

QoN Number	Number of QoNs	Question Submitted By	Subject	Full Question Text	Spoken/Written	Group Responsible	Question Date
1-2	2	McAllister, Jenny	SBT 1-2 - Inclusive Workplace Committee	<p>Senator McALLISTER: Perhaps then it may simply be a different interpretation about what kinds of progress we are all aiming for. If I can talk, perhaps, more procedurally—the policy said that there would be an Inclusive Workplace Committee that would develop further indicators to measure performance. How is that going? Mr J Fraser: Nigel Ray is actively involved in that. He is in a better position to comment. Mr Ray: It is going very well. We have been working on a wide range of activities through the Inclusive Workplace Committee. In terms of the indicators of progress, one of the things we have done is that we have had a second cultural audit of the department and looked at the results of that. Those results have been rolled out across the department. It showed in aggregate that we were making progress, but we had a way to go. I think that is a deeper way of looking at it than looking at raw numbers. I am not saying that numbers do not matter by the way, but it is a deeper way of looking at it than just looking at the numbers. On the numbers, I might comment that we recently had an SES band 1 round, which I chair, and in that we appointed or promoted 11 people, six of whom were women and five were men. That is the group that is coming into the SES. Senator McALLISTER: Yes. So if it is not just the raw numbers—that is a fair point—what other numbers do you think are important? Mr Ray: I think that numbers matter—so I am not getting away from that—and as the secretary has said, we remain committed to a target of 35 per cent by the end of next year, and then a minimum of 40 per cent thereafter. Senator McALLISTER: Is there an end point for that 40 per cent? Mr Ray: Yes, there is—I knew you were going to ask me. I think it is 2018. It is either 2017 or 2018. Senator McALLISTER: I am happy for you to get back to me on that later. Mr Ray: When we say 40, it is really 40 per cent women, 40 per cent men and 20 per cent of either. That is really the way we are thinking about it. I think that the cultural audit provides us with a much richer tapestry of how progress is being made in terms of how women perceive their career options in the department, how behaviours in the department are supporting both men and women, and how we are making progress to be what we set out to be from the very beginning—an employer of choice for all people, not a subset of people. Senator McALLISTER: In terms of developing indicators that encompass some of the things you have mentioned, is that close to being finalised? Mr Ray: Regarding the indicators we have looked at, we have spent a lot of time looking at data on our performance management system, as a result of which we changed our performance management system. We are in the first year of the new system, which is actually the system the rest of the public service has. The history is that we had a detailed performance management system below the SES before others, and we have moved now to the integrated leadership system, which focuses on leadership behaviours a little more than the system that we had. We look at the numbers of women in senior positions; we look at the gender split of all recruitment processes—at all stages of those processes; we look at the gender split of performance ratings and of pay; and we look at the gender split of movements in performance ratings and of movements in pay. They are some of the indicators we look at. Senator McALLISTER: Do you compile those into some sort of report? Mr Ray: There are reports to the inclusive workplace committee, yes. Page 26 Senate Wednesday, 21 October 2015 ECONOMICS LEGISLATION COMMITTEE Senator McALLISTER: Regularly? Mr Ray: Yes, regularly. Senator McALLISTER: Are they reports that could be made available to the committee? Mr Ray: I will take it on notice and have a look.</p>	Spoken pp25-26	People and Organisational Strategy Division (POSD)	21/10/2015
3	1	Dastyari, Sam	SBT 3 - Green Paper	<p>Senator Cormann: The green paper has not been finalised yet. Senator DASTYARI: Is it being produced by Treasury or is it being produced by the unit within the minister's office? Does that unit still exist? Senator Cormann: Yes, that still exists. Senator DASTYARI: So that still exists. It still has— Senator Cormann: It provides the same support to the Treasurer. Senator DASTYARI: Same people still? Senator Cormann: I believe so, but I can take that on notice to see whether there has been any adjustment.</p>	Spoken p29	Financial System and Services Division	21/10/2015
4-5	2	Dastyari, Sam	SBT 4-5 - Mr Phil Gaetjens	<p>Senator DASTYARI: Thank you for explaining to me the role of a senator, Minister Cormann! I am making the point that the specific questions we have relating to this may be best asked of the corporate group. If you want to go through it all now, we can. But I am not sure if that is the best use of time. I have one or two very quick questions. Mr Phil Gaetjens rejoined Treasury at a band 2; is that correct? Senator Cormann: He is the Treasurer's chief of staff. Mr J Fraser: Phil Gaetjens was on leave without pay to fulfil his role as Secretary of the New South Wales Treasury. He has rejoined Treasury and moved to the Treasurer's office as chief of staff. Senator DASTYARI: So he was never in Treasury? Senator Cormann: He was always in Treasury. CHAIR: So he was on leave without pay? Senator Cormann: Yes, leave without pay. Senator McALLISTER: Has he been promoted? Mr J Fraser: He was promoted to band 3 as part of the process of being appointed to the Treasurer's office. Wednesday, 21 October 2015 Senate Page 31 ECONOMICS LEGISLATION COMMITTEE Senator McALLISTER: He was promoted to band 3 from his previous position? Mr J Fraser: Correct. Senator McALLISTER: What was his previous position? Mr J Fraser: Band 2. Senator McALLISTER: So he has been promoted to band 3. Does that involve a substantive position in the executive structure of your organisation? Mr J Fraser: No. Mr Lonsdale: Mr Gaetjens is working as chief of staff in the Treasurer's office, so he is not part of the executive committee in the Treasury. Senator McALLISTER: Is it usual for a staff member who is appointed to a ministerial office to be promoted simultaneously? Mr Lonsdale: We would have to go back and check that. Mr J Fraser: I believe it happened quite a bit in the 1980s and early 1990s, but I cannot remember precisely. Senator DASTYARI: So he got promoted while he was on leave? Mr J Fraser: No. Senator Cormann: He did not get promoted while he was on leave. He has for a long time been a Treasury officer who was away on leave without pay while fulfilling other responsibilities, including working as the secretary of the department in New South Wales. He has come back to take on the role of chief of staff in the Treasurer's office. In that context, he has received a promotion. I do not think there is anything unusual in this. I am sure that in more recent history there are other examples of that. But if you want us to take that on notice we are happy to do so. Senator DASTYARI: Yes, take it on notice. He was a federal Treasury official. He left federal Treasury— Mr J Fraser: No, he went on leave. Senator DASTYARI: He physically left. He went on leave without pay to be seconded to the New South Wales Treasury. Obviously during that period of time he was paid by the New South Wales Treasury. That is a matter for them. That is a matter for their budget estimates, not ours. He then went from the New South Wales Treasury to become chief of staff— Senator Cormann: He resumed his position with Treasury and— Senator DASTYARI: How long did he resume his position— Senator Cormann: It is not a matter of how long. He resumed it. He officially came back and was seconded to the Treasurer's office, which is where he is working— Senator DASTYARI: When you say that he came back, did he ever physically come back? Did he start working at— Senator Cormann: No. Senator DASTYARI: He has never been in the office— Senator Cormann: He never left the Treasury books. He was always on the Treasury books. He rejoined the Treasury— Senator DASTYARI: We are in a surreal world now. I am just trying to get my head around this. Phil Gaetjens, who is a well-respected Treasury official— Senator Cormann: Thank you for that. Senator DASTYARI: got a position in the New South Wales Treasury. He went to help them. He got seconded to that— CHAIR: This is the third time you have gone through this, Senator Dastyari. Senator DASTYARI: He went there. Mr Lonsdale: Just to be clear. It was not a secondment. Mr Gaetjens took leave without pay— Senator Cormann: Which is what we have said a number of times now. Mr Lonsdale: to take up a position in the New South Wales Treasury. Senator DASTYARI: Was that for about a year? How long? Page 32 Senate Wednesday, 21 October 2015 ECONOMICS LEGISLATION COMMITTEE Senator Cormann: I would have to you take that on notice. I am not across all of the forensic detail of Mr Gaetjen's</p>	Spoken pp30-32	People and Organisational Strategy Division (POSD)	21/10/2015
6	1	McAllister, Jenny	SBT 6 - Salary difference	<p>Senator McALLISTER: What is the salary difference between a Band 2 and a Band 3? Mr Lonsdale: I do not have that in front of me. I can come back to you. Let me check if we have it here.</p>	Spoken pp32-33	People and Organisational Strategy Division (POSD)	21/10/2015

7	1	Dastyari, Sam	SBT 7 - IGR Campaign	<p>Senator DASTYARI: That is the entire IGR campaign. There was obviously a fair bit of media and comment around the role of Dr Karl, I am sure you were aware of it at the time. I believe there was some media report around that he was going to return the fee that he was paid for participation in the campaign. Did that come back to Treasury and not the agency? Mr Lonsdale: I would have to check that. Senator DASTYARI: If you were able to take that on notice. The media at the time was comments from Dr Karl disassociating himself from the campaign. As I read the media, that he was going to repay the monies that he was paid for participation in the campaign. I would like to check that money somehow came back to Treasury coffers and was not somehow, because of contractual arrangements, retained by 303Lowe. Do you have any more details on the creative, they obviously prepared both parts of it, did they do the online content as well as the TV ads? What did they do? As someone who has a little bit to do with advertising in the past, a \$6.4 million advertising creative buy, when you have a \$24 million actual ad buy, is very, very high. I am not quite sure what they did for that 20 per cent of the budget being spent on creative. Is there a breakdown of what they have actually done?</p>	Spoken pp 34-35	People and Communications Division	21/10/2015
8	1	Ketter, Chris	SBT 8 - IGR KPIs	<p>Senator KETTER: Were KPIs set for the campaign and can you tell us whether they were met? Mr Lonsdale: I will have to come back on notice. We do evaluate the campaigns, particularly when there is another stage—like there was phase 1 and phase 2. So we do evaluate, but I do not have that material. Senator KETTER: Could I request that on notice? Mr Lonsdale: Sure. Senator KETTER: Could I check that all phases of the campaign went through the Department of Finance's ad committee? Mr Lonsdale: Just to be clear, which committee are you talking about? Is this the ICC? Senator KETTER: I refer to it as the ad committee. There must be a committee that authorises expenditure on advertising. Mr Lonsdale: I will talk through the broad process, if you are comfortable with me doing that. There is an independent committee, the ICC committee, and that committee looks at the Department of Finance guidelines and determines whether the ad can conform with the first four parts of that guideline. That happened with IGR phase 2 campaign. That committee was not in existence for phase 1 campaign. Senator KETTER: What does ICC stand for? Mr Lonsdale: The independent communications committee. Senator KETTER: When was that set up? Mr Lonsdale: My understanding is that that was set up in around February or March. But, just to be clear, these are questions, I think, that you should direct to the Department of Finance, who are the secretariat for the committee. Senator KETTER: So you will come back to us on notice with information about what the KPIs were and whether or not they were met? Mr Lonsdale: I am happy to take that on notice.</p>	Spoken pp35-36	People and Communications Division	21/10/2015
9	1	Dastyari, Sam	SBT 9 - Windows in the Secretarys Office	<p>Mr Lonsdale: I can disclose to you that the windows in the secretary's office open. Senator DASTYARI: Okay, and was that— Mr Lonsdale: And that constitutes a functioning window. Senator DASTYARI: That is a new development? Mr Lonsdale: It is a new development that his window would open—correct. Senator DASTYARI: So here is what we will do: the exact questions that were put to Senator Cormann, which Senator Cormann asked us to direct to the department—as part of taking the advice from Senator Cormann—why don't I put on notice these six questions relating to the cost and measures relating to the functional window installation. I will put them on notice to you. I assume that you do not have any information about the costs with you here? You do? Come to the table, thank you. CHAIR: Is there a handyman invoice somewhere for unsticking the window or whatever? Mr Lonsdale: We will come back to you. Senator DASTYARI: If you have the information, is there something you can come back to us today on? Senator Cormann: We will check. Senator DASTYARI: Would you like to me to read them into the Hansard record or do you want me to hand them to you? Senator Cormann: Just table it. Senator DASTYARI: I will table these six questions on notice, but do you have the figure? Do you have the amount of cost? It seems like that that is really all that we are after. Mr Lonsdale: Let me come back to you. I can see that you really want the cost. Senator DASTYARI: I am dying to know. Mr Lonsdale: I really want to be able to give you the right cost, so if you just give me the question, I will go away and I will come back with the cost.</p>	Spoken p37	Business Services Division	21/10/2015
10-17	8	Leyonhjelm, David	SBT 10-17 - Tobacco	<p>Senator LEYONHJELM: I have some questions for Treasury Revenue Group, but that is all I have for the ATO. I want to ask about estimates that were provided to the health department on tobacco clearances. In response to a question on notice from me regarding advice to Treasury from the health department in October last year, Treasury stated: Treasury advised that clearances of tobacco fell by 3.4 per cent in the 2013 calendar year relative to the 2012 calendar year. Treasury also advised that publication of more detailed data related to tobacco excise was limited by concerns regarding taxpayer confidentiality. On 10 August this year, Treasury published more detailed data related to tobacco excise in its freedom of information disclosure log. My first question is: how was this publication possible in the context of the taxpayer confidentiality point raised earlier? Mr French: As I understand it, we have had further discussions with the tax office and with Customs and I think the view we had reached earlier was that there were issues around taxpayer confidentiality because there are a very limited number of participants in the market. Subsequent to that, I would need to take on notice the details of the arrangements, but, as I understand it, we agreed with those agencies that those taxpayer confidentiality issues no longer applied. Senator LEYONHJELM: So this more detailed information that was made available or provided, did you release that to the health department? Mr French: We released some information in relation to an FOI request we had received and we consulted with other agencies. Senator LEYONHJELM: Are you aware if the health department was alerted to it, received it or sent it? Mr French: We consulted with other agencies, including the health department, prior to the FOI being released. Senator LEYONHJELM: The assumption would be that they would have to have got it. The data that Treasury originally provided to the health department were for the 2012 and 2013 calendar years. Why was this the case when the most relevant period for assessing the impact of plain packaging is the year starting 1 December 2012 and the year starting prior to 1 December 2012? Mr French: I would have to take that on notice. Senator LEYONHJELM: Did you—I do not think you did—warn the health department of potential problems from using calendar year data to inform a change that was only operational from 1 December rather than 1 January? Do you know why that was? Mr French: I would have to take that on notice as well. Senator LEYONHJELM: Thank you—if you would, please. My understanding is that the health department was not warned of potential problems from using data for the 2013 calendar year, which included a 12½ per cent tax increase from 1 December 2013. Is my understanding correct, and, if that is the case, can you throw any light on why not? Mr French: Again, I would need to check our records on that— Senator LEYONHJELM: On notice, please. Mr French: on notice. Senator LEYONHJELM: Okay, Mr Heferen: Senator, can I just check what we are taking on notice there. Are we taking on notice that, in giving the information— Senator LEYONHJELM: Did you warn the health department— Mr Heferen: That there was a tax increase? Senator LEYONHJELM: Did you alert the health department that using data for the 2013 calendar year included a 12½ per cent tax increase from 1 December 2013—so using calendar data, but there was a tax increase on 1 December 2013? Mr Heferen: But what we are checking is whether we warned the health department that there was an increase in tax in that year? Senator LEYONHJELM: The health department are relying on your data; that is right. We are wondering why they are drawing the conclusions that they are. The Treasury's release of monthly data on its freedom of information disclosure log—I am going back to Mr French, I think—indicates that you could provide data for the year starting 1 December 2012 just as easily as you could for the 2013 calendar year. It also indicates that you could provide data for the year prior to 1 December 2012 just as easily as you could for the 2012 calendar year. Am I right about that? Mr French: I do not have the data in front of me, so I cannot be certain, but my recollection of the release of information was certainly from monthly data. Senator LEYONHJELM: I might ask you to take on notice why the calendar year data was released rather than data for the applicable period for the policy implementation. Professor Sinclair Davidson published an article entitled 'Department of Health telling porkies on plain packaging' on the Catalaxxy Files website on 19 August this year and in the IPA's FreedomWatch on 20 August this year. In that article, Professor Davidson takes the monthly data on your freedom of information disclosure log to replicate your figures for the 2012 and 2013 calendar years and your calculation of a 3.4 per cent</p>	Spoken pp48-50	Tax Analysis Division	21/10/2015

18	ANSWERED DURING PROCEEDINGS	Ketter, Chris	SBT 18 - ATO - anti-tax avoidance measures	<p>Senator KETTER: In the interests of time, there are a number of questions I will put on notice for you, but I just want to ask you about the Treasurer's announcement about \$86 million which has been provided to the ATO to drive compliance efforts around the anti-tax-avoidance measures. My question is: is this new funding, or has this been drawn from elsewhere within the agency's budget? Mr Olesen: I think you are talking about the funding that was given to us for work on international structuring profit shifting? Senator KETTER: Yes, that is right. Mr Olesen: That was money that was provided, I think, two years ago in a four-year envelope to the tax office, in return for which we made some undertakings about what kinds of results we thought we would get through doing some focused work on multinationals and how they shift profits, as well as looking at other, broader issues in the international sphere. So it is not brand-new funding. I think we are about halfway through the four-year window of the funding that was provided to us. Senator KETTER: In which year was it provided? Mr Olesen: It would have been 2011-12 or 2012-13—one of those. I would need to check. I can take the detail on notice if you like. Senator KETTER: All right. This question arises from Mr Hockey's valedictory speech—I think these questions might be to you, Mr Heferen. In his comments about negative gearing, he made a comment that negative gearing should be skewed towards new housing. I am not sure if you are aware of that. My question is: has Treasury undertaken any modelling or other work looking at various scenarios or changes to negative gearing?</p>	Spoken, p50 - ANSWERED ON PAGE 52	Australian Taxation Office	21/10/2015
19		1 Ketter, Chris	SBT 19 - Treasury - negative gearing	<p>Senator KETTER: At some point in the last five years, you would have looked at negative gearing, I presume? Mr Heferen: It is entirely possible that at some point within the last five years someone somewhere in the Treasury has examined the issue and the issue the former Treasurer raised about whether negative gearing ought to be quarantined somehow, either in the amount or to kinds of houses. It is entirely possible. In the current context, though, it is not an issue. CHAIR: He was referring to new homes. That was the context of his comment. Senator KETTER: You are saying you have not done any work about negative gearing being directed towards new residential housing? Mr Heferen: That is right; we have not. Senator KETTER: You have not? Mr Heferen: When you say 'work', I am inferring that you mean some serious analysis about what it might mean. Senator KETTER: Nothing? No advice at all? Mr Heferen: Not that I recall. Senator KETTER: Can I ask you to take it on notice. Mr Heferen: I can take that on notice, and we will do a thorough document search. For how long would you like us to go back? CHAIR: Oh, stop! Come on! Senator DASTYARI: The tradition says that you do not go back earlier than the current government. Senator KETTER: Yes, let us just look at two years. Senator DASTYARI: Maybe we should leave it at the time of the Abbott government! That is the tradition—that you do not go into previous governments.</p>	Spoken pp50-51	Personal and Retirement Income Division	21/10/2015
20		1 Williams, John	SBT 20 - ASIC - Uber	<p>Senator WILLIAMS: I want to take you to Uber. I have just been talking to the Taxation Office about it as well. The sharing economy promotes the use of private assets. Uber: private assets for commercial use on a part-time basis. In the USA, this has caused adjustment problems for the insurance industry et cetera. Is ASIC concerned about any prudential implications of the sharing economy and, if so, which ones? Mr Price: I think generally prudential regulation is a matter that falls to APRA. I suppose we are more interested in digital disruption and new business models as they affect financial products and financial services rather than other types of services such as accommodation or transport and so forth. Senator WILLIAMS: Would ASIC be concerned if an insurance company offered cover for a product that is reportedly illegal? Mr Price: If my memory is right, there are some cases where you cannot actually insure for illegal purposes. So it does give rise to some potential areas of interest to us. Senator WILLIAMS: The Australian tax industry raised this with you on 1 September. Is that correct? Mr Price: I am not aware of that. Unidentified speaker: We can take that on notice.</p>	Spoken p56	Australian Securities and Investment Commission	21/10/2015
21		1 Leyonhjelm, David	SBT 21 - ASIC - financial advisers	<p>Senator LEYONHJELM: Have you ever had a look at what determines the competency of a financial adviser? Mr Kell: Yes. That has been the subject of considerable discussion and policy debate, most recently through the parliamentary joint committee review of adviser competency and professionalism. I think it is widely acknowledged—certainly by ASIC—that we would like to see that competency raised. Senator LEYONHJELM: I am curious about what the attributes are of that competency. Is it age, experience, education, work background? Mr Kell: That is a good question. It would typically involve a mix of elements. Some of it would go to education. The current proposition from the parliamentary joint committee is that there be a minimum standard of tertiary level, that there be a professional year so that there would be experience built into the requirement to join in, that there be an exam that tests competency, particularly in the specialised requirements around being a financial adviser, and that there be continuing professional development requirements as well. So some of it would go to education, some of it to experience, some of it to how you provided advice over time. Senator LEYONHJELM: Is there any empirical evidence that would suggest that a degree, for example, leads to people receiving better quality advice? Mr Kell: I would have to take on notice the question around the degree in particular. But our experience is that advisers with better qualifications are less likely to be involved in poor quality advice. An adviser with a PhD may well give very bad quality advice. But, on average, those with better qualifications give better quality advice.</p>	Spoken p57	Australian Securities and Investment Commission	21/10/2015

22-24	3	Bushby, David	SBT 22-24 - ASIC - misleading advertising in the financial services sector	<p>I just have some questions on misleading advertising in the financial services sector. Just to establish a few things, what is your head of power? What gives ASIC the right to look at false and misleading advertising in the financial services sector? We have discussed this over the years, but— Mr Kell: There is a provision under the ASIC Act, provisions which mirror the provisions in the Australian Consumer Law that the ACCC also administers that prohibit misleading and deceptive conduct, and prohibit false and misleading conduct. That is one key element. There are also provisions in the Corporations Act that prohibit similar sorts of conduct. Senator BUSHBY: You say they mirror the Corporations Act. Is the wording exactly the same? Mr Kell: The provisions in the ASIC Act essentially mirror those in the Australian Consumer Law, that is right; so we can seek the same types of penalties. Senator BUSHBY: A decision that was made under the Competition and Consumer Act in their provisions, which laid down principles in the Duracell bunny case: would that be guiding decisions that are made by ASIC? Mr Kell: That is right, to the extent that they are relevant for financial services—issues such as whether the disclaimer was enough to correct the headline impression that may have been misleading. Those sorts of principles apply across industry. Senator BUSHBY: Correct me if I am wrong, but I would suspect that the ACCC probably looks at these issues more than ASIC does, because they are across a wide range of industries rather than just the financial services sector, which you look at, on this issue. Mr Kell: We have had quite a focus on this sector in recent years, but there is no doubt they would look at it across a wider range of industries. Senator BUSHBY: There is potentially more case law to rely on that comes out of the competition and consumer side, which would equally apply here. Mr Kell: That is an important point to make as well, that it does not have to be the regulator bringing a case under these laws. They were available for private actions, and in fact many of them are significant actions— Senator BUSHBY: Under the laws that you mentioned. Mr Kell: Yes. We are happy, if it would help you, to provide you—maybe not now—with some information about some of the actions we have taken. For example, we have had a real focus on misleading claims around establishing self-managed super funds, especially in the online environment—claims that you can do it for free, when that has not been the case. We have had a couple of thematic areas where we have been looking at misleading marketing and advertising. Senator BUSHBY: I would be interested in that. Take that on notice and give me a list of that. I am going to ask about a specific area which I have asked about in previous years as well, and that is in terms of superannuation claims—not so much self-managed, but by superannuation providers. If there was an ASIC market participant which was offering consumers a superannuation calculator based on assumptions which were patently not comparing like products with like products, but producing outcomes which were held out as showing differing outcomes—even though the assumptions they were based on were not necessarily like for like—over a person's working life, would that be of concern to ASIC? Mr Tanzer: It is something that we have looked at on various occasions in the past. Senator BUSHBY: Have you had any recent complaints along those lines? Mr Tanzer: We may have to take that on notice. You may well be referring to industry Super Australia's ad campaign around 'Compare the pair'. We have certainly looked at that campaign in the past. Senator BUSHBY: You might have words with them, and every so often something comes up, slightly different— Mr Tanzer: There has been a range of issues around that, one about whether or not the way the information is presented suggests that a person could get a particular outcome in the future, and the extent to which disclaimers or voiceovers can correct that type of impression; that is right. Senator BUSHBY: What resources does ASIC have to look into these sorts of things? Mr Tanzer: We apply the same sorts of tests in this area as we do across our enforcement regime. We look at the fact—this will be published in our enforcement policy—about the public interest, the availability of other remedies or other parties who might be able to take action, the availability of the evidence, the likely detriment in considering whether we should take action. Wednesday, 21 October 2015 Senate Page 67 ECONOMICS LEGISLATION COMMITTEE Senator BUSHBY: That is the second time you have mentioned that other parties can actually take actions themselves. Mr Tanzer: That is right. Senator BUSHBY: What differentiates between a decision from ASIC to take action itself, or another party taking action itself? Mr Tanzer: Generally speaking, in this area of the</p>	Spoken pp66-67	Australian Securities and Investment Commission	21/10/2015
25	1	O'Neill, Deborah	SBT 25 - ASIC - Trio Collapse	<p>Senator O'NEILL: There will be a punishment for homework! My question was around a meeting that was held on 3 September with members of groups that are representing victims of the Trio collapse—the ARP growth fund, VOFF and VOICCE groups. It was also with ASIC, APRA, Treasury officials and the then Assistant Treasurer Mr Frydenberg and was in regard to matters relating to Trio. Was compensation one of the matters discussed then? Senator Ryan: I cannot speak to a meeting that Mr Frydenberg had, I am afraid. Senator O'NEILL: Are you aware of anything to do with this meeting? Senator RYAN: I am not, but you will appreciate this has not been a core responsibility of mine in this or in my previous position. I am happy to take on notice any question and, if appropriate, an answer will be provided in due course. Senator O'NEILL: This is of considerable concern. I have been asking about what has been happening with Trio— Senator RYAN: I appreciate it has been a concern of many senators. Senator O'NEILL: over 2½ years and every time we have been getting a little bit more information for each of those groups, but there were periods where their hopes were greatly raised by Minister Cormann and I think it had reached a point where they had failed in any hope of this government doing anything. So I am very interested to see that this meeting was called. And to my understanding, Mr Tanzer, it was called by the government, not by the groups—is that correct? Were you invited by the government or by the groups? Mr Tanzer: No, we were invited to attend a meeting by the Assistant Treasurer. Senator O'NEILL: So it was a government-organised event. Senator Ryan: The only thing I will say, Senator O'Neill, is it is possible that the meeting was organised at the request of the other groups you mentioned and the government was asked to invite ASIC. I do not know the initiative of it but, as I say, I will take it on notice and seek further information. Senator O'NEILL: Could you provide me with any correspondence around the matter? Senator Ryan: The minister is obviously no longer the minister and he is a member of the other place. So I will take it on notice and provide what information I can. Senator O'NEILL: I am just wondering if the promise is still the promise. Senator DASTYARI: You said there were different groups there. Was Treasury there? Mr Tanzer: Yes. Senator DASTYARI: Was it the markets group? Mr Tanzer: Yes, there was a Treasury officer from the markets group. Senator DASTYARI: The markets group are listening and they are on this evening. So perhaps between now and then markets group can speak to the relevant person. We assume someone in Treasury is listening to this—probably not. I am probably being naïve. We may ask markets group about it this evening if they were also at the meeting. Senator O'NEILL: Mr Tanzer could you provide us with any documentation around the invitation you received and an outline of any brief you received to help you prepare for that meeting, the committee would appreciate it. Mr Tanzer: To the extent that I can, yes.</p>	Spoken pp69-70	Australian Securities and Investment Commission	21/10/2015

