

**Senate Economics Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Treasury Portfolio**

Supplementary Budget Estimates

2015 - 2016

**Department/Agency: RAM**

**Question: SBT 2384-2389**

**Topic: Travel**

**Reference: written - 30 October 2015**

**Senator: Wong, Penny**

**Question:**

Since 1 January 2015:

2384. Is the minister or their office or their delegate required to approve all departmental and agency international travel?

- a) If so, under what policy?
- b) Provide a copy of that policy.
- c) When was this policy implemented?

2385. List all occurrences of travel that this has occurred under 1. Detail the process.

2386. When is the minister notified, when is approved provided?

2387. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

2388. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.

- a) What date was the minister or their office was notified of the travel?
- b) What date did the minister or their office approve the travel?

2389. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

**Answer:**

2384. From 1 January to 9 February 2015 the approval of overseas travel was made in accordance with guidance issued by the Department of Finance. The policy required ministerial approval for international travel greater than \$20,000. From 9 February 2015 ministerial approval was no longer required. The relevant RAM delegate approved international from this time. Refer to

<http://www.finance.gov.au/procurement/travel-and-related-services/> for the appropriate policy that guides Treasury's international travel.

2385. Details of the travel by Mint staff can be found in the tables attached. Of the stated travel amount, approximately \$4000 was spent on travel for non-departmental staff to attend the Royal Australian Mint Client Advisory Panel meetings.

2386. Not applicable.

2387. Not applicable.

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2388. Total cost of travel for Mint staff since January 2015 was \$233,523.91 (ex-GST).

Location	GL	Category	Cost
<b>Domestic</b>	<b>23000</b>	Airfare Cost	29,981.91
	<b>23001</b>	Accommodation Cost	41,116.25
	<b>23002</b>	Meals - Travel Allowance	41,371.45
	<b>23003</b>	Other travel costs	14,565.38
<b>Domestic Total</b>			<b>127,034.99</b>
<b>International</b>	<b>23100</b>	Airfare Cost	54,153.60
	<b>23101</b>	Accommodation Cost	26,715.47
	<b>23102</b>	Meals - Travel Allowance	18,708.39
	<b>23103</b>	Other travel costs	6,911.46
<b>International Total</b>			<b>106,488.92</b>
<b>Grand Total</b>			<b>233,523.91</b>

- a) The Minister was notified of the travel on 28/10/14
- b) The Minister approved this travel on 21/11/14 and further approval occurred by the Chief of Staff on 19/12/14.

2389. **Planned travel** for the remainder of the calendar year consists of the domestic (no international) events:

Traveller	Date from	Date to	Destination(s)	Reason for travel
<b>Ross MacDiarmid</b>	18-Nov-15	19-Nov-15	Sydney, NSW	Meetings with Prosegur, Westpac Bank and Reserve Bank of Australia.
<b>Ross MacDiarmid</b>	16-Dec-15	17-Dec-15	Sydney, NSW	Coin Consultative Committee Meeting with Commercial Banks.
<b>Jennifer Makunde</b>	16-Dec-15	17-Dec-15	Sydney, NSW	Coin Consultative Committee Meeting with Commercial Banks.
<b>Marina Aleksic</b>	21-Nov-15	22-Nov-15	Brisbane, QLD	Australia Zoo Client Event
<b>Sammy Yip</b>	17-Nov-15	20-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Matthew Silletto</b>	22-Nov-15	23-Nov-15	Melbourne, VIC	Travel to Melbourne to attend training for SEW Eurodrive electrical drives.
<b>Matthew Franklin</b>	17-Nov-15	20-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Matthew Franklin</b>	24-Nov-15	27-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.

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**2385. International Travel Undertaken 1 January 2015 – 15 November 2015**

