and ask for that to be presented, so we can do it either the easy way or the hard way.</p> <p>Mr Lewis: We should be able to work out a way to provide some detail on that.</p> <p>Mr Carmody: We might have to de-identify them.</p> <p>Senator LAMBIE: That is fine. I just need to see what the complaints were over the past five years, if that is okay.</p>			
83.	Outcome 1	Lambie	Cost of 'automatic' Gold Card	<p>Senator LAMBIE: If we were to put in an automatic gold card for those who have done warlike service, could you provide me with the costings of those and the modelling that you have done for that?</p> <p>Mr Lewis: We will take that on notice. Don't we have a question from you to us to respond to regarding eligibility for the gold card?</p> <p>Senator LAMBIE: No, I am simply asking for the costings for an automatic gold card and the modelling that DVA has done. If you could provide that to me, that would be wonderful. I am assuming that DVA has done that.</p> <p>Mr Lewis: Like I said, haven't we got a question from you on that?</p> <p>Senator LAMBIE: When did you do that? When did the Department of Veterans' Affairs carry those costings out?</p> <p>Mr Lewis: We do not have that.</p> <p>Senator LAMBIE: Have you done the costings for an automatic gold card, Mr Lewis, or have you not?</p> <p>Ms Foreman: Yes, we have.</p>	Proof Hansard 25 February 2016 p.11	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>Senator LAMBIE: When did you do that? When did you do those costings for an automatic gold card?</p> <p>Ms Foreman: Just recently—in the last few months. Are you talking about your bill that has been tabled?</p> <p>Senator LAMBIE: That is correct.</p> <p>Ms Foreman: Yes, we have provided advice to government on the costings for that.</p> <p>Senator LAMBIE: Could you provide the advice to me on the costings?</p> <p>Ms Foreman: We can.</p> <p>Mr Lewis: With the concurrence of the minister, that would be fine.</p> <p>Senator LAMBIE: I am assuming they have taken the Medicare costs out of them and all that stuff?</p> <p>Ms Foreman: Yes.</p> <p>Senator LAMBIE: I would need to see that. Have you have done modelling as well for those costs? I need to see modelling that you have provided to the government to show me how you have come up with those costs.</p> <p>Ms Foreman: Yes, that is fine. We can do that.</p> <p>Mr Lewis: It would be a net cost.</p>			
84.	DVA General	Lambie	Declining number of DVA clients and ten year DVA budget forecast	<p>Senator LAMBIE: Can you please explain to me—there is a scale at the moment. You have 330,000 veterans—is it gold card 330,370?</p> <p>Mr Carmody: Not quite—309,000 clients as of December last year. About 160,000 or 170,000 of those are veterans. The remainder are dependants.</p> <p>Senator LAMBIE: How many of those dependants and those people on a gold card, between the Vietnam veterans and what is left out of World War II, are you expecting to lose over the next 10 years, and how much money is that going to save DVA?</p> <p>Mr Lewis: The answer to that is, as I think we might have touched on at a previous estimates hearing, that our good friends in the central agencies, particularly in the Department of Finance, work through amortisation stats and they automatically adjust our funding lines in the light of the rate at which our clients decline. When you look at the forward estimates, we have the budget here, and then years 1, 2 and 3 of the forward estimates. There are automatic adjustments to a whole range of our appropriation lines in light of the expected decline in client</p>	Proof Hansard 25 February 2016 p.13	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>numbers we will have in each of those years. We will have a significant reduction arising from the amortisation of our older clients, but also we will have inflow from new clients coming in, principally in the MRCA but also occasionally from the SRCA and the VEA.</p> <p>Senator LAMBIE: What I am asking you for is: can I have those numbers, please. In 10 years time, predict for 10 years time—</p> <p>Mr Lewis: We have published stats on this we can provide to you—no trouble at all. Of course, they are predictions, so we might get it wrong, but we have projections going all the way through to 2025.</p> <p>Mr Carmody: On client numbers.</p> <p>Mr Lewis: We can give you all of that, Senator.</p>			
85.	Outcome 1	Lambie	Number of DVA clients awarded TPI since 1999	<p>Senator LAMBIE: How many TPIs have been given out since 1999? We will go back to the Gold Coast. How many TPIs have been given out to those who have served in East Timor or in the Middle East since 1999? How many TPIs have been awarded?</p> <p>Ms Foreman: I would have take that on notice. I do not have those figures here.</p> <p>Senator LAMBIE: How many have been rejected?</p> <p>Ms Foreman: We will take that on notice as well.</p>	Proof Hansard 25 February 2016 p.14	15/04/16	04/05/16
86.	Outcome 1	Lambie	Cost of TPI pensions since 1999	<p>Senator LAMBIE: Can you also give me the cost to the government for the TPIs since that time?</p> <p>Ms Foreman: Do you mean what our forward estimates projections are?</p> <p>Senator LAMBIE: No, what the cost has been since 1999 for however many TPIs you have actually put through—how much is the government—</p> <p>Mr Lewis: If I understand correctly, you are asking for the annual spend on TPI pensions since 1999?.</p> <p>Senator LAMBIE: Yes, for those people that have done the tours since 1999. I am not talking about the Vietnam veterans or anything like that.</p> <p>Mr Lewis: Are our systems able to do that?</p> <p>Ms Foreman: I do not think so. We will have a look to see whether we can, but we may not actually be able to do that.</p> <p>Mr Lewis: Without that last qualifier, we would have no problem, but if you want a subcategory which is only those that arise from incidents since 1999, I am not sure we can help you—for the reasons we have</p>	Proof Hansard 25 February 2016 p.14	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				discussed before which go to the quality of our antiquated IT. CHAIR: If you can provide the committee with what you are able to obtain from your files, that would be fantastic. Mr Lewis: Yes, we will do that.			