26	1	Dastyari, Sam	SBT 26 - Treasury - Budget implications of measures	<p>Senator DASTYARI: I just want to be sure that we are saying this right. So the Treasurer was part of an announcement this morning and was taking questions regarding the budget implications of the announcement, but no advice was either sought or provided by Treasury as to the budget implications of what he was announcing? Senator Ryan: Hang on, Senator— Senator DASTYARI: That is my question. CHAIR: Are you framing it that way? Senator DASTYARI: I am asking the question. Senator Ryan: Advice goes to ministers for decision making that is not necessarily made public. Senator DASTYARI: I am not asking what the advice was. You know the rules. I am allowed to ask whether advice was given. Senator Ryan: I will let the officials answer that, but the point I am making is that there is advice to ministers and to cabinet and cabinet committees that is not necessarily published and that is not subject to FOI and estimates. Senator DASTYARI: Of course. Senator Ryan: So, with that proviso— Senator DASTYARI: But, Senator Ryan, as I understand it, the tradition with this committee, especially with Treasury, has been that it is entirely appropriate for us to ask if advice has been sought and provided. The nature of what that advice is, is deemed advice to government, and we do not ask questions about what the advice is. My question is: was advice sought or provided? Ms Croke: I am happy to be corrected but I thought what I said was: yes, we did provide advice through the regular ERC process. Senator DASTYARI: So when was advice provided? Ms Croke: It was in the last couple of weeks, from recollection. Senator DASTYARI: Is that— Mr Flavel: I do not want to put words in my colleague's mouth, but she is simply making the point that advice was provided, but, in terms of the specific details, we just do not have them here, in terms of the individual measures and the costing. Senator DASTYARI: So: advice specifically as to the budget implications of the measures? Ms Croke: It was through the ERC process; that is the nature of that advice that would be provided to ministers. CHAIR: I hope so; otherwise, they would be asking you. Senator DASTYARI: Could you say that again, Ms Croke? Ms Croke: In the nature of providing advice to ministers through the estimates Expenditure Review Committee, that would be the type of advice that would be provided, yes. Senator DASTYARI: Sorry—it is unfathomable to me that you had the Treasurer doing an announcement today about the budget implications of measures; you are budget group, you come to Senate estimates, and you do not bring with you information about that. Senator Ryan: What the official just said was that advice was provided through— CHAIR: You asked the question— Senator DASTYARI: Yes, but, Senator Ryan, the second we start asking any questions as to the budget implications, we are told, 'No, we don't have this information.' I just find it unfathomable that we have a department here— CHAIR: Whoa, whoa, whoa! Senator Dastyari! Senator Ryan: The officials made clear they provided advice— CHAIR: Which was your question. Senator Ryan: which is exactly as you would expect through a MYEFO, budget, ERC, cabinet process. Senator DASTYARI: Sure, but, Senator Ryan, my issue is this. I am saying: we are here for another day; I think we have to find an opportunity to get this information, but when asking questions like, 'What is the financial impact, in both the underlying cash and fiscal balance terms, of each of the measures that were announced this morning?' we are being told that you do not have that information with you. Ms Croke: I do not have it with me. Senator DASTYARI: When can we get it? Senator Ryan: The officials have said they will take the question— CHAIR: On notice, which is— Senator DASTYARI: But this is unbelievable! I am sorry. No. I am not coping it. No, this is ridiculous. It is ridiculous. Senator Ryan: You have another department with policy responsibility appearing before estimates tomorrow in another committee. The officials have said here today that they will take any questions they do not have the information for on notice, which is standard practice. Senator DASTYARI: We have a Treasurer who stood up this morning—this is not like— CHAIR: We also had an ASIC that just put out a press release about a bank that we did not know about. Come on; it is not unusual. Senator DASTYARI: This is what the Treasurer was asked this morning— CHAIR: If it had happened two weeks ago, you might have a point. Senator DASTYARI: The Treasurer was asked this morning: 'Can I clarify: so the revamp of all these measures remain budget neutral insofar as it is going to achieve the same saving? Is that correct? Could you tell us what the saving is? What is the new forward estimate?' We want to be able to ask the department questions on that. We are being told that, yes, work</p>	Spoken pp79-80	Social Policy Division	21/10/2015
27	1	Ketter, Chris	SBT 27 - Treasury - Fiscal balance of Budget measures	<p>Senator KETTER: With respect, Senator Ryan, we have had the Treasurer make an announcement that the previous package of measures would have had a value of \$3.7 billion. The new measures, as I understand, are \$2.4 billion. There are obviously figures and costings, simple arithmetical procedures, that should be a phone call or an email away. We should not have to put that on notice. That should be something that is available to us. Senator Ryan: Guess what? As I am not the Treasurer, I do actually have to take it on notice. I have probably seen similar material to what you have, Senator Ketter, and I will take that on notice, but, as I have said previously, you have the capacity to also interrogate the Department of Social Services.</p>	Spoken p81	Budget Policy Division	21/10/2015
28	1	Ketter, Chris	SBT 28 - Treasury - abandoned Budget measures	<p>Senator KETTER: Aren't we entitled to know what precise measures from the 2014-2015 budget have been abandoned? Senator Ryan: I am not the minister, but I will take it on notice.</p>	Spoken p81	Budget Policy Division	21/10/2015
29	1	Waters, Larissa	SBT 29 - Treasury - Northern Australia Infrastructure Facility	<p>Senator WATERS: I understand that you have had responsibility transferred now to that different department, and I will be asking them about it tomorrow as well, but I am interested in the work that you and your section did on the Northern Australia Infrastructure Facility while you had responsibility for it. Firstly, what was the policy rationale for the transfer of responsibility from your department to the new one? Ms J Wilkinson: That is a matter for government— Senator Ryan: We will have to take that on notice, Senator Waters. I cannot speak to that.</p>	Spoken p86	Industries and Infrastructure Division	21/10/2015
30	1	Waters, Larissa	SBT 30 - Treasury - Fossil fuel energy sources	<p>Senator WATERS: In relation to the resources and energy sector, have you met with representatives of traditional fossil fuel energy sources as well as those of cleaner renewable sources? Ms J Wilkinson: We have. Senator WATERS: Can you tell me a bit more about those folks that you met with? Ms J Wilkinson: In all of these consultations we have been trying to reach out in particular to people who have contacted us through the website. If you like, we have been more responsive to people who have contacted us than in going out and consulting with a wide range of potential project proponents from across all industries. One of the expectations is that the public release of the consultation paper enables that, and it enables people to come forward who may or may not have thought that they were eligible. We have certainly met with one company that would be exclusively in the renewable energy space and one that would be exclusively in the mining space, and another that is in the resource-infrastructure space. Senator WATERS: Are you able to tell me the names of the companies those people represented? Ms J Wilkinson: I think we should probably take that on notice. The discussions we have had with all of these firms have been reasonably informal, and we have not advised them that we would be sharing that information more generally, but we are very happy to take that on notice.</p>	Spoken p87	Industries and Infrastructure Division	21/10/2015
31	1	Waters, Larissa	SBT 31 - Treasury - Queensland government	<p>Senator WATERS: Did you discuss just the Queensland government's own proposals, or did you discuss, for example, the Adani proposal with the Queensland government? Ms J Wilkinson: With all the state governments, we have discussed the nature of the program, the sort of support that could be provided under the program, and we have discussed with them things which have been identified in the Northern Australia Infrastructure Audit and also used the opportunity to ask them to bring to our attention any projects which they think could potentially fall in the scope of being financed under the facility. Senator WATERS: My understanding was that they had had that Galilee rail link on their own list. Is that correct? Ms J Wilkinson: I think so, but I cannot confirm. Senator WATERS: If you would not mind taking that on notice. I think that is the case too, but I do not want to be wrong.</p>	Spoken p88-89	Industries and Infrastructure Division	21/10/2015

32	1	Canavan, Matthew	SBT 32 - Treasury - GDP	<p>Senator CANAVAN: I just wanted to return to some questioning from Senator Ketter earlier around growth and expenditure. There was a discussion around the expenditure as a proportion of GDP. I would like to focus on just expenditure in the broad sense—payments or expenses. First of all, are you able to tell us what is the real growth in expenses over the forward estimates? Mr Flavel: Do you mean the average? Senator CANAVAN: Yes, the average over the forward estimates. Mr Flavel: I should know it, but I can do the calculation. Senator CANAVAN: Whatever you have got that is easily accessible. Mr Flavel: Real growth in payments in 2015-16, 1.1 per cent; 2016-17, one per cent; 2017-18, 1.9 per cent; and 2018-19, 3.2 per cent. Senator CANAVAN: So we are talking maybe around two per cent? Mr Flavel: The number in my mind is around two per cent, but I stand to be corrected on it. Senator CANAVAN: That seems a relatively moderate growth in spending. I am not asking you for an opinion there; I am more asking in comparison to historical growth in Commonwealth government spending. Mr Flavel: That is a relative judgement, but I would just observe that if one looks at the history of real growth in payments, which is available in the budget documents, there have been periods where there has been higher and lower growth, including in the most recent past. For instance, we are talking about an average of two over the forward estimates, but real growth in payments in 2013-14 was 7.8 per cent. In 2008-09, at the time of the GFC and the stimulus package, it was 12.7. So, depending on the fluctuation, averages may well have been higher over previous— Senator CANAVAN: I think I can recall the former government putting in place a cap on growth in expenditure at about two per cent real. Something around that level would be consolidating a budget, generally speaking, if you are able to keep growth below two per cent in real terms. Is that fair, given population growth and— Mr Flavel: I think, in fairness, the previous government's commitment was actually linked to the return to normal conditions, so it was not just at two per cent; it was two per cent with a caveat attached to it as well. Senator CANAVAN: But it is fair to say that, over the period of the former government, expenditure growth was higher than two per cent. I think it was around 3% or so. Is that— Mr Flavel: I am always a bit wary about that—firstly because I do not have the calculation, and the other thing is it is actually inherently difficult to assign particular financial years to a particular government. I have just quoted you the figures from history which show that in the most recent past there have been particular financial years where, in fact, real growth has been seven, eight, 12 per cent. Senator CANAVAN: The figures I have in front of me are that, under the former government, in real terms growth was around 3.6 per cent and going forward it would have been around 3.7 per cent a year, in real terms, whereas the figures you have mentioned are that over the forward estimates expenditure growth is sitting well below two at the moment, but in the last year of the forward estimates it is going back up to what I suppose would be more a long-term average of around three. Regarding comparisons of how things have turned out relative to expectations—and I do not expect you to have these figures—I have gone back and looked at them for expenses. In the 2013 MYEFO expenses in 2013-14 were expected to be \$412 billion; they actually ended up at \$413.8 billion. In 2014-15 in MYEFO they were meant to be \$417.8 billion; they have ended up at \$420.3 billion. In 2015-16 it is \$436 billion; in the budget they are actually coming out lower at \$435.5 billion. In 2016-17 in MYEFO the projection was for \$457.1 billion, and in the last budget they estimated it well below that at \$452.7 billion. They are the only years that are comparable between the first MYEFO of this government and the current budget. Does that accord with your general understanding—that expenditure growth is coming below expectations relative to MYEFO, at least in the last two years, and very close to expectations in those first two comparative years? Mr Flavel: I think it is best if I take the analysis for that on notice. You mentioned the 2016-17 MYEFO—that has not, by definition—</p>	Spoken pp91-92	Budget Policy Division	21/10/2015
33	1	Canavan, Matthew	SBT 33 - Treasury - Bruce Highway	<p>Senator CANAVAN: I am particularly interested in the Bruce Highway, which is a bit in between those two definitions. It is not an individual project; it is a set of projects. But I know a number of them have come in well under budget and maybe, again, if you could take on notice for me how much, currently, it is tracking under budget. I think the commitment was originally around \$10 billion for that program. If you could provide figures on how much it has underspent then that would be appreciated. Mr White: The infrastructure department will have all those numbers, but we can check with them. Senator CANAVAN: What happens with that money, exactly, if there is an underspend? I will give you an exact project: the Yeppen South upgrade near where I live. It was originally budgeted at \$294 million. I believe it has come back at around \$170 million-odd. What happens to the \$120 million? Mr White: I think it needs another government decision, is the answer. In many ways it is a good thing that something has been built for far less than anticipated. Senator CANAVAN: Absolutely. Mr White: That is then another decision around what happens to infrastructure money, which is, again, in the infrastructure department's domain, really. Senator CANAVAN: So the money does not just stay with the infrastructure department to spend it on something else? You would have to be involved as a central agency? Mr White: The process of the infrastructure budget is basically agreeing projects. Some of those projects have conditions around what happens to money that is not needed for them if there are underspends; others do not. It comes back as a general amount of money that was an underspend, as you said, and then it is up to ministers to make decisions about what they do with those sorts of things—whether they come back to the budget or whether they are used for different projects. It is a process that has to be worked through. Senator CANAVAN: If I could have that one question taken on notice, particularly about the Bruce Highway. I will add to that: are there any changes to the costings on the second range crossing as well? That has not started yet, but it has progressed. Mr White: That is the Toowoomba one? Senator CANAVAN: Yes, that is the Toowoomba one.</p>	Spoken pp92-93	Industries and Infrastructure Division	21/10/2015
34-35	2	Wong, Penny	SBT 34-35 - Treasury - Family tax benefit supplements	<p>Senator WONG: The Treasurer went on to say: ... with the phasing of those arrangements some of these measures kick in earlier, some of them kick in later. When you get beyond the forwards, that's when you start to get complete parity. Can you explain that. Ms Croke: It is because during the course of the forward estimates the family tax benefit supplements are being phased out. I suppose beyond the forwards that supplement is no longer. Senator CANAVAN: So there is no difference in the accrual and the cash beyond that. Senator WONG: But that is not his point. He is not making an accounting differential. He is saying, isn't he, that the measures will essentially be paid for. I did not read that— Senator CANAVAN: Oh, sorry. I read the other one. Senator WONG: I am asking what he means. Ms Croke: I think that is the intent. Senator WONG: The intent is that the saves will fund the spending measures over the medium term. Ms Croke: Yes. Senator WONG: Is that how you understood that? Ms Croke: That is how I would interpret that. Senator WONG: Was Treasury asked to cost this beyond the forwards, over 10 years? Ms Croke: We do not do costings. No, we were not. Senator WONG: You were not asked? Ms Croke: We were not asked. We do not do costings in that respect, and as far as I know— Senator WONG: As I remember that— Ms Croke: Finance do costings. Senator WONG: Really? CHAIR: Don't worry! Senator WONG: Was the medium-term impact of this package provided to the government? Ms Croke: I would have to take that on notice. Senator WONG: I am trying to understand on what basis the Treasurer is saying that. If he is saying that, presumably Treasury must have provided advice. Did you provide advice about the medium-term budget impact of this package? Ms Croke: Not to my knowledge. Senator WONG: Could you just confirm that on notice. Ms Croke: I will take that on notice. Senator WONG: And, if you did, the dates on which you provided that advice. Ms Croke: I will take that on notice. Senator WONG: Did Finance consult you, or were you consulted by Finance, in relation to the medium-term budget impact of this package? Did Senator Canavan have some questions? I have to clarify a couple of things and then I will come back.</p>	Spoken pp98-99	Social Policy Division	21/10/2015
36	1	Canavan, Matthew	SBT 36 - Treasury - forecasts	<p>Senator CANAVAN: A final question—do you have or can you provide the committee with a similar forecast over the period of a decade? Mr Flavel: I would have to take that on notice. The Minister for Finance has made a speech recently, in the last few weeks, where he referred to the total outstanding measures which have not been legislated. I think that he refers to just the forward estimates period rather than over the medium term. Senator CANAVAN: You use the forward estimates? Mr Flavel: Yes. Senator CANAVAN: If you could take on notice whether you have anything equivalent to this from Treasury that we can compare to the Parliamentary Budget Office that would be useful.</p>	Spoken 99-100	Budget Policy Division	21/10/2015

37-39	3	Wong, Penny	SBT 37-39 - Treasury - Treasury Press Release	Senator WONG: I have a couple of process questions. Did Treasury fact-check the release that went out today? Ms Croke: The press release? Senator WONG: Yes. Ms Croke: No, I do not think we did. Senator WONG: Did anyone from Treasury sight the release before it went out? Ms Croke: Not as far as I know, but I would have to take that on notice to confirm that. Senator WONG: Secondly, the reversal measures—can you tell me the dates on which they were considered by the ERC? Ms Croke: I would have to take that on notice. Senator WONG: Do you know the dates on which the cabinet considered it? Ms Croke: I would have to take that on notice as well. Senator SINODINOS: That is an internal matter. Senator WONG: No, it is not. Arthur! I can ask about dates and times. Jokes aside, it is appropriate to ask the dates on which something was considered. I cannot go to the content of the deliberations, so I am asking— Senator Sinodinos: I am sure the officials will do their best to help on notice. Senator WONG: I am asking you. You are the Cabinet Secretary. What are the dates on which cabinet considered the reversal measures? Senator Sinodinos: I will have to come back to you. CHAIR: Therefore, it will be on notice. Thank you very much representatives from the Fiscal Group.	Spoken p100	Social Policy Division	21/10/2015
40	1	Wong, Penny	SBT 40 - Treasury - The Harper Review	Mr Dolman: The Harper review has put a position about a policy, and the Harper panel's recommendation is that the policy they put forward will be an improvement for the economy, and that is based on extensive stakeholder consultations. That is the position that the panel reached. Senator KETTER: Has Treasury done any work in relation to that issue? Senator WONG: The price effect. Mr Dolman: We have not modelled price effects. Senator WONG: He did not ask 'model'. Have you provided advice in relation to the price effect of the change? Mr Dolman: I honestly cannot recall. I am happy to take it on notice.	Spoken p103	Small Business Competition Consumer Policy Division	21/10/2015
41	1	Ketter, Chris	SBT 41 - Section 46	Senator KETTER: Going back to the Harper review's findings, it made a comment, as I said before, that amending section 46 would involve some uncertainty and that that uncertainty may lead to some cost. Do you agree that there would be uncertainty and cost as a result of the change? Mr Dolman: As a matter of regulatory impact analysis, it is normal when one does that type of analysis to factor in a level of cost associated with legal advice when a law changes. There are other elements of the Harper recommendations which would relieve the burden from businesses. They make recommendations around streamlining mergers, for example. There are pluses and minuses to net off. Senator KETTER: And you have done some work on that particular cost? Mr Dolman: We have done a regulatory impact analysis in relation to the Harper recommendations. Senator KETTER: In terms of section 46 in particular? Mr Dolman: Across all of the recommendations. Senator KETTER: Is there a breakdown for section 46? Mr Dolman: I do not have that document in front of me. Senator KETTER: Can you take that on notice? Mr Dolman: I can take that on notice.	Spoken p103	Small Business Competition Consumer Policy Division	21/10/2015
42-43	2	McLucas, Jan	SBT 42-43 - Taskforce levels	Senator McLUCAS: During the June estimates, I asked for the membership of the task force. It was taken on notice. I then received a response. It did not mention any names apart from Mike Callaghan, who is leading the task force. What is the reason for that? Why couldn't you give me the list of names? Ms Quinn: My understanding is: for public officials who have been announced as leading the program, it is not usual that we list all of the names of all of the people who are of the secretariat. We do identify departments, expertise and things like that, but it is not usual— Senator McLUCAS: Level? Ms Quinn: We can provide level, if that is required. But we do not usually provide individual names of the officials. Senator WONG: The department and the level—so 'APS' or 'EL' whatever. Ms Quinn: It is a range of levels. Senator McLUCAS: I understand that. Senator WONG: How many in each? Ms Quinn: I have to take that on notice. Senator WONG: Yes. So you might say, 'Three EL2s, two—' Ms Quinn: Sure. Senator McLUCAS: How often does the task force meet with the reference panel? Ms Quinn: I am happy to take that on notice. It is a task force that is set up, and it is independent. I do not actually participate in its activities. But it does meet fairly regularly—not just in person but also through exchange of emails and considerations like that. Senator McLUCAS: How often does the task force itself meet? Ms Quinn: The task force is together on a daily basis working through the issues.	Spoken p106	Financial System and Services Division	27/10/2015
44-46	3	McLucas, Jan	SBT 44-46 - Insurers	Senator McLUCAS: Perhaps all of these questions might go to ASIC, actually. How many insurers currently provide information for the site? Ms Brown: I have some information as well. On the website there are currently nine insurers covering 12 brands. I have numbers of hits between 31 March and 30 September. It was 4,699 people accessing the site. They performed 5,541 comparisons. Senator McLUCAS: So those 4,699 are absolutely separate, different people, or is it like me going there three times? Ms Quinn: It is individual people. There are 6,275 individual sessions. That might be people going back over different time periods. There are nine insurers, of which there are 12 brands because insurers have multiple brands. Senator McLUCAS: Thank you. Could I have on notice a breakdown month by month? Ms Quinn: I am looking at a chart which we can provide you on notice. It is fair to say most of the activity happened in the early stages of the launch. Senator McLUCAS: I expected that. How many in last month, for example? Ms Quinn: I will have to take that on notice. Because there are so many in the first few, it is hard to see on the diagram what is happening later. We will give you a list. Senator McLUCAS: The frequently asked questions section of the website says it will be updated regularly. How will that take place? Ms Quinn: These are operational matters that we will have to take on notice for ASIC. Senator McLUCAS: Thank you. Under the disclaimer section on the website there is a statement about Finty Consulting Pty Ltd. Are you aware of that statement? Ms Quinn: No. Senator McLUCAS: It says: The natural disaster risk information presented on this website are measures derived from an assessment by Finty Consulting Pty Limited of the insurance risk from cyclone, flood and storm for individual properties. This independent measure may differ significantly from the risk assessment used as a basis for the premium set by individual insurers. What is the purpose of that statement? Ms Quinn: It would call for speculation, but there are usually disclaimers about the basis on which pricing occurs. It would have to be clear when people are looking at the analysis of Finty that that is not exactly the same as what individual insurance companies would be using in their own assessments. All the individual insurance companies would have their own assessment of risk and therefore use that in their pricing of risk. It would seem that it is there to make sure people can use it to question insurers but cannot say, 'This is what you're using.' I imagine it is clarity.	Spoken p107	Australian Securities and Investment Commission	21/10/2015
47	1	Williams, John	SBT 47 - Australia-United States Free Trade Agreement	Senator WONG: Sure. Senator Sinodinos, can you explain the policy rationale for me as to why it is that not only do American investors get a far higher threshold but it is also indexed and non-cumulative, but a Chinese investor has a \$15 million threshold which is not indexed and is cumulative. I am sorry, Senator? Senator WILLIAMS: And Japanese and South Korean. CHAIR: Not only Chinese. Senator WONG: Basically why the Asian countries get— Senator WILLIAMS: We are tightening selling off the farm. Senator WONG: Did you say: we are tightening selling off the farm? Is that government policy— CHAIR: Senator Wong, you threw it in. Senator Sinodinos: Rather than detaining the committee, I can take that on notice. But I would say, I am aware of the Australia-United States Free Trade Agreement that was locked in in 2004—a slightly different stage and context. I will take the other one on notice and give you a proper answer.	Spoken p110	Foreign Investment and Trade Policy Division	21/10/2015

48	1	Wong, Penny	SBT 48 - Breaches of the investment rules	<p>Senator WONG: In June 2015 former Treasurer Mr Hockey gave figures about the number of cases under investigation and the number of foreign investors who had voluntarily come forward to identify breaches of the investment rules. Can you update these figures? Mr Lonsdale: The broad schema is that we have around 870 matters that the tax office are investigating. Senator WONG: Is that the 195 figure adjusted? I am trying to work out if it is apples and apples, that is all. I am reading off the former Treasurer's press release and I am just trying to work out whether the 195 is the same category as you are giving me when you reference the 870 figure, or whether you are adding another category or more to that. Mr Lonsdale: I think this is a broader category. Senator WONG: Tell me what the 870 is and then you might be able to tell me what the 195 is now. Mr Lonsdale: The 870 refers to matters that the tax office are investigating, in total; 400 of those have been finalised to date so that leaves about 500 that are still under investigation. I think there have been a dozen properties where the former Treasurer has provided concessional divestiture, and they were announced in the press releases of August and September. There are other cases that the tax office are examining where people have not come forward but where the tax office have identified possible unlawful foreign investment of properties which may result in forced divestiture. Senator WONG: I am not sure whether that has given me what I was asking for. Can you give me the updated figures in the categories Mr Hockey gave the figures for? Mr Lonsdale: I am happy to come back to you and tell you what is that pool— Senator WONG: And then what it now is. I would appreciate your taking that on notice.</p>	Spoken p111	Foreign Investment and Trade Policy Division	21/10/2015
49	1	Wong, Penny	SBT 49 - FIRB applications	<p>Senator WONG: I want to understand what quantitative analysis you have done of what that definition will encompass—how many businesses, what proportion of the particular industries et cetera. I want to understand how you have looked at that. Mr Earl: We did look at that when we were doing the regulation impact statement. We do not think it will bring in a significant number of cases within the system. Our estimate was around 10 or so additional cases. The reason for that is— Senator WONG: No, that is not the question. You are doing it in terms of analysis of the number of people who have to make a FIRB application—is that how you are assessing it? Mr Earl: Yes. Senator WONG: I am talking about the definition of agribusiness, what is the quantitative assessment of the scope of the definition, who is potentially brought in? Mr Lonsdale: Are you saying how many entities or businesses, the potential— Senator WONG: Or proportions of industry. I have met with stakeholders who have suggested it is a very large proportion of their sector. Have you done that kind of analysis? Mr Lonsdale: I think what Mr Earl is trying to explain is that of the pool that we are talking about, how many businesses will now be screened that were not screened before. Mr Earl: Yes, how many additional cases we will screen. That is the analysis. Senator WONG: There are so many variables in the analysis though, because you need to make an assumption about proportions of foreign investors in the sector and the investment flows. Mr Lonsdale: It is an estimate. Senator WONG: Do you say 10? Mr Earl: The reason for that is the existing threshold is \$252 million, but if you are requiring a stake of 15 per cent or more in an Australian company valued above \$252 million then you need foreign investment approval. The new \$55 million threshold is based on a value of the investment. Our analysis is that there will be some additional cases brought within the system, but a lot of those applications would have been caught by the existing rules. Senator WONG: What is the 10 figure? Is that 10 additional FIRB applications per annum? Mr Earl: Yes, that is what we have estimated. Senator WONG: Assuming what pattern of investment flow? Presumably more from those nations over time. What sort of growth are you assuming? Mr Lonsdale: If you would like to know the assumptions—do we have them? Mr Earl: Yes, we will take those assumptions on notice.</p>	Spoken pp112-113	Foreign Investment and Trade Policy Division	21/10/2015
50	1	Williams, John	SBT 50 - Taxi industry's complaint	<p>Senator WILLIAMS: Have you responded to the taxi industry's complaint of 9 September about Uber breaching section 37(2) of the Competition and Consumer Act? Mr Sims: I am not aware of that one. Senator WILLIAMS: The taxi industry complained on 9 September. I believe they lodged a complaint with you on 9 September about Uber's breaching of section 37(2). Mr Sims: We will look into it, but we are not aware. Senator WILLIAMS: If you take it on notice, that would be good. Thank you for your good work on the fuel industry at Armadale and the other place—those three sites you are looking at. It is good to keep them honest, and I appreciate a lot of the good work you do.</p>	Spoken p118	Australian Competition and Consumer Commission	21/10/2015
51	1	Dastyari, Sam	SBT 51 - Collusion	<p>Senator DASTYARI: Okay. You may want to take this on notice, Mr Sims. I have a policy question, and I note that there are two components to it. With the law as it currently stands, if there are secret meetings and secret phone calls—when someone says to someone else, 'Hey, next Tuesday we're going to increase, you should increase too'—it is pretty obvious that is collusion; you do not have to be a rocket scientist. The broader policy question is about public signalling. Are there guidelines on what is and what is not public signalling? Is there a document somewhere? Mr Sims: Yes, we do have guidelines. I am pretty sure we do, don't we? We put them out at the time—yes, we have guidelines, Senator. Senator DASTYARI: I am sure it is on the public record, so we can come back to this another time. If you are able to provide on notice what guidelines or what documents you may have? I probably could find them on your website. Mr Sims: We will do that, and we will give you the example. I am sorry we are not able to; it is just not something that has been top of mind.</p>	Spoken p121	Australian Competition and Consumer Commission	21/10/2015
52	1	Xenophon, Nick	SBT 52 - Complaints	<p>Senator XENOPHON: Can you take on notice how many complaints the ACCC has received from suppliers following the initial implementation of the voluntary code? Or have you got those figures handy? Mr Sims: We certainly compiled them at some stage. Senator XENOPHON: If you could take that on notice, it would be very useful.</p>	Spoken p123	Australian Competition and Consumer Commission	21/10/2015
53	1	Xenophon, Nick	SBT 53 - Infinity Cable Recall	<p>Senator XENOPHON: In very brief figures, how is the Infinity cable recall going? I know we will be traversing these issues with the particular inquiry in terms of defective building products but, given the community concern about what is happening, I thought it was important to get this out. Mr Sims: Absolutely. And we are very concerned. Certainly a distinct minority. Mr Ridgway: The latest records we have from the recalling suppliers is that approximately 40 per cent of the cable is now either identified and scheduled for remediation or has been remediated, which leaves a substantial 60 per cent still outstanding. That is a great concern for us. We have seen— Senator XENOPHON: So 24,000 homes still have this defective cable? Mr Sims: Probably more, but there are at least that many planned to be remediated. But yes, that is right. Senator XENOPHON: There has been a risk assessment done, and there is a high risk of electrocution and fire with these cables. Mr Sims: Yes. Senator XENOPHON: That is quite frightening, really. Mr Sims: Absolutely. Senator XENOPHON: These are issues that Travis Wacey from the CFMEU has raised with me—and good on him for raising that. I want to know what resources you have in terms of people on the ground to be dealing with this, because it is a huge task. Are there sufficient resources? Do you need to get states involved? I am really worried that we could be seeing deaths in relation to this. Mr Sims: So are we. Mr Ridgway: The state electrical safety regulators were onto this issue some 10 months before the ACCC was invited to assist. We are now coordinating a task force of electrical safety, building safety and consumer law regulators across the country—not just the ACCC. There are a number. We have all agreed what the problem is and what we think the solutions are. We are also engaged with the industry suppliers concerned and they are to various degrees assisting us, and that conversation is a live one. Senator XENOPHON: That is perhaps not good terminology to use—'a live one'. Mr Ridgway: Sorry. Senator XENOPHON: Would you mind terribly giving us a further update on notice? I am very worried about this. Mr Sims: Yes, we will—absolutely.</p>	Spoken pp124-125	Australian Competition and Consumer Commission	21/10/2015

54	1	Canavan, Matthew	SBT 54 - Competition and Consumer Act	<p>Senator CANAVAN: That helps and assists. Moving on to the effects test quickly too, I do not want you to necessarily comment much on the proposals from Harper. I am more interested in part 11B of the Competition and Consumer Act, which specifically deals with telecommunication service providers. The anticompetitive conduct provisions under that part actually define anticompetitive conduct to be conduct engaged in by a service provider with a substantial degree of power in a telecommunications market and that they take advantage of that power in that market or any other market with the effect or likely effect of substantially lessening competition. Mr Sims: Correct. Senator CANAVAN: Putting aside the taking advantage test, which you have commented on, others in this debate have said that somehow the insertion of an effects test itself will create uncertainty and, indeed, the insertion of a substantial lessening of competition test would create uncertainty. Have you seen any deleterious impacts in the telecommunications market on the implementation and enforcement of this particular provision? Mr Sims: I would say absolutely not. Mr Cosgrave: I have very much the same response. That provision has been in place since 1997 and has been used on a number of occasions. No, there is no particular suggestion— Senator CANAVAN: You do not get complaints from Telstra, in particular? Telstra is a particular one that is targeted here, I presume, but it does apply to other service providers. Mr Cosgrave: We do not get complaints under— Senator CANAVAN: You do not get complaints from the telecommunication companies that they cannot understand these provisions or that they do not quite know how to comply with them? Mr Cosgrave: No. Nor do we get them under section 45 or 47, which also deal have the purpose or effect of substantially lessening competition. Senator CANAVAN: But this particular one has both the effects test and the SLC test and is not a major issue in your regard— Mr Cosgrave: Again, there are guidelines in place there. They have been recently updated and there were very few submissions in response to a routine update of those guidelines. Senator CANAVAN: It might be helpful for me in particular, and this could be taken on notice, if you could provide a list of those. You mentioned there were a number of actions or cases? Mr Cosgrave: They go back some time, but we are certainly happy to do that. Senator CANAVAN: Is there case law on this provision? Mr Cosgrave: No, because there is a different enforcement regime that allows for the issue of a notice and then for somebody who is the subject of the notice either to alter its conduct or are essentially challenge it in court. In every case in which we have issued a notice, the recipient has either altered its conduct or come to some agreement with the commission pursuant to an undertaking. We are happy to give you a full list of actions taken under that— Senator CANAVAN: Maybe just the number of them and the details themselves. Perhaps if you could provide the actual actions—in the last, say, five years—that have taken. The number since 1997 would be useful as well. Mr Sims: We are happy to do that.</p>	Spoken p127	Australian Competition and Consumer Commission	21/10/2015
55	1	Ketter, Chris	SBT 55 - Vocational Training Providers	<p>Senator KETTER: I am going to switch very quickly to vocational training providers and the fact that you are investigating 10 registered training organisations currently. I know there may be some sensitivities about that, but are you able to provide the names of the RTOs under investigation? Mr Sims: I cannot, because that is confidential as I understand it—unless I am wrong and there is something in the public record. No, it is all confidential. But we are at a very advanced stage. There is every chance we will have a couple of those matters in court before Christmas. Senator KETTER: Are you able to tell us what sort of allegations are being investigated? Mr Sims: In broad terms it is essentially misleading and deceptive conduct and unconscionable conduct in terms of the way this product has been sold and the type of person that has been targeted. They have made misleading statements to those people but we believe that the systemic way in which they have gone about targeting particular individuals in society has a reasonable chance of amounting to unconscionable conduct. Senator KETTER: You might have to take this on notice. Are you able to provide the dates when the first complaints were made about each of the 10 organisations? Mr Sims: We can certainly get you some complaints data.</p>	Spoken p131	Australian Competition and Consumer Commission	21/10/2015
56	1	Edwards , Sean	SBT 56 - Pharmacy Advertising	<p>CHAIR: Just the usual one from me: pharmacy advertising, double pricing. There was some action going on where it was all secret squirrels last time. Has there been any movement that you can talk about? Page 132 Senate Wednesday, 21 October 2015 ECONOMICS LEGISLATION COMMITTEE Mr Sims: We will certainly have some enforcement action very soon on that one. That one is quite close. We have done a lot of work on that, and we cannot say much now but— CHAIR: Should I write to you and look for an outcome when you get it? Will that trigger you to respond to me when you actually have an outcome? Mr Sims: If you want to write to us, by all means, but we will take it on notice now. We will let you know— CHAIR: When you have got an outcome if you could let me know, that would be terrific. Mr Sims: We will most certainly do that.</p>	Spoken pp131-132	Australian Competition and Consumer Commission	21/10/2015
57	1	Canavan, Matthew	SBT 57 - PC - work program	<p>Senator CANAVAN: Thank you for that. Moving on, I think it is worthwhile giving you an opportunity at these appearances to outline your current work program to us. We can publicly see what you are doing in terms of inquiries and also the research you are currently undertaking. In terms of the balance of your resources between inquiries and research, where are you sitting currently? Ms Davidson: At the moment, in addition to workplace relations, which we have been talking about this morning, we have a study underway looking at barriers to service exports. We also have a study under way looking at public safety mobile broadband. There is an inquiry running examining migrant intake into Australia and also an inquiry on intellectual property arrangements. That is the commissioned work that we have underway at the moment. In terms of our research program, the self-initiated work that we are doing, we have a project underway at the moment looking at housing decisions of older Australians. In terms of the split between the resources of our work, that is something that I would need to take on notice.</p>	Spoken p15	Productivity Commission	22/10/2015