<b>Traveller</b>	<b>Date from</b>	<b>Date to</b>	<b>Destination(s)</b>	<b>Reason for travel</b>
<b>Ross MacDiarmid</b>	27-06-2015	1-07-2015	Tonga	Attending the unveiling of the new coronation currency for the Kingdom of Tonga.
<b>Prabir De</b>	27-06-2015	1-07-2015	Tonga	Attending the unveiling of the new coronation currency for the Kingdom of Tonga.
<b>Nigel Priest</b>	27-06-2015	1-07-2015	Tonga	Attending the unveiling of the new coronation currency for the Kingdom of Tonga.
<b>Kay Chee Lance</b>	27-06-2015	1-07-2015	Tonga	Attending the unveiling of the new coronation currency for the Kingdom of Tonga.
<b>Prabir De</b>	29-05-2015	15-06-2015	Cardiff & Jakarta	Attending the Royal Mint Coin Management Training Program and attending MDC - TC & Teman Conference
<b>Ross MacDiarmid</b>	26-07-2015	4-08-2015	Vanuatu, Tonga and New Zealand	Attending Vanuatu & Cook Islands Coin Launch & Meeting with RBNZ.
<b>Prabir De</b>	26-07-2015	4-08-2015	Vanuatu, Tonga and New Zealand	Attending Vanuatu & Cook Islands Coin Launch & Meeting with RBNZ.
<b>Nigel Priest</b>	26-07-2015	2-08-2015	Vanuatu and Tonga	Attending Vanuatu & Cook Islands Coin Launch.
<b>Kay Chee Lance</b>	26-07-2015	2-08-2015	Vanuatu and Tonga	Attending Vanuatu & Cook Islands Coin Launch.
<b>Terence Robson (Contractor - Flights &amp; Accommodation only)</b>	24-01-2015	19-07-2015	Newcastle upon Tyne (UK) to Canberra, ACT (Return)	Functional consultancy for business systems
<b>Mark Cartwright</b>	26-01-2015	2-02-2015	Berlin, Germany	Attending the World Money Fair 2015 in Berlin
<b>Mark Cartwright</b>	11-08-2015	19-08-2015	Chicago, USA	Attending the 2015 American Numismatic Association World's Fair of Money.

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<b>Traveller</b>	<b>Date from</b>	<b>Date to</b>	<b>Destination(s)</b>	<b>Reason for travel</b>
<b>Andrew Eames</b>	11-08-2015	19-08-2015	Chicago, USA	Attending the 2015 American Numismatic Association World's Fair of Money.
<b>Prabir De</b>	26-01-2015	4-02-2015	Berlin, Germany	Attending the World Money Fair 2015 in Berlin
<b>Ross MacDiarmid</b>	27-01-2015	4-02-2015	Berlin, Germany	Attending the World Money Fair 2015 in Berlin
<b>Marina Aleksic</b>	26-01-2015	4-02-2015	Berlin, Germany	Attending the World Money Fair 2015 in Berlin
<b>Julie Bufton</b>	26-01-2015	2-02-2015	Berlin, Germany	Attending the World Money Fair 2015 in Berlin
<b>Prabir De</b>	11-08-2015	18-08-2015	Chicago, USA	Attending the 2015 American Numismatic Association World's Fair of Money.
<b>Terence Robson</b>	17-Aug-15	15-Dec-15	UK to Sydney (Return)	Functional consultancy for business systems.
<b>Mark Cartwright</b>	04-Nov-15	10-Nov-15	Beijing, China	Attending the Beijing International Coin Fair.
<b>Glenn Elliman</b>	09-Aug-15	14-Aug-15	Shenzhen (China)	Visiting Packaging Suppliers
<b>Sacha Izzard</b>	09-Aug-15	14-Aug-15	Shenzhen (China)	Visiting Packaging Suppliers
<b>Kelly Yu</b>	09-Aug-15	14-Aug-15	Shenzhen (China)	Visiting Packaging Suppliers
<b>Prabir De</b>	01-Nov-15	10-Nov-15	Shanghai & Beijing China and Manila Philippines.	Attendance to MDC Technical Committee 2015 Shanghai and the 2015 Beijing International Coin Exposition and Visit Philippines Mint.

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**2385. Domestic Travel Undertaken 1 January 2015 – 15 November 2015**