87.	DVA General	Lambie	ICT systems upgrade	<p>Senator LAMBIE: Could you list the number of different IT contractors that you have had working on these systems and how much it has cost over the past two years?</p> <p>Mr Carmody: Contractors?</p> <p>Senator LAMBIE: Yes. I am gathering that you bring in IT people to fix the systems.</p> <p>Mr Carmody: We would not have those figures now, but we would be able to tell you who we have had working on IT systems.</p> <p>Mr Lewis: We would have the spend.</p> <p>Mr Carmody: We probably have the IT spend, but I am not sure we have the contractors.</p> <p>Mr McLeod: As at 31 December 2015 there were 68 ICT contractors. As for our expenditure on contractors projected for 2015-16, just bear with me while I look at the information that I have.</p> <p>Ms Dotta: We use contractors for initiatives that we may have to implement as a consequence of government or other agency changes as well as initiatives that we may be self-funding. I have figures here for the number of contracts entered into for ICT contractors. Sometimes it could be a six-month contract or it could be another six-month contract subject to the work program. The number of contracts we entered into in the 2014-15 financial year was 168. Please remember that that is not necessarily individuals; that is the number of contracts. The amount of those contracts was \$14 million. In the 2015-16 financial year to date we have entered into 109 contracts and the estimated value of those contracts is in the order of \$17 million.</p> <p>Senator LAMBIE: Do you have any of those contracts? Were there any overseas contracts given out?</p> <p>Ms Dotta: Not that I am aware of. These are either companies providing services involving specialised skills or they may be individuals</p>	Proof Hansard 25 February 2016 p.15	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>on-site, working alongside our staff.</p> <p>Senator LAMBIE: Would you be able to give me a list of what that money—those however many millions of dollars—has provided to the updating of the systems in the last two years?</p> <p>Ms Dotta: Yes, we can do that. As Mr Carmody said before, the figures that you were referring to earlier were to do with the expenditure for our online systems—systems allowing clients to transact with us online.</p>			
88.	Outcome 1	Lambie	Number of DVA clients currently with the Client Liaison Unit	<p>Senator LAMBIE: So that client liaison unit, the one I am talking about where you are on your last legs or you have tried to take your own life-- they go to the client liaison unit—</p> <p>Mr Orme: I want to be clear about the support we provide to our clients. Some of our clients have significant physical disabilities and they may not have family support. They can be in the client liaison unit and have a high level of client support for a whole range of reasons. Some of those relate to mental health, and some of those people are in a very bad way and need support.</p> <p>Senator LAMBIE: How many do you have at this point in time in that high-level support?</p> <p>Mr Orme: To provide you with the exact figure, I would have to take that on notice. The figure changes over time because as a client's need for support changes, they may move from level 3 to level 2. If we get them into a stable situation, which is our intent, we would then move them back. If that were not working, we would go further and provide more support. People can come in and come out. Some people are in there for a longer period of time, given the nature of their condition, and others move through the system, up and down.</p>	Proof Hansard 25 February 2016 p.16	15/04/16	04/05/16
89.	Outcome 2	Lambie	Number of suicide cases of DVA clients referred to Client Liaison Unit	<p>Senator LAMBIE: That is fine. How many people who have been under that have taken their own lives in the last seven or eight years?</p> <p>Mr Orme: You raise the issue of suicide. I discussed earlier that I do not have those figures. We could look to see that. The challenge is identifying those people who have committed suicide—</p> <p>Senator LAMBIE: Mr Orme, I am talking about the client liaison unit. They are a one-stop shop. You are very close to the rehabilitator. You must know the numbers. Your people in that unit would know if anyone has taken their life. You have not had a great deal of people go through it.</p>	Proof Hansard 25 February 2016 p.17	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>Mr Lewis: Whilst being a client?</p> <p>Senator LAMBIE: Under the client liaison unit.</p> <p>Mr Orme: We will take that on notice. But I also highlight that there are challenges around identification, and there are any number of coroners around the country who are still determining the nature of death. We rely on the coroner's decision and determination about the nature of a particular death.</p>			
90.	Outcome 2	Lambie	Number of CLU cases currently at the coroner	<p>Senator LAMBIE: How many cases—that belonged to that unit and that have taken their own lives, or whatever happened to them—are at the coroner's right now? How many of those people are with the coroner?</p> <p>Mr Orme: I would have to take that question on notice. I do not have that answer in the detail. What I was alluding to is the complexity around this issue. It is not really a simple issue of saying yes or no. It sounds as though it should be, but there are many things to it, like using medication. Sometimes people can have an accident with their medication and find they have taken more than they should have. The question there becomes: what is the nature of that death? That is the complexity around that. It is a really important issue—</p> <p>Senator LAMBIE: Could you give me the number of those client liaison unit people you have had since it started who are sitting there waiting for a decision on whether they took their own life or not.</p> <p>Mr Orme: Certainly.</p>	Proof Hansard 25 February 2016 p.17	15/04/16	04/05/16
91.	Outcome 1	Lambie	Number of CLU cases that have dropped out of the program	<p>Senator LAMBIE: Could you also give me the number of people who have dropped out of that client liaison unit and who you have never heard from again, so I know who they are.</p> <p>Mr Orme: One of the issues with our new coordinated approach is actually a follow-up. We now have the capacity to go to what is almost an outreach program where we are reviewing clients who have been under management before and whom we have not had contact with for a while. One of the great things that is coming out of this new resource is to start following up on clients who we have not spoken to for a while to ensure they are travelling well.</p>	Proof Hansard 25 February 2016 p.17	15/04/16	04/05/16
92.	Outcome 2	Lambie	DVA response to	Senator LAMBIE: In reference to incarceration and homelessness, this has been a problem for years. What finally jolted you to do this in August	Proof Hansard 25 February	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
			veteran incarceration and homelessne ss over last decade	<p>last year?</p> <p>Mr Lewis: I do not know if it 'finally jolted', Senator. I suppose we are pulling every lever. We had been working informally with our state and territory colleagues beforehand. I suppose I was escalating the issue writing to my level to the states with a view to formalising responses from them. I think the fact that we had the intention of setting up a federal-state territory veterans' affairs forum was further indication of our emphasis on trying to draw the states and territories in to help tackle the problem with us.</p> <p>Senator LAMBIE: Could you provide me details of before August, when you let out the letters and looked at the incarceration rates, of what DVA had actually done for the 10 years prior to that—in relation to incarcerations and homelessness.</p> <p>Mr Lewis: Did you say the 10 years prior to that?</p> <p>Senator LAMBIE: Yes. You just said that you have attempted things in the past, or you have had a look at this in the past. I would like to know exactly what you have done about that before August last year.</p> <p>Mr Lewis: Prior to August last year?</p> <p>Senator LAMBIE: Yes.</p> <p>Mr Lewis: Okay. We will take that on notice.</p>	2016 p.19		
