



Australian Government

**Fair Work Building
& Construction**

6 February 2014

[Redacted]
TRIM Support
Records & Information Management
Business Improvement Branch
Department of Education - Department of Employment

By Email: [Redacted]

Dear [Redacted]

Re: Continuing Order of the Senate - Indexed lists of departmental and agency files

In accordance with the requirement of the Order for the production of file titles in the Senate, I now provide copy of all TRIM files created by the FWBC in the period of 1 July 2013 – 31 December 2013.

Having reviewed the list, I consider that all file titles are exempt from production. The list is coded according to the guidelines.

Those files marked 1A and highlighted in yellow are exempt as case related files (or for the FWBC's purposes, investigation, and prosecution and compliance files).

Those files marked 1B and highlighted in blue are exempt as personnel or general administration files (being files related to the internal administration of the FWBC.)

Should you have any questions regarding the review conducted by the FWBC of its files please do not hesitate to contact the undersigned.

Yours sincerely,

Tim Honey
Executive Director, Legal (Eastern)