Traveller	Date from	Date to	Destination(s)	Reason for travel
<b>Julie Bufton</b>	05-Jan-15	09-Jan-15	Canberra, ACT	Canberra Office Visit
<b>Mark Cartwright</b>	15-Jan-15	16-Jan-15	Sydney, NSW	Meeting with Reserve Bank of Australia and Sports Marketing Management and ESP
<b>Helen Burgess</b>	25-Jan-15	27-Jan-15	Melbourne, VIC	Australia Day Event at Federation Square
<b>Scott Magner</b>	25-Jan-15	27-Jan-15	Melbourne, VIC	Australia Day Event at Federation Square
<b>Marrion McCormack</b>	25-Jan-15	27-Jan-15	Melbourne, VIC	Australia Day Event at Federation Square
<b>Michelle Nakamura</b>	25-Jan-15	27-Jan-15	Melbourne, VIC	Australia Day Event at Federation Square
<b>Jennifer Vincent</b>	27-Jan-15	27-Jan-15	Sydney, NSW	Eparcel Project
<b>Stuart Walsh</b>	27-Jan-15	27-Jan-15	Sydney, NSW	Eparcel Project
<b>Anthony Walker</b>	02-Jun-15	02-Jun-15	Sydney, NSW	Conducting an assessment of a compressed air system to test if suitable for installation in the NBL Branch at RAM.
<b>Thomas McGuinness</b>	02-Jun-15	02-Jun-15	Sydney, NSW	Conducting an assessment of a compressed air system to test if suitable for installation in the NBL Branch at RAM.
<b>Roshan Gunawardena</b>	02-Jun-15	02-Jun-15	Sydney, NSW	Conducting an assessment of a compressed air system to test if suitable for installation in the NBL Branch at RAM.
<b>Ross MacDiarmid</b>	12-Mar-15	12-Mar-15	Sydney, NSW	Attending a meeting with ABC Refinery
<b>Ross MacDiarmid</b>	19-Apr-15	19-Apr-15	Melbourne, VIC	Attending the Launch of the New ANZAC Day Coin at the Stonnington ANZAC March.
<b>Kay Chee Lance</b>	02-May-15	02-May-15	Sydney, NSW	Meeting with Cook Islands Secretary of Finance
<b>Elyse Moore</b>	29-May-15	31-May-15	Sydney, NSW	Attending the Launch of the Henry Parkes Coin.
<b>Michelle Nakamura</b>	03-Jul-15	04-Jul-15	Brisbane, QLD	Attending the Australian Maritime Safety Authority Lighthouse Coin Launch.
<b>Stevan Stojanovic</b>	03-Jul-15	18-Jul-15	Canberra, ACT	Accommodation only as part of Employment Package

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<b>Tony de Nobrega</b>	18-Feb-15	19-Feb-15	Sydney, NSW	Attending Konnect Learning 'Emotional Intelligence Fundamentals 2015 Course. Flights paid only accommodation
<b>John Mackenzie</b>	14-May-15	15-May-15	Sydney, NSW	Attending CPA Training - Cash Flow Essentials 2015
<b>Tracey Winters</b>	30-Aug-15	02-Sep-15	Melbourne, VIC	Attending the InForum 2015 Convention
<b>Catherine Pasfield</b>	30-Aug-15	02-Sep-15	Melbourne, VIC	Attending the InForum 2015 Convention
<b>Mark Cartwright</b>	19-Mar-15	20-Mar-15	Melbourne, VIC	Attending a meeting with Australia Post and Downies
<b>Shaun Frater</b>	24-Mar-15	29-Mar-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Carolyn Skene</b>	24-Mar-15	01-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Mark Cartwright</b>	25-Mar-15	26-Mar-15	Sydney, NSW	Meeting with NewsCorp and ESP.
<b>Guy Shadbolt</b>	28-Mar-15	01-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Helen Burgess</b>	01-Apr-15	06-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Scott Magner</b>	01-Apr-15	06-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Allison Stewart</b>	01-Apr-15	05-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Mark Cartwright</b>	01-Apr-15	02-Apr-15	Melbourne, VIC	Meeting with Australia Post, ESP and Downies.
<b>Andrew Eames</b>	01-Apr-15	02-Apr-15	Melbourne, VIC	Meeting with Australia Post, ESP and Downies.
<b>Graham Drury</b>	06-Apr-15	09-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Carolyn Skene</b>	06-Apr-15	09-Apr-15	Sydney, NSW	Attending the Sydney Easter Show.
<b>Mark Cartwright</b>	24-Apr-15	26-Apr-15	Melbourne, VIC	Attending meetings with Downies and ESP.
<b>Andrew Eames</b>	24-Apr-15	26-Apr-15	Melbourne, VIC	Attending meetings with Downies and ESP.
<b>Mark Cartwright</b>	18-May-15	19-May-15	Melbourne, VIC	Attending meetings with ESP and Australia Post
<b>Sacha Izzard</b>	18-May-15	19-May-15	Melbourne, VIC	Attending Meetings with ESP and Australia Post and a Training Course on Tuesday
<b>Mark Cartwright</b>	22-May-15	22-May-15	Sydney, NSW	Meeting with Reserve Bank of Australia and the Australian Olympic Team

