

SBT Number	No. of questions contained	Senator	Topic/Title	Question	Hansard/Written	Day Of Hearing	Hansard Page	Agency or Group
1-6	6	Ketter, Chris	MySuper Products	1. How many applications for MySuper products has APRA now approved? How many has APRA rejected? 2. Were the total assets and the scale of the assets of MySuper products taken into account when MySuper products were authorised? 3. How much of accrued default amounts are held by retail as opposed to other fund types? 4. What additional costs would be borne by members if the money stays in legacy funds rather than other MySuper products through until June 2017? 5. What pressure is APRA placing on providers to expedite transfer of accrued default money? 6. Does the MySuper authorisation process selection criteria take into account the suitability of a default MySuper offering for a particular industry or class of award dependent employee – for example in their insurance offering?	Written			Australian Prudential Regulation Authority (APRA)
7-11	5	Ketter, Chris	Related Party Transactions	1. What investigations has APRA or its researchers undertaken into whether members of superannuation funds who use 'related parties' are getting value for money? 2. Is there any evidence which suggests that members in any particular sector are paying more than would generally be expected for related party transactions? 3. What ongoing surveillance has APRA done to ensure trustees and their representatives are acting in the best interests of members? 4. Is APRA updating earlier research (done in 2010 and 2012) on related party transactions? 5. Has APRA investigated whether or not there are remuneration arrangements in place for fund executives or trustees which inappropriately incentivise the use of related parties?	Written			Australian Prudential Regulation Authority (APRA)
12-18	7	Bushby, David	Cancellation of the ABN	1. To what extent was the creation and use of the ABNs intended as a tool to minimize the size of the cash economy? 2. To what extent is the use of ABNs still a useful tool in that regard? 3. What other advantages result from the use of ABNs? 4. What is the policy rationale behind cancelling an inactive ABN? What are the negatives that flow from not keeping such an ABN 5. Are these type of desirable outcomes considered more important than the role of ABNs in minimizing the size of the cash economy? 6. If no, surely, all that should matter in managing the cash economy is that anyone receiving payment from another company or individual either quotes a TFN or ABN. It should not matter beyond that. The ATO can then assess payments and tax paid. 7. For the ABN system to work, it should be easy to get, to use and keep. Otherwise, a built in incentive to avoid its provisions will lead to counter-productive outcomes?	Written			Australian Taxation Office (ATO)
19-20	2	Williams, John	QFS150	1. ASIC withdrew QFS150 on the 8th of August after it being in existence since 2004. In a statement, ASIC acknowledged the legal uncertainty, particularly in relation to an issue as important as to whether clients should receive the benefit of the retail client consumer protections, is undesirable and supports a review of the test to ensure that it is both clear and appropriate. a) What has ASIC done to get more clarity on this? b) Has ASIC made any effort to get clearer legislation in place? 2. Activist Jonathon Moylan received a two year \$1,000 bond for distributing a fake press release on fake ANZ letterhead. The penalty could have been a maximum 10 years gaol or a fine up to \$765,000. Is ASIC disappointed that, after bringing the case against Mr. Moylan, he has escaped with no more than a slap on the wrist?	Written			Australian Securities and Investment Commission (ASIC)

21-25	5	Williams, John	Ualan Part 23 application for compensation	<p>1. With regards to the Ualan Part 23 application for compensation and after 30 months work and with constant discussions and advice from APRA, who took the decision not to proceed with the application. Was it the Acting Trustee, APRA or the Minister? 2. What were the reasons for not taking this action for compensation? 3. Will investors receive compensation for their costs associated with preparing the application? 4. Was any attempt made to freeze the bank accounts of all suspected parties? 5. How much, if any, money has been recovered from overseas accounts?</p>	Written			Australian Prudential Regulation Authority (APRA)
26-28	3	Leyonhjelm, David	Tobacco Plain packaging	<p>1. The Health Department website states that 'The Treasury has advised that tobacco clearances (including excise and customs duty) fell by 3.4% in 2013 relative to 2012 when tobacco plain packaging was introduced'. Further to other questions taken on notice on this issue: a) What was the entirety of the Treasury advice? b) Who requested the Treasury to provide the advice? c) Was any Minister or party outside of Government involved in the request? d) To whom (in addition to the Health Department) did Treasury provide the advice? 2. Regarding the nominal receipts from tobacco duty each year estimated in Budget Paper No. 1: a) In each year, and for each form of tobacco, what is the estimated quantity of tobacco subject to duty and what is the average rate of duty. b) Regarding each year's estimate for the quantity of tobacco subject to duty, what is the estimated tobacco consumption per capita, the estimated rate of population growth, and the estimated consumption of tobacco on which no duty is paid (due to factors such as contraband and counterfeit tobacco)? 3. Page 8-9 of Statement of Risks in the most recent Budget Paper No. 1 refers to tobacco plain packaging litigation as a new unquantifiable contingent liability. By way of explanation, page 8-24 states that "in 2014-15, the Government will continue to fund the defence of legal challenges to the tobacco plain packaging legislation in international forums". a) Why is this contingent liability "new", and why was the contingent liability not listed in the Statement of Risks in the prior Budget? b) Has the reporting of this liability been affected by any change in accounting rules? c) Is there any discretion regarding decisions to report such liabilities in Budgets? d) Was there a prohibition on reporting this contingent liability in the Mid-Year Economic and Fiscal Outlook 2013-14? If so, what was this prohibition? If not, why was the contingent liability not reported?"</p>	Written			Small Business Tax Division
29-31	3	Wong, Penny	Petrol Tax	<p>1. In the Government's Budget there are a number of Budget measures that will impact negatively on regional Australia. What analysis was carried out on the impact of the petrol tax in regional Australia? 2. Note that the Treasurer promised to provide Senator Ian Macdonald with analysis on the effect of the fuel excise on rural and regional communities. Can you confirm whether your Department did or contributed to this analysis and if it did, was it provided to Senator Macdonald? 3. Is this document publicly available - if not, why not?</p>	Written			Small Business Tax Division
32-36	5	Wong, Penny	ACNC	<p>1. What is the extent of Treasury's involvement in the repeal of the ACNC? 2. How is Treasury working with DSS to repeal the ACNC? 3. How many Treasury staff are working on the repeal of the ACNC? 4. Has Treasury provided advice to Government on the repeal of the ACNC? 5. How will the repeal of the ACNC affect financial information reported to Treasury?</p>	Written			Small Business Tax Division

