

**Senate Committee: Education and Employment**

**QUESTION ON NOTICE**  
**Additional Estimates 2015 - 2016**

**Outcome: Agency: TEQSA**

**Department of Education and Training Question No. SQ16-000647**

Senator Ludwig, Joe provided in writing

***TEQSA: Documents provided to minister***

**Question**

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

**Answer**

The Tertiary Education Quality and Standards Agency has provided the following response.

1-5. N/A