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<b>Andrew Eames</b>	22-May-15	26-May-15	Melbourne, VIC	Attending Downies Australian Coin Auction - RAM Master Collection Auction.
<b>Natalie Clement</b>	26-May-15	28-May-15	Box Hill, VIC	Attending the 2015 Downies Auction Australian Coin Auction 'RAM Master Collection'
<b>Mark Cartwright</b>	05-Jun-15	05-Jun-15	Sydney, NSW	Meeting with Newscorp
<b>Mark Cartwright</b>	29-Jun-15	29-Jun-15	Sydney, NSW	Meeting with Woolworths and Sports Marketing Management.
<b>Michelle Nakamura</b>	29-Jun-15	29-Jun-15	Sydney, NSW	Meeting with Woolworths and Sports Marketing Management.
<b>Andrew Eames</b>	29-Jun-15	29-Jun-15	Sydney, NSW	Meeting with Woolworths and Sports Marketing Management.
<b>Sacha Izzard</b>	29-Jun-15	29-Jun-15	Sydney, NSW	Meeting with Woolworths and Sports Marketing Management.
<b>Frederica Heacock</b>	02-Jul-15	02-Jul-15	Sydney, NSW	Meeting with Peter's of Kensington
<b>Andrew Eames</b>	02-Jul-15	02-Jul-15	Sydney, NSW	Meeting with Peter's of Kensington
<b>Daniel Neale</b>	21-May-15	24-May-15	Sydney, NSW	Attending the 2015 Semi-Permanent Conference.
<b>Sabina Foster</b>	21-May-15	24-May-15	Sydney, NSW	Attending the 2015 Semi-Permanent Conference.
<b>Michael Bruce</b>	21-May-15	24-May-15	Sydney, NSW	Attending the 2015 Semi-Permanent Conference.
<b>Julie Bufton</b>	18-Feb-15	22-Feb-15	Canberra, ACT	Canberra Office Visit
<b>Julie Bufton</b>	25-Mar-15	27-Mar-15	Canberra, ACT	Office Visit
<b>Julie Bufton</b>	27-Apr-15	29-Apr-15	Brisbane, QLD to Canberra, ACT	Head Office Visit
<b>Andrew Crellin</b>	27-Apr-15	28-Apr-15	Perth, WA to Canberra ACT	RAM Client Advisory Panel
<b>Lena Geraghty</b>	27-Apr-15	28-Apr-15	Perth, WA to Canberra ACT	RAM Client Advisory Panel
<b>Yun Gao</b>	28-Apr-15	28-Apr-15	Sydney, NSW to Canberra ACT	RAM Client Advisory Panel
<b>Annette Power</b>	28-Apr-15	28-Apr-15	Brisbane, QLD to Canberra, ACT	RAM Client Advisory Panel

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<b>Julie Bufton</b>	22-Jun-15	24-Jun-15	Canberra, ACT	Canberra Office Visit
<b>Helen Burgess</b>	23-Feb-15	23-Feb-15	Sydney, NSW	Attending the Retail Trade Show in Sydney.
<b>Prabir De</b>	14-May-15	14-May-15	Sydney, NSW	Meeting with City of Sydney to discuss the next Sydney New Year's Eve Coin.
<b>Marina Aleksic</b>	14-May-15	14-May-15	Sydney, NSW	Meeting with City of Sydney to discuss the next Sydney New Year's Eve Coin.
<b>Imelda Dover</b>	09-Apr-15	12-Apr-15	Melbourne, VIC	Attending ATEC Spotlight on ACT and surrounds event
<b>Imelda Dover</b>	22-May-15	23-May-15	Sydney, NSW	Attending the MAGNA Awards and 1 day of the MA Conference.
<b>Imelda Dover</b>	21-Jun-15	27-Jun-15	Melbourne, VIC	Attending the ATE Australian Tourism Exchange, Tourism Australia
<b>Esther McVicar</b>	19-Apr-15	21-Apr-15	Sydney, NSW	Attending SAI Global Training - WHS Risk Management
<b>Esther McVicar</b>	10-Jun-15	12-Jun-15	Sydney, NSW	Attending SAI Global Training - WHS Risk Management.
<b>Esther McVicar</b>	21-Jun-15	23-Jun-15	Sydney, NSW	Attending SAI Global Training - Auditing a WHS Management System.
<b>Ian Mcfarlane</b>	16-Apr-15	16-Apr-15	Bella Vista, NSW.	Testing public press kiosk.
<b>John Cock</b>	16-Apr-15	16-Apr-15	Bella Vista, NSW.	Testing public press kiosk.
<b>Ian Mcfarlane</b>	06-May-15	06-May-15	Bella Vista, NSW	Site Visit for design discussion with Touch Screens Solutions.
<b>Adam Chavasse</b>	06-May-15	06-May-15	Bella Vista, NSW	Site Visit for design discussion with Touch Screens Solutions.
<b>Ian Mcfarlane</b>	25-Jun-15	25-Jun-15	Sydney, NSW	Testing of the gallery kiosk hardware and software at TouchScreen Solutions.
<b>John Cock</b>	25-Jun-15	25-Jun-15	Sydney, NSW	Testing of the gallery kiosk hardware and software at TouchScreen Solutions.
<b>Matthew Franklin</b>	15-Apr-15	15-Apr-15	Rydalmere and Marrickville NSW	Visit suppliers in Sydney.
<b>Samba Murthi</b>	15-Apr-15	15-Apr-15	Rydalmere and Marrickville NSW	Visit suppliers in Sydney.