58-59	2	Williams, John	SBT 58-59 - APRA - Service One Members Banking - use of the word 'bank/banking'	<p>Senator WILLIAMS: Point 27 of APRA's section 66 guidelines says that credit unions and building societies may use expressions 'banker' and 'banking' in marketing and branding material to describe their banking activities but cannot use the terms as part of their registered corporate, business or trading names. Why has this regulation been introduced? Mr Byres: That has been a longstanding requirement, that there are prohibitions on the use of the word 'bank' and 'banking' in business names so that consumers, depositors in particular, understand the nature of the organisation that they are dealing with. Those provisions have been in the Banking Act for many, many decades. Senator WILLIAMS: Is it correct that they used to be able to use 'banking' in their names? I understand that Service One Members Banking was a credit union which used this name for a number of years without APRA's objection. Are you familiar with that? Mr Byres: I am not familiar with the specific case. I am happy to take it on notice. Senator WILLIAMS: Can you check that out and take it on notice? Service One Members Banking were using that name and were a credit union, and there were no complaints from APRA then. People go to credit unions to deposit money, withdraw money, borrow money and all their normal banking activities, but what you are saying is, 'Don't dare you call yourself a banking institution.' Is that what you are saying? Mr Byres: In the Banking Act there are provisions for organisations that want to do banking business to become authorised deposit-taking institutions—credit unions, building societies and banks and a handful of other smaller institutions. Senator WILLIAMS: St. George was a building society first. Mr Byres: Yes. There is a narrower definition of a bank, primarily being that they have capital in excess of \$50 million. If they get beyond that point then it is available to them to come to us and seek approval to use the name bank in their business name and to call themselves a bank. Senator WILLIAMS: So capital levels are one of the big issues as far as being called a bank? Mr Byres: Yes. Senator WILLIAMS: What would you need to change so that they could use the word 'banking' in their name, reduce that \$50 million capital level? Or do they have to raise above \$50 million in capital? Mr Byres: \$50 million has been the longstanding requirement. It was looked at a few years ago at the request of the previous government. There were some steps taken to make sure that mutual organisations that wanted to become or use the name 'bank' were able to do so. As a result of that we have seen a number of organisations change their names—not their neutral status but their names—from either 'credit union' or 'building society' to 'bank', and we have a number of mutual banks now. So there is a process there. I could not tell you the number in recent years, but, in round terms, there have probably been 10 organisations that have made the switch. The option is there. Senator WILLIAMS: Were they mutuals? Mr Byres: They were mutuals, yes. Mr Chapman: And they still are mutuals, even after the conversion. Mr Byres: It is largely an issue of size of capital. Senator WILLIAMS: How big they are, yes. That seems to be the issue. So please examine on notice Service One Members Banking, which apparently was around for years and there was no problem. They may have had more than \$50 million in capital, perhaps. Mr Byres: We will look at it and provide you with a response.</p>	Spoken pp28-29	Australian Prudential Regulation Authority	22/10/2015
60	1	Leyonhjelm, David	SBT 60 - Sharing Economy	Did the ATO consult with the Australian Hotels Association or the Accommodation Association of Australia over the guidance note about the sharing economy? If so, on what dates?	Written	Australian Taxation Office	28/10/2015
61-62	2	Leyonhjelm, David	SBT 61-62 - Tobacco	In the context of those tobacco-related questions taken on notice, further questions are as follows: Professor Davidson used the data released on the Treasury FOI log to calculate that tobacco clearances, after accounting for refunds arising from plain-packaging-related product destruction, increased by 0.5 per cent from the year prior to plain packaging becoming fully operational on 1 December 2012, to the year immediately after. Can you confirm that this result can be calculated from the data released on the Treasury FOI log? Can you advise of any errors in Professor Davidson's use of the data? Please rank the defensibility of Professor Davidson's three calculations — a 3.4 per cent decline, a 0.8 per cent decline, and a 0.5 per cent increase — as indicators of the change in legal tobacco consumption from the year prior to plain packaging becoming fully operational, to the year immediately after.	Written	Tax Analysis Division	28/10/2015
63	1	Siewert, Rachel	SBT 63 - National Disability Insurance Scheme, in particular since the launch of the scheme?	What work has the Australian Taxation Office undertaken in relation to the tax law treatment of support provided under the National Disability Insurance Scheme, in particular since the launch of the scheme?	Written	Australian Taxation Office	29/10/2015
64-68	5	Siewert, Rachel	SBT 64-68 - Charities on the register	1. How many entities are currently on the charities register? 2. How many are native title prescribed bodies corporate? 3. How many are registered under the C(ATS) Act? What types are they? 4. How many complaints have there been regarding Aboriginal and Torres Strait Islander charities? 5. What proportion of complaints about all charities relation to fraudulent or criminal activity?	Written	Australian Charities and Not-for-profits Commission (ACNC)	29/10/2015
69-72	4	McKim, Nick	SBT 69-72 - ACCC - Food and Grocery Code of Conduct	On September 24 2015, the ACCC released a media statement titled "ACCC concerned over implementation of the food and grocery code", which outlined a range of issues about the approach of supermarkets in implementing the voluntary food and grocery code of conduct. 1. What concerns does the ACCC have about the approach of Aldi and Woolworths to the code? 2. What was outlined in the Grocery Services Agreements to give the ACCC concern? 3. Has any action been taken to alleviate those concerns? 4. Are you convinced about the effectiveness of a voluntary code of conduct?	Written	Australian Competition and Consumer Commission	29/10/2015
73-81	9	McLucas, Jan	SBT 73-81 - Treasury - North Queensland Insurance	'I refer to 2014-15 Budget Paper No. 2 (p212) which states ""The Government will provide up to \$12.5 million over three years from 2014-15 to the Queensland Government to provide grants to bodies corporate to undertake engineering assessments of strata-title properties in North Queensland."" a) What is the status of the \$12.5m allocated to this measure? b) How much of the allocated \$12.5m has been spent to date? b) Has the allocation for this measure for the 2014-15 period been redirected? Where? c) Is the full \$12.5m expected to be spent? d) Is this measure still for a three year period as stated in the budget paper, despite its scheduled start date being the 2014-15 period? e) How will the delay in the start of the program impact this measure? f) Bearing in mind this measure was announced in May 2014, and that the Queensland State Election was nine months ago, why are negotiations between the Commonwealth and Queensland Government taking so long? g) Which Queensland State Government department are you working with to deliver this program? h) Did the Northern Australia Insurance Taskforce make any comments or recommendations about the engineering assessments measure in its interim report? If so, what was the nature of it?"	Written	Northern Australia Insurance Premiums Taskforce	30/10/2015

82-91	10	Xenophon, Nick	SBT 82-91 - Transurban market manipulation	<p>82. In 2013 Dr John Goldberg gave evidence in the form of a 33 page submission (148.1-supplement) to the Senate Economic References Committee about the failure of ASIC to act in the case of market manipulation that was occurring in the security price of the toll road operator Transurban. a) Is ASIC aware that the total liabilities of the Transurban Group have increased from \$8.906 billion in financial 2014 to \$15.243 billion in financial 2015 as a result of taking out a non-recourse loan of \$6.605 billion collateralised against intangible and unrealisable assets? 83. a) Is ASIC aware of the key role played by the use of intangible assets as collateral for borrowings? In 2014, the total assets were \$14.86 billion of which \$10.386 billion or 70% were intangible and unrealisable. In 2015 the total assets were \$21.23 billion of which \$17.32 billion or 82% were intangible and unrealisable. In one year alone, Transurban has been able to increase its intangible assets by approximately \$7 billion on the basis of "concession assets" and "goodwill"? b) Is this of concern to ASIC? 84. a) Is ASIC aware that insolvency was avoided in 2015 by adding the proceeds of the non-recourse loan to the cash flows from financing activities, which allowed it to claim \$1.249 billion as its final cash at bank in 2015? b) Is this of concern to ASIC? 85. a) Is ASIC aware that the cash flow and cash at bank of Transurban in financial 2014 relied heavily on what was akin to a Ponzi scheme? For example, between 2013 and 2014, 394 million new securities were issued and sold at an average price of \$6.8 per security. This raised \$2.696 billion of so called "free cash" which accounted for 93.6% of its total cash flow, part of which was used to pay distributions? Investors buying new securities would have been unaware that their security purchases were helping to fund these distributions. Without this contribution of "free cash" only \$83m of cash flow would be available to pay back total liabilities of \$8.906 billion in 2014, corresponding to a solvency ratio of less than 1%. b) Does ASIC agree that without these funds obtained through what was akin to a Ponzi scheme, Transurban would have been almost insolvent in 2014? 86. Is ASIC aware that this apparent Ponzi scheme is a form of market manipulation and an alleged contravention of section 1401 of the Corporations Act 2001? Was the Australian Securities and Investments Commission (ASIC) aware of this contravention through a submission (148.1-supplement) to the Senate Economic References Committee into ASIC in 2013? 87. What level of scrutiny is given to how states spend federal money? 88. How is it ensured that federal money used to award contacts by state governments is being spent appropriately? 89. What measures are in place to ensure federal funds for state based infrastructure projects are not being awarded to business involved in market manipulation or utilisation of what are akin to Ponzi schemes? 90. Was the agency aware of any cost-benefit analysis carried out to justify expenditure on the NorthConnex tunnel? 91. Dr Goldberg has previously argued that traffic forecasts by private road infrastructure projects are typically designed "to maximise toll revenue even if this initiative means poor to impossible traffic conditions for road users." And that the traffic forecasts "are in effect workarounds" from some desired outcome for the project designed to encourage equity investment, particularly from institutions such as superannuation funds" (See Courier Mail, 4 September 2010) a) What measures are in place to ensure federal funds for state based infrastructure projects are not being based on allegedly manipulated traffic forecasts?</p>	Written	Australian Securities and Investment Commission	30/10/2015
92-96	5	Xenophon, Nick	SBT 92-96 - Financial Ombudsman Scheme (FOS)	<p>92. ASIC state in ASIC RG 139: Under the Corporations Regulations and National Credit Regulations, ASIC has the power to approve an External Dispute Resolution (EDR) scheme and vary or revoke that scheme's approval. RG 139.23 The Corporations Regulations and National Credit Regulations state that we must take the following into account when considering whether to approve an EDR scheme: (a) accessibility; (b) independence; (c) fairness; (d) accountability; (e) efficiency; (f) effectiveness; and (g) any other matter we consider relevant. RG 139.35we wish to ensure that complaints and disputes handling procedures treat consumers and investors fairly and consistently... a) How does ASIC satisfy itself that EDR schemes such the Financial Ombudsman Service comply with RG 139.23 and 139.35? 93. On 7 may 2014, the Supreme Court of Victoria in the matter of Goldie Marketing P/L vs the Financial Ombudsman Service made orders that FOS' Jurisdictional Decision dated 7 April 2014 be declared invalid and set aside and be remitted back to FOS for consideration and determination as a final Jurisdictional Decision in accordance with the FOS Terms of Reference. FOS subsequently closed the complaint a second time and the matter was then taken back to court for a second time. The court ordered the FOS to discover the Ombudsman's file notes regarding telephone conversations that took place between Goldie Marketings' agent, Dispute Assist's Mr Bruce Ford and FOS in relation to Goldie Marketings' complaint. The FOS' file notes discovered by FOS exhibit an alarming divergence from the transcripts of the recorded telephone conversations. The FOS files notes raise serious questions as to trust and compliance with ASIC RG 139.23. The FOS has yet to account for the divergence from fact in the file notes despite being requested for an explanation. a) Does ASIC believe the FOS is meeting its obligations under ASIC RG 139.23 and 139.35? b) Is ASIC aware of consumer complaints regarding lack of fairness or bias within the FOS? c) Other than litigation against FOS what recourse do consumers have against FOS to ensure they are afforded natural justice and that FOS complies to RG139 and 139.35 in particular to be afforded independence, fairness and accountability? 94. In the case of Goldie Marketing P/L vs the Financial Ombudsman Service, the court documents reveal that the Financial Ombudsman, Ms Justi Tonti-Filippini, stated she was ruling a dispute Outside FOS' Terms of Reference because of a staff shortage. The Ombudsman, Ms Justi Tonti-Filippini stated "if the person [staff member] who had left was still here I would be ruling the dispute in." a) Is ASIC aware that FOS is denying consumers EDR due to a staff shortage and does ASIC accept that denying consumers EDR due to a staff shortage is acceptable and complies with ASIC RG 139 and 139.35? b) Do such alarming discrepancies in the FOS' file notes meet independence, fairness and accountability obligations of RG139.23 and 139.35? c) Is ASIC aware what if any actions FOS has taken regarding the person/s responsible for the creation of the questionable file notes? 95. Recent amendments to the FOS Terms of Reference (TOR) approved by ASIC allows in cases where an Applicant is represented or assisted by an agent who may receive any remuneration for this service, FOS may in its discretion decline to accept the Dispute if the agent is engaging in inappropriate conduct which is not in the best interest of the Applicant. Court documents in the Goldie Marketing case reveal the FOS file notes particularise purported adverse behaviour by the agent, Dispute Assist P/L, however the FOS files do not reconcile with the recorded telephone conversations. a) Given the divergence from fact exhibited by the FOS file notes to the recorded telephone transcripts, how does ASIC ensure that the FOS complies with their independence and fairness obligations under ASIC RG 139 and 139.35 in these situations and does ASIC believe FOS is acting in accordance with RG 139 and 139.35 in this circumstance without FOS being accountable for their actions? 96. The FOS states that "[A]t the heart of what FOS deals with in the financial sector is the loss of trust in financial services. We see our role largely as helping restore that trust. FOS's Mission is to fulfil an important community role by providing an independent dispute resolution service in which people can place their confidence and trust." a) Does ASIC believe that consumers can trust the FOS given the questions raised by the case of Goldie Marketing P/L vs the Financial Ombudsman Service. b) Is ASIC satisfied that if the telephone recordings were not available, the FOS file notes would have been exposed and would natural justice have been served? c) Can ASIC explain if a consumer has a complaint before the FOS, how can they trust the FOS when the Ombudsman creates files notes that do not remotely</p>	Written	Australian Securities and Investment Commission	30/10/2015

97-105		9 Xenophon, Nick	SBT 97-105 - Data on substance abuse	<p>97. In the Budget Estimates this year I put written Questions on Notice regarding to ABS collection of data relating to substance abuse, particularly use of illicit substances. I was informed the ABS collects information relating to the consumption of alcohol, substance use amongst the Aboriginal and Torres Strait Islander Population, crime and safety and causes of death. a) In relation to the reporting areas of crime/safety I was informed the ABS Crime Victimisation collection presents information about victims of personal and household crimes, including whether alcohol or other drugs contributed to incidences of violence such as physical assault. b) What other categories of crime apart from violence (eg. Theft) does the ABS collect information about the presence of drugs/alcohol? 98. I note that particular substances involved are not separately identified. a) Why not? b) Is the ABS aware of other Survey's that collect this information? 99. Does the ABS Personal Safety Survey identify particular substances are involved rather than just alcohol/other substances? 100. I was also told that the ABS Collects and Publishes information on causes of death, including those involving drugs although deaths due to methamphetamine are not separately recorded due to the ABS grouping mortality data according to the International Classification of Diseases, 10th revision (ICD-10). a) For what reason are these classifications used? b) Is the ABS prevented from establishing its own categories where the ICD does not have a separate category? 101. I note the 11th Revision of the ICD will provide specific categories for methamphetamine, but I was advised the introduction of this revision is some years away. a) Is the ABS aware of how long this would be? b) Why does the ABS consider it is important to provide specific categories for drugs? 102. a) Can the ABS advise of what funding it has received for the collection of information relating to collection of data relating to substance abuse for the past 5 financial years? b) Has ABS received an increase in funding? 103. I note that ABS has not been approached to provide information to the National Ice Taskforce. a) Is the ABS keeping abreast of the Taskforce's progress and whether the findings may present a greater need for the ABS to monitor these areas? 104. I also asked the ABS about the need for a central coordination body for collating and analysing drug data and was advised that ABS recognises opportunities may exist for greater collaboration and coordination across the field of substance abuse and is willing to cooperate in the building of evidence across government and the community. a) Can you elaborate on these opportunities? b) Has ABS been approached by other agencies for further collaboration (eg. Health, PM&C etc)? 105. Would the ABS have the capacity to be a central body to collate and analyse drug data from the variety of sources that collect it?</p>	Written	Australian Bureau of Statistics	30/10/2015
106-108		3 Xenophon, Nick	SBT 106-108 - Private Health Insurance	<p>106. I refer to an article published in the SMH on the 20th of October reporting that the Australian Competition and Consumer Commission said insurers were at risk of breaking the law when they varied a customer's policy terms, conditions and exclusions, even if the contract allowed it. Peak body Private Healthcare Australia said if the ACCC believed there was a breach, it should have taken action against those companies. a) What is the ACC doing about this? b) Is the ACC taking action against its claims? 107. Is the ACC going to look at travel insurance? Many of my constituents have contacted my office with complaints about travel insurance following injuries and even deaths of loved ones overseas. 108. Does the ACCC consider that the complexity is driving more people to go without health insurance altogether, putting further pressure on our public health system?</p>	Written	Australian Competition and Consumer Commission	30/10/2015
109-112		4 Ludwig, Joe	SBT 109-112 - Departmental Rebranding	<p>109. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 110. Following the changes does the department share any goods/services/accommodation with other departments? 111. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 112. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	Business Services Division	30/10/2015
113-115		3 Ludwig, Joe	SBT 113-115 - Staffing employment of non Australian citizens	<p>I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 113. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a) Please provide a copy. b) When did they come into effect? c) Can Agency Heads decide to go against the advice? If yes, under what circumstances? 114. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a) Who are they required to report the reason to? b) Does this reporting happen before or after the hire has been made? c) Is this reason provided in writing? If no, how is it provided? d) Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 115. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a) Who can over-rule this decision? b) Under what circumstances can it be over-ruled? c) How many times has this occurred since the Federal election in September, 2013.</p>	Written	People and Communications Division	30/10/2015
116-121		6 Ludwig, Joe	SBT 116-121 - Treasury - Ministerial Staffing	<p>Since the leadership change in September, 2015: 1. Has there been any change to the staffing profile of the Minister's office? 2. Provide a list of changes to staffing numbers, broken down by classification level, and role. 3. Please provide a break down of any redundancies that have been paid to staff who left the Minister's office since the change in leadership. 4. Please provide the total cost of Ministerial staff salaries in the office from before the change. 5. Please provide the total cost of Ministerial staff salaries in the office as of now. 6. Were any staff hired for the office since the change, but have subsequently left in the time between then and now? If yes, how many? How long did each stay? What was their role?</p>	Written	Financial and Parliamentary Division	30/10/2015
122		1 Ludwig, Joe	SBT 122 - Treasury - Ministerial Personalised Stationery	<p>1. Since the leadership change in September, 2015, how much has been spent by the Ministerial office on personalised stationery for the Minister and the Minister's staff? Please provide a cost breakdown by type of stationery purchased and the quantity of each and whether it was for the Minister or for staff.</p>	Written	People and Communications Division	30/10/2015
123-130	TRANSFERRED	Ludwig, Joe	SBT 123-130 - Treasury - HELP Debt	<p>1. What is the latest estimate of the amount of HELP debt outstanding and owing to the Commonwealth? 2. How much of the amount owing to the Commonwealth is considered a 'doubtful debt'? 1. If not, how is it described? 2. How is it expressed in the budget? 3. What the latest amount of HELP debt written off by the Commonwealth? 4. On what basis and what reasoning does the Commonwealth use to write off HELP debt? 1. Please provide details. 5. Of the HELP debt written off, does this absolve the person owing that debt from ever having to repay that debt to the Commonwealth? 1. If so, please provide details. 6. Does the Commonwealth employ private debt collection agencies to collect any outstanding HELP debt? 1. If so, please provide details. 7. In regards to the HELP debt written off and therefore considered non-recoverable, has the Commonwealth ever sold any of this written off debt to an external third party? 1. If so, please provide details. 2. If not, why not? 8. Is there any legislative bar to the Commonwealth from selling written off HELP debt to an external third party? If so, provide details.</p>	Written TRANSFERRED TO EDUCATION & TRAINING	Social Policy Division	30/10/2015

131-136	6	Ludwig, Joe	SBT 131 -136 - Treasury - Tax Whitepaper	<p>Tax Whitepaper Herald (Online: http://www.smh.com.au/action/printArticle?id=1000716502) It was reported on 23 September, 2015 in the Sydney Morning Herald that one of Prime Minister Turnbull's first acts in the job was to secretly suspend all work on the Tax White Paper that was being developed by Treasury under the previous Prime Minister, Tony Abbott and Treasurer, Joe Hockey. 1. When did the Prime Minister tell Treasury that work on the White Paper should be suspended? 2. How did the Prime Minister relay this information to the department? 1. If it was relayed in a written form, could you please provide a copy of this document? 2. If it was in a non-written form, can you please detail? Please include who the Prime Minister passed this request on to? 3. Did the Prime Minister consult with anyone before deciding to suspend work on the White Paper? If yes, please provide a list of these people or their position within the department and the dates they were consulted. 1. Did the Prime Minister discuss the suspension of the Tax White Paper with Joe Hockey before he directed the department to suspend work? If yes, when? 2. Did the Prime Minister discuss the suspension of the Tax White Paper with Scott Morrison before he directed the department to suspend work? If yes, when? 4. How much money had Treasury spent producing the document up to the point it was suspended? 1. How many Treasury staff were working on this project? 2. Could you provide the amount that they would have been paid in wages over this period? 3. Did the department pay for external consultancy with regard to the white paper? If yes, please provide a list of consultants, the date they were engaged and the amount spent on the consultation. 4. Were any contracts in place with any external firms for any type of work on this project that had to be cancelled after it was suspended? If yes, please provide a list of the firms and the amount that was paid to end the contract. 5. Were any contracts in place with any external firms for any type of work on this project that remain in place? If yes, please provide a list of the firms and the amount that has been paid to them. Please also include the reason the contract has not been cancelled and what work they have performed since the project was suspended. 6. Please provide a list of any other costs not relating to staffing or consultancies. 5. How many submissions had been received relating to this white paper? 1. How many total pages would be contained in these documents? 2. Are their estimates of how much money had been invested by the private sector into these submissions? If yes, please provide the figures. 6. The article quotes a senior department executive who says they were told that a "reset on tax reform was taking place". 1. Is a reset on tax reform taking place? 2. Are there new terms of reference for a new white paper? If yes, please provide a copy. If no, when can we expect them? 3. What changes are taking place on tax reform? 4. When can we expect a new White Paper on tax reform? 5. Has work on the Turnbull vision for a tax reform white paper begun? 6. What work has been done towards the new white paper? 7. Will existing submissions be considered? 8. Has former Treasurer, Peter Costello been consulted about the new tax white paper? If yes, by who and on what dates?</p>	Written	Tax White Paper Task Force	30/10/2015
137-140	4	Ludwig, Joe	SBT 137-140 - Departmental Rebranding	<p>137 Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 138 Following the changes does the department share any goods/services/accommodation with other departments? 139 What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 140 What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	Australian Securities and Investment Commission	30/10/2015
141-143	3	Ludwig, Joe	SBT 141-143 - non-Australian Citizens	<p>All Staffing - employment of non-Australian citizens I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 141. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 142. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 143. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.</p>	Written	Australian Securities and Investment Commission	30/10/2015
144-147	4	Ludwig, Joe	SBT 144-147 - Departmental Rebranding	<p>144. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 145. Following the changes does the department share any goods/services/accommodation with other departments? 146. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 147. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	Australian Competition and Consumer Commission	30/10/2015
148-150	3	Ludwig, Joe	SBT 148-150 - Staffing - Employment of non-Australian citizens	<p>I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 148. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: 1. Please provide a copy. 2. When did they come into effect? 3. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 149. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: 1. Who are they required to report the reason to? 2. Does this reporting happen before or after the hire has been made? 3. Is this reason provided in writing? If no, how is it provided? 4. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 150. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: 1. Who can over-rule this decision? 2. Under what circumstances can it be over-ruled? 3. How many times has this occurred since the Federal election in September, 2013.</p>	Written	Australian Competition and Consumer Commission	30/10/2015

151 - 154	4	Ludwig, Joe	SBT 151 - 154 - Departmental Rebranding	1. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 1. Following the changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Prudential Regulation Authority	30/10/2015
155 - 157	3	Ludwig, Joe	SBT 155 - 157 - Staffing - employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 1. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: 1. Please provide a copy. 2. When did they come into effect? 3. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 2. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: 1. Who are they required to report the reason to? 2. Does this reporting happen before or after the hire has been made? 3. Is this reason provided in writing? If no, how is it provided? 4. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 3. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: 1. Who can over-rule this decision? 2. Under what circumstances can it be over-ruled? 3. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Prudential Regulation Authority	30/10/2015
158-161	4	Ludwig, Joe	SBT 158-161 - Departmental Rebranding	158. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 159. Following the changes does the department share any goods/services/accommodation with other departments? 160. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 161. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Bureau of Statistics	30/10/2015
162-164	3	Ludwig, Joe	SBT 162-164 - Staffing - employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 162. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 163. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 164. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Bureau of Statistics	30/10/2015
165-168	4	Ludwig, Joe	SBT 165-168 - Departmental Rebranding - PC	165. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 166. Following the changes does the department share any goods/services/accommodation with other departments? 167. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 168. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Productivity Commission	30/10/2015
169-171	3	Ludwig, Joe	SBT 169-171 - Staffing - Employment of Non-Australian Citizens - PC	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 169. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 170. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 171. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Productivity Commission	30/10/2015
172-175	4	Ludwig, Joe	SBT 172-175 - Departmental rebranding	172. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 173. Following the changes does the department share any goods/services/accommodation with other departments? 174. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 175. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015

176-178	3	Ludwig, Joe	SBT 176-178 - staffing-employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 176. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 177. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 178. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
179-182	4	Ludwig, Joe	SBT 179-182 - Departmental Rebranding	1. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 1. Following the changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Office of Financial Management	30/10/2015
183-185	3	Ludwig, Joe	SBT 183-185 - Staffing - Employment of non-Australian citizens	"An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 1. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: 1. Please provide a copy. 2. When did they come into effect? 3. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 2. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: 1. Who are they required to report the reason to? 2. Does this reporting happen before or after the hire has been made? 3. Is this reason provided in writing? If no, how is it provided? 4. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 3. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: 1. Who can over-rule this decision? 2. Under what circumstances can it be over-ruled? 3. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Office of Financial Management	30/10/2015
186-189	4	Ludwig, Joe	SBT 186-189 - Departmental Rebranding	186. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 187. Following the changes does the department share any goods/services/accommodation with other departments? 188. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 189. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
190-192	3	Ludwig, Joe	SBT 190-192 - Staffing - Employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 190. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: 1. Please provide a copy. 2. When did they come into effect? 3. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 191. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: 1. Who are they required to report the reason to? 2. Does this reporting happen before or after the hire has been made? 3. Is this reason provided in writing? If no, how is it provided? 4. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 192. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: 1. Who can over-rule this decision? 2. Under what circumstances can it be over-ruled? 3. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
193-196	4	Ludwig, Joe	SBT 193-196 - Departmental Rebranding - ATO	193. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc.) from within the department, or between the department and the government regarding the rename/rebranding. 194. Following the changes does the department share any goods/services/accommodation with other departments? 195. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 196. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Australian Taxation Office	3/11/2015
197-199	3	Ludwig, Joe	SBT 197-99 - Staffing - Employment of Non-Australian Citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 197. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 198. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 199. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Australian Taxation Office	30/10/2015

200 - 203	4	Ludwig, Joe	SBT 200 - 203 - Departmental Rebranding	200. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 201. Following the changes does the department share any goods/services/accommodation with other departments? 202. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 203. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Commonwealth Grants Commission	30/10/2015
204-206	3	Ludwig, Joe	SBT 204 - 206 - Staffing- employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 204. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: 1. Please provide a copy. 2. When did they come into effect? 3. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 205. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: 1. Who are they required to report the reason to? 2. Does this reporting happen before or after the hire has been made? 3. Is this reason provided in writing? If no, how is it provided? 4. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 206. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: 1. Who can over-rule this decision? 2. Under what circumstances can it be over-ruled? 3. How many times has this occurred since the Federal election in September, 2013.	Written	Commonwealth Grants Commission	30/10/2015
207-210	4	Ludwig, Joe	SBT 207-210 - Departmental Rebranding	207. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 208. Following the changes does the department share any goods/services/accommodation with other departments? 209. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 210. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Inspector General of Taxation (IGT)	30/10/2015
211-213	3	Ludwig, Joe	SBT 211-213 - Staffing - employment of non-Australian citizens	I refer you to section 22 (8) of the Public Service Act 1999 which says: "An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 211. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 212. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 213. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Inspector General of Taxation (IGT)	30/10/2015
214-217	4	Ludwig, Joe	SBT 214-217 - Departmental Rebranding	214. Has the department/Agency undergone a name change or any other form of rebranding since the leadership change in September, 2015? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding. 215. Following the changes does the department share any goods/services/accommodation with other departments? 216. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 217. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written	Royal Australian Mint	30/10/2015
218-220	3	Ludwig, Joe	SBT 218-220 - non-Australian Citizens	"An Agency Head must not engage, as an APS employee, a person who is not an Australian citizen, unless the Agency Head considers it appropriate to do so." 218. Does the department have guidelines or similar to assist Agency Heads to assess when it is appropriate to hire non-Australian citizens? If no, do individual agencies have their own guidelines? If yes to either: a. Please provide a copy. b. When did they come into effect? c. Can Agency Heads decide to go against the advice? If yes, under what circumstances? 219. Are Agency Heads required to provide a reason to anyone for hiring non-Australian citizens? If yes: a. Who are they required to report the reason to? b. Does this reporting happen before or after the hire has been made? c. Is this reason provided in writing? If no, how is it provided? d. Can you please provide a list of reasons that have been used since the Federal election in September, 2013. 220. Are there any provisions to over-rule a Head of Agency's decision to hire a non-Australian citizen? If yes: a. Who can over-rule this decision? b. Under what circumstances can it be over-ruled? c. How many times has this occurred since the Federal election in September, 2013.	Written	Royal Australian Mint	30/10/2015

