

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

2015 - 2016

Department/Agency: CGC

Question: SBT 2040-2045

Topic: Travel

Reference: written - 05 November 2015

Senator: Wong, Penny

Question:

Since 1 January 2015:

2040. Is the minister or their office or their delegate required to approve all departmental and agency international travel?

- a) If so, under what policy?
- b) Provide a copy of that policy.
- c) When was this policy implemented?

2041. List all occurrences of travel that this has occurred under 1. Detail the process.

2042. When is the minister notified, when is approved provided?

2043. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

2044. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.

- a) What date was the minister or their office was notified of the travel?
- b) What date did the minister or their office approve the travel?

2045. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

Answer:

2040.

From 1 January to 9 February 2015 the approval of overseas travel was made in accordance with guidance issued by the Department of Finance. The policy required ministerial approval for international travel greater than \$20,000. From 9 February 2015 ministerial approval was no longer required. The relevant CGC delegate had the power to approve international travel from this time but no international travel was undertaken. Refer to <http://www.finance.gov.au/procurement/travel-and-related-services/> for the appropriate policy that guides Treasury's international travel.

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2041. Not applicable

2042. Not applicable

2043. Not applicable.

2044.

Number of Staff	Reason for travel	Destination	Airfare/ Bus fare	Airfare/ Bus fare Type	Accommodation	Meals	Incidentals	Totals
2	ABS GFS Conference	Brisbane	\$832.42	Economy	\$386	\$209.30	\$444	\$1,871.72
1	Australasian Transport Research Forum	Sydney	\$604.72	Economy	\$356	\$99.35	\$250.95	\$1,311.02
1	Austrade Interview Panel	Sydney				\$429.75	\$91.10	\$520.85
1	LGGC Forum	Melbourne	\$520.46	Economy	\$174	\$242	\$238.32	\$1,174.78
Totals			\$1,957.60		\$916	\$980.40	\$1,024.37	\$4,878.37

(a) Not applicable

(b) Not applicable

2045. There is 1 trip planned for December for 3 Departmental officers to attend the Australian Labour Market research Workshop Conference in Adelaide.