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<b>Glenn Elliman</b>	15-Apr-15	15-Apr-15	Rydalmere and Marrickville NSW	Visit suppliers in Sydney.
<b>Matthew Franklin</b>	24-Apr-15	24-Apr-15	Sydney, NSW	Visit printing and blank suppliers for experiments and discussion.
<b>David Spoljaric</b>	24-Apr-15	24-Apr-15	Sydney, NSW	Visit printing and blank suppliers for experiments and discussion.
<b>Glenn Elliman</b>	24-Apr-15	24-Apr-15	Sydney, NSW	Visit printing and blank suppliers for experiments and discussion.
<b>Jarrold Healey</b>	24-Apr-15	24-Apr-15	Sydney, NSW	Visit printing and blank suppliers for experiments and discussion.
<b>Matthew Franklin</b>	05-Jun-15	05-Jun-15	Sydney, NSW	Meeting with Nezsch and blank suppliers to provide samples and discussion
<b>Matthew Franklin</b>	26-Jun-15	30-Jun-15	Wollongong & Sydney NSW	Test blanks and coins at the University of Wollongong and visit ABC Refinery in Sydney.
<b>Roshan Gunawardena</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128
<b>Shohedul Reza</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128
<b>Ryan Donnelly</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128
<b>Brendan Taylor</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128
<b>Ben Staples</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128
<b>Daniel Weber</b>	18-Mar-15	18-Mar-15	Sydney, NSW	Attending a field trip in Sydney for a site visit to Swift Electroplaters, 53 Vore Street, Silverwater NSW 2128

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<b>Colin Dedourek</b>	18-Feb-15	19-Feb-15	Sydney, NSW	Attending Konnect Learning 'Emotional Intelligence Fundamentals 2015 Course. Flights paid only accommodation
<b>Matthew Silletto</b>	26-Mar-15	28-Mar-15	Melbourne, VIC	Attending the Auspack Trade Show in Melbourne
<b>Sharon Tran</b>	26-Mar-15	27-Mar-15	Melbourne, VIC	Attending the Auspack Trade Show in Melbourne
<b>Bogdan Kolodziejczyk</b>	05-May-15	05-May-15	Sydney, NSW	Visiting ABC Refinery for tooling inspection
<b>Ashley Moffat</b>	05-May-15	05-May-15	Sydney, NSW	Visiting ABC Refinery for tooling inspection
<b>James French</b>	26-May-15	27-May-15	Melbourne, VIC	Attending the 2015 National Manufacturers Week.
<b>Matthew Silletto</b>	28-May-15	30-May-15	Melbourne, VIC	Attending the 2015 National Manufacturers Week.
<b>Sharon Tran</b>	07-Jul-15	11-Jul-15	Sydney, NSW	Attending training for AUTOCAD Electrical Software.
<b>Matthew Silletto</b>	07-Jul-15	10-Jul-15	Sydney, NSW	Attending training for AUTOCAD Electrical Software.
<b>Graham Drury</b>	02-Jun-15	02-Jun-15	Sydney, NSW	Conducting an assessment of a compressed air system to test if suitable for installation in the NBL Branch at RAM.
<b>Matthew Franklin</b>	16-Feb-15	18-Feb-15	Sydney and Wollongong, NSW	Lean silver blanks project investigations and feedback to supplier.
<b>Matthew Franklin</b>	18-Mar-15	19-Mar-15	Marrickville and Wollongong	Lean blanks project and colour printed coin issue.
<b>Matthew Franklin</b>	07-May-15	07-May-15	Wollongong, NSW	Meeting with University of Wollongong in relation to the Lean Blanks Project and White spots issue.
<b>Ross MacDiarmid</b>	25-Aug-15	25-Aug-15	Melbourne, VIC	Meeting with Westpac Banking Corporation.
<b>Ross MacDiarmid</b>	01-Sep-15	02-Sep-15	Sydney, NSW	Meeting with ABC Refinery and Prosegur.
<b>Ross MacDiarmid</b>	21-Sep-15	23-Sep-15	Sydney, NSW	Attendance to the 2015 Australian Competition Policy Summit.
<b>Justin Kees (Mint Guest)</b>	13-Sep-15	15-Sep-15	Canberra, ACT	Meeting with the CEO and Senior Management Team
<b>Ross MacDiarmid</b>	29-Oct-15	29-Oct-15	Sydney, NSW	Meeting with ABC Refinery.
<b>Elyse Moore</b>	16-Aug-15	16-Aug-15	Sydney, NSW	Attending the Netball World Cup - Media Event