				Reviews Since 1 January 2015: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 3. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release		Financial and Parliamentary Division	30/10/2015
221-228	8	Wong, Penny	SBT 221-228 - Treasury - Reviews		Written		
229-232	4	Wong, Penny	SBT 229-232 - Treasury - Graduate Intake	Graduate intake 1. What is the graduate intake for 2014-2015? 2. What will be the graduate intake for 2015-2016? 3. What will the graduate intake be for 2016-2017? 4. What will the graduate intake be for 2017-2018?	Written	People and Organisational Strategy Division (POSD)	30/10/2015
233-235	3	Wong, Penny	SBT 233-235 - Treasury - G20 Expenses	G20 expenses 1. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 2. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 3. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	G20 Operations and Logistics Division	30/10/2015
236-237	2	Wong, Penny	SBT 236-237 - Treasury - Communications	Communications 236. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 237. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Financial and Parliamentary Division	30/10/2015
238-239	2	Wong, Penny	SBT 238-239 - Treasury - Communications	Communications 1. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Financial and Parliamentary Division	30/10/2015
240	1	Wong, Penny	SBT 240 - Treasury - Communications	240 Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Business Services Division	30/10/2015
241-248	8	Wong, Penny	SBT 241-248 - Treasury - Statutory Reviews	Statutory Reviews 1. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 2. How were they selected? 3. What are the legislated obligations for the selection of the person to conduct the review? 4. What is the budgeted, projected or expected costs of the review? 5. When was the Minister briefed on this matter? 6. What decision points are upcoming for the minister on this matter? 7. List the number of officers, and their classification level, involved in conducting the review 8. Will the report will be tabled in parliament or made public. If so, when?	Written	Law Design Practice	30/10/2015
249-265	17	Wong, Penny	SBT 249-265 - Treasury - Legislation	Legislation 1. Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: a) What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? b) Has any consideration been given to delaying or alerting the sunset provisions? c) Please provide a schedule or a workplan for the sunset provisions becoming active d) When did/will this work begin? e) When is/was the review due to commence. f) What is the expected report date. g) Who is the minister responsible for the review h) What department is responsible for the review i) List the specific clauses or legislation under review caused by the statutory provision. j) List the terms of reference. k) What is the scope of the review. l) Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? m) What is the budgeted, projected or expected costs of the review? n) When was the Minister briefed on this matter? o) What decision points are upcoming for the minister on this matter? p) List the number of officers, and their classification level, involved in conducting the review q) Will the report will be tabled in parliament or made public. If so, when?	Written	Law Design Practice	30/10/2015
266-267	2	Wong, Penny	SBT 266-267 - Treasury - Self-initiated work	Self-initiated work 1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	People and Organisational Strategy Division (POSD)	30/10/2015

268-271	4	Wong, Penny	SBT 268-271 - Treasury - FOI	FOI Since 1 January 2015: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 4. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Financial and Parliamentary Division	30/10/2015
272-274	3	Wong, Penny	SBT 272-274 - Treasury - Ministerial Car	Ministerial car Since 1 January 2015: 1. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 3. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Business Services Division	30/10/2015
275-279	5	Wong, Penny	SBT 275-279 - Treasury - Building leasing costs	Building Leasing Costs Since 1 January 2015: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Business Services Division	30/10/2015
280-281	2	Wong, Penny	SBT 280-281 - Treasury - Government Advertising	Government advertising Since 1 January 2015: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Financial and Parliamentary Division	30/10/2015
282-284	3	Wong, Penny	SBT 282-284 - Treasury - Ministerial Websites	Ministerial Websites Since 1 January 2015: 1. How much has been spent on the Minister's website? List each item of expenditure and cost. 2. Who is responsible for uploading information to the Minister's website? 3. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	People and Communications Division	30/10/2015
285-287	3	Wong, Penny	SBT 285 -287 -Treasury - Lobbyist Register Meetings	Lobbyist Register Meetings Since 1 January 2015: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Financial and Parliamentary Division	30/10/2015
288	1	Wong, Penny	SBT 288 - Treasury - Office Refurbishments	Office refurbishments Since 1 January 2015: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Business Services Division	30/10/2015
289	1	Wong, Penny	SBT 289 - Treasury - Ministerial Office fit-outs	Ministerial Office fit-outs Since 1 January 2015: 1. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Business Services Division	30/10/2015
290	1	Wong, Penny	SBT 290 - Treasury - Office Plants	Office plants Since 1 January 2015: 290. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Business Services Division	30/10/2015
291-293	3	Wong, Penny	SBT 291 - 293 - Treasury - Computers	Computers 1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Business Services Division	30/10/2015
294-297	4	Wong, Penny	SBT 294-297 - Treasury - Legal Costs	Legal Costs Since 1 January 2015: 294 List all legal costs incurred by the department or agency 295 List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 296 List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 297 How was each piece of advice procured? Detail the method of identifying legal advice	Written	Financial and Parliamentary Division	30/10/2015
298-302	5	Wong, Penny	SBT 298-302 - Treasury - Board Appointments	Board Appointments Since 1 January 2015: 1. Please detail any board appointments made from January 2015 to date. 2. What is the gender ratio on each board and across the portfolio? 3. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 4. Please specify when these gender ratio or participation policies were changed. 5. How many board vacancies remain and for how long has the vacancy been?	Written	Financial and Parliamentary Division	30/10/2015

303-308	6	Wong, Penny	SBT 303-308 - Treasury - Travel	Travel Since 1 January 2015: 1. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2. List all occurrences of travel that this has occurred under 1. Detail the process. 3. When is the minister notified, when is approved provided? 4. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Business Services Division	30/10/2015
309-314	6	Wong, Penny	SBT 309-314 - Treasury - Communications Staff	Communications Staff 1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written	People and Communications Division	30/10/2015
315-317	3	Wong, Penny	SBT 315-317 - Treasury - Media Training	Media Training Since 1 January 2015: 1. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Macroeconomic Conditions Division	30/10/2015
318-319	2	Wong, Penny	SBT 318-319 - Treasury - Media Monitoring	Media Monitoring Since 1 January 2015: 1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	People and Communications Division	30/10/2012
320-323	4	Wong, Penny	SBT 320-323 - Treasury - Media Subscriptions	Media Subscriptions Since 1 January 2015: 1. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 2. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Business Services Division	30/10/2015
324-326	3	Wong, Penny	SBT 324-326 - Treasury - Consultancies	Consultancies Since 1 January 2015: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Business Services Division	30/10/2015
327-331	5	Wong, Penny	SBT 327-331 - Treasury - Senate Estimates Preparation	Senate Estimates preparation Since 1 July 2015: 1. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 4. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 5. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Financial and Parliamentary Division	30/10/2015
332-339	8	Wong, Penny	SBT 332-339 - Government payments policy	Government payments policy Since 1 January 2015: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Financial and Parliamentary Division	30/10/2015

340-342	3	Wong, Penny	SBT 340-342 - Treasury - Stationery	Stationery Since 1 January 2015: 1. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2. How much has been spent on departmental stationery requirements to date. 3. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Business Services Division	28/10/2015
343-346	4	Wong, Penny	SBT 343-346 - Meeting costs	Meeting costs Since 1 January 2015: 1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Financial and Parliamentary Division	30/10/2015
347-355	9	Wong, Penny	SBT 347-355 - Treasury - Hospitality	Hospitality Since 1 January 2015: 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Financial and Parliamentary Division	30/10/2015
356-362	7	Wong, Penny	SBT 356-362 - Treasury - Executive Coaching	Executive Coaching Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	People and Organisational Strategy Division (POSD)	30/10/2015
363-364	2	Wong, Penny	SBT 363-364 - Staffing profile	Staffing Profile Since 1 January 2015: 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	People and Organisational Strategy Division (POSD)	30/10/2015
365-374	10	Wong, Penny	SBT 365-374 - Treasury - Staff reductions	Staff Reductions Since 1 January 2015: 1. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?	Written	People and Organisational Strategy Division (POSD)	30/10/2015
375-377	3	Wong, Penny	SBT 375-377 - Treasury - Ongoing staff	Ongoing Staff Since 1 January 2015: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written	People and Organisational Strategy Division (POSD)	4/11/2015
378-379	2	Wong, Penny	SBT 378-379 - Treasury - Report printing	Report printing Since 1 January 2015: 1. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	People and Communications Division	30/10/2015
380-381	2	Wong, Penny	SBT 380-381 - Treasury - Corporate Cars	Corporate cars Since 1 January 2015: 1. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Business Services Division	30/10/2015
382-383	2	Wong, Penny	SBT 382-383 - Treasury - Taxi/Uber costs	Taxis Since 1 January 2015: 1. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Financial and Parliamentary Division	30/10/2015

384-391	8	Wong, Penny	SBT 384-391 - Treasury - Grants	Grants Since 1 January 2015: 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Business Services Division	30/10/2015
392-393	2	Wong, Penny	SBT 392-393 - Treasury - Budget Balance	392. What is the illustrative sensitivity of the budget balance (impact on receipts and payments) due to a: a. 0.5 per cent decrease or increase in unemployment; b. 0.5 per cent decrease or increase in the consumer price index; c. 0.5 per cent decrease or increase in the wage price index; d. 0.5 per cent decrease or increase in employment 393. Has there been any advice provided to the Department of the Treasury, Department of the Prime Minister and Cabinet, the Minister for Finance, the Minister for Finance's office, the Treasurer, the Treasurer's office, the Prime Minister, or the Prime Minister's office in relation to: a. second-round effects in costings; b. whether they should be included in costings for the purposes of the budget; and c. what type of costings would they apply to, if they were included in costings for the purposes of the budget.	Written	Budget Policy Division	30/10/2015
394-397	4	Wong, Penny	SBT 394-397 - Treasury - Small Business Wind-ups	Small Business Wind Ups: 394. There have been reports of a significant increase in wind-up applications made against small businesses this year – why is the ATO pursuing more cases? 395. Is issuing a record number of business wind-up applications inconsistent with the Government's rhetoric about supporting small business? 396. What criteria does the ATO use when deciding whether to make a wind-up application against a small business? Is there a specific dollar figure or debt ratio which triggers this? 397. What is the dollar value of outstanding corporate tax debt? What proportion of this is owed by small businesses?	Written	Small Business Tax Division	30/10/2015
398-401	4	Wong, Penny	SBT 398-401 - Treasury - Uber GST Ruling	Uber GST Ruling: 398. What involvement did the Treasurer, Assistant Treasurer or other Government ministers have in this process? 399. Which industry stakeholders were consulted about the ATO's ruling before it was finalised and published? 400. Why was the Australian Taxi Industry Association party to the discussion about the ruling before it was finalised and published? 401. Does ATO believe that there is a continuing policy rationale for requiring taxi drivers to collect GST from their first dollar, given the increase in electronic payments and decline of cash payments in the industry since that rule was first introduced in the 1990s?	Written	Australian Taxation Office	30/10/2015
402	1	Wong, Penny	SBT 402 - Treasury - Asset recycling in the Northern Territory	Asset recycling in the Northern Territory: 402. Are the TIO and Darwin Port eligible for Commonwealth Asset Recycling Scheme? If not, why not? What funding is the NT Government likely to receive under the scheme following the sale of these infrastructure assets?	Written	Industries and Infrastructure Division	30/10/2015
403-408	6	Wong, Penny	SBT 403-408 - Treasury - North Queensland Insurance	North Queensland insurance: 403. In the Treasury's Northern Australia Insurance Premiums Taskforce Interim Report 2015 Option One in the paper puts forward for consideration is the potential for a Government supported mutual insurer. Could Treasury provide advice on the benefits and costs of such an approach to the problem of high insurance premiums in northern Australia? 404. In the Treasury's Northern Australia Insurance Premiums Taskforce Interim Report 2015 Option Two in the paper puts forward for consideration a potential Government funded reinsurance pool. Could Treasury provide advice on the benefits and costs of such an approach to the problem of high insurance premiums in northern Australia? 405. Could Treasury provide a description of the market failure that this Government backed reinsurance pool would be addressing? 4. Does the Taskforce have any past experience in the insurance industry? 5. How often does the Taskforce meet/consult with the Reference Panel? 6. How does this occur?	Written	Northern Australia Insurance Premiums Taskforce	5/11/2015
409-416	8	Wong, Penny	SBT 409-416 - Reviews	Since 1 January 2015: 409. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 410. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 411. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 412. Have any reviews been stopped, paused or ceased? Please list them. 413. Which reviews have concluded? Please list them. 414. How many reviews have been provided to Government? Please list them and the date they were provided. 415. When will the Government be responding to the respective reviews that have been completed? 416. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Australian Securities and Investment Commission	30/10/2015
417-420	4	Wong, Penny	SBT 417-420 - Graduate Intake	417. What is the graduate intake for 2014-2015? 415. What will be the graduate intake for 2015-2016? 416. What will the graduate intake be for 2016-2017? 417. What will the graduate intake be for 2017-2018?	Written	Australian Securities and Investment Commission	30/10/2015
421-423	3	Wong, Penny	SBT 421-423 - G20 Expenses	421. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 422. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 423. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Australian Securities and Investment Commission	30/10/2015

424-425	2	Wong, Penny	SBT 424-425 - Communications	424. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 425. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Australian Securities and Investment Commission	30/10/2015
426-427	2	Wong, Penny	SBT 426-427 - Communications	426. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 427. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Australian Securities and Investment Commission	30/10/2015
428	1	Wong, Penny	SBT 428 - Briefings	428. Since 1 January 2015, please outline the occasions on which portfolio ministers and/or ministerial offices have requested officials brief Members of Parliament. For each occasion, please detail: a) the date on which the briefing request occurred; b) which Minister/Ministerial office made the request; c) which officials attended the MP briefings; d) was the Minister/Ministerial office in attendance?	Written	Australian Securities and Investment Commission	30/10/2015
429	1	Wong, Penny	SBT 429 - Communications	Since 1 January 2015: 429. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Australian Securities and Investment Commission	30/10/2015
430-437	8	Wong, Penny	SBT 430-437 - Statutory Reviews	430. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 431. How were they selected? 432. What are the legislated obligations for the selection of the person to conduct the review? 433. What is the budgeted, projected or expected costs of the review? 434. When was the Minister briefed on this matter? 435. What decision points are upcoming for the minister on this matter? 436. List the number of officers, and their classification level, involved in conducting the review 437. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Securities and Investment Commission	30/10/2015
438-454	17	Wong, Penny	SBT 438-454 - Legislation	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 438. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 439. Has any consideration been given to delaying or alerting the sunset provisions? 440. Please provide a schedule or a workplan for the sunset provisions becoming active 441. When did/will this work begin? 442. When is/was the review due to commence. 443. What is the expected report date. 444. Who is the minister responsible for the review 445. What department is responsible for the review 446. List the specific clauses or legislation under review caused by the statutory provision. 447. List the terms of reference. 448. What is the scope of the review. 449. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 450. What is the budgeted, projected or expected costs of the review? 451. When was the Minister briefed on this matter? 452. What decision points are upcoming for the minister on this matter? 453. List the number of officers, and their classification level, involved in conducting the review 454. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Securities and Investment Commission	30/10/2015
455-456	2	Wong, Penny	SBT 455-456 - Self-initiated work	455. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 456. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Securities and Investment Commission	30/10/2015
457-460	4	Wong, Penny	SBT 457-460 - FOI	Since 1 January 2015: 457. How many requests for documents under the FOI Act have been received? 458. Of these, how many documents have been determined to be deliberative documents? 459. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 460. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Securities and Investment Commission	30/10/2015
461-463	3	Wong, Penny	SBT 461-463 - Ministerial car	Since 1 January 2015: 461. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 462. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 463. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Securities and Investment Commission	30/10/2015
464-468	5	Wong, Penny	SBT 464-468 - Building Leasing Costs	Since 1 January 2015: 464. What has been the total cost of building leases for the agency / department? 465. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 466. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 467. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 468. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Securities and Investment Commission	30/10/2015
469-470	2	Wong, Penny	SBT 469-470 - Government Advertising	Since 1 January 2015: 469. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 470. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Securities and Investment Commission	30/10/2015
471-473	3	Wong, Penny	SBT 471-473 - Ministerial Websites	Since 1 January 2015: 471. How much has been spent on the Minister's website? List each item of expenditure and cost. 472. Who is responsible for uploading information to the Minister's website? 473. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Securities and Investment Commission	30/10/2015

474-476	3	Wong, Penny	SBT 474-476 - Lobbyist Register Meetings	Since 1 January 2015: 474. List all interactions between the department/agency with any representative listed on the lobbyist register 475. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 476. List all interactions between the Minister/Parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Securities and Investment Commission	30/10/2015
477	1	Wong, Penny	SBT 477 - Office refurbishments	Since 1 January 2015: 477. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Securities and Investment Commission	30/10/2015
478	1	Wong, Penny	SBT 478 - Ministerial Office fit-outs	Since 1 January 2015: 478. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Securities and Investment Commission	30/10/2015
479	1	Wong, Penny	SBT 479 - Office plants	Since 1 January 2015: 479. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Securities and Investment Commission	30/10/2015
480-482	3	Wong, Penny	SBT 480-482 - Computers	480. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 481. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 482. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Securities and Investment Commission	30/10/2015
483-486	4	Wong, Penny	SBT 483-486 - Legal Costs	Since 1 January 2015: 483. List all legal costs incurred by the department or agency 484. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 485. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 486. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Securities and Investment Commission	30/10/2015
487-491	5	Wong, Penny	SBT 487-491 - Board Appointments	Since 1 January 2015: 487. Please detail any board appointments made from January 2015 to date. 488. What is the gender ratio on each board and across the portfolio? 489. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 490. Please specify when these gender ratio or participation policies were changed. 491. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Securities and Investment Commission	30/10/2015
492-497	6	Wong, Penny	SBT 492-497 - Travel	Since 1 January 2015: 492. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 493. List all occurrences of travel that this has occurred under 1. Detail the process. 494. When is the minister notified, when is approved provided? 495. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 496. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 497. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Securities and Investment Commission	30/10/2015
498-503	6	Wong, Penny	SBT 498-503 - Communications Staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 498) How many ongoing staff, the classification, the type of work they undertake and their location. 499) How many non-ongoing staff, their classification, type of work they undertake and their location 500) How many contractors, their classification, type of work they undertake and their location 501) How many are graphic designers? 502) How many are media managers? 503) How many organise events?	Written	Australian Securities and Investment Commission	30/10/2015
504-506	3	Wong, Penny	SBT 504-506 - Media Training	Since 1 January 2015: 504. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 505. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 506. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Securities and Investment Commission	30/11/2015
507-508	2	Wong, Penny	SBT 507-508 - Media Monitoring	Since 1 January 2015: 507. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 508. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Securities and Investment Commission	30/10/2015

509-512	4	Wong, Penny	SBT 509-512 - Media Subscriptions	Since 1 January 2015: 509. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 510. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 511. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 512. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Securities and Investment Commission	30/10/2015
513-515	3	Wong, Penny	SBT 513-515 - Consultancies	Since 1 January 2015: 513. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 514. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 515. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Securities and Investment Commission	30/10/2015
516-520	5	Wong, Penny	SBT 516-520 - Senate Estimates preparation	Since 1 July 2015: 516. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 517. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 518. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 519. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 520. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Securities and Investment Commission	30/10/2015
521-528	8	Wong, Penny	SBT 521-528 - Government payments policy	Since 1 January 2015: 521. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 522. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 523. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 524. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 525. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 526. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 527. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department/agency since Budget Estimates June 2015? 528. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Securities and Investment Commission	30/10/2015
529-531	3	Wong, Penny	SBT 529-531 - Stationery	Since 1 January 2015: 529. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 530. How much has been spent on departmental stationery requirements to date. 531. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Securities and Investment Commission	30/10/2015
532-535	4	Wong, Penny	SBT 532-535 - Meeting costs	Since 1 January 2015: 532. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 533. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 534. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 535. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Securities and Investment Commission	30/10/2015
536-544	9	Wong, Penny	SBT 536-544 - Hospitality	Since 1 January 2015: 536. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 537. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 538. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 539. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 540. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 541. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 542. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 543. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 544. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Securities and Investment Commission	30/10/2015
545-551	7	Wong, Penny	SBT 545-551 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 545. Total spending on these services 546. The number of employees offered these services and their employment classification 547. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 548. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 549. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 550. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 551. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Securities and Investment Commission	30/10/2015

552-553	2	Wong, Penny	SBT 552-553 - Staffing Profile	Since 1 January 2015: 552. Has there been any change to the staffing profile of the department/agency? 553. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Securities and Investment Commission	30/10/2015
554-563	10	Wong, Penny	SBT 554-563 - Staff Reductions	Since 1 January 2015: 554. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 555. Were any of these reductions involuntary redundancies? If yes, provide details. 556. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 557. If there are plans for staff reductions, please give the reason why these are happening. 558. Are there any plans for involuntary redundancies? If yes, provide details. 559. How many ongoing staff left the department/agency? What classification were these staff? 560. How many non-ongoing staff left department/agency from? What classification were these staff? 561. What are the voluntary redundancy packages offered? Please detail for each staff level and position. 562. How do the packages differ from the default public service package? 563. How is the department/agency funding the packages?	Written	Australian Securities and Investment Commission	30/10/2015
564-566	3	Wong, Penny	SBT 564-566 - Ongoing Staff	Since 1 January 2015: 564. How many ongoing staff have been recruited? What classification are these staff? 565. How many non-ongoing positions exist or have been created? What classification are these staff? 566. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Securities and Investment Commission	30/10/2015
567-568	2	Wong, Penny	SBT 567-568 - Report Printing	Since 1 January 2015: 567. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 568. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Securities and Investment Commission	30/10/2015
569-570	2	Wong, Penny	SBT 569-570 - Corporate cars	Since 1 January 2015: 569. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 570. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Securities and Investment Commission	30/10/2015
571-572	2	Wong, Penny	SBT 571-572 - Taxis	Since 1 January 2015: 571. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 572. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Securities and Investment Commission	30/10/2015
573-580	8	Wong, Penny	SBT 573-580 - Grants	Since 1 January 2015: 573. What guidelines are in place to administer grants? 574. How are grants applied for? 575. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 576. What is the procedure for selecting who will be awarded a grant? 577. Who is involved in this selection process? 578. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 579. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 580. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Australian Securities and Investment Commission	30/10/2015
581-588	8	Wong, Penny	SBT 581 - 588 - Reviews	Reviews Since 1 January 2015: 581. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 582. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur. 583. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 584. Have any reviews been stopped, paused or ceased? Please list them. 585. Which reviews have concluded? Please list them. 586. How many reviews have been provided to Government? Please list them and the date they were provided. 587. When will the Government be responding to the respective reviews that have been completed? 588. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Australian Competition and Consumer Commission	30/10/2015
589-592	4	Wong, Penny	SBT 589-592 - Graduate Intake	Graduate intake 589. What is the graduate intake for 2014-2015? 590. What will be the graduate intake for 2015-2016? 591. What will the graduate intake be for 2016-2017? 592. What will the graduate intake be for 2017-2018?	Written	Australian Competition and Consumer Commission	30/10/2015
593-595	3	Wong, Penny	SBT 593-595 - G20 expenses	G20 expenses 593. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 594. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 595. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Australian Competition and Consumer Commission	30/10/2015
596-597	2	Wong, Penny	SBT 596-597 - Communications	Communications 1. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Australian Competition and Consumer Commission	30/10/2015

598-599	2	Wong, Penny	SBT 598-599 - Communications	Communications 598. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 599. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Australian Competition and Consumer Commission	30/10/2015
600	1	Wong, Penny	SBT 600 - Briefings (to ACCC, ASIC and APRA)	Briefings (to ACCC, ASIC and APRA) 600. Since 1 January 2015, please outline the occasions on which portfolio ministers and/or ministerial offices have requested officials brief Members of Parliament. For each occasion, please detail: a) the date on which the briefing request occurred; b) which Minister/Ministerial office made the request; c) which officials attended the MP briefings; d) was the Minister/Ministerial office in attendance?	Written	Australian Competition and Consumer Commission	30/10/2015
601	1	Wong, Penny	SBT 601 - Communications	Communications Since 1 January 2015: 601. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (Internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Australian Competition and Consumer Commission	30/10/2015
602-609	8	Wong, Penny	SBT 602-609 - Statutory Reviews	Statutory Reviews 602. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 603. How were they selected? 604. What are the legislated obligations for the selection of the person to conduct the review? 605. What is the budgeted, projected or expected costs of the review? 606. When was the Minister briefed on this matter? 607. What decision points are upcoming for the minister on this matter? 608. List the number of officers, and their classification level, involved in conducting the review 609. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Competition and Consumer Commission	30/10/2015
610-626	17	Wong, Penny	SBT 610-626 - Legislation	Legislation Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 610. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 611. Has any consideration been given to delaying or alerting the sunset provisions? 612. Please provide a schedule or a workplan for the sunset provisions becoming active 613. When did/will this work begin? 614. When is/was the review due to commence. 615. What is the expected report date. 616. Who is the minister responsible for the review 617. What department is responsible for the review 618. List the specific clauses or legislation under review caused by the statutory provision. 619. List the terms of reference. 620. What is the scope of the review. 621. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 622. What is the budgeted, projected or expected costs of the review? 623. When was the Minister briefed on this matter? 624. What decision points are upcoming for the minister on this matter? 625. List the number of officers, and their classification level, involved in conducting the review 626. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Competition and Consumer Commission	30/10/2015
627-628	2	Wong, Penny	SBT 627-628 - Self Initiated Work	Self-initiated work 627. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 628. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Competition and Consumer Commission	30/10/2015
629-632	4	Wong, Penny	SBT 629-632 FOI	FOI Since 1 January 2015: 629. How many requests for documents under the FOI Act have been received? 630. Of these, how many documents have been determined to be deliberative documents? 631. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 632. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Competition and Consumer Commission	30/10/2015
633-635	3	Wong, Penny	SBT 633-635 Ministerial Car	Ministerial car Since 1 January 2015: 633. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 634. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 635. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Competition and Consumer Commission	30/10/2015
636-640	5	Wong, Penny	SBT 636-640 - Building Leasing Costs	Building Leasing Costs Since 1 January 2015: 636. What has been the total cost of building leases for the agency / department? 637. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 638. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 639. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 640. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Competition and Consumer Commission	30/10/2015
641-642	2	Wong, Penny	SBT 641-642 - Government advertising	Government advertising Since 1 January 2015: 641. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 642. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Competition and Consumer Commission	30/10/2015
643-645	3	Wong, Penny	SBT 643-645 - Ministerial Websites	Ministerial Websites Since 1 January 2015: 643. How much has been spent on the Minister's website? List each item of expenditure and cost. 644. Who is responsible for uploading information to the Minister's website? 645. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Competition and Consumer Commission	30/10/2015

646-648	3	Wong, Penny	SBT 646-648 - Lobbyist Register Meetings	Lobbyist Register Meetings Since 1 January 2015: 646. List all interactions between the department/agency with any representative listed on the lobbyist register 647. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 648. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Competition and Consumer Commission	30/10/2015
649	1	Wong, Penny	SBT 649 - Office Refurbishments	Office refurbishments Since 1 January 2015: 649. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Competition and Consumer Commission	30/10/2015
650	1	Wong, Penny	SBT 650 - Ministerial Office Fit-Outs	Ministerial Office fit-outs Since 1 January 2015: 650. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Competition and Consumer Commission	30/10/2015
651	1	Wong, Penny	SBT 651 - Office Plants	Office plants Since 1 January 2015: 651. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Competition and Consumer Commission	30/10/2015
652-654	3	Wong, Penny	SBT 652-654 - Computers	Computers 652. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 653. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 654. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Competition and Consumer Commission	30/10/2015
655-658	4	Wong, Penny	SBT 655-658 - Legal Costs	Legal Costs Since 1 January 2015: 655. List all legal costs incurred by the department or agency 656. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 657. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 658. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Competition and Consumer Commission	30/10/2015
659-663	5	Wong, Penny	SBT 659-663 - Board Appointments	Board Appointments Since 1 January 2015: 659. Please detail any board appointments made from January 2015 to date. 660. What is the gender ratio on each board and across the portfolio? 661. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 662. Please specify when these gender ratio or participation policies were changed. 663. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Competition and Consumer Commission	30/10/2015
664-669	6	Wong, Penny	SBT 664-669 - Travel	Travel Since 1 January 2015: 664. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 665. List all occurrences of travel that this has occurred under 1. Detail the process. 666. When is the minister notified, when is approved provided? 667. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 668. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 669. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Competition and Consumer Commission	30/10/2015
670-675	6	Wong, Penny	SBT 670-675 - Communications Staff	Communications Staff For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 670 How many ongoing staff, the classification, the type of work they undertake and their location. 671 How many non-ongoing staff, their classification, type of work they undertake and their location 672 How many contractors, their classification, type of work they undertake and their location 673 How many are graphic designers? 674 How many are media managers? 675 How many organise events?	Written	Australian Competition and Consumer Commission	30/10/2015
676-678	3	Wong, Penny	SBT 676-678 - Media Training	Media Training Since 1 January 2015: 676. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 677. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 678. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Competition and Consumer Commission	30/10/2015
679-680	2	Wong, Penny	SBT 679-680 - Media Monitoring	Media Monitoring Since 1 January 2015: 679. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 680. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Competition and Consumer Commission	30/10/2015

