

# Senate Standing Committee on Education and Employment

## QUESTIONS ON NOTICE Additional Estimates 2015 - 2016

**Agency - Safe Work Australia**

**Department of Employment Question No. EMSQ16-000646**

**Senator Ludwig provided in writing.**

### **Question**

#### **SWA - Meeting costs**

Since the change of Prime Minister on 14 September, 2015:

1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

### **Answer**

1. From 14 September 2015 to 31 January 2016, Safe Work Australia has incurred \$8,605.01 (GST exclusive) in meeting costs. Details of the meetings are:
  - 1 October 2015: Safe Work Australia Members' meeting at the NSW Trade and Investment Centre in Sydney at a total estimated cost of \$2,363.63 including venue hire and catering (final costs are yet to be processed).
  - 13 October 2015: Virtual Seminar Series seminar held at the Department of Employment office in Canberra at a cost of \$159.34 for catering.
  - 27 October 2015: Virtual Seminar Series seminar held at the Department of Employment office in Canberra at a cost of \$129.54 for catering.
  - 6 November 2015: Strategic Issues Group (SIG) for Work Health and Safety meeting at the NSW Trade and Investment Centre in Sydney at an estimated cost of \$1,090.09 for venue hire and \$439.27 for catering (final costs have not yet been processed).
  - 12 November 2015: SIG-Workers' Compensation meeting held at the Department of Employment office in Adelaide at a cost of \$48.35 for catering.
  - 27 November 2015: SIG-Explosives meeting 11 held at the NSW Trade and Investment Centre in Sydney at an estimated cost of \$811.44 including venue hire and catering (final costs are yet to be processed).
  - 1 December 2015: National Return to Work Survey Working Group meeting held at the WorkSafe Victoria office in Melbourne at a cost of \$198.50 for catering.
  - 3 December 2015: Safe Work Australia Members' meeting held at the Safe Work Australia office in Canberra at a cost of \$755.45 for catering.
  - 12 February 2016: SIG-Explosives meeting 12 held at the Safe Work Australia office in Canberra at an estimated cost of \$238.95 (final costs have not yet been processed).

- 18 February 2016: Safe Work Australia Members' meeting held at the NSW Trade and Investment Centre in Sydney at an estimated cost of \$1,436.36 for venue hire and operational costs and \$934.09 for catering (final costs are yet to be processed).
2. Not applicable.
  3. Safe Work Australia is planning the following meetings for the remainder of this financial year:
    - 8 March 2016: SIG-Explosives meeting 13 to be held at The Menzies in Sydney at an estimated total cost of \$1,972.73 including venue hire and catering.
    - 16 March 2016: SIG-Workers' Compensation meeting to be held in Melbourne. There is likely to be no venue hire cost but there will be a small cost for catering.
    - 18 March 2016: SIG-Work Health and Safety meeting to be held at the Office of Industrial Relations in Brisbane at an estimated cost of \$500.00 for catering.
    - 30 March 2016: SIG-Explosives meeting 14 to be held at the Radisson Hotel in Sydney at an estimated cost of \$2,168.18 including venue hire and catering.
    - 27 April 2016: Safe Work Australia Members' meeting to be held at the Safe Work Australia office in Canberra at an estimated cost of \$850.00 for catering.
    - 24 June 2016: SIG-Work Health and Safety meeting to be held at the Office of Industrial Relations in Brisbane at an estimated cost of \$500.00 for catering.
  4. Not applicable.