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<b>Michelle Nakamura</b>	22-Sep-15	23-Sep-15	Melbourne, VIC	Meeting with Holden, Melbourne Show, ESP and NewsCorp
<b>Winnie Turco</b>	25-Aug-15	27-Aug-15	Melbourne, VIC	Attending the AHRI National Convention and Exhibition 2015
<b>Amanda Street</b>	25-Aug-15	27-Aug-15	Melbourne, VIC	Attending the AHRI National Convention and Exhibition 2015
<b>Amanda Street</b>	02-Sep-15	04-Sep-15	Sydney, NSW	Attending iCloud Chris21 Training.
<b>Jennifer Makunde</b>	20-Jul-15	20-Jul-15	Melbourne, VIC	Attending Coin Consultative Committee Meeting
<b>Ross MacDiarmid</b>	20-Jul-15	20-Jul-15	Melbourne, VIC	Attending Coin Consultative Committee Meeting
<b>Ross MacDiarmid</b>	27-Aug-15	27-Aug-15	Sydney, NSW	Meeting with PwC
<b>Stuart Walsh</b>	12-Nov-15	12-Nov-15	Sydney, NSW	Site Visit to Calm Logistics - view their dispatch operations.
<b>Mark Cartwright</b>	03-Jul-15	03-Jul-15	Melbourne, VIC	Meeting with Herald Sun re. ACDC coin
<b>Mark Cartwright</b>	14-Jul-15	14-Jul-15	Sydney, NSW	WIP Meeting with News Ltd in Sydney.
<b>Dion Buck</b>	14-Jul-15	14-Jul-15	Sydney, NSW	WIP Meeting with News Ltd in Sydney.
<b>Carolyn Skene</b>	05-Aug-15	17-Aug-15	Brisbane, QLD	Attending the Brisbane EKKA Show to operate the RAM Booth.
<b>Shaun Frater</b>	05-Aug-15	11-Aug-15	Brisbane, QLD	Attending the Brisbane EKKA Show to operate the RAM Booth.
<b>Allison Stewart</b>	05-Aug-15	11-Aug-15	Brisbane, QLD	Attending the Brisbane EKKA Show to operate the RAM Booth.
<b>Garry Leggett</b>	11-Aug-15	17-Aug-15	Brisbane, QLD	Attending the Brisbane EKKA Show to operate the RAM Booth.
<b>Greg Levett</b>	11-Aug-15	17-Aug-15	Brisbane, QLD	Attending the Brisbane EKKA Show to operate the RAM Booth.
<b>Scott Craig</b>	05-Aug-15	11-Aug-15	Sydney, NSW	Attending Netball World Cup Event
<b>Guy Shadbolt</b>	05-Aug-15	11-Aug-15	Sydney, NSW	Attending Netball World Cup Event
<b>Graham Drury</b>	11-Aug-15	17-Aug-15	Sydney, NSW	Attending Netball World Cup Event
<b>Marrion McCormack</b>	11-Aug-15	17-Aug-15	Sydney, NSW	Attending Netball World Cup Event