681-684	4	Wong, Penny	SBT 681-684 - Media Subscriptions	Media Subscriptions Since 1 January 2015: 681. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 682. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 683. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 684. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Competition and Consumer Commission	30/10/2015
685-687	3	Wong, Penny	SBT 685-687 - Consultancies	Consultancies Since 1 January 2015: 685. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 686. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 687. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Competition and Consumer Commission	30/10/2015
688-692	5	Wong, Penny	SBT 688-692 - Senate Estimates Preparation	Senate Estimates preparation Since 1 July 2015: 688. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 689. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 690. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 691. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 692. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Competition and Consumer Commission	30/10/2015
693-700	8	Wong, Penny	SBT 693-700 - Government Payments Policy	Government payments policy Since 1 January 2015: 693. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 694. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 695. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 696. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 697. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 698. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 699. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 700. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Competition and Consumer Commission	30/10/2015
701-703	3	Wong, Penny	SBT 701-703 - Stationery	Stationery Since 1 January 2015: 701. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 702. How much has been spent on departmental stationery requirements to date. 703. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Competition and Consumer Commission	30/10/2015
704-707	4	Wong, Penny	SBT 704-707 - Meeting Costs	Meeting costs Since 1 January 2015: 704. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 705. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 706. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 707. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Competition and Consumer Commission	30/10/2015
708-716	9	Wong, Penny	SBT 708-716 - Hospitality	Hospitality Since 1 January 2015: 708. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 709. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 710. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 711. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 712. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 713. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 714. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 715. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 716. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Competition and Consumer Commission	30/10/2015
717-723	7	Wong, Penny	SBT 717-723 - Executive Coaching	Executive Coaching Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 717. Total spending on these services 718. The number of employees offered these services and their employment classification 719. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 720. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service. f) A description of the fees charged (i.e. per hour, complete package) 721. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 722. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 723. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Competition and Consumer Commission	30/10/2015

724-725	2	Wong, Penny	SBT 724-725 - Staffing Profile	Staffing Profile Since 1 January 2015: 724. Has there been any change to the staffing profile of the department/agency? 725. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Competition and Consumer Commission	30/10/2015
726-735	10	Wong, Penny	SBT 726-735 - Staff Reductions	Staff Reductions Since 1 January 2015: 726. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 727. Were any of these reductions involuntary redundancies? If yes, provide details. 728. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 729. If there are plans for staff reductions, please give the reason why these are happening. 730. Are there any plans for involuntary redundancies? If yes, provide details. 731. How many ongoing staff left the department/agency? What classification were these staff? 732. How many non-ongoing staff left department/agency? What classification were these staff? 733. What are the voluntary redundancy packages offered? Please detail for each staff level and position 734. How do the packages differ from the default public service package? 735. How is the department/agency funding the packages?	Written	Australian Competition and Consumer Commission	30/10/2015
736-738	3	Wong, Penny	SBT 736-738 - Ongoing Staff	Ongoing Staff Since 1 January 2015: 736. How many ongoing staff have been recruited? What classification are these staff? 737. How many non-ongoing positions exist or have been created? What classification are these staff? 738. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Competition and Consumer Commission	30/10/2015
739-740	2	Wong, Penny	SBT 739-740 - Report Printing	Report printing Since 1 January 2015: 739. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 740. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Competition and Consumer Commission	30/10/2015
741-742	2	Wong, Penny	SBT 741-742 - Corporate Cars	Corporate cars Since 1 January 2015: 741. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 742. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Competition and Consumer Commission	30/10/2015
743-744	2	Wong, Penny	SBT 743-744 - Taxis	Taxis Since 1 January 2015: 743. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 744. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Competition and Consumer Commission	30/10/2015
745-752	8	Wong, Penny	SBT 745-752 - Grants	Grants Since 1 January 2015: 745. What guidelines are in place to administer grants? 746. How are grants applied for? 747. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 748. What is the procedure for selecting who will be awarded a grant? 749. Who is involved in this selection process? 750. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 751. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 752. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Australian Competition and Consumer Commission	30/10/2015
753-760	8	Wong, Penny	SBT 753-760 - Reviews - APRA	Since 1 January 2015: 753. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a. the date they were ordered b. the date they commenced c. the minister responsible d. the department responsible e. the nature of the review f. their terms of reference g. the scope of the review h. who is conducting the review i. the number of officers, and their classification level, involved in conducting the review j. the expected report date k. the budgeted, projected or expected costs l. If the report will be tabled in parliament or made public 754. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a. If so, please list them, including their name and/or trading name/s and any known alias or other trading names b. If so, please list their managing director and the board of directors or equivalent c. If yes, for each is the cost associated with their involvement, including a break down for each cost item d. If yes, for each, what is the nature of their involvement e. If yes, for each, are they on the lobbyist register, provide details. f. If yes, for each, what contact has the Minister or their office had with them g. If yes, for each, who selected them h. If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 755. Which reviews are on-going? a. Please list them. b. What is the current cost to date expended on the reviews? 756. Have any reviews been stopped, paused or ceased? Please list them. 757. Which reviews have concluded? Please list them. 758. How many reviews have been provided to Government? Please list them and the date they were provided. 759. When will the Government be responding to the respective reviews that have been completed? 760. What reviews are planned? a. When will each planned review be commenced? b. When will each of these reviews be concluded? c. When will government respond to each review? d. Will the government release	Written	Australian Prudential Regulation Authority	30/10/2015
761-764	4	Wong, Penny	SBT 761-764 - Graduate Intake - APRA	761. What is the graduate intake for 2014-2015? 762. What will be the graduate intake for 2015-2016? 763. What will the graduate intake be for 2016-2017? 764. What will the graduate intake be for 2017-2018?	Written	Australian Prudential Regulation Authority	30/10/2015
765-767	3	Wong, Penny	SBT 765-767 - G20 Expenses - APRA	765. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 766. For each item, please provide: a. The name of the event/meeting that the expense related to. b. The location of the event. c. The date of the event. d. The name and ABN of the service provider. e. Advise whether the contract was awarded through an open tender process. f. The total value of the contract/invoice. g. The date the contract was executed by the Department. h. The number of attendees at the event, if applicable. i. Advise whether an Australian Government Minister was in attendance. Please detail. j. Advise whether foreign delegates were in attendance. Please detail. k. Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 767. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Australian Prudential Regulation Authority	30/10/2015
768-769	2	Wong, Penny	SBT 768-769 - Communications - APRA	768. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 769. If yes, please provide a copy and: a. When was the manual last updated? b. Who is responsible for updating the manual? c. Who is the manual distributed to? d. Is anyone responsible for clearing communications before they are sent to the department?	Written	Australian Prudential Regulation Authority	30/10/2015

770-771	2	Wong, Penny	SBT 770-771 - Communications - APRA	770. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 771. If yes, please provide a copy and: a. When was the manual last updated? b. Who is responsible for updating the manual? c. Has the minister's office had any input into the content of the manual? If so, please detail. d. Who is the manual distributed to? e. Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Australian Prudential Regulation Authority	30/10/2015
772	1	Wong, Penny	SBT 772 - Briefings - APRA	772. Since 1 January 2015, please outline the occasions on which portfolio ministers and/or ministerial offices have requested officials brief Members of Parliament. For each occasion, please detail: a. the date on which the briefing request occurred b. which Minister/Ministerial office made the request c. which officials attended the MP briefings d. was the Minister/Ministerial office in attendance?	Written	Australian Prudential Regulation Authority	30/10/2015
773	1	Wong, Penny	SBT 773 - Communications - APRA	773. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a. Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b. Amount of data downloaded and uploaded to the site. c. Number of times the site was accessed.	Written	Australian Prudential Regulation Authority	30/10/2015
774-781	8	Wong, Penny	SBT 774-781 - Statutory Reviews - APRA	774. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a. What work has been done towards preparing for the review? If none, why not? b. Please provide a schedule or a workplan for the review c. When did/will this work begin? d. When is/was the review due to commence. e. What is the expected report date. f. Who is the minister responsible for the review g. What department is responsible for the review h. List the specific clauses or legislation under review caused by the statutory provision. i. List the terms of reference. j. What is the scope of the review. k. Who is conducting the review. 775. How were they selected? 776. What are the legislated obligations for the selection of the person to conduct the review? 777. What is the budgeted, projected or expected costs of the review? 778. When was the Minister briefed on this matter? 779. What decision points are upcoming for the minister on this matter? 780. List the number of officers, and their classification level, involved in conducting the review 781. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Prudential Regulation Authority	30/10/2015
782-798	17	Wong, Penny	SBT 782-798 - Legislation - APRA	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 782. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 783. Has any consideration been given to delaying or alerting the sunset provisions? 784. Please provide a schedule or a workplan for the sunset provisions becoming active 785. When did/will this work begin? 786. When is/was the review due to commence. 787. What is the expected report date. 788. Who is the minister responsible for the review 789. What department is responsible for the review 790. List the specific clauses or legislation under review caused by the statutory provision. 791. List the terms of reference. 792. What is the scope of the review. 793. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 794. What is the budgeted, projected or expected costs of the review? 795. When was the Minister briefed on this matter? 796. What decision points are upcoming for the minister on this matter? 797. List the number of officers, and their classification level, involved in conducting the review. 798. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Prudential Regulation Authority	30/10/2015
799-800	2	Wong, Penny	SBT 799-800 - Self-initiated Work - APRA	799. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 800. Please list all ongoing projects. For each, please detail: a. When did the project commence? b. When is it expected to conclude? c. What will the total cost of the project be? d. Where did the money for the project come from? e. Where is the project based?	Written	Australian Prudential Regulation Authority	30/10/2015
801-804	4	Wong, Penny	SBT 801-804 - FOI - APRA	Since 1 January 2015: 801. How many requests for documents under the FOI Act have been received? 802. Of these, how many documents have been determined to be deliberative documents? 803. Of those assessed as deliberative documents: a. For how many has access to the document been refused on the basis that it would be contrary to the public interest? b. For how many has a redacted document been provided? 804. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a. How many officials and how many hours have been spent working on each FOI request? b. Who was the decision-maker in each case? c. For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Prudential Regulation Authority	30/10/2015
805-807	3	Wong, Penny	SBT 801-804 - Ministerial Car - APRA	Since 1 January 2015: 805. Has the minister been provided with or had access to a motor vehicle? If so: a. What is the make and model? b. How much did it cost? c. When was it provided? d. Was the entire cost met by the department? If not, how was the cost met? e. What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f. Are these costs met by the department? If not, how are these costs met? 806. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 807. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Prudential Regulation Authority	30/10/2015
808-812	5	Wong, Penny	SBT 808-812 - Building Lease Costs - APRA	Since 1 January 2015: 808. What has been the total cost of building leases for the agency / department? 809. Please provide a detailed list of each building that is currently leased. Please detail by: a. Date the lease agreement is active from. b. Date the lease agreement ends. c. Is the lease expected to be renewed? If not, why not? d. Location of the building (City and state). e. Cost of the lease. f. Why the building is necessary for the operations of the agency / department. 810. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a. Date from which the lease agreement was active. b. Date the lease agreement ended. c. Why was the lease not renewed? e. Location of the building (City and state). f. Cost of the lease. g. Why the building was necessary for the operations of the agency / department. 811. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a. Date the lease agreement is expected to become active. b. Date the lease agreement is expected to end. c. Expected location of the building (City and state). d. Expected cost of the lease. Has this cost been allocated into the budget? e. Why the building is necessary for the operations of the agency / department. 812. For each building owned or leased by the department/agency: a. What is the current occupancy rate for the building? b. If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Prudential Regulation Authority	30/10/2015
813-814	2	Wong, Penny	SBT 813-814 - Government Advertising - APRA	Since 1 January 2015: 813. How much has been spent on government advertising (including job ads)? a. List each item of expenditure and cost b. List the approving officer for each item c. Detail the outlets that were paid for the advertising 814. What government advertising is planned for the rest of the financial year? a. List the total expected cost b. List each item of expenditure and cost c. List the approving officer for each item d. Detail the outlets that have been or will be paid for the advertising	Written	Australian Prudential Regulation Authority	30/10/2015
815-817	3	Wong, Penny	SBT 815-817 - Ministerial Website - APRA	Since 1 January 2015: 815. How much has been spent on the Minister's website? List each item of expenditure and cost. 816. Who is responsible for uploading information to the Minister's website? 817. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Prudential Regulation Authority	30/10/2015
818-820	3	Wong, Penny	SBT 818-820 - Lobbyist Register Meetings - APRA	Since 1 January 2015: 818. List all interactions between the department/agency with any representative listed on the lobbyist register 819. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 820. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Prudential Regulation Authority	30/10/2015

821	1	Wong, Penny	SBT 821 - Office Refurbishments - APRA	Since 1 January 2015: 821. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a. If so, list these b. If so, list the total cost for these changes c. If so, list the itemised cost for each item of expenditure d. If so, who conducted the works? e. If so, list the process for identifying who would conduct these works f. If so, when are the works expected to be completed?	Written	Australian Prudential Regulation Authority	30/10/2015
822	1	Wong, Penny	SBT 822 - Ministerial Office Fit-Outs - APRA	Since 1 January 2015: 822. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a. List each item of expenditure and cost b. List the approving officer for each item c. Detail the outlets that were paid for the advertising	Written	Australian Prudential Regulation Authority	30/10/2015
823	1	Wong, Penny	SBT 823 - Office Plants - APRA	Since 1 January 2015: 823. Has the department/agency purchased or leased any office plants? a. If so, list these b. If so, list the total cost for these items c. If so, list the itemised cost for each item of expenditure d. If so, where were these purchased e. If so, list the process for identifying how they would be purchased f. If so, what is the current location for these items?	Written	Australian Prudential Regulation Authority	30/10/2015
824-826	3	Wong, Penny	SBT 824-826 - Computers - APRA	824. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 825. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 826. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Prudential Regulation Authority	30/10/2015
827-830	4	Wong, Penny	SBT 827-830 - Legal Costs - APRA	Since 1 January 2015: 827. List all legal costs incurred by the department or agency 828. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 829. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 830. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Prudential Regulation Authority	30/10/2015
831-835	5	Wong, Penny	SBT 831-835 - Board Appointments - APRA	Since 1 January 2015: 831. Please detail any board appointments made from January 2015 to date. 832. What is the gender ratio on each board and across the portfolio? 833. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 834. Please specify when these gender ratio or participation policies were changed. 835. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Prudential Regulation Authority	30/10/2015
836-841	6	Wong, Penny	SBT 836-841 - Travel - APRA	Since 1 January 2015: 836. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a. If so, under what policy? b. Provide a copy of that policy. c. When was this policy implemented? 837. List all occurrences of travel that this has occurred under 1. Detail the process. 838. When is the minister notified, when is approved provided? 839. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 840. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a. What date was the minister or their office was notified of the travel? b. What date did the minister or their office approve the travel? 841. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Prudential Regulation Authority	30/12/2015
842-847	6	Wong, Penny	SBT 842-847 - Communications Staff - APRA	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 842. How many ongoing staff, the classification, the type of work they undertake and their location. 843. How many non-ongoing staff, their classification, type of work they undertake and their location 844. How many contractors, their classification, type of work they undertake and their location 845. How many are graphic designers? 846. How many are media managers? 847. How many organise events?	Written	Australian Prudential Regulation Authority	30/10/2015
848-850	3	Wong, Penny	SBT 848-850 - Media Training - APRA	Since 1 January 2015: 848. In relation to media training services purchased by each department/agency, please provide the following information: a. Total spending on these services b. An itemised cost breakdown of these services c. The number of employees offered these services and their employment classification d. The number of employees who have utilised these services and their employment classification e. The names of all service providers engaged f. The location that this training was provided 849. For each service purchased from a provider listed above, please provide: a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package) 850. Where a service was provided at any location other than the department or agency's own premises, please provide: a. The location used b. The number of employees who took part on each occasion c. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d. Any costs the department or agency's incurred to use the location	Written	Australian Prudential Regulation Authority	5/11/2015
851-852	2	Wong, Penny	SBT 851-852 - Media Monitoring - APRA	Since 1 January 2015: 851. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a. Which agency or agencies provided these services? b. What has been spent providing these services during the specified period? c. Itemise these expenses. 852. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a. Which agency or agencies provided these services? b. What has been spent providing these services during the specified period? c. Itemise these expenses	Written	Australian Prudential Regulation Authority	30/10/2015
853-856	4	Wong, Penny	SBT 853-856 - Media Subscriptions - APRA	Since 1 January 2015: 853. What pay TV subscriptions does your department/agency have? a. Please provide a list of channels and the reason for each channel. b. What has been the cost of this package/s during the specified period? c. What is provided to the Minister or their office? 854. What newspaper subscriptions does your department/agency have? a. Please provide a list of newspaper subscriptions and the reason for each. b. What has been the cost of this package/s during the specified period? c. What is provided to the Minister or their office? d. What has been the cost of this package/s during the specified period? 855. What magazine subscriptions does your department/agency have? a. Please provide a list of magazine subscriptions and the reason for each. b. What has been the cost of this package/s during the specified period? c. What is provided to the Minister or their office? d. What has been the cost of this package/s during the specified period? 856. What publications does your department/agency purchase? a. Please provide a list of publications purchased by the department and the reason for each. b. What has been the cost of this package/s during the specified period? c. What is provided to the Minister or their office? d. What has been the cost of this package/s during the specified period?	Written	Australian Prudential Regulation Authority	30/10/2015

857-859	3	Wong, Penny	SBT 857-859 - Consultancies - APRA	Since 1 January 2015: 857. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 858. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 859. Have any consultancies not gone out for tender? a. List each, including name, cost and purpose b. If so, why?	Written	Australian Prudential Regulation Authority	30/10/2015
860-864	5	Wong, Penny	SBT 860-864 - Senate Estimates Preparation - APRA	Since 1 July 2015: 860. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 861. How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification 862. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 863. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made? 864. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Prudential Regulation Authority	30/10/2015
865-872	8	Wong, Penny	SBT 865-872 - Government Payments Policy - APRA	Since 1 January 2015: 865. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 866. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 867. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 868. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 869. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 870. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 871. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 872. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Prudential Regulation Authority	30/10/2015
873-875	3	Wong, Penny	SBT 873-875 - Stationery - APRA	Since 1 January 2015: 873. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a. Detail the items provided to the minister's office. b. Please specify how many reams of paper have been supplied to the Minister's office. 874. How much has been spent on departmental stationery requirements to date. 875. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Prudential Regulation Authority	30/10/2015
876-879	4	Wong, Penny	SBT 876-879 - Meeting Costs - APRA	Since 1 January 2015: 876. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 877. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 878. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 879. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Prudential Regulation Authority	30/11/2015
880-888	9	Wong, Penny	SBT 880-888 - Hospitality - APRA	Since 1 January 2015: 880. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 881. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 882. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 883. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 884. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 885. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 886. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 887. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 888. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Prudential Regulation Authority	30/10/2015
889-895	7	Wong, Penny	SBT 889-895 - Executive Coaching - APRA	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 889. Total spending on these services 890. The number of employees offered these services and their employment classification 891. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 892. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package) 893. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 894. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 895. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Prudential Regulation Authority	30/10/2015
896-897	2	Wong, Penny	SBT 896-897 - Staffing Profile - APRA	Since 1 January 2015: 896. Has there been any change to the staffing profile of the department/agency? 897. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Prudential Regulation Authority	30/10/2015
898-907	10	Wong, Penny	SBT 898-907 - Staffing Reduction - APRA	Since 1 January 2015: 898. How many staff reductions/voluntary redundancies have occurred? a. What was the reason for these reductions? 899. Were any of these reductions involuntary redundancies? If yes, provide details. 900. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 901. If there are plans for staff reductions, please give the reason why these are happening. 902. Are there any plans for involuntary redundancies? If yes, provide details. 903. How many ongoing staff left the department/agency? What classification were these staff? 904. How many non-ongoing staff left department/agency from? What classification were these staff? 905. What are the voluntary redundancy packages offered? Please detail for each staff level and position 906. How do the packages differ from the default public service package? 907. How is the department/agency funding the packages?	Written	Australian Prudential Regulation Authority	30/10/2015

908-910	3	Wong, Penny	SBT 908-910 - Ongoing Staff	Since 1 January 2015: 908. How many ongoing staff have been recruited? What classification are these staff? 909. How many non-ongoing positions exist or have been created? What classification are these staff? 910. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Prudential Regulation Authority	30/10/2015
911-912	2	Wong, Penny	SBT 911-912 - Report Printing	Since 1 January 2015: 911. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 912. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Prudential Regulation Authority	30/10/2015
913-914	2	Wong, Penny	SBT 913-914 - Corporate cars	Since 1 January 2015: 913. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 914. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Prudential Regulation Authority	30/10/2015
915-916	2	Wong, Penny	SBT 915-916 - Taxis	Since 1 January 2015: 915. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 916. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Prudential Regulation Authority	30/10/2015
917-924	8	Wong, Penny	SBT 917-924 - Grants	Since 1 January 2015: 917. What guidelines are in place to administer grants? 918. How are grants applied for? 919. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 920. What is the procedure for selecting who will be awarded a grant? 921. Who is involved in this selection process? 922. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 923. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 924. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Australian Prudential Regulation Authority	30/10/2015
925-932	8	Wong, Penny	SBT 925-932 - Reviews	Since 1 January 2015: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 2. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 3. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Australian Bureau of Statistics	30/10/2015
933-936	4	Wong, Penny	SBT 933-936 - Graduate intake	1. What is the graduate intake for 2014-2015? 2. What will be the graduate intake for 2015-2016? 3. What will the graduate intake be for 2016-2017? 4. What will the graduate intake be for 2017-2018?	Written	Australian Bureau of Statistics	30/10/2015
937-939	3	Wong, Penny	SBT 937-939 - G20 Expenses	1. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 2. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 3. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Australian Bureau of Statistics	30/10/2015
940-941	2	Wong, Penny	SBT 940-941 - Communications	1. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Australian Bureau of Statistics	30/10/2015
942-943	2	Wong, Penny	SBT 942-943 - Communications	1. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Australian Bureau of Statistics	30/10/2015
944	1	Wong, Penny	SBT 944 - Communications	Since 1 January 2015: 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Australian Bureau of Statistics	30/10/2015

945-952	8	Wong, Penny	SBT 945-952 - Statutory Reviews	1. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 2. How were they selected? 3. What are the legislated obligations for the selection of the person to conduct the review? 4. What is the budgeted, projected or expected costs of the review? 5. When was the Minister briefed on this matter? 6. What decision points are upcoming for the minister on this matter? 7. List the number of officers, and their classification level, involved in conducting the review 8. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Bureau of Statistics	30/10/2015
953-969	17	Wong, Penny	SBT 953-969 - Legislation	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 2. Has any consideration been given to delaying or alerting the sunset provisions? 3. Please provide a schedule or a workplan for the sunset provisions becoming active 4. When did/will this work begin? 5. When is/was the review due to commence. 6. What is the expected report date. 7. Who is the minister responsible for the review 8. What department is responsible for the review 9. List the specific clauses or legislation under review caused by the statutory provision. 10. List the terms of reference. 11. What is the scope of the review? 12. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 13. What is the budgeted, projected or expected costs of the review? 14. When was the Minister briefed on this matter? 15. What decision points are upcoming for the minister on this matter? 16. List the number of officers, and their classification level, involved in conducting the review 17. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Bureau of Statistics	30/10/2015
970-973	4	Wong, Penny	SBT 970-973 - FOI	Since 1 January 2015: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 4. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Bureau of Statistics	30/10/2015
974-976	3	Wong, Penny	SBT 974-976 - Ministerial car	Since 1 January 2015: 1. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 3. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Bureau of Statistics	30/10/2015
977-981	5	Wong, Penny	SBT 977-981 - Building Leasing Costs	Since 1 January 2015: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Bureau of Statistics	30/10/2015
982-983	2	Wong, Penny	SBT 982-983 - Government advertising	Since 1 January 2015: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Bureau of Statistics	30/10/2015
984-986	3	Wong, Penny	SBT 984-986 - Ministerial Websites	Since 1 January 2015: 1. How much has been spent on the Minister's website? List each item of expenditure and cost. 2. Who is responsible for uploading information to the Minister's website? 3. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Bureau of Statistics	30/10/2015
987-989	3	Wong, Penny	SBT 987-989 - Lobbyist Register Meetings	Since 1 January 2015: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Bureau of Statistics	30/10/2015
990	1	Wong, Penny	SBT 990 - Office refurbishments	Since 1 January 2015: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Bureau of Statistics	30/10/2015
991	1	Wong, Penny	SBT 991 - Ministerial Office fit-outs	Since 1 January 2015: 1. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Bureau of Statistics	30/10/2015
992	1	Wong, Penny	SBT 992 - Office Plants	Since 1 January 2015: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Bureau of Statistics	30/10/2015

993-995	3	Wong, Penny	SBT 993-995 - Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Bureau of Statistics	30/10/2015
996-999	4	Wong, Penny	SBT 996-999 - Legal Costs	Since 1 January 2015: 1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Bureau of Statistics	30/10/2015
1000-1004	5	Wong, Penny	SBT 1000-1004 - Board Appointments	Since 1 January 2015: 1. Please detail any board appointments made from January 2015 to date. 2. What is the gender ratio on each board and across the portfolio? 3. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 4. Please specify when these gender ratio or participation policies were changed. 5. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Bureau of Statistics	30/10/2015
1005-1010	6	Wong, Penny	SBT 1005-1010 - Travel	Since 1 January 2015: 1. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2. List all occurrences of travel that this has occurred under 1. Detail the process. 3. When is the minister notified, when is approved provided? 4. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Bureau of Statistics	30/10/2015
1011-1016	6	Wong, Penny	SBT 1011-1016 - Communications Staff	1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written	Australian Bureau of Statistics	30/10/2015
1017-1019	3	Wong, Penny	SBT 1017-1019 - Media Training	Since 1 January 2015: 1. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Bureau of Statistics	30/10/2015
1020-1021	2	Wong, Penny	SBT 1020-1021 - Media Monitoring	Since 1 January 2015: 1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Bureau of Statistics	30/10/2015
1022-1025	4	Wong, Penny	SBT 1022-1025 - Media Subscriptions	Since 1 January 2015: 1. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 2. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Bureau of Statistics	30/10/2015
1026-1028	3	Wong, Penny	SBT 1026-1028 - Consultancies	Since 1 January 2015: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Bureau of Statistics	30/10/2015
1029-1033	5	Wong, Penny	SBT 1029-1033 - Senate Estimates Preparation	Since 1 July 2015: 1. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 4. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 5. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Bureau of Statistics	30/10/2015

1034-1041	8	Wong, Penny	SBT 1034-1041 - Government payments policy	Since 1 January 2015: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Bureau of Statistics	30/10/2015
1042-1044	3	Wong, Penny	SBT 1042-1044 - Stationery	Since 1 January 2015: 1. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2. How much has been spent on departmental stationery requirements to date. 3. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Bureau of Statistics	30/10/2015
1045-1048	4	Wong, Penny	SBT 1045-1048 - Meeting costs	Since 1 January 2015: 1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Bureau of Statistics	30/10/2015
1049-1057	9	Wong, Penny	SBT 1049-1057 - Hospitality	Since 1 January 2015: 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Bureau of Statistics	30/10/2015
1058-1064	7	Wong, Penny	SBT 1058-1064 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Bureau of Statistics	30/10/2015
1065-1066	2	Wong, Penny	SBT 1065-1066 - Staffing Profile	Since 1 January 2015: 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Bureau of Statistics	30/10/2015
1067-1076	10	Wong, Penny	SBT 1067-1076 - Staffing Reductions	Since 1 January 2015: 1. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?	Written	Australian Bureau of Statistics	30/10/2015
1077-1079	3	Wong, Penny	SBT 1077-1079 - Ongoing Staff	Since 1 January 2015: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Bureau of Statistics	30/10/2015
1080-1081	2	Wong, Penny	SBT 1080-1081 - Report printing	Since 1 January 2015: 1. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Bureau of Statistics	30/10/2015
1082-1083	2	Wong, Penny	SBT 1082-1083 - Corporate cars	Since 1 January 2015: 1. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Bureau of Statistics	30/10/2015
1084-1085	2	Wong, Penny	SBT 1084-1085 - Taxis	Since 1 January 2015: 1. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Bureau of Statistics	30/10/2015

1086-1093	8 Wong, Penny	SBT 1086-1093 - Grants	Since 1 January 2015: 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Australian Bureau of Statistics	30/10/2015
1094-1101	8 Wong, Penny	SBT 1094-1101 - Reviews	Since 1 January 2015: 1094. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 1095. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur. 1096. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1097. Have any reviews been stopped, paused or ceased? Please list them. 1098. Which reviews have concluded? Please list them. 1099. How many reviews have been provided to Government? Please list them and the date they were provided. 1100. When will the Government be responding to the respective reviews that have been completed? 1101. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Productivity Commission	30/10/2015
1102-1105	4 Wong, Penny	SBT 1102-1105 Graduate Intake	1102. What is the graduate intake for 2014-2015? 1103. What will be the graduate intake for 2015-2016? 1104. What will the graduate intake be for 2016-2017? 1105. What will the graduate intake be for 2017-2018?	Written	Productivity Commission	30/10/2015
1106-1108	3 Wong, Penny	SBT 1106-1108 - G20 expenses	1106. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1107. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1108. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Productivity Commission	30/10/2015
1109-1110	2 Wong, Penny	SBT 1109-1110 - Communications	1109. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1110. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Productivity Commission	30/10/2015
1111-1112	2 Wong, Penny	SBT 1111-1112 - Communications	1111. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1112. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Productivity Commission	30/10/2015
1113	1 Wong, Penny	SBT 1113 - Communications	1113. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Productivity Commission	30/10/2015
1114-1121	8 Wong, Penny	SBT 1114-1121 - Statutory Reviews	1114. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1115. How were they selected? 1116. What are the legislated obligations for the selection of the person to conduct the review? 1117. What is the budgeted, projected or expected costs of the review? 1118. When was the Minister briefed on this matter? 1119. What decision points are upcoming for the minister on this matter? 1120. List the number of officers, and their classification level, involved in conducting the review. 1121. Will the report will be tabled in parliament or made public. If so, when?	Written	Productivity Commission	30/10/2015

1122-1138	17	Wong, Penny	SBT 1122-1138 - Legislation	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1122 What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 1123 Has any consideration been given to delaying or alerting the sunset provisions? 1124 Please provide a schedule or a workplan for the sunset provisions becoming active 1125 When did/will this work begin? 1126 When is/was the review due to commence. 1127 What is the expected report date. 1128 Who is the minister responsible for the review 1129 What department is responsible for the review 1130 List the specific clauses or legislation under review caused by the statutory provision. 1131 List the terms of reference. 1132 What is the scope of the review. 1133 Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1134 What is the budgeted, projected or expected costs of the review? 1135 When was the Minister briefed on this matter? 1136 What decision points are upcoming for the minister on this matter? 1137 List the number of officers, and their classification level, involved in conducting the review 1138 Will the report will be tabled in parliament or made public. If so, when?	Written	Productivity Commission	30/10/2015
1139-1140	2	Wong, Penny	SBT 1139-1140	1139. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1140. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Productivity Commission	30/10/2015
1141-1144	4	Wong, Penny	SBT 1141-1144 - FOI	1141. How many requests for documents under the FOI Act have been received? 1142. Of these, how many documents have been determined to be deliberative documents? 1143. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 1144. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Productivity Commission	30/10/2015
1145-1147	3	Wong, Penny	SBT 1145-1147 - Ministerial car	1145. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 1146. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 1147. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Productivity Commission	30/10/2015
1148-1152	5	Wong, Penny	SBT 1148-1152 - Building Leasing Costs	1148. What has been the total cost of building leases for the agency / department? 1149. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1150. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1151. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1152. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Productivity Commission	30/10/2015
1153-1154	2	Wong, Penny	SBT 1153-1154 - Government advertising	1153. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1154. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Productivity Commission	30/10/2015
1155-1157	3	Wong, Penny	SBT 1155-1157 - Ministerial Websites	1155. How much has been spent on the Minister's website? List each item of expenditure and cost. 1156. Who is responsible for uploading information to the Minister's website? 1157. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Productivity Commission	30/10/2015
1158-1160	3	Wong, Penny	SBT 1158-1160 - Lobbyist Register Meetings	Since 1 January 2015: 1158. List all interactions between the department/agency with any representative listed on the lobbyist register 1159. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1160. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Productivity Commission	30/10/2015
1161	1	Wong, Penny	SBT 1161 - Office refurbishments	Since 1 January 2015: 1161. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Productivity Commission	30/10/2015
1162	1	Wong, Penny	SBT 1162 - Ministerial Office fit-outs	Since 1 January 2015: 1162. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Productivity Commission	30/10/2015
1163	1	Wong, Penny	SBT 1163 - Office plants	Since 1 January 2015: 1163. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Productivity Commission	30/10/2015
1164-1166	3	Wong, Penny	SBT 1164-1166	1164. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1165. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1166. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Productivity Commission	30/10/2015