93.	DVA General	Lambie	Number of complaints to the Ombudsman in relation to CDDA in the past 12 months	<p>Senator LAMBIE: Really? How many complaints have been made against the department to the Commonwealth Ombudsman in reference to compensation for defective administration in the past 12 months?</p> <p>Mr Lewis: If I heard that question right, I think you are asking: how many complaints to the Ombudsman have been made in relation to CDDA claims?</p> <p>Senator LAMBIE: Yes, in the past 12 months.</p> <p>Ms Spiers: To the best of my knowledge, I am not aware of any complaints that have gone to the Ombudsman about our CDDA matters. I can give you figures on CDDA applications we have received, but I do not have any information on complaints about CDDA matters that have gone to the Ombudsman. I am happy to take that on notice.</p> <p>Senator LAMBIE: Yes, that would be great.</p> <p>Mr Lewis: If a matter did go to the Ombudsman which was a complaint of that kind, would it be ordinary practice, Ms Spiers, for the department to be consulted in relation to that matter?</p>	Proof Hansard 25 February 2016 p.20	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>Ms Spiers: Correct, yes.</p> <p>Mr Lewis: So we would expect to know about it as a consequence of the Ombudsman considering the issue.</p> <p>Ms Spiers: Correct. I am responsible for the managing the CDDA claims and, to the best of my knowledge, I am not aware of anything from the Ombudsman's office querying the CDDA work.</p> <p>Mr Lewis: We will check that and, if that is wrong, we will put it back on notice, but I am not aware of any.</p>			
94.	DVA General	Lambie	Number of complaints about DVA to Ombudsman	<p>Senator LAMBIE: Okay. What about complaints in general to the Ombudsman in reference to anything across veterans affairs?</p> <p>Mr Lewis: There would be a few of those.</p> <p>Ms Spiers: We will have to take that on notice.</p>	Proof Hansard 25 February 2016 p.20	15/04/16	04/05/16
95.	DVA General	Lambie	Number of applications for CDDA in the last five years	<p>Senator LAMBIE: What about in reference to compensation for detriment for defective admin? How many of those complaints have you had in the last five years?</p> <p>Ms Spiers: I have information on the CDDA applications we have received. Your question seems to be a subset of that—complaints about the CDDA. I do not have that information with me this afternoon. I can research that. I can give you the CDDA application numbers but not complaints about CDDA.</p> <p>Senator LAMBIE: I assume that is the same as maladministration. How many complaints does DVA get about maladministration?</p> <p>Ms Spiers: Maybe we are talking a little bit at cross purposes. If someone is unhappy with how DVA has managed a particular aspect of their compensation claim or advice that has been given, they have the capacity to make a claim against the department for what you have termed as maladministration; the technical name is compensation for detriment caused by defective administration.</p> <p>Senator LAMBIE: So it is the same.</p> <p>Ms Spiers: It is the same. We do not treat it as a complaint; we treat it as an application for CDDA. I have those figures here, if you wish, but not complaints about the CDDA process, which I thought was your subsequent question.</p> <p>Senator LAMBIE: I will take both, if that is okay.</p>	Proof Hansard 25 February 2016 p.20	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
96.	Outcome 1	Lambie	Times taken to process under MRCA	<p>Senator LAMBIE: With respect to MRCC, what figures are available to confirm whether the time frame to finalise the claim within 120 days has been achieved?</p> <p>Mr Orme: We monitor the time taken to process on a regular basis. I chair a monthly committee. We have a series of data that we look at. The time taken to process has been coming down and we look at that regularly. We can get you specific data on notice.</p> <p>Senator LAMBIE: Yes, that would be good.</p> <p>Mr Orme: We monitor that very closely. Time taken to process is one of our key measures of performance.</p> <p>Senator LAMBIE: How far back does that data for the MRCC go?</p> <p>Ms Foreman: To 2004.</p> <p>Mr Orme: Till the start of the MRCC, when the Military Rehabilitation and Compensation Act was first enacted and the MRCC came into existence—it was previously the Repatriation Commission. We can provide the data to you.</p> <p>Senator LAMBIE: Thank you.</p>	Proof Hansard 25 February 2016 p.21	15/04/16	04/05/16
97.	Outcome 3	Reynolds	Reflections project	<ol style="list-style-type: none"> 1. Is the Australian War Memorial (AWM) aware of the Reflections project being undertaken by the Australian Institute of Professional Photographers (AIPP)? 2. Has the AWM received any requests for financial support for the Reflections project? 3. Does the AWM intend to display or exhibit any of the images from the Reflections project? 4. Does the AWM consider the Reflections project an important, compelling and interesting way to commemorate Australia's World War Two veterans? 5. What criteria are applied to AWM collections, exhibits, and special projects when assessing their eligibility for AWM financial or other support? 	Written Q, asked on 19/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
98.	General (asked of all Department s)	Ludwig	Taxi costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How much did each department/agency spend on taxis during the specified period? Provide a breakdown for each business group in each department/agency. 5. What are the reasons for taxi costs? 6. How much did the department spend on taxis during the specified period for their minister or minister's office? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
99.	General (asked of all Department s)	Ludwig	Hospitality and entertainmen t	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 10. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 11. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 12. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 13. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 14. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 15. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 16. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 17. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 18. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
100	General (asked of all Department s)	Ludwig	Executive coaching and leadership training	<p>Since the change of Prime Minister on 14 September, 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency:</p> <ol style="list-style-type: none"> 8. Total spending on these services 9. The number of employees offered these services and their employment classification 10. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 11. The names of all service providers engaged For each service purchased form a provider listed under (4), please provide: <ol style="list-style-type: none"> 1. The name and nature of the service purchased 2. Whether the service is one-on-one or group based 3. The number of employees who received the service and their employment classification 4. The total number of hours involved for all employees (provide a breakdown for each employment classification) 5. The total amount spent on the service 6. A description of the fees charged (i.e. per hour, complete package) 12. Where a service was provided at any location other than the department or agency's own premises, please provide: <ol style="list-style-type: none"> 1. The location used 2. The number of employees who took part on each occasion (provide a breakdown for each employment classification) 3. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) 4. Any costs the department or agency's incurred to use the location 13. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				employment after training has been completed? 14. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.			