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<b>Mark Cartwright</b>	04-Aug-15	05-Aug-15	Sydney, NSW	Meeting with SMAM re. Olympics and ESP re. NewsCorp projects.
<b>Kylie Carrall</b>	11-Aug-15	17-Aug-15	Sydney, NSW	Attending Netball World Cup Event
<b>Mark Cartwright</b>	25-Aug-15	25-Aug-15	Melbourne, VIC	Meeting with Westpac Banking Corporation.
<b>Adonis Cox</b>	18-Sep-15	18-Sep-15	Sydney, NSW	Meeting with Singapore Mint re. With Love Coin.
<b>Glenn Elliman</b>	18-Sep-15	18-Sep-15	Sydney, NSW	Meeting with Singapore Mint re. With Love Coin.
<b>Frederica Heacock</b>	21-Sep-15	21-Sep-15	Sydney, NSW	Attending the Reed Trade Fair.
<b>Adonis Cox</b>	21-Sep-15	21-Sep-15	Sydney, NSW	Attending the Reed Trade Fair.
<b>Carolyn Skene</b>	17-Sep-15	25-Sep-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Scott Craig</b>	17-Sep-15	22-Sep-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Guy Shadbolt</b>	18-Sep-15	26-Sep-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Helen Burgess</b>	26-Sep-15	04-Oct-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Scott Magner</b>	26-Sep-15	04-Oct-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Lin Zhang</b>	26-Sep-15	30-Sep-15	Melbourne, VIC	RAM Booth at Melbourne Agricultural Show.
<b>Elyse Moore</b>	30-Sep-15	05-Oct-15	Melbourne, VIC	RAM Booth at AFL Merchandising Sales Event.
<b>Anthony Walker</b>	01-Oct-15	05-Oct-15	Sydney, NSW	NRL Grand Final Coining Event.
<b>Michelle Nakamur</b>	01-Oct-15	02-Oct-15	Sydney, NSW	NRL Grand Final Coining Event.
<b>Carolyn Skene</b>	01-Oct-15	05-Oct-15	Sydney, NSW	NRL Grand Final Coining Event.
<b>Mark Cartwright</b>	22-Sep-15	22-Sep-15	Melbourne, VIC	Meeting with Holden, Melbourne Show, ESP and NewsCorp
<b>Mark Cartwright</b>	02-Oct-15	03-Oct-15	Melbourne, VIC	Attending an ESP Function.
<b>Guy Shadbolt</b>	21-Oct-15	29-Oct-15	Wollongong, Newcastle, Tamworth & Dubbo.	Road Show Changes Over Tour - Travelling Coin Show
<b>Carolyn Skene</b>	21-Oct-15	29-Oct-15	Wollongong, Newcastle, Tamworth & Dubbo.	Road Show Changes Over Tour - Travelling Coin Show

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<b>Elyse Moore</b>	21-Oct-15	29-Oct-15	Wollongong, Newcastle, Tamworth & Dubbo.	Road Show Changes Over Tour - Travelling Coin Show
<b>Mark Cartwright</b>	23-Oct-15	23-Oct-15	Sydney, NSW	Meetings with Woolworths, NewsCorp, SMAM Olympics and Wynards Meeting.
<b>Sacha Izzard</b>	22-Oct-15	23-Oct-15	Newcastle and Sydney, NSW	Visit to Print Suppliers.
<b>Mark Cartwright</b>	27-Jul-15	27-Jul-15	Sydney, NSW	Attending a meeting with a Licensee.
<b>Sacha Izzard</b>	27-Jul-15	27-Jul-15	Sydney, NSW	Attending a meeting with a Licensee.
<b>Frederica Heacock</b>	11-Aug-15	11-Aug-15	Sydney, NSW	Design briefing with New South Publishing.
<b>Adonis Cox</b>	22-Sep-15	22-Sep-15	Melbourne, VIC	Meeting with Holden, Melbourne Show, ESP and NewsCorp
<b>Dion Buck</b>	05-Nov-15	05-Nov-15	Melbourne, VIC	Client Coin Approval.
<b>Helen Burgess</b>	21-Sep-15	21-Sep-15	Sydney, NSW	Attending the Reed Trade Fair.
<b>Julie Bufton</b>	15-Jul-15	17-Jul-15	Canberra, ACT	Canberra Office Visit
<b>Andrew Eames</b>	20-Jul-15	23-Jul-15	Melbourne, VIC and Sydney, NSW	Dealer Visits
<b>Julie Bufton</b>	20-Jul-15	23-Jul-15	Melbourne, VIC and Sydney, NSW	Dealer Visits
<b>Julie Bufton</b>	24-Aug-15	29-Aug-15	Canberra, ACT	Canberra Office Visit
<b>Annette Power</b>	03-Sep-15	03-Sep-15	Canberra, ACT	Participating on the RAM Client Advisory Panel
<b>Ken Downie</b>	03-Sep-15	03-Sep-15	Canberra, ACT	Participating on the RAM Client Advisory Panel
<b>Yun Gao</b>	03-Sep-15	03-Sep-15	Canberra, ACT	Participating on the RAM Client Advisory Panel
<b>Andrew Crellin</b>	02-Sep-15	03-Sep-15	Canberra, ACT	Participating on the RAM Client Advisory Panel
<b>Andrew Eames</b>	16-Sep-15	18-Sep-15	Perth, WA	Meetings with Dealers.
<b>Natalie Clement</b>	16-Sep-15	18-Sep-15	Perth, WA	Meetings with Dealers.
<b>Andrew Eames</b>	29-Sep-15	30-Sep-15	Brisbane, QLD	Meetings with Dealers.
<b>Natalie Clement</b>	29-Sep-15	30-Sep-15	Brisbane, QLD	Meetings with Dealers.
<b>Andrew Eames</b>	13-Oct-15	16-Oct-15	Sydney, NSW	Meetings with Dealers.
<b>Andrew Eames</b>	23-Oct-15	23-Oct-15	Melbourne, VIC	Dealer Visits - Downies