1167-1170	4	Wong, Penny	SBT 1167-1170 - Legal Costs	Since 1 January 2015: 1167. List all legal costs incurred by the department or agency 1168. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1169. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1140. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Productivity Commission	30/10/2015
1171-1175	5	Wong, Penny	SBT 1171-1175 - Board Appointments	Since 1 January 2015: 1171. Please detail any board appointments made from January 2015 to date. 1172. What is the gender ratio on each board and across the portfolio? 1173. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 1174. Please specify when these gender ratio or participation policies were changed. 1175. How many board vacancies remain and for how long has the vacancy been?	Written	Productivity Commission	4/11/2015
1176-1181	6	Wong, Penny	SBT 1176-1181 - Travel	Since 1 January 2015: 1176. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1177. List all occurrences of travel that this has occurred under 1. Detail the process. 1178. When is the minister notified, when is approval provided? 1179. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1180. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1181. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Productivity Commission	30/10/2015
1182-1187	6	Wong, Penny	SBT 1182-1187 - Communications Staff	1081. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 1182 How many ongoing staff, the classification, the type of work they undertake and their location. 1183 How many non-ongoing staff, their classification, type of work they undertake and their location 1184 How many contractors, their classification, type of work they undertake and their location 1185 How many are graphic designers? 1186 How many are media managers? 1187 How many organise events?	Written	Productivity Commission	30/10/2015
1188-1190	3	Wong, Penny	SBT 1188-1190 - Media Training	Since 1 January 2015: 1188. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1189. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1190. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Productivity Commission	30/10/2015
1191-1192	2	Wong, Penny	SBT 1191-1192 - Media Monitoring	Since 1 January 2015: 1191. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1192. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Productivity Commission	30/10/2015
1193-1196	4	Wong, Penny	SBT 1193-1196 - Media Subscriptions	Since 1 January 2015: 1193. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 1194. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1195. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1196. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Productivity Commission	30/10/2015
1197-1199	3	Wong, Penny	SBT 1197-1199 - Consultancies	Since 1 January 2015: 1197. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies. 0098. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1199. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Productivity Commission	30/10/2015
1200-1204	5	Wong, Penny	SBT 1200-1204 - Senates Estimates presentation	Since 1 July 2015: 1200. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1201. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1202. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 1203. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 1204. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Productivity Commission	30/10/2015

1205-1212	8	Wong, Penny	SBT 1205-1212 - Government payments policy	Since 1 January 2015: 1205 What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 1206 How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 1207 How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 1208 How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 1209 How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 1210 How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1211 For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 1212 Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Productivity Commission	30/10/2015
1213-1215	3	Wong, Penny	SBT 1213-1215 - Stationery	Since 1 January 2015: 1213. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1214. How much has been spent on departmental stationery requirements to date. 1215. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Productivity Commission	30/10/2015
1216-1219	4	Wong, Penny	SBT 1216-1219 Meeting costs	Since 1 January 2015: 1216. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1217. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 1218. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1219. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Productivity Commission	30/10/2015
1220-1228	9	Wong, Penny	SBT 1220-1228 - Hospitality	Since 1 January 2015: 1220. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1221. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1222. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1223. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1224. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1225. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1226. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1227. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1228. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Productivity Commission	30/10/2015
1229-1235	7	Wong, Penny	SBT 1229-1235 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1229. Total spending on these services 1230. The number of employees offered these services and their employment classification 1231. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for for each employment classification) 1232. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service. f) A description of the fees charged (i.e. per hour, complete package) 1233. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1234. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1235. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Productivity Commission	30/10/2015
1236-1237	2	Wong, Penny	SBT 1236-1237 - Staffing Profile	Since 1 January 2015: 1236. Has there been any change to the staffing profile of the department/agency? 1237. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Productivity Commission	30/10/2015
1238-1247	10	Wong, Penny	SBT 1238-1247 - Staff Reductions	Since 1 January 2015: 1238. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1239. Were any of these reductions involuntary redundancies? If yes, provide details. 1240. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1241. If there are plans for staff reductions, please give the reason why these are happening. 1242. Are there any plans for involuntary redundancies? If yes, provide details. 1243. How many ongoing staff left the department/agency? What classification were these staff? 1244. How many non-ongoing staff left department/agency from? What classification were these staff? 1245. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1246. How do the packages differ from the default public service package? 1247. How is the department/agency funding the packages?	Written	Productivity Commission	30/10/2015
1248-1250	3	Wong, Penny	SBT 1248-1240 Ongoing Staff	Since 1 January 2015: 1248. How many ongoing staff have been recruited? What classification are these staff? 1250. How many non-ongoing positions exist or have been created? What classification are these staff? 1251. How many staff have been employed on contract and what is the average length of their employment period?	Written	Productivity Commission	30/10/2015
1251-1252	2	Wong, Penny	SBT 1251-1252 - Report printing	Since 1 January 2015: 1251. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1252. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Productivity Commission	30/10/2015
1253-1254	2	Wong, Penny	SBT 1253-1254 - Corporate cars	Since 1 January 2015: 1253. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1254. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Productivity Commission	30/10/2015
1255-1256	2	Wong, Penny	SBT 1255-1256 - Taxis	Since 1 January 2015: 1. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Productivity Commission	30/10/2015

1257-1264	8	Wong, Penny	SBT 1257-1264 - Grants	<p>Since 1 January 2015: 1257. What guidelines are in place to administer grants? 1258. How are grants applied for? 1259. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 1260. What is the procedure for selecting who will be awarded a grant? 1261. Who is involved in this selection process? 1262. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1263. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1264. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	Productivity Commission	30/10/2015
1265-1272	8	Wong, Penny	SBT 1265-1272 - Reviews	<p>Since 1 January 2015: 1265. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 1266. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur. 1267. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1268. Have any reviews been stopped, paused or ceased? Please list them. 1269. Which reviews have concluded? Please list them. 1270. How many reviews have been provided to Government? Please list them and the date they were provided. 1271. When will the Government be responding to the respective reviews that have been completed? 1272. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1273-1276	4	Wong, Penny	SBT 1273-1276 - Graduate intake	<p>1273. What is the graduate intake for 2014-2015? 1274. What will be the graduate intake for 2015-2016? 1275. What will the graduate intake be for 2016-2017? 1276. What will the graduate intake be for 2017-2018?</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1277-1279	3	Wong, Penny	SBT 1277-1279 - G20 expenses	<p>1277. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1278. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1279. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1280-1281	2	Wong, Penny	SBT 1280-1281 - Communications	<p>1280. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1281. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1282-1283	2	Wong, Penny	SBT 1282-1283 - Communications	<p>1282. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1283. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1284	1	Wong, Penny	SBT 1284 - Communications	<p>Since 1 January 2015: 1284. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1285-1292	8	Wong, Penny	SBT 1285-1292 - Statutory Reviews	<p>1285. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1286. How were they selected? 1287. What are the legislated obligations for the selection of the person to conduct the review? 1288. What is the budgeted, projected or expected costs of the review? 1289. When was the Minister briefed on this matter? 1290. What decision points are upcoming for the minister on this matter? 1291. List the number of officers, and their classification level, involved in conducting the review. 1292. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015

1293-1309	17	Wong, Penny	SBT 1293-1309 - Legislation	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1293. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 1294. Has any consideration been given to delaying or alerting the sunset provisions? 1295. Please provide a schedule or a workplan for the sunset provisions becoming active 1296. When did/will this work begin? 1297. When is/was the review due to commence. 1298. What is the expected report date. 1299. Who is the minister responsible for the review 1300. What department is responsible for the review 1301. List the specific clauses or legislation under review caused by the statutory provision. 1302. List the terms of reference. 1303. What is the scope of the review. 1304. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1305. What is the budgeted, projected or expected costs of the review? 1306. When was the Minister briefed on this matter? 1307. What decision points are upcoming for the minister on this matter? 1308. List the number of officers, and their classification level, involved in conducting the review 1309. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1310-1311	2	Wong, Penny	SBT 1310-1311 - Self-initiated work	1310. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1311. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1312-1315	4	Wong, Penny	SBT 1312-1315 - FOI	Since 1 January 2015: 1312. How many requests for documents under the FOI Act have been received? 1313. Of these, how many documents have been determined to be deliberative documents? 1314. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 315. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1316-1318	3	Wong, Penny	SBT 1316-1318 - Ministerial car	Since 1 January 2015: 1316. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 1317. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 1318. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1319-1323	5	Wong, Penny	SBT 1319-1323 - Building Leasing Costs	Since 1 January 2015: 1319. What has been the total cost of building leases for the agency / department? 1320. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1321. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1322. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1323. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1324-1325	2	Wong, Penny	SBT 1324-1325 - Government Advertising	Since 1 January 2015: 1324. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1325. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1326-1328	3	Wong, Penny	SBT 1326-1328 - Ministerial Websites	Since 1 January 2015: 1326. How much has been spent on the Minister's website? List each item of expenditure and cost. 1327. Who is responsible for uploading information to the Minister's website? 1328. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1329-1331	3	Wong, Penny	SBT 1329-1331 - Lobbyist Register Meetings	Since 1 January 2015: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1332	1	Wong, Penny	SBT 1332 - Office Refurbishments	Since 1 January 2015: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1333	1	Wong, Penny	SBT 1333 - Ministerial Office fit-outs	Since 1 January 2015: 1. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1334	1	Wong, Penny	SBT 1334 - Office Plants	Since 1 January 2015: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1335-1337	3	Wong, Penny	SBT 1335-1337 - Computers	1335. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1336. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1337. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015

1338-1341	4	Wong, Penny	SBT 1338-1341 - Legal Costs	Since 1 January 2015: 1338. List all legal costs incurred by the department or agency. 1339. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external. 1340. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial). 1341. How was each piece of advice procured? Detail the method of identifying legal advice.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1342-1346	5	Wong, Penny	SBT 1342-1346 - Board appointments	Since 1 January 2015: 1342. Please detail any board appointments made from January 2015 to date. 1343. What is the gender ratio on each board and across the portfolio? 1344. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 1345. Please specify when these gender ratio or participation policies were changed. 1346. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1347-1352	6	Wong, Penny	SBT 1347-1352 - Travel	Since 1 January 2015: 1347. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1348. List all occurrences of travel that this has occurred under 1. Detail the process. 1349. When is the minister notified, when is approved provided? 1350. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1351. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1352. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1353-1358	6	Wong, Penny	SBT 1353-1358 - Communications staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 1353. How many ongoing staff, the classification, the type of work they undertake and their location. 1354. How many non-ongoing staff, their classification, type of work they undertake and their location 1355. How many contractors, their classification, type of work they undertake and their location 1356. How many are graphic designers? 1357. How many are media managers? 1358. How many organise events?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1359-1361	3	Wong, Penny	SBT 1359-1361 - media training	Since 1 January 2015: 1359. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1360. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1361. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1362-1363	2	Wong, Penny	SBT 1362-1363 - Media Monitoring	Since 1 January 2015: 1362. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1363. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1364-1367	4	Wong, Penny	SBT 1364-1367 - Media Subscriptions	Since 1 January 2015: 1364. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 1365. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1366. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1367. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1368-1370	3	Wong, Penny	SBT 1368-1370 - Consultancies	Since 1 January 2015: 1368. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1369. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1370. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1371-1375	5	Wong, Penny	SBT 1371-1375 - Senate Estimates preparation	Since 1 July 2015: 1371. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1372. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1373. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 1374. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 1375. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015

1376-1383	8	Wong, Penny	SBT 1376-1383 - Government payments policy	Since 1 January 2015: 1376) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 1377) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 1378) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 1379) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 1380) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 1381) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1382) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 1383) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1384-1386	3	Wong, Penny	SBT 1384-1386 - Stationery	Since 1 January 2015: 1384. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1385. How much has been spent on departmental stationery requirements to date. 1386. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1387-1390	4	Wong, Penny	SBT 1387-1390 - Meeting costs	Since 1 January 2015: 1387. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1388. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 1389. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1390. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1391-1399	9	Wong, Penny	SBT 1391-1399 - Hospitality	Since 1 January 2015: 1391. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1392. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1393. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1394. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1395. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1396. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1397. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1398. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1399. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1400-1406	7	Wong, Penny	SBT 1400-1406 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1400. Total spending on these services 1401. The number of employees offered these services and their employment classification 1402. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1403. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service. f) A description of the fees charged (i.e. per hour, complete package) 1404. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1405. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1406. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1407-1408	2	Wong, Penny	SBT 1407-1408 - Staffing Profile	Since 1 January 2015: 1407. Has there been any change to the staffing profile of the department/agency? 1408. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1409-1418	10	Wong, Penny	SBT 1409-1418 - Staff Reductions	Since 1 January 2015: 1409. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1410. Were any of these reductions involuntary redundancies? If yes, provide details. 1411. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1412. If there are plans for staff reductions, please give the reason why these are happening. 1413. Are there any plans for involuntary redundancies? If yes, provide details. 1414. How many ongoing staff left the department/agency? What classification were these staff? 1415. How many non-ongoing staff left department/agency from? What classification were these staff? 1416. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1417. How do the packages differ from the default public service package? 1418. How is the department/agency funding the packages?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1419-1421	3	Wong, Penny	SBT 1419-1421 - Ongoing Staff	Since 1 January 2015: 1419. How many ongoing staff have been recruited? What classification are these staff? 1420. How many non-ongoing positions exist or have been created? What classification are these staff? 1421. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1422-1423	2	Wong, Penny	SBT 1422-1423 - Report printing	Since 1 January 2015: 1422. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1423. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1424-1425	2	Wong, Penny	SBT 1424-1425 - Corporate cars	Since 1 January 2015: 1424. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1425. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015
1426-1427	2	Wong, Penny	SBT 1426-1427 - Taxis	Since 1 January 2015: 1426. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 1427. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/10/2015

1428-1435	8	Wong, Penny	SBT 1428-1435 - Grants	<p>Since 1 January 2015: 1428. What guidelines are in place to administer grants? 1429. How are grants applied for? 1430. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 1431. What is the procedure for selecting who will be awarded a grant? 1432. Who is involved in this selection process? 1433. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1434. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1435. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	Australian Charities and Not-for-profits Commission (ACNC)	30/11/2015
1436-1443	8	Wong, Penny	SBT 1436-1443 - Reviews	<p>Since 1 January 2015: 1436. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 1437. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 1438. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1439. Have any reviews been stopped, paused or ceased? Please list them. 1440. Which reviews have concluded? Please list them. 1441. How many reviews have been provided to Government? Please list them and the date they were provided. 1442. When will the Government be responding to the respective reviews that have been completed? 1443. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release</p>	Written	Australian Office of Financial Management	4/11/2015
1444-1447	4	Wong, Penny	SBT 1444-1447 - Graduate Intake	<p>Graduate intake 1444. What is the graduate intake for 2014-2015? 1445. What will be the graduate intake for 2015-2016? 1446. What will the graduate intake be for 2016-2017? 1447. What will the graduate intake be for 2017-2018?</p>	Written	Australian Office of Financial Management	30/10/2015
1448-1450	3	Wong, Penny	SBT 1448-1450 - G20 Expenses	<p>G20 expenses 1448. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1449. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1450. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?</p>	Written	Australian Office of Financial Management	30/10/2015
1451-1452	2	Wong, Penny	SBT 1451-1452 - Communications	<p>Communications 1451. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1452. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written	Australian Office of Financial Management	30/10/2015
1453-1454	2	Wong, Penny	SBT 1453-1454 - Communications	<p>Communications 1453. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1454. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written	Australian Office of Financial Management	30/10/2015
1455	1	Wong, Penny	SBT 1455 - Communications	<p>Communications Since 1 January 2015: 1455. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written	Australian Office of Financial Management	30/10/2015
1456-1463	8	Wong, Penny	SBT 1456-1463 - Statutory Reviews	<p>Statutory Reviews 1456. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1457. How were they selected? 1458. What are the legislated obligations for the selection of the person to conduct the review? 1459. What is the budgeted, projected or expected costs of the review? 1460. When was the Minister briefed on this matter? 1461. What decision points are upcoming for the minister on this matter? 1462. List the number of officers, and their classification level, involved in conducting the review 1463. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Australian Office of Financial Management	30/10/2015

1464-1480	17	Wong, Penny	SBT 1464-1480 - Legislation	Legislation Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1464. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 1465. Has any consideration been given to delaying or alerting the sunset provisions? 1466. Please provide a schedule or a workplan for the sunset provisions becoming active. 1467. When did/will this work begin? 1468. When is/was the review due to commence. 1469. What is the expected report date. 1470. Who is the minister responsible for the review. 1471. What department is responsible for the review. 1472. List the specific clauses or legislation under review caused by the statutory provision. 1473. List the terms of reference. 1474. What is the scope of the review. 1475. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1476. What is the budgeted, projected or expected costs of the review? 1477. When was the Minister briefed on this matter? 1478. What decision points are upcoming for the minister on this matter? 1479. List the number of officers, and their classification level, involved in conducting the review. 1480. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Office of Financial Management	30/10/2015
1481-1482	2	Wong, Penny	SBT 1481-1482 - Self-initiated work	Self-initiated work 1481. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1482. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Office of Financial Management	30/10/2015
1483-1486	4	Wong, Penny	SBT 1483-1486 - FOI	FOI Since 1 January 2015: 1483. How many requests for documents under the FOI Act have been received? 1484. Of these, how many documents have been determined to be deliberative documents? 1485. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 1486. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Office of Financial Management	30/10/2015
1487-1489	3	Wong, Penny	SBT 1487-1489 - Ministerial Car	Ministerial car Since 1 January 2015: 1487. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 1488. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 1489. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Office of Financial Management	30/10/2015
1490-1494	5	Wong, Penny	SBT 1490-1494 - Building Leasing Costs	Since 1 January 2015: 1490. What has been the total cost of building leases for the agency / department? 1491. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1492. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1493. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1494. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Office of Financial Management	30/10/2015
1495-1496	2	Wong, Penny	SBT 1495-1496 - Government Advertising	Since 1 January 2015: 1495. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising. 1496. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Office of Financial Management	30/10/2015
1497-1499	3	Wong, Penny	SBT 1497-1499 - Ministerial Websites	Since 1 January 2015: 1497. How much has been spent on the Minister's website? List each item of expenditure and cost. 1498. Who is responsible for uploading information to the Minister's website? 1499. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Office of Financial Management	30/10/2015
1500-1502	3	Wong, Penny	SBT 1500-1502 - Lobbyist Register Meetings	Since 1 January 2015: 1500. List all interactions between the department/agency with any representative listed on the lobbyist register. 1501. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting. 1502. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Office of Financial Management	30/10/2015
1503	1	Wong, Penny	SBT 1503 - Office Refurbishments	Since 1 January 2015: 1503. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Office of Financial Management	30/10/2015
1504	1	Wong, Penny	SBT 1504 - Ministerial Office fit-outs	Since 1 January 2015: 1504. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Office of Financial Management	30/10/2015
1505	1	Wong, Penny	SBT 1505 - Office Plants	Since 1 January 2015: 1505. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Office of Financial Management	30/10/2015
1506-1508	3	Wong, Penny	SBT 1506-1508 - Computers	1506. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used. 1507. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location. 1508. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Office of Financial Management	30/10/2015

1509-1512	4	Wong, Penny	SBT 1509-1512 - Legal Costs	Since 1 January 2015: 1509. List all legal costs incurred by the department or agency 1510. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1511. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1512. How was each piece of advice procured? Detail the method of identifying legal advice.	Written	Australian Office of Financial Management	30/10/2015
1513-1517	5	Wong, Penny	SBT 1513-1517 - Board Appointments	Since 1 January 2015: 1513. Please detail any board appointments made from January 2015 to date. 1514. What is the gender ratio on each board and across the portfolio? 1515. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 1516. Please specify when these gender ratio or participation policies were changed. 1517. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Office of Financial Management	30/10/2015
1518-1523	6	Wong, Penny	SBT 1518-1523 - Travel	Since 1 January 2015: 1518. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1519. List all occurrences of travel that this has occurred under 1. Detail the process. 1520. When is the minister notified, when is approved provided? 1521. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1522. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1523. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Office of Financial Management	30/10/2015
1524-1529	6	Wong, Penny	SBT 1524-1529 - Communications Staff	For all departments and agencies, please provide –in relation to all public relations, communications and media staff –the following: 1524. How many ongoing staff, the classification, the type of work they undertake and their location. 1525. How many non-ongoing staff, their classification, type of work they undertake and their location 1526. How many contractors, their classification, type of work they undertake and their location 1527. How many are graphic designers? 1528. How many are media managers? 1529. How many organise events?	Written	Australian Office of Financial Management	5/11/2015
1530-1532	3	Wong, Penny	SBT 1530-1532 - Media Training	Since 1 January 2015: 1530. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1531. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1532. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Office of Financial Management	30/10/2015
1533-1534	2	Wong, Penny	SBT 1533-1534 - Media Monitoring	Since 1 January 2015: 1533. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1534. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Office of Financial Management	30/10/2015
1535-1538	4	Wong, Penny	SBT 1535-1538 - Media Subscriptions	Since 1 January 2015: 1535. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 1536. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1537. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1538. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Office of Financial Management	30/10/2015
1539-1541	3	Wong, Penny	SBT 1539-1541 - Consultancies	Since 1 January 2015: 1539. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1540. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1541. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Office of Financial Management	5/11/2015
1542-1546	5	Wong, Penny	SBT 1542-1546 - Senate Estimates Preparation	Since 1 July 2015: 1542. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1543. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1544. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 1545. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made?	Written	Australian Office of Financial Management	30/10/2015

1547-1554	8	Wong, Penny	SBT 1547-1554 - Government Payments Policy	Since 1 January 2015: 1547. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 1548. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 1549. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 1550. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 1551. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 1552. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1553. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 1554. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Office of Financial Management	30/10/2015
1555-1557	3	Wong, Penny	SBT 1555-1557 - Stationery	Since 1 January 2015: 1555. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1556. How much has been spent on departmental stationary requirements to date. 1557. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Office of Financial Management	30/10/2015
1558-1561	4	Wong, Penny	SBT 1558-1561 - Meeting costs	Since 1 January 2015: 1558. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1559. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 1560. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1561. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Office of Financial Management	30/10/2015
1562-1570	9	Wong, Penny	SBT 1562-1570 - Hospitality	Since 1 January 2015: 1562. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1563. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1564. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1565. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1566. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1567. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1568. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1569. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1570. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Office of Financial Management	30/10/2015
1571-1577	7	Wong, Penny	SBT 1571-1577 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1571. Total spending on these services 1572. The number of employees offered these services and their employment classification 1573. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1574. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1575. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1576. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1577. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Office of Financial Management	30/10/2015
1578-1579	2	Wong, Penny	SBT 1578-1579 - Staffing Profile	Since 1 January 2015: 1578. Has there been any change to the staffing profile of the department/agency? 1579. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Office of Financial Management	30/10/2015
1580-1589	10	Wong, Penny	SBT 1580-1589 - Staff Reductions	Since 1 January 2015: 1580. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1581. Were any of these reductions involuntary redundancies? If yes, provide details. 1582. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1583. If there are plans for staff reductions, please give the reason why these are happening. 1584. Are there any plans for involuntary redundancies? If yes, provide details. 1585. How many ongoing staff left the department/agency? What classification were these staff? 1586. How many non-ongoing staff left department/agency from? What classification were these staff? 1587. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1588. How do the packages differ from the default public service package? 1589. How is the department/agency funding the packages?	Written	Australian Office of Financial Management	30/10/2015
1590-1592	3	Wong, Penny	SBT 1590-1592 - Ongoing Staff	Since 1 January 2015: 1590. How many ongoing staff have been recruited? What classification are these staff? 1591. How many non-ongoing positions exist or have been created? What classification are these staff? 1592. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Office of Financial Management	30/10/2015
1593-1594	2	Wong, Penny	SBT 1593-1594 - Report Printing	Since 1 January 2015: 1593. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1594. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Office of Financial Management	30/10/2015
1595-1596	2	Wong, Penny	SBT 1595-1596 - Corporate Cars	Since 1 January 2015: 1595. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1596. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Office of Financial Management	30/10/2015
1597-1598	2	Wong, Penny	SBT 1597-1598 - Taxis	Since 1 January 2015: 1597. How much did each department/agency spend on taxis/Uber during the specified period? a) provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 1598. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Office of Financial Management	30/10/2015

1599-1606	8	Wong, Penny	SBT 1599-1606 - Grants	<p>Since 1 January 2015: 1599. What guidelines are in place to administer grants? 1600. How are grants applied for? 1601. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 1602. What is the procedure for selecting who will be awarded a grant? 1603. Who is involved in this selection process? 1604. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1605. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1606. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	Australian Office of Financial Management	30/10/2015
1607-1614	8	Wong, Penny	SBT 1607-1614 - Reviews	<p>Since 1 January 2015: 1607. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 1608. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 1609. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1610. Have any reviews been stopped, paused or ceased? Please list them. 1611. Which reviews have concluded? Please list them. 1612. How many reviews have been provided to Government? Please list them and the date they were provided. 1613. When will the Government be responding to the respective reviews that have been completed? 1614. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1615-1618	4	Wong, Penny	SBT 1615-1618 - Graduate intake	<p>1615. What is the graduate intake for 2014-2015? 1616. What will be the graduate intake for 2015-2016? 1617. What will the graduate intake be for 2016-2017? 1618. What will the graduate intake be for 2017-2018?</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1619-1621	3	Wong, Penny	SBT 1619-1621 - G20 Expenses	<p>1619. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1620. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1621. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1622-1623	2	Wong, Penny	SBT 1622-1623 - Communications	<p>1622. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1623. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1624-1625	2	Wong, Penny	SBT 1624-1625 - Communications	<p>1624. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1625. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1626	1	Wong, Penny	SBT 1626 - Communications	<p>Since 1 January 2015: 1626. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1627-1634	8	Wong, Penny	SBT 1627-1634 - Statutory Reviews	<p>1627. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1628. How were they selected? 1629. What are the legislated obligations for the selection of the person to conduct the review? 1630. What is the budgeted, projected or expected costs of the review? 1631. When was the Minister briefed on this matter? 1632. What decision points are upcoming for the minister on this matter? 1633. List the number of officers, and their classification level, involved in conducting the review 1634. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Australian Accounting Standards Board (AASB)	30/10/2015

1635-1651	17	Wong, Penny	SBT 1635-1651 - Legislation	Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1635) What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 1636) Has any consideration been given to delaying or alerting the sunset provisions? 1637) Please provide a schedule or a workplan for the sunset provisions becoming active 1638) When did/will this work begin? 1639) When is/was the review due to commence. 1640) What is the expected report date. 1641) Who is the minister responsible for the review 1642) What department is responsible for the review 1643) List the specific clauses or legislation under review caused by the statutory provision. 1644) List the terms of reference. 1645) What is the scope of the review. 1646) Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1647) What is the budgeted, projected or expected costs of the review? 1648) When was the Minister briefed on this matter? 1649) What decision points are upcoming for the minister on this matter? 1650) List the number of officers, and their classification level, involved in conducting the review 1651) Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1652-1653	2	Wong, Penny	SBT 1652-1653 - Self-initiated work	1652. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1653. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1654-1657	4	Wong, Penny	SBT 1654-1657 - FOI	Since 1 January 2015: 1654. How many requests for documents under the FOI Act have been received? 1655. Of these, how many documents have been determined to be deliberative documents? 1656. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 1657. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1658-1660	3	Wong, Penny	SBT 1658-1660 - Ministerial car	Since 1 January 2015: 1658. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 1659. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 1660. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1661-1665	5	Wong, Penny	SBT 1661-1665 - Building Leasing Costs	Since 1 January 2015: 1661. What has been the total cost of building leases for the agency / department? 1662. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1663. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1664. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1665. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1666-1667	2	Wong, Penny	SBT 1666-1667 - Government advertising	Since 1 January 2015: 1666. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1667. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1668-1670	3	Wong, Penny	SBT 1668-1670 - Ministerial Websites	Since 1 January 2015: 1668-1670. How much has been spent on the Minister's website? List each item of expenditure and cost. 1669. Who is responsible for uploading information to the Minister's website? 1670. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1671-1673	3	Wong, Penny	SBT 1671-1673 - Lobbyist Register Meetings	Since 1 January 2015: 1671. List all interactions between the department/agency with any representative listed on the lobbyist register 1672. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1673. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1674	1	Wong, Penny	SBT 1674 - Office refurbishments	Since 1 January 2015: 1674. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1675	1	Wong, Penny	SBT 1675 - Ministerial Office fit-outs	Since 1 January 2015: 1675. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1676	1	Wong, Penny	SBT 1676 - Office plants	Since 1 January 2015: 1676. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1677-1679	3	Wong, Penny	SBT 1677-1679 - Computers	1677. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1678. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1679. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Accounting Standards Board (AASB)	30/10/2015

1680-1683	4	Wong, Penny	SBT 1680-1683 - Legal Costs	Since 1 January 2015: 1680. List all legal costs incurred by the department or agency 1681. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1682. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1683. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1684-1688	5	Wong, Penny	SBT 1684-1688 - Board Appointments	Since 1 January 2015: 1684. Please detail any board appointments made from January 2015 to date. 1685. What is the gender ratio on each board and across the portfolio? 1686. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 1687. Please specify when these gender ratio or participation policies were changed. 1688. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1689-1694	6	Wong, Penny	SBT 1689-1694 - Travel	Since 1 January 2015: 1689. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1690. List all occurrences of travel that this has occurred under 1. Detail the process. 1691. When is the minister notified, when is approval provided? 1692. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1693. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1694. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1695-1700	6	Wong, Penny	SBT 1695-1700 - Communications Staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 1695) How many ongoing staff, the classification, the type of work they undertake and their location. 1696) How many non-ongoing staff, their classification, type of work they undertake and their location 1697) How many contractors, their classification, type of work they undertake and their location 1698) How many are graphic designers? 1699) How many are media managers? 1700) How many organise events?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1701-1703	3	Wong, Penny	SBT 1701-1703 - Media Training	Since 1 January 2015: 1701. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1702. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1703. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1704-1705	2	Wong, Penny	SBT 1704-1705 - Media Monitoring	Since 1 January 2015: 1704. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1705. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1706-1709	4	Wong, Penny	SBT 1706-1709 - Media Subscriptions	Since 1 January 2015: 1706. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 1707. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1708. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1709. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1710-1712	3	Wong, Penny	SBT 1710-1712 - Consultancies	Since 1 January 2015: 1710. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1711. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1712. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1713-1717	5	Wong, Penny	SBT 1713-1717 - Senate Estimates Preparation	Since 1 July 2015: 1713. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1714. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1715. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 1716. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 1717. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Accounting Standards Board (AASB)	30/10/2015