101	General (asked of all Department s)	Ludwig	Staffing profile	Since the change of Prime Minister on 14 September, 2015: 3. Has there been any change to the staffing profile of the department/agency? 4. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written Q, asked on 23/2/16	15/04/16	04/05/16
102	General (asked of all Department s)	Ludwig	Staffing reductions	Since the change of Prime Minister on 14 September, 2015: 11. How many staff reductions/voluntary redundancies have occurred? 1. What was the reason for these reductions? 12. Were any of these reductions involuntary redundancies? If yes, provide details. 13. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 14. If there are plans for staff reductions, please give the reason why these are happening. 15. Are there any plans for involuntary redundancies? If yes, provide details. 16. How many ongoing staff left the department/agency? What classification were these staff? 17. How many non-ongoing staff left department/agency from? What classification were these staff? 18. What are the voluntary redundancy packages offered? Please detail for each staff level and position 19. How do the packages differ from the default public service package?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				20. How is the department/agency funding the packages?			
103	General (asked of all Department s)	Ludwig	Staffing recruitment	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How many ongoing staff have been recruited? What classification are these staff? 5. How many non-ongoing positions exist or have been created? What classification are these staff? 6. How many staff have been employed on contract and what is the average length of their employment period? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
104	General (asked of all Department s)	Ludwig	Kitchen Appliances	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 2. Has the department/agency purchased, leased or rented any kitchen appliances over the value of \$1000? <ol style="list-style-type: none"> 1. If yes, provide a list that includes the type of appliance, the cost, the amount, and any ongoing costs such as purchase of consumables and when the appliance was purchased? 2. Why were the appliances purchased? 3. Has there been a noticeable difference in staff productivity since the appliances were purchased? Are staff leaving the office premises less during business hours as a result? 4. Where did the funding for the appliances come from? 5. Who has access? 6. Who is responsible for the maintenance of the appliances? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				7. What are the other ongoing costs of the appliances?			
105	General (asked of all Department s)	Ludwig	Boards (for Departments or agencies with boards)	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>12. how often has each board met, break down by board name;</p> <p>13. what travel expenses have been incurred;</p> <p>14. what has been the average attendance at board meetings;</p> <p>15. List each member's attendance at meetings;</p> <p>16. how does the board deal with conflict of interest;</p> <p>17. what conflicts of interest have been registered;</p> <p>18. what remuneration has been provided to board members;</p> <p>19. how does the board dismiss board members who do not meet attendance standards?</p> <p>20. Have any requests been made to ministers to dismiss board members?</p> <p>21. Please list board members who have attended less than 51% of meetings</p> <p>22. what have been the catering costs for the board meetings held during this period? Please break down the cost list.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
106	General (asked of all Department s)	Ludwig	Corporate cars	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>3. How many cars are owned by each department/agency?</p> <p>1. Where are the cars located?</p> <p>2. What are the cars used for?</p> <p>3. What is the cost of each car during the specified period?</p> <p>4. How far did each car travel during the specified period?</p> <p>4. How many cars are leased by each department/agency?</p> <p>1. Where are the cars located?</p> <p>2. What are the cars used for?</p> <p>3. What is the cost of each car during the specified period?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				4. How far did each car travel during the specified period?			
107	General (asked of all Department s)	Ludwig	Government payments of accounts	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>8. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>9. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>10. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>11. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>12. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>13. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014?</p> <p>14. Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
108	General (asked of all Department s)	Ludwig	Hire cars	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>4. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency.</p> <p>5. What are the reasons for hire car costs?</p> <p>6. How much did the department spend on hire cars during the</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				specified period for their minister or minister's office?			
109	General (asked of all Department s)	Ludwig	Credit cards	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 8. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card. 9. Have there been any changes to action taken in the event that the corporate credit card is misused? 10. Have there been any changes to how corporate credit card use is monitored? 11. Have any instances of corporate credit card misuse have been discovered during the specified period? If so: 12. Please list staff classification and what the misuse was, and the action taken. 13. Have there been any changes to what action is taken to prevent corporate credit card misuse? 14. How many credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
110	General (asked of all Department s)	Ludwig	Functions	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 3. Provide a list of all formal functions or forms of hospitality conducted for the Minister . Include: <ol style="list-style-type: none"> 1. The guest list of each function 2. The party or individual who initiated the request for the function 3. The menu, program or list of proceedings of the function 4. A list of drinks consumed at the function 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				4. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.			
111	General (asked of all Department s)	Ludwig	Red tape reduction	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>10. Please detail changes to structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>1. What is the progress of that red tape reduction target</p> <p>11. How many officers have been placed in those units and at what level?</p> <p>12. How have they been recruited?</p> <p>13. What process was used for their appointment?</p> <p>14. What is the total cost of this unit?</p> <p>15. What is the estimated total salary cost of the officers assigned to the unit. _</p> <p>16. Do members of the unit have access to cabinet documents?</p> <p>17. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body._</p> <p>18. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
112	General (asked of all Department s)	Ludwig	Land costs	<p>1. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>			
113	General (asked of all Department s)	Ludwig	Contracts for Temporary Staff	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. How much did the department/agency spend on temporary or contract staff?</p> <p>2. How many temporary or contract staff have been employed?</p> <p>3. What is the total number of temporary or contract staff currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
114	General (asked of all Department s)	Ludwig	Printing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>3. Please list all documents that have been printed at the expense of the department/agency where 500 or more copies have been produced? Please include the total number produced as well.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. How many of these printed documents were also published online? 4. Has the Department/Agency used external printing services for any print jobs? <ol style="list-style-type: none"> 1. If so, what companies were used? 2. How were they selected? 3. What was the total cost of this printing by item? 			
