

Senate Standing Committee on Education and Employment

**QUESTIONS ON NOTICE
Supplementary Budget Estimates 2014-2015**

Agency - Comcare

Department of Employment Question No. EM1474_15

Senator Ludwig provided in writing.

Question

Comcare - Printing

"Since Budget Estimates in June, 2014: 1. How many documents (include the amount of copies) have been printed? a. How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a. If so, what companies were used? b. How were they selected? c. What was the total cost of this printing by item?"

Answer

- 1. How many documents (include the amount of copies) have been printed?
a. How many of these printed documents were also published online?*

Comcare has printed the following items since Budget Estimates in June 2014 to 31 October 2014:

Printed Document	Amount
Active Management Model overview	500
Active Management Model flyer A4	330
Active Management Model leaflet (148 x 105mm)	330
Employer Account Management fact sheet	500
Active Management Model fact sheet	500
Helping You Recover guide	12
Booklet (Recovery pack)	5
A4 booklet (Working for recovery snapshot)	600
A4 flyer (Self insurer information sheet)	150
A3 cards (CEO message)	3

DL flyers (site induction Canberra)	400
A4 booklet (Getting your message across)	500
Booklet (Comcare premiums guide)	600
DL flyers (Protecting privacy)	800
A4 booklet (Investing in experience snapshot)	5000
A4 flyer (service charter)	200
notebook (inspector's notebook)	500
A3 poster (Recovery pack poster)	12
booklet (Recovery pack)	12
DL flyers (site induction regional offices)	500
B5 booklet (Seacare Annual Report 2013-14)	600
B5 booklet (SRCC and Comcare Annual Report 2013-14)	500
A4 Flyers (Employer Account Management)	200
Total	12 754

a. Eight of the above were published online.

2. Has the Department/Agency used external printing services for any print jobs?

a. If so, what companies were used?

b. How were they selected?

c. What was the total cost of this printing by item?

Yes

a) Focus Print Group, Instant Colour Press and CanPrint.

b) The companies were selected due to a combination of price, quality, service and timeliness. All procurement activities complied with Comcare's CEO Instructions and Procurement Framework.

c) The total cost of this printing was \$26,652 (including GST).