1718-1725	8	Wong, Penny	SBT 1718-1725 - Government payments policy	Since 1 January 2015: 1718) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 1719) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 1720) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 1721) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 1722) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 1723) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1724) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 1725) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1726-1728	3	Wong, Penny	SBT 1726-1728 - Stationery	Since 1 January 2015: 1726. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1727. How much has been spent on departmental stationery requirements to date. 1728. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1729-1732	4	Wong, Penny	SBT 1729-1732 - Meeting costs	Since 1 January 2015: 1729. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1730. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 1731. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1732. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1733-1741	9	Wong, Penny	SBT 1733-1741 - Hospitality	Since 1 January 2015: 1733. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1734. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1735. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1736. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1737. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1738. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1739. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1740. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1741. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1742-1748	7	Wong, Penny	SBT 1742-1748 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1742. Total spending on these services 1743. The number of employees offered these services and their employment classification 1744. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1745. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1746. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1747. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1748. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1749-1750	2	Wong, Penny	SBT 1749-1750 - Staffing profile	Since 1 January 2015: 1749. Has there been any change to the staffing profile of the department/agency? 1750. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1751-1760	10	Wong, Penny	SBT 1751-1760 - Staff Reductions	Since 1 January 2015: 1751. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1752. Were any of these reductions involuntary redundancies? If yes, provide details. 1753. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1754. If there are plans for staff reductions, please give the reason why these are happening. 1755. Are there any plans for involuntary redundancies? If yes, provide details. 1756. How many ongoing staff left the department/agency? What classification were these staff? 1757. How many non-ongoing staff left department/agency from? What classification were these staff? 1758. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1759. How do the packages differ from the default public service package? 1760. How is the department/agency funding the packages?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1761-1763	3	Wong, Penny	SBT 1761-1763 - Ongoing Staff	Since 1 January 2015: 1761. How many ongoing staff have been recruited? What classification are these staff? 1762. How many non-ongoing positions exist or have been created? What classification are these staff? 1763. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1764-1765	2	Wong, Penny	SBT 1764-1765 - Report printing	Since 1 January 2015: 1764. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1765. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1766-1767	2	Wong, Penny	SBT 1766-1767 - Corporate cars	Since 1 January 2015: 1766. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1767. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Securities and Investment Commission	30/10/2015

1768-1769	2	Wong, Penny	SBT 1768-1769 - Taxis	Since 1 January 2015: 1768. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 1769. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1770-1777	8	Wong, Penny	SBT 1770-1777 - Grants	Since 1 January 2015: 1770. What guidelines are in place to administer grants? 1771. How are grants applied for? 1772. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 1773. What is the procedure for selecting who will be awarded a grant? 1774. Who is involved in this selection process? 1775. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1776. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1777. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Australian Accounting Standards Board (AASB)	30/10/2015
1778-1785	8	Wong, Penny	SBT 1778-1785 - Reviews	Since 1 January 2015: 1778. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 1779. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur. 1780. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1781. Have any reviews been stopped, paused or ceased? Please list them. 1782. Which reviews have concluded? Please list them. 1783. How many reviews have been provided to Government? Please list them and the date they were provided. 1784. When will the Government be responding to the respective reviews that have been completed? 1785. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Australian Taxation Office	30/10/2015
1786-1789	4	Wong, Penny	SBT 1786-1789 - Graduate intake	1786. What is the graduate intake for 2014-2015? 1787. What will be the graduate intake for 2015-2016? 1788. What will the graduate intake be for 2016-2017? 1789. What will the graduate intake be for 2017-2018?	Written	Australian Taxation Office	30/10/2015
1790-1792	3	Wong, Penny	SBT 1790-1792 - G20 expenses	1790. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1791. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1792. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Australian Taxation Office	30/10/2015
1793-1794	2	Wong, Penny	SBT 1793-1794 - Communications	1793. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1794. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Australian Taxation Office	30/10/2015
1795-1796	2	Wong, Penny	SBT 1795-1796 - Communications	1795. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1796. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Australian Taxation Office	30/10/2015
1797	1	Wong, Penny	SBT 1797 - Communications	Since 1 January 2015: 1797. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Australian Taxation Office	30/10/2015
1798-1805	8	Wong, Penny	SBT 1798-1805 - Statutory Reviews	1798. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1799. How were they selected? 1800. What are the legislated obligations for the selection of the person to conduct the review? 1801. What is the budgeted, projected or expected costs of the review? 1802. When was the Minister briefed on this matter? 1803. What decision points are upcoming for the minister on this matter? 1804. List the number of officers, and their classification level, involved in conducting the review. 1805. Will the report will be tabled in parliament or made public. If so, when?	Written	Australian Taxation Office	30/10/2015

				Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 2. Has any consideration been given to delaying or alerting the sunset provisions? 3. Please provide a schedule or a workplan for the sunset provisions becoming active 4. When did/will this work begin? 5. When is/was the review due to commence. 6. What is the expected report date. 7. Who is the minister responsible for the review 8. What department is responsible for the review 9. List the specific clauses or legislation under review caused by the statutory provision. 10. List the terms of reference. 11. What is the scope of the review. 12. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 13. What is the budgeted, projected or expected costs of the review? 14. When was the Minister briefed on this matter? 15. What decision points are upcoming for the minister on this matter? 16. List the number of officers, and their classification level, involved in conducting the review 17. Will the report will be tabled in parliament or made public. If so, when?			
1806-1822	17	Wong, Penny	SBT 1806-1822 - Legislation		Written	Australian Taxation Office	30/10/2015
1823-1824	2	Wong, Penny	SBT 1823-1824 - Self-initiated work	1823. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1824. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Taxation Office	30/10/2015
1825-1828	4	Wong, Penny	SBT 1825-1828 - FOI	Since 1 January 2015: 1825. How many requests for documents under the FOI Act have been received? 1826. Of these, how many documents have been determined to be deliberative documents? 1827. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 1828. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Australian Taxation Office	30/10/2015
1829-1831	3	Wong, Penny	SBT 1829-1831 - Ministerial Car	1829. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 1830. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 1831. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Australian Taxation Office	30/10/2015
1832-1836	5	Wong, Penny	SBT 1832-1836 - Building Leasing Costs	Since 1 January 2015: 1832. What has been the total cost of building leases for the agency / department? 1833. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1834. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1835. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1836. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Australian Taxation Office	30/10/2015
1837-1838	2	Wong, Penny	SBT 1837-1838 - Government Advertising	Since 1 January 2015: 1837. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1838. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Australian Taxation Office	30/10/2015
1839-1841	3	Wong, Penny	SBT 1839-1841 - Ministerial Websites	Since 1 January 2015: 1839. How much has been spent on the Minister's website? List each item of expenditure and cost. 1840. Who is responsible for uploading information to the Minister's website? 1841. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Australian Taxation Office	30/10/2015
1842-1844	3	Wong, Penny	SBT 1842-1844 - Lobbyist Register Meetings	Since 1 January 2015: 1842. List all interactions between the department/agency with any representative listed on the lobbyist register 1843. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1844. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Australian Taxation Office	30/10/2015
1845	1	Wong, Penny	SBT 1845 - Office refurbishments	Since 1 January 2015: 1845. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Australian Taxation Office	30/10/2015
1846	1	Wong, Penny	SBT 1846 - Ministerial Office fit-outs	Since 1 January 2015: 1846. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Australian Taxation Office	4/12/2015
1847	1	Wong, Penny	SBT 1847 - Office Plants	Since 1 January 2015: 1847. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Australian Taxation Office	30/10/2015
1848-1850	3	Wong, Penny	SBT 1848-1850 - Computers	1848. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1849. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1850. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Australian Taxation Office	30/10/2015

1851-1854	4	Wong, Penny	SBT 1851-1854 - Legal Costs	Since 1 January 2015: 1851. List all legal costs incurred by the department or agency 1852. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1853. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1854. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Australian Taxation Office	30/10/2015
1855-1859	5	Wong, Penny	SBT 1855-1859 - Board Appointments	Since 1 January 2015: 1855. Please detail any board appointments made from January 2015 to date. 1856. What is the gender ratio on each board and across the portfolio? 1857. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 1858. Please specify when these gender ratio or participation policies were changed. 1859. How many board vacancies remain and for how long has the vacancy been?	Written	Australian Taxation Office	4/11/2015
1860-1865	6	Wong, Penny	SBT 1860-1865 - Travel	1860. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1861. List all occurrences of travel that this has occurred under 1. Detail the process. 1862. When is the minister notified, when is approved provided? 1863. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1864. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1865. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Australian Taxation Office	30/10/2015
1866-1871	6	Wong, Penny	SBT 1866-1871 - Communications Staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 1866. How many ongoing staff, the classification, the type of work they undertake and their location. 1867. How many non-ongoing staff, their classification, type of work they undertake and their location 1868. How many contractors, their classification, type of work they undertake and their location 1869. How many are graphic designers? 1870. How many are media managers? 1871. How many organise events?	Written	Australian Taxation Office	30/10/2015
1872-1874	3	Wong, Penny	SBT 1872-1874 - Media Training	Since 1 January 2015: 1872. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1873. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1874. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Australian Taxation Office	30/10/2015
1875-1876	2	Wong, Penny	SBT 1875-1876 - Media Monitoring	Since 1 January 2015: 1875. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1876. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Australian Taxation Office	30/10/2015
1877-1880	4	Wong, Penny	SBT 1877-1880 - Media Subscriptions	Since 1 January 2015: 1877. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 1878. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1879. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1880. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Australian Taxation Office	30/10/2015
1881-1883	3	Wong, Penny	SBT 1881-1883 - Consultancies	Since 1 January 2015: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Australian Taxation Office	30/10/2015
1884-1888	5	Wong, Penny	SBT 1884-1888 - Senate Estimates Preparation	Since 1 July 2015: 1884. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1885. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1886. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 1887. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 1888. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Australian Taxation Office	30/10/2015

1889-1896	8	Wong, Penny	SBT 1889-1896 - Government payments policy	Since 1 January 2015: 1889. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 1890. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 1891. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 1892. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 1893. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1894. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 1895. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 1896. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Australian Taxation Office	30/10/2015
1897-1899	3	Wong, Penny	SBT 1897-1899 - Stationary	Since 1 January 2015: 1897. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1898. How much has been spent on departmental stationery requirements to date. 1899. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Australian Taxation Office	30/10/2015
1900-1903	4	Wong, Penny	SBT 1900-1903 - Meeting Costs	Since 1 January 2015: 1900. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1901. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 1902. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1903. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Australian Taxation Office	30/10/2015
1904-1912	9	Wong, Penny	SBT 1904-1912 - Hospitality	Since 1 January 2015: 1904. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1905. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1906. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1907. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 1908. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1909. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1910. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1911. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1912. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Australian Taxation Office	30/10/2015
1913-1919	7	Wong, Penny	SBT 1913-1919 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1913. Total spending on these services 1914. The number of employees offered these services and their employment classification 1915. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1916. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service. f) A description of the fees charged (i.e. per hour, complete package) 1917. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1918. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1919. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Australian Taxation Office	30/10/2015
1920-1921	2	Wong, Penny	SBT 1920-1921 - Staffing Profile	Since 1 January 2015: 1920. Has there been any change to the staffing profile of the department/agency? 1921. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Australian Taxation Office	30/10/2015
1922-1931	10	Wong, Penny	SBT 1922-1931 - Staff reductions	Since 1 January 2015: 1922. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1923. Were any of these reductions involuntary redundancies? If yes, provide details. 1924. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1925. If there are plans for staff reductions, please give the reason why these are happening. 1926. Are there any plans for involuntary redundancies? If yes, provide details. 1927. How many ongoing staff left the department/agency? What classification were these staff? 1928. How many non-ongoing staff left department/agency from? What classification were these staff? 1929. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1930. How do the packages differ from the default public service package? 1931. How is the department/agency funding the packages?	Written	Australian Taxation Office	30/10/2015
1932-1934	3	Wong, Penny	SBT 1932-1934 - Ongoing Staff	Since 1 January 2015: 1932. How many ongoing staff have been recruited? What classification are these staff? 1933. How many non-ongoing positions exist or have been created? What classification are these staff? 1934. How many staff have been employed on contract and what is the average length of their employment period?	Written	Australian Taxation Office	30/10/2015
1935-1936	2	Wong, Penny	SBT 1935-1936 - Report Printing	Since 1 January 2015: 1935. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1936. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Australian Taxation Office	30/10/2015
1937-1938	2	Wong, Penny	SBT 1937-1938 - Corporate Cars	Since 1 January 2015: 1937. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1938. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Australian Taxation Office	30/10/2015
1939-1940	2	Wong, Penny	SBT 1939-1940 - Taxis	Since 1 January 2015: 1939. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 1940. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Australian Taxation Office	30/10/2015

1941-1948	8	Wong, Penny	SBT 1941-1948 - Grants	<p>Since 1 January 2015: 1941. What guidelines are in place to administer grants? 1942. How are grants applied for? 1943. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 1944. What is the procedure for selecting who will be awarded a grant? 1945. Who is involved in this selection process? 1946. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1947. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1948. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	Australian Taxation Office	30/10/2015
1949-1956	8	Wong, Penny	SBT 1949-1956 - National Tax Liaison Group	<p>1949. Can the ATO outline the role of the National Tax Liaison Group. 1950. Can the ATO advise what changes have been made to the membership of the NTLG in recent months. 1951. Can the ATO advise how those changes were made. 1952. Who was the decision-maker. 1953. Was the office of the Treasurer or Assistant Treasurer consulted. 1954. What organisations and individuals were targeted for removal. 1955. Was there a reason for their removal. 1956. Has the ATO received any complaints about the process – or the outcome.</p>	Written	Australian Taxation Office	30/10/2015
1957-1964	8	Wong, Penny	SBT 1957-1964 - Reviews	<p>Since 1 January 2015: 1957. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 1958. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 1959. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1960. Have any reviews been stopped, paused or ceased? Please list them. 1961. Which reviews have concluded? Please list them. 1962. How many reviews have been provided to Government? Please list them and the date they were provided. 1963. When will the Government be responding to the respective reviews that have been completed? 1964. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release</p>	Written	Commonwealth Grants Commission	4/11/2015
1965-1968	4	Wong, Penny	SBT 1965-1968 - Graduate Intake - CGC	<p>Graduate intake 1965. What is the graduate intake for 2014-2015? 1966. What will be the graduate intake for 2015-2016? 1967. What will the graduate intake be for 2016-2017? 1968. What will the graduate intake be for 2017-2018?</p>	Written	Commonwealth Grants Commission	4/11/2015
1969-1971	3	Wong, Penny	SBT 1969-1971 - G20 Expenses - CGC	<p>G20 expenses 1969. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 1970. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 1971. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?</p>	Written	Commonwealth Grants Commission	4/11/2015
1972-1973	2	Wong, Penny	SBT 1972-1973 - Communications - CGC	<p>Communications 1972. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 1973. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written	Commonwealth Grants Commission	4/11/2015
1974-1975	2	Wong, Penny	SBT 1974-1975 - Communications - CGC	<p>Communications 1974. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 1975. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written	Commonwealth Grants Commission	4/11/2015
1976	1	Wong, Penny	SBT 1976 - Communications - CGC	<p>Communications Since 1 January 2015: 1976. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written	Commonwealth Grants Commission	4/11/2015
1977-1985	9	Wong, Penny	SBT 1977-1985 - Statutory Reviews - CGC	<p>Statutory Reviews 1977. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 1978. How were they selected? 1979. What are the legislated obligations for the selection of the person to conduct the review? 1980. What is the budgeted, projected or expected costs of the review? 1981. When was the Minister briefed on this matter? 1982. What decision points are upcoming for the minister on this matter? 1983. List the number of officers, and their classification level, involved in conducting the review 1984. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Commonwealth Grants Commission	4/11/2015

1986-2002	17	Wong, Penny	SBT 1986-2002 - Legislation - CGC	Legislation Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1986. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 1987. Has any consideration been given to delaying or alerting the sunset provisions? 1988. Please provide a schedule or a workplan for the sunset provisions becoming active 1989. When did/will this work begin? 1990. When is/was the review due to commence. 1991. What is the expected report date. 1992. Who is the minister responsible for the review 1993. What department is responsible for the review 1994. List the specific clauses or legislation under review caused by the statutory provision. 1995. List the terms of reference. 1996. What is the scope of the review. 1997. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1998. What is the budgeted, projected or expected costs of the review? 1999. When was the Minister briefed on this matter? 2000. What decision points are upcoming for the minister on this matter? 2001. List the number of officers, and their classification level, involved in conducting the review 2002. Will the report will be tabled in parliament or made public. If so, when?	Written	Commonwealth Grants Commission	4/11/2015
2003-2004	2	Wong, Penny	SBT 2003-2004 - Self-initiated work - CGC	Self-initiated work 2003. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2004. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Commonwealth Grants Commission	4/11/2015
2005-2008	4	Wong, Penny	SBT 2005-2008 - FOI - CGC	FOI Since 1 January 2015: 2005. How many requests for documents under the FOI Act have been received? 2006. Of these, how many documents have been determined to be deliberative documents? 2007. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 2008. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Commonwealth Grants Commission	4/11/2015
2009-2011	3	Wong, Penny	SBT 2009-2011 - Ministerial Car - CGC	Ministerial car Since 1 January 2015: 2009. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2010. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 2011. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Commonwealth Grants Commission	4/11/2015
2012-2016	5	Wong, Penny	SBT 2012-2016 - Building costs - CGC	Building Leasing Costs Since 1 January 2015: 2012. What has been the total cost of building leases for the agency / department? 2013. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2014. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2015. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2016 For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Commonwealth Grants Commission	4/11/2015
2017-2018	2	Wong, Penny	SBT 2017-2018 - Government advertising - CGC	Government advertising Since 1 January 2015: 2017. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2018. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Commonwealth Grants Commission	4/11/2015
2019-2021	3	Wong, Penny	SBT 2019-2021 - Ministerial Websites - CGC	Ministerial Websites Since 1 January 2015: 2019. How much has been spent on the Minister's website? List each item of expenditure and cost. 2020. Who is responsible for uploading information to the Minister's website? 2021. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Commonwealth Grants Commission	4/11/2015
2022-2024	3	Wong, Penny	SBT 2022-2024 - Lobbyist Register Meetings - CGC	Lobbyist Register Meetings Since 1 January 2015: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Commonwealth Grants Commission	4/11/2015
2025	1	Wong, Penny	SBT 2025 - Office refurbishments - CGC	Office refurbishments Since 1 January 2015: 2025. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Commonwealth Grants Commission	4/11/2015
2026	1	Wong, Penny	SBT 2026 - Ministerial Office fit-outs - CGC	Ministerial Office fit-outs Since 1 January 2015: 2026. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Commonwealth Grants Commission	4/11/2015
2027	1	Wong, Penny	SBT 2027 - Office plants - CGC	Office plants Since 1 January 2015: 2027. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Commonwealth Grants Commission	4/11/2015
2028-2030	3	Wong, Penny	SBT 2028-2030 - Computers - CGC	Computers 2028. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2029. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2030. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Commonwealth Grants Commission	4/11/2015

2031-2034	4	Wong, Penny	SBT 2031-2034 - Legal Costs - CGC	Legal Costs Since 1 January 2015: 2031. List all legal costs incurred by the department or agency 2032. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2033. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2034. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Commonwealth Grants Commission	4/11/2015
2035-2039	5	Wong, Penny	SBT 2035-2039 - Board Appointments - CGC	Board Appointments Since 1 January 2015: 2035. Please detail any board appointments made from January 2015 to date. 2036. What is the gender ratio on each board and across the portfolio? 2037. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 2038. Please specify when these gender ratio or participation policies were changed. 2039. How many board vacancies remain and for how long has the vacancy been?	Written	Commonwealth Grants Commission	5/11/2015
2040-2045	6	Wong, Penny	SBT 2040-2045 - Travel - CGC	Since 1 January 2015: 2040. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2041. List all occurrences of travel that this has occurred under 1. Detail the process. 2042. When is the minister notified, when is approved provided? 2043. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2044. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2045. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Commonwealth Grants Commission	5/11/2015
2046-2051	6	Wong, Penny	SBT 2046-2051 - Communications Staff - CGC	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2046 How many ongoing staff, the classification, the type of work they undertake and their location. 2047 How many non-ongoing staff, their classification, type of work they undertake and their location 2048 How many contractors, their classification, type of work they undertake and their location 2049 How many are graphic designers? 2050 How many are media managers? 2051 How many organise events?	Written	Commonwealth Grants Commission	5/11/2015
2052-2054	3	Wong, Penny	SBT 2052-2054 - Media Training - CGC	Since 1 January 2015: 2052. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2053. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2054. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Commonwealth Grants Commission	5/11/2015
2055-2056	2	Wong, Penny	SBT 2055-2056 - Media Monitoring - CGC	Since 1 January 2015: 2055. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2056. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Commonwealth Grants Commission	5/11/2015
2057-2060	4	Wong, Penny	SBT 2057-2060 - Media Subscriptions - CGC	Since 1 January 2015: 2057. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 2058. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2059. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2060. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Commonwealth Grants Commission	5/11/2015
2061-2063	3	Wong, Penny	SBT 2061-2063 - Consultancies - CGC	Since 1 January 2015: 2061. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies. 2062. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2063. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Commonwealth Grants Commission	5/11/2015
2064-2068	5	Wong, Penny	SBT 2064-2068 - Senate Estimates Preparation - CGC	Since 1 July 2015: 2064. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2065. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2066. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 2067. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 2068. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Commonwealth Grants Commission	5/11/2015

2069-2076	8	Wong, Penny	SBT 2069-2076 - Government payments policy - CGC	Since 1 January 2015: 2069. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 2070. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 2071. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 2072. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 2073. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 2074. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 2075. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 2076. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Commonwealth Grants Commission	5/11/2015
2077-2079	3	Wong, Penny	SBT 2077-2079 - Stationery - CGC	Since 1 January 2015: 2077. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2078. How much has been spent on departmental stationery requirements to date. 2079. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Commonwealth Grants Commission	5/11/2015
2080-2083	4	Wong, Penny	SBT 2080-2083 - Meeting costs - CGC	Since 1 January 2015: 2080. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2081. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 2082. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2083. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Commonwealth Grants Commission	5/11/2015
2084-2092	9	Wong, Penny	SBT 2084-2092 - Hospitality - CGC	Since 1 January 2015: 2084. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2085. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2086. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2087. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2088. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2089. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2090. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2091. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2092. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Commonwealth Grants Commission	5/11/2015
2093-2099	7	Wong, Penny	SBT 2093-2099 - Executive Coaching - CGC	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2093. Total spending on these services 2094. The number of employees offered these services and their employment classification 2095. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2096. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2097. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2098. relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2099. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Commonwealth Grants Commission	5/11/2015
2100-2101	2	Wong, Penny	SBT 2100-2101 - Staffing Profile - CGC	Since 1 January 2015: 2100. Has there been any change to the staffing profile of the department/agency? 2102. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Commonwealth Grants Commission	5/11/2015
2102-2111	10	Wong, Penny	SBT 2102-2111 - Staff Reductions - CGC	Since 1 January 2015: 2102. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2103. Were any of these reductions involuntary redundancies? If yes, provide details. 2104. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2105. If there are plans for staff reductions, please give the reason why these are happening. 2106. Are there any plans for involuntary redundancies? If yes, provide details. 2107. How many ongoing staff left the department/agency? What classification were these staff? 2108. How many non-ongoing staff left department/agency from? What classification were these staff? 2109. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2110. How do the packages differ from the default public service package? 2111. How is the department/agency funding the packages?	Written	Commonwealth Grants Commission	5/11/2015
2112-2114	3	Wong, Penny	SBT 2112-2114 - Ongoing Staff - CGC	Since 1 January 2015: 2112. How many ongoing staff have been recruited? What classification are these staff? 2113. How many non-ongoing positions exist or have been created? What classification are these staff? 2114. How many staff have been employed on contract and what is the average length of their employment period?	Written	Commonwealth Grants Commission	5/11/2015
2115-2116	2	Wong, Penny	SBT 2115-2116 - Report printing - CGC	Since 1 January 2015: 2115. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2116. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Commonwealth Grants Commission	5/11/2015
2117-2118	2	Wong, Penny	SBT 2117-2118 - Corporate cars - CGC	Since 1 January 2015: 2117. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2118. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Commonwealth Grants Commission	5/11/2015
2119-2121	2	Wong, Penny	SBT 2119-2121 - Taxis - CGC	Since 1 January 2015: 2119. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2120. How much did the department spend on uber/taxis during the specified period for their minister or minister's office? [2121. Miscount - no question]	Written	Commonwealth Grants Commission	5/11/2015

2122-2129	8	Wong, Penny	SBT 2122-2129 - Grants - CGC	<p>Since 1 January 2015: 2122. What guidelines are in place to administer grants? 2123. How are grants applied for? 2124. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 2125. What is the procedure for selecting who will be awarded a grant? 2126. Who is involved in this selection process? 2127. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2128. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2129. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	Commonwealth Grants Commission	5/11/2015
2130-2137	8	Wong, Penny	SBT 2130-2137 - Reviews	<p>Since 1 January 2015: 2130. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public. 2131. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 2132. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 2133. Have any reviews been stopped, paused or ceased? Please list them. 2134. Which reviews have concluded? Please list them. 2135. How many reviews have been provided to Government? Please list them and the date they were provided. 2136. When will the Government be responding to the respective reviews that have been completed? 2137. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2138-2141	4	Wong, Penny	SBT 2138 - 2141 - Graduate Intake	<p>1. What is the graduate intake for 2014-2015? 2. What will be the graduate intake for 2015-2016? 3. What will the graduate intake be for 2016-2017? 4. What will the graduate intake be for 2017-2018?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2142-2144	3	Wong, Penny	SBT 2142 - 2144 - G20 Expenses	<p>1. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 2. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 3. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2145-2146	2	Wong, Penny	SBT 2145 - 2146 - Communications	<p>1. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2147-2148	2	Wong, Penny	SBT 2147 - 2148 - Communications	<p>1. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 2. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2149	1	Wong, Penny	SBT 2149 - Communications	<p>Since 1 January 2015: 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2150-2157	8	Wong, Penny	SBT 2150 - 2157 - Statutory reviews	<p>1. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 2. How were they selected? 3. What are the legislated obligations for the selection of the person to conduct the review? 4. What is the budgeted, projected or expected costs of the review? 5. When was the Minister briefed on this matter? 6. What decision points are upcoming for the minister on this matter? 7. List the number of officers, and their classification level, involved in conducting the review 8. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2158-2174	17	Wong, Penny	SBT 2158 - 2174 - Legislation	<p>Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 1. What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 2. Has any consideration been given to delaying or alerting the sunset provisions? 3. Please provide a schedule or a workplan for the sunset provisions becoming active 4. When did/will this work begin? 5. When is/was the review due to commence. 6. What is the expected report date. 7. Who is the minister responsible for the review 8. What department is responsible for the review 9. List the specific clauses or legislation under review caused by the statutory provision. 10. List the terms of reference. 11. What is the scope of the review. 12. Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 13. What is the budgeted, projected or expected costs of the review? 14. When was the Minister briefed on this matter? 15. What decision points are upcoming for the minister on this matter? 16. List the number of officers, and their classification level, involved in conducting the review 17. Will the report will be tabled in parliament or made public. If so, when?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015

2175-2176	2	Wong, Penny	SBT 2175 - 2176 - Self-initiated work	2175. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2176. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Inspector General of Taxation (IGT)	30/10/2015
2177-2180	4	Wong, Penny	SBT 2177 - 2180 - FOI	Since 1 January 2015: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 4. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Inspector General of Taxation (IGT)	30/10/2015
2181-2183	3	Wong, Penny	SBT 2181 - 2183 - Ministerial car	Since 1 January 2015: 2181. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2182. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 2183. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Inspector General of Taxation (IGT)	30/10/2015
2184-2188	5	Wong, Penny	SBT 2184 - 2188 - Building Leasing Costs	Since 1 January 2015: 2184. What has been the total cost of building leases for the agency / department? 2185. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2186. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2187. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2188. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Inspector General of Taxation (IGT)	30/10/2015
2189-2190	2	Wong, Penny	SBT 2189 - 2190 - Government advertising	Since 1 January 2015: 2189. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2190. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Inspector General of Taxation (IGT)	30/10/2015
2191-2193	3	Wong, Penny	SBT 2191 - 2193 - Ministerial Websites	Since 1 January 2015: 2191. How much has been spent on the Minister's website? List each item of expenditure and cost. 2192. Who is responsible for uploading information to the Minister's website? 2193. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Inspector General of Taxation (IGT)	30/10/2015
2194-2196	3	Wong, Penny	SBT 2194 - 2196 - Lobbyist Register Meetings	Since 1 January 2015: 2194. List all interactions between the department/agency with any representative listed on the lobbyist register 2195. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 2196. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Inspector General of Taxation (IGT)	30/10/2015
2197	1	Wong, Penny	SBT 2197 - Office refurbishments	Since 1 January 2015: 2197. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Inspector General of Taxation (IGT)	30/10/2015
2198	1	Wong, Penny	SBT 2198 - Ministerial Office fit-outs	Since 1 January 2015: 2198. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Inspector General of Taxation (IGT)	30/10/2015
2199	1	Wong, Penny	SBT 2199 - Office plants	Since 1 January 2015: 2199. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Inspector General of Taxation (IGT)	30/10/2015
2200-2202	3	Wong, Penny	SBT 2200 - 2202 - Computers	2200. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2201. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2202. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Inspector General of Taxation (IGT)	30/10/2015
2203-2206	4	Wong, Penny	SBT 2203 - 2206 - Legal Costs	Since 1 January 2015: 2203. List all legal costs incurred by the department or agency 2204. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2205. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2206. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Inspector General of Taxation (IGT)	30/10/2015
2207-2211	5	Wong, Penny	SBT 2207 - 2211 - Board Appointments	Since 1 January 2015: 2207. Please detail any board appointments made from January 2015 to date. 2208. What is the gender ratio on each board and across the portfolio? 2209. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 2210. Please specify when these gender ratio or participation policies were changed. 2211. How many board vacancies remain and for how long has the vacancy been?	Written	Inspector General of Taxation (IGT)	30/10/2015