115	General (asked of all Department s)	Ludwig	Communicati ons staff	<ol style="list-style-type: none"> 8. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 9. How many ongoing staff, the classification, the type of work they undertake and their location. 10. How many non-ongoing staff, their classification, type of work they undertake and their location 11. How many contractors, their classification, type of work they undertake and their location 12. How many are graphic designers? 13. How many are media managers? 14. How many organise events? <p>Have these arrangements changed since the change of Prime Minister on 14 September, 2015? If yes, please detail.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
116	General (asked of all Department s)	Ludwig	Reviews	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 9. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: <ol style="list-style-type: none"> 1. the date they were ordered 2. the date they commenced 3. the minister responsible 4. the department responsible 5. the nature of the review 6. their terms of reference 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> 7. the scope of the review 8. Who is conducting the review 9. the number of officers, and their classification level, involved in conducting the review 10. the expected report date 11. the budgeted, projected or expected costs 12. If the report will be tabled in parliament or made public <p>10. For any review commenced or ordered, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <ul style="list-style-type: none"> 1. If so, please list them, including their name and/or trading name/s and any known alias or other trading names 2. If so, please list their managing director and the board of directors or equivalent 3. If yes, for each is the cost associated with their involvement, including a break down for each cost item 4. If yes, for each, what is the nature of their involvement 5. If yes, for each, are they on the lobbyist register, provide details. 6. If yes, for each, what contact has the Minister or their office had with them 7. If yes, for each, who selected them 8. If yes, for each, did the minister or their office have any involvement in selecting them, <ul style="list-style-type: none"> 1. If yes, please detail what involvement it was 2. If yes, did they see or provided input to a short list 3. If yes, on what dates did this involvement occur 4. If yes, did this involve any verbal discussions with the department 			

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>5. If yes, on what dates did this involvement occur</p> <p>11. Which reviews are on-going?</p> <ol style="list-style-type: none"> Please list them. What is the current cost to date expended on the reviews? <p>12. Have any reviews been stopped, paused or ceased? Please list them.</p> <p>13. Which reviews have concluded? Please list them.</p> <p>14. How many reviews have been provided to Government? Please list them and the date they were provided.</p> <p>15. When will the Government be responding to the respective reviews that have been completed?</p> <p>16. What reviews are planned?</p> <ol style="list-style-type: none"> When will each planned review be commenced? When will each of these reviews be concluded? When will government respond to each review? Will the government release each review? <ol style="list-style-type: none"> If so, when? If not, why not? 			
117	General (asked of all Department s)	Ludwig	Commission ed reports	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>4. How many reports (including paid external advice) have been commissioned by the Minister, department or agency?</p> <ol style="list-style-type: none"> Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. <p>5. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>6. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
118	General (asked of all Department s)	Ludwig	Appointment s	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 5. Please detail any board appointments made to date. 6. What is the gender ratio on each board and across the portfolio? 7. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 8. Please specify when these gender ratio or participation policies were changed. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
119	General (asked of all Department s)	Ludwig	Stationery Requirement s	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? <ol style="list-style-type: none"> 1. Detail the items provided to the minister's office. 2. Please specify how many reams of paper have been supplied to the Minister's office. 5. How much has been spent on departmental stationary requirements to date. 6. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
120	General (asked of all Department s)	Ludwig	Electronic equipment	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 2. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. <ol style="list-style-type: none"> 1. List the items 2. List the items location or normal location 3. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				4. List the total cost of the items 5. List an itemised cost breakdown of these items 6. List the date they were provided to the office 7. Note if the items were requested by the office or proactively provided by the department			
121	General (asked of all Department s)	Ludwig	Media subscriptions	Since the change of Prime Minister on 14 September, 2015: 5. What pay TV subscriptions does your department/agency have? 1. Please provide a list of channels and the reason for each channel. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 6. What newspaper subscriptions does your department/agency have? 1. Please provide a list of newspaper subscriptions and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 7. What magazine subscriptions does your department/agency have? 1. Please provide a list of magazine subscriptions and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 8. What publications does your department/agency purchase?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. Please provide a list of publications purchased by the department and the reason for each. 2. What has been the cost of this package/s during the specified period? 3. What is provided to the Minister or their office? 4. What has been the cost of this package/s during the specified period? 			
122	General (asked of all Department s)	Ludwig	Meeting costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 5. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 6. For each Minister and Parliamentary Secretary office, please detail total meeting spend from to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 7. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 8. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
123	General (asked of all Department s)	Ludwig	Media training	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 8. In relation to media training services purchased by each department/agency, please provide the following information: <ol style="list-style-type: none"> 1. Total spending on these services 2. An itemised cost breakdown of these services 3. The number of employees offered these services and their employment classification 4. The number of employees who have utilised these services and their employment classification 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				5. The names of all service providers engaged 6. The location that this training was provided 9. For each service purchased from a provider listed under (1), please provide: <ol style="list-style-type: none"> 1. The name and nature of the service purchased 2. Whether the service is one-on-one or group based 3. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) 4. The total number of hours involved for all employees (provide a breakdown for each employment classification) 5. The total amount spent on the service 6. A description of the fees charged (i.e. per hour, complete package) 10. Where a service was provided at any location other than the department or agency's own premises, please provide: <ol style="list-style-type: none"> 11. The location used 12. The number of employees who took part on each occasion 13. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) 14. Any costs the department or agency's incurred to use the location 			
124	General (asked of all Departments)	Ludwig	Consultancies	Since the change of Prime Minister on 14 September, 2015: <ol style="list-style-type: none"> 4. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 5. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				consultant if known. 6. Have any consultancies not gone out for tender? 1. List each, including name, cost and purpose 2. If so, why?			
