

Senate Committee: Education and Employment

**QUESTION ON NOTICE
Additional Estimates 2015 - 2016**

Outcome: Agency: AITSL

Department of Education and Training Question No. SQ16-000651

Senator Ludwig, Joe provided in writing

AITSL: Documents provided to minister

Question

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

Answer

The Australian Institute for Teaching and School Leadership (AITSL) has provided the following response for the period 14 September 2015 to 10 February 2016:

1. to 5. AITSL provides quarterly progress reports to the Commonwealth Department for Education and Training, as required under our current Grant Agreement.