2212-2217	6	Wong, Penny	SBT 2212 - 2217 - Travel	<p>Since 1 January 2015: 2212. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2213. List all occurrences of travel that this has occurred under 1. Detail the process. 2214. When is the minister notified, when is approved provided? 2215. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2216. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2217. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2218-2223	6	Wong, Penny	SBT 2218 - 2223 - Communications Staff	<p>For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2218 How many ongoing staff, the classification, the type of work they undertake and their location. 2219 How many non-ongoing staff, their classification, type of work they undertake and their location 2220 How many contractors, their classification, type of work they undertake and their location 2221 How many are graphic designers? 2222 How many are media managers? 2223 How many organise events?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2224-2226	3	Wong, Penny	SBT 2224 - 2226 - Media Training	<p>2224. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2225. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2226. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2227-2229	2	Wong, Penny	SBT 2227 - 2229 - Media Monitoring	<p>Since 1 January 2015: 2227. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2228. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses [2229 - miscout - no question]</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2230-2233	4	Wong, Penny	SBT 2230 - 2233 - Media Subscriptions	<p>Since 1 January 2015: 2230. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 2231. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2232. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2233. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2234-2236	3	Wong, Penny	SBT 2234 - 2236 - Consultancies	<p>Since 1 January 2015: 2234. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2235. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2236. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2237-2241	5	Wong, Penny	SBT 2237 - 2241 - Senate Estimate Preparation	<p>Since 1 July 2015: 2237. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2238. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2239. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 2240. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 2241. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2242-2249	8	Wong, Penny	SBT 2242 - 2249 - Government Payments Policy	<p>Since 1 January 2015: 2242 What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 2243 How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 2244 How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 2245 How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 2246 How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 2247 How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 2248 For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 2249 Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	Inspector General of Taxation (IGT)	30/10/2015
2250-2252	3	Wong, Penny	SBT 2250 - 2252 - Stationery	<p>Since 1 January 2015: 2250. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2251. How much has been spent on departmental stationery requirements to date. 2252. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.</p>	Written	Inspector General of Taxation (IGT)	30/10/2015

2253-2256	4	Wong, Penny	SBT 2253-2256 - meeting costs	Since 1 January 2015: 2253. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2254. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 2255. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2256. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Inspector General of Taxation (IGT)	30/10/2015
2257-2265	9	Wong, Penny	SBT 2257-2265 - hospitality	Since 1 January 2015: 2257. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2258. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2259. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2260. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2261. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2262. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2263. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2264. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2265. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Inspector General of Taxation (IGT)	30/10/2015
2266-2272	7	Wong, Penny	SBT 2266-2272 - executive coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2266. Total spending on these services 2267. The number of employees offered these services and their employment classification 2268. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2269. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2270. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2271. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2272. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Inspector General of Taxation (IGT)	30/10/2015
2273-2274	2	Wong, Penny	SBT 2273-2274 - staffing profile	Since 1 January 2015: 2273. Has there been any change to the staffing profile of the department/agency? 2274. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Inspector General of Taxation (IGT)	30/10/2015
2275-2284	10	Wong, Penny	SBT 2275-2284 - staff reductions	Since 1 January 2015: 2275. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2276. Were any of these reductions involuntary redundancies? If yes, provide details. 2277. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2278. If there are plans for staff reductions, please give the reason why these are happening. 2279. Are there any plans for involuntary redundancies? If yes, provide details. 2280. How many ongoing staff left the department/agency? What classification were these staff? 2281. How many non-ongoing staff left department/agency from? What classification were these staff? 2282. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2283. How do the packages differ from the default public service package? 2284. How is the department/agency funding the packages?	Written	Inspector General of Taxation (IGT)	30/10/2015
2285-2287	3	Wong, Penny	SBT 2285-2287 - ongoing staff	Since 1 January 2015: 2285. How many ongoing staff have been recruited? What classification are these staff? 2286. How many non-ongoing positions exist or have been created? What classification are these staff? 2287. How many staff have been employed on contract and what is the average length of their employment period?	Written	Inspector General of Taxation (IGT)	30/10/2015
2288-2289	2	Wong, Penny	SBT 2288-2289 - report printing	Since 1 January 2015: 2288. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2289. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Inspector General of Taxation (IGT)	30/10/2015
2290-2291	2	Wong, Penny	SBT 2290-2291 - corporate cars	Since 1 January 2015: 2290. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2291. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Inspector General of Taxation (IGT)	30/10/2015
2292-2293	2	Wong, Penny	SBT 2292-2293 - Taxis	Since 1 January 2015: 2292. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2293. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Inspector General of Taxation (IGT)	30/10/2015
2294-2301	8	Wong, Penny	SBT 2294-2301 - Grants	Since 1 January 2015: 2294. What guidelines are in place to administer grants? 2295. How are grants applied for? 2296. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 2297. What is the procedure for selecting who will be awarded a grant? 2298. Who is involved in this selection process? 2299. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2300. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2301. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Inspector General of Taxation (IGT)	30/10/2015

				Since 1 January 2015: 2302. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) Who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 2303. For any review commenced or ordered since Budget Estimates in June 2015, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them: i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department. v. If yes, on what dates did this involvement occur 2304. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 2305. Have any reviews been stopped, paused or ceased? Please list them. 2306. Which reviews have concluded? Please list them. 2307. How many reviews have been provided to Government? Please list them and the date they were provided. 2308. When will the Government be responding to the respective reviews that have been completed? 2309. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release	Written	Royal Australian Mint	30/10/2015
2302-2309	8	Wong, Penny	SBT 2302-2309 - Reviews				
2310-2313	4	Wong, Penny	SBT 2310-2313 - Graduate Intake	2310. What is the graduate intake for 2014-2015? 2311. What will be the graduate intake for 2015-2016? 2312. What will the graduate intake be for 2016-2017? 2313. What will the graduate intake be for 2017-2018?	Written	Royal Australian Mint	30/10/2015
				2314. Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. 2315. For each item, please provide: a) The name of the event/meeting that the expense related to. b) The location of the event. c) The date of the event. d) The name and ABN of the service provider. e) Advise whether the contract was awarded through an open tender process. f) The total value of the contract/invoice. g) The date the contract was executed by the Department. h) The number of attendees at the event, if applicable. i) Advise whether an Australian Government Minister was in attendance. Please detail. j) Advise whether foreign delegates were in attendance. Please detail. k) Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted. 2316. How many Treasury officials (by classification, including Departmental Liaison Officers) attended each overseas G20 event?	Written	Royal Australian Mint	4/12/2015
2314-2316	3	Wong, Penny	SBT 2314-2316 - G20 expenses				
2317-2318	2	Wong, Penny	SBT 2317-2318 - Communications	2317. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency? 2318. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?	Written	Royal Australian Mint	30/10/2015
				2319. Does the department/agency have a procedure manual for communication between the department/agency and the minister? 2320. If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written	Royal Australian Mint	30/10/2015
2319-2320	2	Wong, Penny	SBT 2319-2320 - Communications				
				Since 1 January 2015: 2321. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the Minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written	Royal Australian Mint	30/10/2015
2321	1	Wong, Penny	SBT 2321 - Communications				
				2322. Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. 2323. How were they selected? 2324. What are the legislated obligations for the selection of the person to conduct the review? 2325. What is the budgeted, projected or expected costs of the review? 2326. When was the Minister briefed on this matter? 2327. What decision points are upcoming for the minister on this matter? 2328. List the number of officers, and their classification level, involved in conducting the review 2329. Will the report will be tabled in parliament or made public. If so, when?	Written	Royal Australian Mint	30/10/2015
2322-2329	8	Wong, Penny	SBT 2322-2329 - Statutory Reviews				
				Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: 2330 What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? 2331 Has any consideration been given to delaying or alerting the sunset provisions? 2332 Please provide a schedule or a workplan for the sunset provisions becoming active 2333 When did/will this work begin? 2334 When is/was the review due to commence. 2335 What is the expected report date. 2336 Who is the minister responsible for the review 2337 What department is responsible for the review 2338 List the specific clauses or legislation under review caused by the statutory provision. 2339 List the terms of reference. 2340 What is the scope of the review. 2341 Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 2342 What is the budgeted, projected or expected costs of the review? 2343 When was the Minister briefed on this matter? 2344 What decision points are upcoming for the minister on this matter? 2345 List the number of officers, and their classification level, involved in conducting the review 2346 Will the report will be tabled in parliament or made public. If so, when?	Written	Royal Australian Mint	30/10/2015
2330-2346	17	Wong, Penny	SBT 2330-2346 - Legislation				
2347-2348	2	Wong, Penny	SBT 2347-2348 - Self-initiated work	2347. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2348. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Royal Australian Mint	30/10/2015

2349-2352	4	Wong, Penny	SBT 2349-2352 - FOI	2349. How many requests for documents under the FOI Act have been received? 2350. Of these, how many documents have been determined to be deliberative documents? 2351. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided? 2352. How many requests to Ministerial offices has the Department/agency managed on their behalf? Please detail. a) How many officials and how many hours have been spent working on each FOI request? b) Who was the decision-maker in each case? c) For each case, did the Minister/Minister's office disagree with advice from Treasury? Why?	Written	Royal Australian Mint	30/10/2015
2353-2355	3	Wong, Penny	SBT 2353-2355 - Ministerial Car	Since 1 January 2015: 2353. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2354. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail. 2355. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a) Have these guidelines changed since Budget Estimates in June, 2015? If so, please detail.	Written	Royal Australian Mint	30/10/2015
2356-2360	5	Wong, Penny	SBT 2356-2360 - Building Lease Costs	Since 1 January 2015: 2356. What has been the total cost of building leases for the agency / department? 2357. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2358. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2359. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2360. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written	Royal Australian Mint	30/10/2015
2361-2362	2	Wong, Penny	SBT 2361-2362 - Government advertising	2361. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2362. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written	Royal Australian Mint	30/10/2015
2363-2365	3	Wong, Penny	SBT 2363-2365 - Ministerial Websites	Since 1 January 2015: 2363. How much has been spent on the Minister's website? List each item of expenditure and cost. 2364. Who is responsible for uploading information to the Minister's website? 2365. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail on how many occasions involving how many officials.	Written	Royal Australian Mint	30/10/2015
2366-2368	3	Wong, Penny	SBT 2366-2368 - Lobbyist register meetings	2366. List all interactions between the department/agency with any representative listed on the lobbyist register 2367. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 2368. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written	Royal Australian Mint	30/10/2015
2369	1	Wong, Penny	SBT 2369 - Office Refurbishments	Since 1 January 2015: 2369. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written	Royal Australian Mint	30/10/2015
2370	1	Wong, Penny	SBT 2370 - Ministerial Fit Outs	Since 1 January 2015: 2370. How much has the Department spent on office: refurbishments, fit-outs, IT upgrades, and security enhancements, for each Treasury Minister/Parliamentary Secretary. Please detail by Minister/Parliamentary Secretary and each individual office (ie. Canberra, or home state or electorate office). a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising	Written	Royal Australian Mint	30/10/2015
2371	1	Wong, Penny	SBT 2371 - Office Plants	Since 1 January 2015: 2371. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written	Royal Australian Mint	30/10/2015
2372-2374	3	Wong, Penny	SBT 2372-2374 - Computers	2372. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2373. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2374. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written	Royal Australian Mint	30/10/2015
2375-2378	4	Wong, Penny	SBT 2375-2378 - Legal Costs	Since 1 January 2015: 2375. List all legal costs incurred by the department or agency 2376. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2377. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2378. How was each piece of advice procured? Detail the method of identifying legal advice	Written	Royal Australian Mint	30/10/2015
2379-2383	5	Wong, Penny	SBT 2379-2383 - Board Appointments	Since 1 January 2015: 2379. Please detail any board appointments made from January 2015 to date. 2380. What is the gender ratio on each board and across the portfolio? 2381. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 2382. Please specify when these gender ratio or participation policies were changed. 2383. How many board vacancies remain and for how long has the vacancy been?	Written	Royal Australian Mint	30/10/2015

2384-2389	6	Wong, Penny	SBT 2384-2389 - Travel	Since 1 January 2015: 1. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2. List all occurrences of travel that this has occurred under 1. Detail the process. 3. When is the minister notified, when is approved provided? 4. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written	Royal Australian Mint	30/10/2015
2390-2395	6	Wong, Penny	SBT 2390-2395 - Communications Staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: 2390. How many ongoing staff, the classification, the type of work they undertake and their location. 2391. How many non-ongoing staff, their classification, type of work they undertake and their location. 2392. How many contractors, their classification, type of work they undertake and their location. 2393. How many are graphic designers? 2394. How many are media managers? 2395. How many organise events?	Written	Royal Australian Mint	30/10/2015
2396-2398	3	Wong, Penny	SBT 2396-2398 - Media Training	Since 1 January 2015: 2396. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided. 2397. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package). 2398. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written	Royal Australian Mint	30/10/2015
2399-2400	2	Wong, Penny	SBT 2399-2400 - Media Monitoring	Since 1 January 2015: 2399. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2400. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written	Royal Australian Mint	30/10/2015
2401-2404	4	Wong, Penny	SBT 2401-2404 - Media Subscriptions	Since 1 January 2015: 2401. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? 2402. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2403. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2404. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written	Royal Australian Mint	30/10/2015
2405-2407	3	Wong, Penny	SBT 2405-2407 - Consultancies	Since 1 January 2015: 2405. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2406. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2407. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written	Royal Australian Mint	30/10/2015
2408-2412	5	Wong, Penny	SBT 2408-2412 - Senate Estimates Preparation	Since 1 July 2015: 2408. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2409. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification. 2410. Were drafts shown to the Minister or their office before senate estimates? a) If so, when did this occur? b) How many versions of this information were shown to the minister or their office? 2411. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? 2412. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Supplementary Estimates Round in October 2015.	Written	Royal Australian Mint	30/10/2015
2413-2420	8	Wong, Penny	SBT 2413-2420 - Governments Payments Policy	Since 1 January 2015: 2413. What has been the average time period for the department/agency paid its accounts to contractors, consultants or others (including small businesses)? 2414. How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? 2415. How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? 2416. How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? 2417. How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? 2418. How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? 2419. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Budget Estimates June 2015? 2420. Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written	Royal Australian Mint	30/10/2015
2421-2423	3	Wong, Penny	SBT 2421-2423 - Stationary	Since 1 January 2015: 2421. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2422. How much has been spent on departmental stationary requirements to date. 2423. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written	Royal Australian Mint	30/10/2015

2424-2427	4	Wong, Penny	SBT 2424-2427 - Meeting Costs	Since 1 January 2015: 2424. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2425. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Budget Estimates, June 2015 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 2426. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2427. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written	Royal Australian Mint	30/10/2015
2428-2436	9	Wong, Penny	SBT 2428-2436 - Hospitality	Since 1 January 2015: 2428. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2429. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2430. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2431. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2432. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2433. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2434. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2435. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2436. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written	Royal Australian Mint	30/10/2015
2437-2443	7	Wong, Penny	SBT 2437-2443 - Executive Coaching	Since 1 January 2015: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2437. Total spending on these services 2438. The number of employees offered these services and their employment classification 2439. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2440. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service. f) A description of the fees charged (i.e. per hour, complete package) 2441. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2442. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2443. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written	Royal Australian Mint	30/10/2015
2444-2446	3	Wong, Penny	SBT 2444-2446 - Staffing Profile	Since 1 January 2015: 2444. Has there been any change to the staffing profile of the department/agency? 2445. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written	Royal Australian Mint	30/10/2015
2447-2456	10	Wong, Penny	SBT 2447-2456 - Staff reductions	Since 1 January 2015: 2447. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2448. Were any of these reductions involuntary redundancies? If yes, provide details. 2449. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2450. If there are plans for staff reductions, please give the reason why these are happening. 2451. Are there any plans for involuntary redundancies? If yes, provide details. 2452. How many ongoing staff left the department/agency? What classification were these staff? 2453. How many non-ongoing staff left department/agency from? What classification were these staff? 2454. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2455. How do the packages differ from the default public service package? 2456. How is the department/agency funding the packages?	Written	Royal Australian Mint	30/10/2015
2457-2459	3	Wong, Penny	SBT 2457-2459 - Ongoing Staff	Since 1 January 2015: 2457. How many ongoing staff have been recruited? What classification are these staff? 2458. How many non-ongoing positions exist or have been created? What classification are these staff? 2459. How many staff have been employed on contract and what is the average length of their employment period?	Written	Royal Australian Mint	30/10/2015
2460-2461	2	Wong, Penny	SBT 2460-2461 - Report Printing	Since 1 January 2015: 2460. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2461. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written	Royal Australian Mint	30/10/2015
2462-2463	2	Wong, Penny	SBT 2462-2463 - Corporate Cars	Since 1 January 2015: 2462. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2463. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written	Royal Australian Mint	30/10/2015
2464-2465	2	Wong, Penny	SBT 2464-2465 - Taxis	Since 1 January 2015: 2464. How much did each department/agency spend on taxis/Uber during the specified period? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for uber/taxi costs? 2465. How much did the department spend on uber/taxis during the specified period for their minister or minister's office?	Written	Royal Australian Mint	30/10/2015
2466-2473	8	Wong, Penny	SBT 2466-2473 - Grants	Since 1 January 2015: 2466. What guidelines are in place to administer grants? 2467. How are grants applied for? 2468. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waiving them and list any grants where the restrictions were waived. 2469. What is the procedure for selecting who will be awarded a grant? 2470. Who is involved in this selection process? 2471. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2472. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2473. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written	Royal Australian Mint	30/10/2015
2474-2475	2	Wong, Penny	SBT 2474-2475 - Self-initiated work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written	Australian Bureau of Statistics	30/10/2015

2476-2482	7	Bilyk, Catryna	SBT 2476-2482 - Treasury - Ministerial functions	Ministerial functions 2476 - In relation to any functions or official receptions hosted by the current or former Treasurer, Assistant Treasurer, Minister for Small Business or Parliamentary Secretary/Assistant Minister to the Treasurer in 2015, can the following please be provided: 2476 - List of functions; 2477 - List of attendees including departmental officials and members of the Minister's family or personal staff; 2478 - Function venue; 2479 - Itemised list of costs; 2480 - Details of any food served; 2481 - Details of any wines or champagnes served including brand and vintage; and 2482 - Details of any entertainment provided.	Written	Financial and Parliamentary Division	2/11/2015
2483-2489	7	Bilyk, Catryna	SBT 2483-2489 - Treasury - Ministerial international travel	Ministerial international travel In relation to any international travel undertaken in 2015 by the current or former Treasurer, Assistant Treasurer, Minister for Small Business or Parliamentary Secretary/Assistant Minister to the Treasurer, can the following please be provided to the Senate: 2483 - A copy of the itinerary for each overseas trip; 2484 - An itemised list of the costs of each trip including the class of travel for any flights; 2485 - Copies of receipts for any food or beverages that the Minister consumed at taxpayer expense during each trip; 2486 - Details of any spouse travel; 2487 - Copies of receipts for any self drive hire cars or chauffeured services utilised by the Minister during each trip; 2488 - Copies of receipts for any other ground transport; and 2489 - Copies of receipts for any hotel accommodation.	Written	International Policy and Engagement Division	2/11/2015
2490	1	Bilyk, Catryna	SBT 2490 - Treasury - Secretary's speeches to staff	Secretary's speeches to staff 2490 - Can a copy of any speeches delivered by the Secretary of the Department at any staff meetings in 2015 please be provided?	Written	Executive Board	2/11/2015
2491-2515	25	Bilyk, Catryna	SBT 2491-2515 - Treasury - Tax Discussion Paper	Tax Discussion Paper 2491 - How many hard copies of the Tax Discussion Paper (DP) were published? 2492 - What were the total costs of printing the DP? 2493 - Can an itemised list of promotional materials produced in relation to the DP please be provided, for example, without limitation, brochures, mousepads, pens, corflutes etc, showing costs on a per unit and total basis? 2494 - How much did it cost to establish the www.bettertax.gov.au website? 2495 - Was that website designed and constructed in house or was an external agency engaged to perform this work? If it was in house, how many APS staff were responsible for this work and at what APS level are they employed? If it was an external agency, which agency? Can the CN number for the contract notice(s) published on Austender please be provided? 2496 - How much has it cost to maintain that website since its inception? What is the total anticipated expenditure? 2497 - How much has been spent promoting the website via Google, Bing or other internet search engines? What is the total anticipated expenditure? 2498 - How much did it cost to establish the Facebook and Twitter pages for DP? Was that work performed in house or by an external agency? If they are managed by Treasury staff, how many staff are responsible for this task and at what APS level are they employed? If it was an external agency, which agency? Can the CN number for the contract notice published on Austender please be provided? 2499 - Which area of the Treasury supports work on the DP? How many staff are employed within this area of Treasury? At what APS level are they employed? 2500 - What is the total cost to the Commonwealth of air travel by APS staff in relation to the DP to date? 2501 - What is the total cost to the Commonwealth for ground transport for travel by APS staff in relation to the DP to date? 2502 - What is the total cost to the Commonwealth for accommodation for travel by APS staff in relation to the DP to date? 2503 - What is the total cost to the Commonwealth of meals and other incidentals for travel by APS staff in relation to the DP to date? 2504 - What is the total cost of any Travelling Allowance claims for travel by APS staff in relation to the DP to date? 2505 - Were any food, beverages or other hospitality provided in relation to the launch of the DP in Melbourne on Monday 30 March 2015? If so, can an itemised list please be provided showing costs on a per unit and total basis? 2506 - How many Treasury or Australian Tax Office staff travel to Melbourne on Monday 30 March 2015? What was the total cost of their flights? How many travelled in business class and how many travelled in economy class? What was the total cost to the Commonwealth for ground transport, accommodation, meals and other incidentals and Travelling Allowance claims in relation to this travel? At which hotels did Treasury and ATO staff stay? 2507 - Has the Minister's Department been asked to perform work in relation to an information or advertising campaign about the DP? If so, what work? 2508 - Has the Minister's Department commissioned any market, social or audience research or testing in relation to an advertising or information campaign about the DP? If so, who was commissioned to perform this work and how much did it cost? Can the CN number for the relevant contract notice(s) published on Austender please be provided? 2509 - Has the Minister's Department entered into a contract with a public relations or advertising agency to work on a campaign in relation to the DP; or for the production and placement of advertising in print, radio, digital, cinema, television or out-of-home media or for the production and dissemination of other campaign materials? 2510 - If so, which agency or agencies have been engaged to perform this work? Can an itemised list of the costs please be provided? Can the CN number for the relevant contract notice(s) published on Austender please be provided? If no, has the Department entered into contractual negotiations, opened a tender, issued a request for proposals or any similar processes in anticipation of an advertising or information campaign about the DP? 2511 - What is the total amount provisioned for an advertising or information campaign in relation to the DP? 2512 - Has the Secretary of the Treasury been asked to review an advertising or information campaign about the DP? If so, what was the outcome of that review? On what date was it completed? 2513 - Has the Independent Communications Committee been asked to review an advertising or information campaign about the DP? If so, what was the outcome of that review? On what date was it completed? 2514 - Has the Secretary of the Treasury provided the Minister with a certificate certifying that any proposed information or advertising campaign complies with the Guidelines on Information and Advertising	Written	Tax White Paper Task Force	2/11/2015

2516-2542	27	Bilyk, Catryna	SBT 2516-2542 - Treasury - Intergenerational report	Intergenerational Report 2516 - How many hard copies of the Intergenerational Report (Report) were published? 2517 - What were the total costs of printing the Report? 2518 - Can an itemised list of promotional materials produced in relation to the Intergenerational Report please be provided, for example, without limitation, brochures, mousepads, pens, corflutes etc, showing costs on a per unit and total basis? 2519 - How much did it cost to establish the www.challengeofchange.gov.au website? 2520 - Was that website designed and constructed in house or was an external agency engaged to perform this work? If it was an external agency, which agency? Can the CN number for the contract notice published on Austender please be provided? 2521 - How much has it cost to maintain that website since its inception? What is the total anticipated expenditure? 2522 - How much has been spent promoting the website via Google, Bing or other internet search engines? What is the total anticipated expenditure? 2523 - How much did it cost to establish the Facebook and Twitter pages for the Intergenerational Report? 2524 - Was that work performed in house or by an external agency? If they are managed by Treasury staff, how many staff are responsible for this task and at what APS level are they employed? If it was an external agency, which agency? Can the CN number for the contract notice published on Austender please be provided? 2525 - Is there a specific team or teams within Treasury dedicated to working on the Intergenerational Report? If so, how many staff are employed? At what APS level are they employed? If not, can the administrative arrangements to support the Intergenerational Report please be explained? 2526 - What is the total cost to the Commonwealth of air travel by APS staff in relation to the Intergenerational Report? 2527 - What is the total cost to the Commonwealth for ground transport for travel by APS staff in relation to the Intergenerational Report? 2528 - What is the total cost to the Commonwealth for accommodation for travel by APS staff in relation to the Intergenerational Report? 2529 - What is the total cost to the Commonwealth of meals and other incidentals for travel by APS staff in relation to the Intergenerational Report? 2530 - What is the total cost of any Travelling Allowance claims for travel by APS staff in relation to the Intergenerational Report? 2531 - Has the Treasurer's Department commissioned any market, social or audience research or testing in relation to the promotional campaign about the Intergenerational Report? If so, who was commissioned to perform this work and how much did it cost? Can the CN number for the relevant contract notice(s) published on Austender please be provided? 2532 - Has the Treasurer's Department entered into a contract with a public relations or advertising agency to work on the promotional campaign in relation to the Intergenerational Report; or for the production and placement of advertising in print, radio, digital, cinema, television or out-of-home media or for the production and dissemination of other campaign materials? 2533 - If so, which agency or agencies and have been engaged to perform this work? Can an itemised list of the costs please be provided? Can the CN number for the relevant contract notice(s) published on Austender please be provided? 2534 - If no, has the Department entered into contractual negotiations, opened a tender, issued a request for proposals or any similar processes in anticipation of an advertising or information campaign about the Intergenerational Report? 2535 - What is the total amount provisioned for the promotional campaign in relation to the Intergenerational Report? 2536 - Was the Secretary of the Treasury asked to review the promotional campaign about the Intergenerational Report? If so, what was the outcome of that review? On what date was it completed? 2537 - Was the Independent Communications Committee asked to review the promotional campaign about the Intergenerational Report? If so, what was the outcome of that review? On what date was it completed? 2538 - Has the Secretary of the Treasury provided the Minister with a certificate certifying that the promotional campaign complies with the Guidelines on Information and Advertising Campaigns? If so, on what date was that certificate provided to the Treasurer? 2539 - Who manages the Facebook and Twitter accounts for the Intergenerational Report? 2540 - If they are managed by Treasury staff, how many staff are responsible for this task and at what APS level are they employed? 2541 - If they are managed by an external agency, which agency, and how much does this cost? Can the CN number for the relevant contract notice(s) published on Austender please be provided? 2542 - How much was Dr Karl Kruszelnicki paid to star in the promotional campaign?	Written	People and Communications Division	5/11/2015
2543-2556	14	Bilyk, Catryna	SBT 2543-2556 - Treasury - Visit to Torres Strait	Visit to Torres Strait 2543 - Did the former Treasurer, the former Assistant Treasurer or the former Parliamentary Secretary to the Treasurer, their personal staff or the Department participate in the former Prime Minister's trip to the Torres Strait? If so- 2544 - What was the duration of the visit to Torres Strait? 2545 - Which locations did the Minister/his Department travel to? 2546 - Which communities did the Minister/his Department engage with? 2547 - What type of activities did they undertake? 2548 - What were the outcomes of the trip? 2549 - Was an official report or communique or similar published in relation to the trip? 2550 - Are you able to please provide an itinerary for the A Minister/his Department's trip? 2551 - Which hotel or hotels did the Minister/his Department stay in? 2552 - Could you please provide an itemised cost breakdown in relation to the Minister/his Department's involvement in this trip? This should be broken down into categories such as accommodation, ground transport, meals, incidentals etc. 2553 - How many members of the Minister's staff participated in the trip? 2554 - Could you please advise the number of staff, their title and staffing classification under the MOPS Enterprise Agreement? 2555 - In terms of departmental officials from the Department, could you please advise the names and roles of each departmental official in attendance? 2556 - Could you also please provide an itemised list of costs for departmental officials in terms of flights, accommodation, ground transport, meals and other incidentals? This should specify the officials which travelled in business class and those that travelled in economy, the hotels they stayed in and which businesses supplied ground transport.	Written	Business Services Division	2/11/2015
2557	1	Bilyk, Catryna	SBT 2557 - Treasury - Secretary office upgrades	Secretary's office upgrades 2557 - Have the furniture, fixtures or fittings of the Secretary's office been upgraded in 2015? If so, can an itemised list of costs please be provided?	Written	Business Services Division	2/11/2015
2558-2568	11	Bilyk, Catryna	SBT 2558-2568 - Treasury - Aqua Dining	Aqua Dining 2558 - Can the Treasurer please advise the Senate the total cost incurred by the Commonwealth in relation to a Treasury function held at Aqua Dining in Sydney (Austender contract notice CN2551952 refers)? 2559 - What was the purpose of this function? 2560 - Can a list of attendees be provided? 2561 - Can a list of food served at this function please be provided together with itemised costs? 2562 - Can a list of beverages served at this function please be provided including the name and vintages of any wines or champagnes together with itemised costs? 2563 - Can the Treasurer please provide an itemised list of any other costs incurred in relation to this function? 2564 - Did the Treasurer or a representative of the Treasurer attend this function? If so, can a copy of any speech delivered by or on behalf of the Treasurer please be provided? 2565 - Did any of the Treasurer's personal staff attend this function? If so can a list please be provided? 2566 - Can the Treasurer please advise the CN numbers for any other Contract Notices published on Austender in relation to this function? 2567 - Was the Treasurer or his office briefed on this function? If so, on what date(s) did this occur? 2568 - Who authorised the expenditure on this function?	Written	Financial and Parliamentary Division	2/11/2015
2569	1	Dastyari, Sam	SBT 2569 - AusTender tracking number	Senator DASTYARI: There was \$6.4 million spent on creative. What is the AusTender tracking number? You seem to have the sheet in front of you. Mr Lonsdale: These would be from AusTender, I do not have the tracking number in front of me. If I can get the tracking number, I am happy to provide it to you.	Spoken p34	People and Communications Division	21/10/2015
2570	1	Dastyari, Sam	SBT 2570 - Campaigns	Senator DASTYARI: Governments can decide to do more campaigns or other campaigns, there are guidelines and processes that they have to go through. As far as you are concerned, this is the totality of the campaign? Mr Lonsdale: If you are asking me to be categorical, are there more dollars that slipped into the financial year related to phase 2, I cannot be. I would have to go and check that. If you are asking me is there is an extension of phase 2, I am not aware of one.	Spoken p35	People and Communications Division	21/10/2015
2571	1	McLucas, Jan	SBT 2571 - Insurance Comparison Website	How many 'hits' has the insurance comparison website received on a month-by-month basis? (Taken on notice during Estimates hearing - refer to transcript p107)	Written	Australian Securities and Investment Commission	30/10/2015
621	2560						621