125	General (asked of all Department s)	Ludwig	Provision of equipment - ministerial	Since the change of Prime Minister on 14 September, 2015: 8. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? 1. Itemise equipment and cost broken down by staff or minister classification 9. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: 10. What is provided? 11. The purchase cost. 12. The ongoing cost. 13. A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). 14. A breakdown of what staff and staff classification receives each item.	Written Q, asked on 23/2/16	15/04/16	04/05/16
126	General (asked of all Department s)	Ludwig	Provision of equipment - departmental	Since the change of Prime Minister on 14 September, 2015: 7. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: 8. What has been provided? 9. The purchase cost. 10. The ongoing cost.	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>11. A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc).</p> <p>12. A breakdown of what staff and staff classification receives each item.</p>			
127	General (asked of all Department s)	Ludwig	Computers	<p>4. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>5. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>6. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
128	General (asked of all Department s)	Ludwig	Travel costs - department	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>11. Is the minister or their office or their delegate required to approve all departmental and agency international travel?</p> <p>12. If so, under what policy?</p> <p>13. Provide a copy of that policy.</p> <p>14. When was this policy implemented?</p> <p>15. When is the minister notified, when is approved provided?</p> <p>16. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>17. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<p>incidentals). Also provide a reason and brief explanation for the travel.</p> <p>18. What date was the minister or their office notified of the travel?</p> <p>19. What date did the minister or their office approve the travel?</p> <p>20. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>			
129	General (asked of all Department s)	Ludwig	Grants	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>9. What guidelines are in place to administer grants?</p> <p>10. How are grants applied for?</p> <p>11. Are there any restrictions on who can apply for a grant? If yes, please detail.</p> <p>1. Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved.</p> <p>12. What is the procedure for selecting who will be awarded a grant?</p> <p>13. Who is involved in this selection process?</p> <p>14. Does the minister or the minister's office play any role in awarding grants? If yes, please detail.</p> <p>1. Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail.</p> <p>15. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>16. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
130	General (asked of all Department s)	Ludwig	Departmental Rebranding	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>1. Has the department/Agency undergone a name change or any other form of rebranding? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
131	General (asked of all Department s)	Ludwig	Media monitoring	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>3. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period?</p> <p>1. Which agency or agencies provided these services?</p> <p>2. What has been spent providing these services during the specified period?</p> <p>3. Itemise these expenses.</p> <p>4. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period?</p> <p>1. Which agency or agencies provided these services?</p> <p>2. What has been spent providing these services during the</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				specified period? 3. Itemise these expenses			
132	General (asked of all Department s)	Ludwig	Procedure Manuals (Ministerial)	6. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: 7. When was the manual last updated? 8. Who is responsible for updating the manual? 9. Who is the manual distributed to? 10. Is anyone responsible for clearing communications before they are sent to the department?	Written Q, asked on 23/2/16	15/04/16	04/05/16
133	General (asked of all Department s)	Ludwig	Enterprise Bargaining Agreements (EBAs)	4. Please list all related EBAs with coverage of the department. 5. Please list their starting and expiration dates. 6. What is the current status of negotiations for the next agreement/s? Please detail.	Written Q, asked on 23/2/16	15/04/16	04/05/16
134	General (asked of all Department s)	Ludwig	Existing Resources Program	Since the change of Prime Minister on 14 September, 2015: 6. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? 7. List each 8. List the staffing assigned to each task 9. What is the nominal total salary cost of the officers assigned to the project? 10. What resources or equipment has been assigned to the project?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
135	General (asked of all Department s)	Ludwig	Conditions of Government Contracts and Agreements	<p>10. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>11. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>12. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>13. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>14. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>15. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>16. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>17. If no consultation has occurred, why not?</p> <p>18. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
136	General (asked of all Department s)	Ludwig	Statutory Review Provisions	<p>Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide:</p> <p>17. What work has been done towards preparing for the review? If none, why not?</p> <p>18. Please provide a schedule or a workplan for the review</p> <p>19. When did/will this work begin?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				20. When is/was the review due to commence. 21. What is the expected report date. 22. Who is the minister responsible for the review 23. What department is responsible for the review 24. List the specific clauses or legislation under review caused by the statutory provision. 25. List the terms of reference. 26. What is the scope of the review. 27. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 28. What is the budgeted, projected or expected costs of the review? 29. When was the Minister briefed on this matter? 30. What decision points are upcoming for the minister on this matter? 31. List the number of officers, and their classification level, involved in conducting the review 32. Will the the report will be tabled in parliament or made public. If so, when?			
137	General (asked of all Department s)	Ludwig	Sunset Provisions	3. Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: <ol style="list-style-type: none"> 1. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 2. Has any consideration been given to delaying or alerting the sunset provisions? 3. Please provide a schedule or a workplan for the sunset provisions becoming active 4. When did/will this work begin? 4. Will there be any reviews of or relating to the legislation before or after the sunset provision is enacted? If yes: <ol style="list-style-type: none"> 1. When is/was the review due to commence. 2. What is the expected report date. 3. Who is the minister responsible for the review 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ul style="list-style-type: none"> 4. What department is responsible for the review 5. List the specific clauses or legislation under review caused by the statutory provision. 6. List the terms of reference. 7. What is the scope of the review. 8. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 9. What is the budgeted, projected or expected costs of the review? 10. When was the Minister briefed on this matter? 11. What decision points are upcoming for the minister on this matter? 12. List the number of officers, and their classification level, involved in conducting the review 13. Will the the report will be tabled in parliament or made public. If so, when? 			