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<b>Natalie Clement</b>	23-Oct-15	23-Oct-15	Melbourne, VIC	Dealer Visits - Downies
<b>Andrew Eames</b>	27-Oct-15	27-Oct-15	Sydney, NSW	Dealer Visit
<b>Natalie Clement</b>	27-Oct-15	27-Oct-15	Sydney, NSW	Dealer Visit
<b>Nigel Priest</b>	13-Aug-15	14-Aug-15	Melbourne, VIC	Site Visit to Note Printing Australia with the Bank of Philippines.
<b>Judith Steiner</b>	13-Aug-15	13-Aug-15	Sydney, NSW	Attendance to the ATEC Event (B2B Event for Tourism).
<b>Judith Steiner</b>	17-Aug-15	17-Aug-15	Melbourne, VIC	Coordinating Focus Groups
<b>Jo Fryer</b>	21-Oct-15	22-Oct-15	Melbourne, VIC	Attending an Interpretation Australian Workshop.
<b>Sammy Yip</b>	01-Sep-15	05-Sep-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	08-Sep-15	12-Sep-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	15-Sep-15	19-Sep-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	22-Sep-15	26-Sep-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	30-Sep-15	03-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	06-Oct-15	10-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	13-Oct-15	16-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	20-Oct-15	23-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	28-Oct-15	30-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sam Murthi</b>	29-Oct-15	29-Oct-15	Sydney, NSW	Meeting with ABC Refinery.
<b>Sammy Yip</b>	03-Nov-15	06-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Sammy Yip</b>	10-Nov-15	13-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Colin Dedourek</b>	27-Jul-15	27-Jul-15	Sydney, NSW	Attending a meeting with APEX Automation and Robotics in Seven Hills, NSW.
<b>Anthony Oh</b>	27-Jul-15	27-Jul-15	Sydney, NSW	Attending a meeting with APEX Automation and Robotics in Seven Hills, NSW.
<b>Bogdan Kolodziejczyk</b>	19-Aug-15	21-Aug-15	Sydney, NSW	Attending CAD training autodesk university

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<b>Matthew Silletto</b>	28-Sep-15	29-Sep-15	Melbourne, VIC	Meeting with conveyor supplier to design conveyor system for colour circulating coin upgrade.
<b>Matthew Silletto</b>	04-Nov-15	05-Nov-15	Melbourne, VIC	Meet with conveyor supplier to test purchased equipment.
<b>Matthew Silletto</b>	12-Aug-15	13-Aug-15	Melbourne, VIC	Meet with conveyor and automation component suppliers.
<b>Matthew Franklin</b>	11-Nov-15	13-Nov-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Matthew Franklin</b>	13-Jul-15	13-Jul-15	Sydney, NSW	Visit ABC Refinery re. Blanks
<b>Sammy Yip</b>	13-Jul-15	13-Jul-15	Sydney, NSW	Visit ABC Refinery re. Blanks
<b>Matthew Franklin</b>	23-Jul-15	24-Jul-15	Sydney, NSW	Lean Blanks Project
<b>Matthew Franklin</b>	11-Aug-15	11-Aug-15	North Wollongong	Lean Blanks Project
<b>Matthew Franklin</b>	20-Aug-15	21-Aug-15	Marrickville and Wollongong	Lean Blanks Project
<b>Matthew Franklin</b>	01-Sep-15	04-Sep-15	Marrickville and Wollongong	Lean Blanks Project
<b>Matthew Franklin</b>	08-Sep-15	11-Sep-15	Marrickville and Wollongong	Lean Blanks Project
<b>Matthew Franklin</b>	14-Sep-15	14-Sep-15	Marrickville and Wollongong	Lean Blanks Project
<b>Matthew Franklin</b>	15-Sep-15	18-Sep-15	Sydney, NSW	Lean Blanks Project
<b>Matthew Franklin</b>	24-Sep-15	25-Sep-15	Sydney, NSW & Wollongong, NSW	Lean Blanks Project
<b>Matthew Franklin</b>	30-Sep-15	02-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Matthew Franklin</b>	15-Oct-15	16-Oct-15	Sydney, NSW	On secondment to ABC Refinery - Blank Supplier.
<b>Dominique Appay</b>	08-Oct-15	08-Oct-15	Sydney, NSW	Site visit to MEI in Silverwater, NSW.