

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

2015 - 2016

Department/Agency: ABS

Question: 942-943

Topic: Communications

Reference: written - 30 October 2015

Senator: Wong, Penny

Question:

942. Does the department/agency have a procedure manual for communication between the department/agency and the minister?
943. If yes, please provide a copy and:
- a) When was the manual last updated?
 - b) Who is responsible for updating the manual?
 - c) Has the minister's office had any input into the content of the manual? If so, please detail.
 - d) Who is the manual distributed to?
 - e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?

Answer:

942. No.

943. N/A.