138	General (asked of all Department s)	Ludwig	Legal Costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ul style="list-style-type: none"> 5. List all legal costs incurred by the department or agency 6. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 7. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 8. How was each piece of advice procured? Detail the method of identifying legal advice 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
139	General (asked of all Department s)	Ludwig	Procedure Manuals (Department al)	<p>7. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and:</p> <p>8. When was the manual last updated?</p> <p>9. Who is responsible for updating the manual?</p> <p>10. Has the minister's office had any input into the content of the manual? If so, please detail.</p> <p>11. Who is the manual distributed to?</p> <p>12. Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
140	General (asked of all Department s)	Ludwig	Vending machines	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. Has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>1. If so, list these</p> <p>2. If so, list the total cost for these items</p> <p>3. If so, list the itemised cost for each item of expenditure</p> <p>4. If so, where were these purchased</p> <p>5. If so, list the process for identifying how they would be purchased</p> <p>6. If so, what is the current location for these items?</p> <p>7. If so, what is the current usage for each of these items?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
141	General (asked of all Department s)	Ludwig	Self Initiated work	<p>8. Does the department have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)?</p> <p>9. Please list all ongoing projects. For each, please detail:</p> <p>10. When did the project commence?</p> <p>11. When is it expected to conclude?</p> <p>12. What will the total cost of the project be?</p> <p>13. Where did the money for the project come from?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				14. Where is the project based?			
142	General (asked of all Department s)	Ludwig	Staff Awards	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>5. Has the Department / Agency given out awards to staff for any reason? If yes:</p> <ol style="list-style-type: none"> 1. What was the reason for the awards? 2. What was the criteria for the awards? 3. What form did the award take? (e.g. Certificate, gift vouchers etc) 4. How much was spent on the award? <p>6. How were the awards presented?</p> <p>7. Who presented the awards?</p> <p>8. Was there a ceremony or party for the awards? If yes:</p> <ol style="list-style-type: none"> 1. Where was it held? 2. Was there a fee for the venue? If yes, how much? 3. How much was spent on catering? 4. How many people attended? 5. Did the minister attend? 6. Did the minister's staff attend? If yes, how many? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
143	General (asked of all Department s)	Ludwig	Change Management	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. Has the Department/Agency engaged in a policy of Change Management? If yes:</p> <ol style="list-style-type: none"> 1. Please detail the policy. 2. When was the policy introduced? 3. What are the goals of the policy? 4. How much was spent on consulting for the policy and who was contracted for this consultation? 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				5. How much was spent implementing this policy?			
144	General (asked of all Departments)	Ludwig	Departmental Staff Misconduct	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>3. Please provide a copy of the departmental staff code of conduct.</p> <p>4. Have there been any identified breaches of this code of conduct by departmental staff?</p> <p>1. If yes, list the breaches identified, broken by staffing classification level.</p> <p>2. If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not?</p> <p>3. If yes, when was the breach identified? By whom? When was the Minister made aware?</p> <p>4. If yes, were there any legal ramifications for the department or staff member? Please detail.</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
145	General (asked of all Departments)	Ludwig	Fee for services	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>10. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include:</p> <p>11. Name of the fee and a short description of what it covers.</p> <p>12. How much is the fee (and is it a flat fee or a percentage of the service).</p> <p>13. The date the fee came into place.</p> <p>14. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review.</p> <p>15. What consultation was carried out before the fee was put into place?</p> <p>16. How was the fee put into place (e.g. through legislation, regulation changes etc)?</p> <p>17. What justification is there for the fee?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				18. test			
146	General (asked of all Department s)	Ludwig	Documents provided to minister	6. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 7. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 8. How are they transmitted to the office? 9. What mode of delivery is used (hardcopy, email) for those documents? 10. What level officer are they provided to in the minister's office?	Written Q, asked on 23/2/16	15/04/16	04/05/16
147	General (asked of all Department s)	Ludwig	Merchandise or promotional material	Since the change of Prime Minister on 14 September, 2015: 1. Has the department purchased any merchandise or promotional material? 2. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic puporse (note that puporse) 3. List the cost for each item 4. List the quantity of each item 5. Who suggested these material be created? 6. Who approved its creation? 7. Provide copies of authorisation 8. When was the Minister informed of the material being created? 9. Who created the material? 10. How was that person selected? 11. How many individuals or groups were considered in selecting who to create the material?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
148	General (asked of all Department s)	Ludwig	Domain Usage	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide:</p> <ol style="list-style-type: none"> 1. Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). 2. Amount of data downloaded and uploaded to the site. 3. Number of times the site was accessed. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
149	General (asked of all Department s)	Ludwig	Ministerial Website	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How much has been spent on the Minister's website? <ol style="list-style-type: none"> 1. List each item of expenditure and cost 5. Who is responsible for uploading information to the Minister's website? 6. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
150	General (asked of all Department s)	Ludwig	Report Printing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 3. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? 4. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal 	Written Q, asked on 23/2/16	15/04/16	04/05/16
151	General (asked of all Department s)	Ludwig	Fol Requests	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How many requests for documents under the FOI Act have been received? 5. Of these, how many documents have been determined to be deliberative documents? 6. Of those assessed as deliberative documents: 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 1. For how many has access to the document been refused on the basis that it would be contrary to the public interest? 2. For how many has a redacted document been provided? 			
