



Australian Government

Fair Work Building  
& Construction

Minute

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To:	Nigel Hadgkiss	Contact Officer:	[REDACTED]
From:	[REDACTED]	Telephone:	[REDACTED]
Date:	15 April 2015	Fax:	[REDACTED]
File:	JM0309 Assistant Director, Planning & Performance	Location:	Melbourne
Copy:	[REDACTED]		

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Subject: Band 3.1 Assistant Director Planning & Performance JM0309

1. One application was received for the above position.
2. The applicant, [REDACTED] has been in the advertised position in a non-ongoing capacity since 20 January 2014.
3. By all accounts [REDACTED] has performed exceptionally in the position and is a highly valued member of the Planning and Performance team.
4. [REDACTED] written application demonstrated strong examples of outcomes achieved against each of the selection criteria.
5. In view of the above, and [REDACTED] being the sole applicant for the position, the panel believes that an interview is not necessary.
6. In summary, based on [REDACTED] strong written application and the standard of her current work the panel has determined that there is sufficient evidence to recommend her for engagement.
7. I am available to discuss this recommendation with you in more detail if required.

[REDACTED]  
Assistant Director – Human Resources

Recommendation 1:

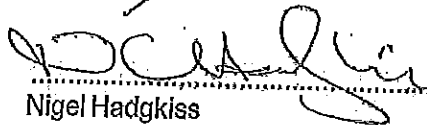
██████████ be engaged to position number 19901.

**Signature of Director**

I am satisfied that this selection process is based on merit as defined in section 10(2) of the Public Service Act 1999.

Recommendation 1:

Approved / ~~Not Approved~~

  
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Nigel Hadgkiss

15, 4, 15  
.....  
Date