152	General (asked of all Department s)	Ludwig	Ministerial Motor vehicle	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 2. Has the minister been provided with or had access to a motor vehicle? If so: <ol style="list-style-type: none"> 1. What is the make and model? 2. How much did it cost? 3. When was it provided? 4. Was the entire cost met by the department? If not, how was the cost met? 5. What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. 6. Are these costs met by the department? If not, how are these costs met? 7. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. 8. Have these guidelines changed during the specified period of time? If so, please detail. 9. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. 10. Have these guidelines changed during the specified period of time? If so, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
153	General (asked of all Department s)	Ludwig	Ministerial Staff vehicles (non-MoPS)	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 2. Outside of MoPS Act entitlements, have any of the Minister's staff been provided with a motor vehicle? If so: <ol style="list-style-type: none"> 1. What is the make and model? 2. How much did it cost? 3. When was it provided? 4. Was the entire cost met by the department? If not, how was the cost met? 5. What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. 6. Are these costs met by the department? If not, how are these costs met? 7. Please provide a copy of the guidelines that determine this entitlement to a motor vehicle. 8. Have these guidelines changed during the specified period? If so, please detail. 9. Please provide a copy of the guidelines that determine how a motor vehicle is to be used that they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. 10. Have these guidelines changed during the specified period? If so, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
154	General (asked of all Department s)	Ludwig	Lobbyist Register Meetings	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. List all interactions between the department/agency with any representative listed on the lobbyist register 5. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 6. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting			
155	General (asked of all Department s)	Ludwig	Workplace assessments	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>4. How much has been spent on workplace ergonomic assessments?</p> <p>1. List each item of expenditure and cost</p> <p>5. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>6. If so, list each item of expenditure and cost related to those changes</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
156	General (asked of all Department s)	Ludwig	Freedom of Information - Stats	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>6. How many FOI requests were received to date.</p> <p>7. How many of those requests were finalised within the regular timeframes provided under the FOI Act?</p> <p>8. How many of those requests were granted an extension of time under s 15AA of the FOI Act?</p> <p>9. How many of those requests were granted an extension of time under s 15AB of the FOI Act?</p> <p>10. How many of those requests were finalised out of time?</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16
157	General (asked of all Department s)	Ludwig	Multiple tenders	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. List any tenders that were re-issued or issued multiple times:</p> <p>1. Why were they re-issued or issued multiple times?</p> <p>2. Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>3. Were those applicants asked to resubmit their</p>	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				tender proposal?			
158	General (asked of all Department s)	Ludwig	Market Research	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. List any market research conducted by the department/agency:</p> <ol style="list-style-type: none"> 1. List the total cost of this research 2. List each item of expenditure and cost, broken down by division and program 3. Who conducted the research? 4. How were they identified? 5. Where was the research conducted? 6. In what way was the research conducted? 7. Were focus groups, round tables or other forms of research tools used? 8. How were participants for these focus groups et al selected? 9. How was the firm or individual that conducted the review selected? 10. What input did the Minister have? 11. How was it approved? 12. Were other firms or individuals considered? If yes, please detail. 	Written Q, asked on 23/2/16	15/04/16	04/05/16
159	General (asked of all Department s)	Ludwig	Departmenta l Upgrades	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <ol style="list-style-type: none"> 1. If so, list these 2. If so, list the total cost for these changes 3. If so, list the itemised cost for each item of expenditure 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				4. If so, who conducted the works? 5. If so, list the process for identifying who would conduct these works 6. If so, when are the works expected to be completed?			
160	General (asked of all Department s)	Ludwig	Wine Coolers / Fridges	Since the change of Prime Minister on 14 September, 2015: 2. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items? 7. If so, what is the current stocking level for each of these items?	Written Q, asked on 23/2/16	15/04/16	04/05/16
161	General (asked of all Department s)	Ludwig	Office Plants	Since the change of Prime Minister on 14 September, 2015: 2. Has the department/agency purchased or leased any office plants? 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items?	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
162	General (asked of all Department s)	Ludwig	Office recreation facilities	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>2. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <ol style="list-style-type: none"> 1. If so, list these 2. If so, list the total cost for these items 3. If so, list the itemised cost for each item of expenditure 4. If so, where were these purchased 5. If so, list the process for identifying how they would be purchased 6. If so, what is the current location for these items? 7. If so, what is the current usage for each of these items? 	Written Q, asked on 23/2/16	15/04/16	04/05/16
163	General (asked of all Department s)	Ludwig	Building Lease Costs	<p>Since the change of Prime Minister on 14 September, 2015:</p> <p>6. What has been the total cost of building leases for the agency / department?</p> <p>7. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <ol style="list-style-type: none"> 1. Date the lease agreement is active from. 2. Date the lease agreement ends. 3. Is the lease expected to be renewed? If not, why not? 4. Location of the building (City and state). 5. Cost of the lease. 6. Why the building is necessary for the operations of the agency / department. <p>8. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by:</p> <ol style="list-style-type: none"> 1. Date from which the lease agreement was active. 2. Date the lease agreement ended. 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 3. Why was the lease not renewed? 4. Location of the building (City and state). 5. Cost of the lease. 6. Why the building was necessary for the operations of the agency / department. 9. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: <ol style="list-style-type: none"> 1. Date the lease agreement is expected to become active. 2. Date the lease agreement is expected to end. 3. Expected location of the building (City and state). 4. Expected cost of the lease. <ol style="list-style-type: none"> 1. Has this cost been allocated into the budget? 5. Why the building is necessary for the operations of the agency / department. 10. For each building owned or leased by the department: <ol style="list-style-type: none"> 1. What is the current occupancy rate for the building? 2. If the rate is less than 100%, detail what the remaining being used for. 			
164	General	Ludwig	Government advertising/marketing	<p>Since the change of Prime Minister on 14 September, 2015:</p> <ol style="list-style-type: none"> 4. How much has been spent by the department / agency on marketing? <ol style="list-style-type: none"> 1. List the total cost 2. List each item of expenditure and cost 3. List the approving officer for each item. 4. Detail the ministerial or ministerial staff involvement in the commissioning process. 5. Which firm provided the marketing? 5. How much has been spent by the department / agency on government advertising (including job ads)? <ol style="list-style-type: none"> 1. List the total cost 2. List each item of expenditure and cost 3. Where the advertising appeared 	Written Q, asked on 23/2/16	15/04/16	04/05/16

No	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date Rec'd	Date Tabled
				<ol style="list-style-type: none"> 4. List the approving officer for each item. 5. Detail the ministerial or ministerial staff involvement in the commissioning process. 6. Detail the outlets that were paid for the advertising. <ol style="list-style-type: none"> 6. What government advertising is planned for the rest of the financial year? <ol style="list-style-type: none"> 1. List the total expected cost. 2. List each item of expenditure and cost. 3. Where the advertising will appear 4. List the approving officer for each item. 5. Detail the ministerial or ministerial staff involvement in the commissioning process. 6. Detail the outlets that have been or will be paid for the advertising. <p>Provide copies of approvals for advertising, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister or their delegate, or the Department or their delegate.</p>			