47-55	9	Xenophon, Nick	Automotive Industry	<p>1. In the Final PC Report on Australia's Automotive Manufacturing Industry released in August, you suggest that changing to a single pool of funding would ultimately result in a redistribution of ATS payments from component producers to motor vehicle producers. Given this analysis, when combined with the proposed cuts to the ATS fund by the Government, do you not believe that this will bring forward the closure of supply chain firms and in turn the industry? 2. In Finding 3.1 of the Report, it states that: Australia's industry assistance policy, regulatory settings and trade negotiation outcomes are best determined according to the interests of the Australian community as a whole. Yet your report considers quantitative comparisons of assistance levels across countries, and the multiplier effect as being ineffectual. On what basis did you reach that conclusion? Can you please detail in that case what measures you used in determining the future of further assistance to the automotive industry? 3. In Finding 4.1 of the Report it details the Australian automotive manufacturing industry as one of the most heavily assisted industries in the country. Yet in Finding 3.1 you detail that this sort of quantitative comparison across countries does not yield robust results. Would you not agree that this is in fact contradictory, and in that case Finding 4.1 is not robust? 4. Whilst the report concluded that claims based on 'multiplier effects' failed to consider the cost of the assistance to tax-payers and alternative uses of resources, the report did not provide a measure of the multiplier effect. Can you explain why this was absent? 5. Do you agree that there is a multiplier effect involved with direct job losses in the automotive industry, and if so what would you set this number as being? 6. Refer to Recommendation 5.1, where you recommend the Government repeal the current ATS Act after Ford, Holden and Toyota cease manufacturing motor vehicles in Australia. In this recommendation, you make no mention of the automotive components sector. Would you agree that this recommendation underestimates the reliance of this sector currently on ATS funding? 7. In the report, you go on to make a number of recommendations to Federal and State Governments, to pull all their current funded programs in the automotive sector. Have you assessed the economic impact of overall job losses, and on the</p>	Written			Productivity Commission (PC)
56-59	4	Xenophon, Nick	Australian Charities and Not-for-Profits Commission	<p>1. How many charities have registered with the ACNC? a. On notice, can the ACNC provide a breakdown of how many are small, medium and large? 2. Has the ACNC undertaken any surveys of the sector to gauge satisfaction or areas for improvement in the ACNC's activities? a. If so, what are the results? 3. The general responsibility for this sector used to rest with the ATO, although those activities were focussed more on dealing with tax concessions than regulating charities. What additional information has the activities of the ACNC given us, beyond the level of information previously collected by the ATO? a. What are the benefits of having this information? 4. Does the ACNC communicate with overseas regulators in terms of developing best practice etc.? a. How is the ACNC viewed internationally?</p>	Written			Ministerial and Communications Division

60-61	2	Xenophon, Nick	Measurements of Poverty	It is important that we measure our success or otherwise in addressing poverty in Australia, particularly for those groups we know are more likely to be in poverty. The recent ACOSS report, Poverty in Australia, highlighted that poverty remains a significant problem with 2.5 million people in Australia living below the poverty line. Yet the ABS Survey of Income and Housing, and the Household Expenditure Survey, the most comprehensive surveys of income and expenditure in Australia do not allow accurate and regular measurements of poverty amongst certain groups, including: a) People in Northern Territory and in Australian Capital Territory (these groups are combined in reporting of the data due to sample size, despite clear differences in demographic characteristics); b) People with a Disability (the survey only allows reporting on people with a disability every four years, instead of every two for the remainder of the population); and c) Aboriginal and Torres Strait Islander people (due to the small survey sample size). Given the importance of measurements of poverty to understanding our progress as nation: 1. What consideration, including costings, has the ABS given to addressing these gaps? What impact have recent budget decisions had on the ABS' capacity to meet these gaps? 2. Will the National Aboriginal and Torres Strait Islander Social Survey be comparable with the Survey of Income and Housing and the Household Expenditure survey to enable poverty comparisons with the total Australian population?	Written			Australian Bureau of Statistics (ABS)
62-66	5	Xenophon, Nick	Fibreglass Insulation	I refer to concerns brought to my attention about the marketing of fibreglass insulation as a 'wool' insulation product. 1. Is the ACCC aware of this practice or of any companies in Australia that market their products as such? 2. Has the ACCC received complaints about this? How many complaints? When were the complaints received? 3. Has the ACCC conducted any investigations into this? Does it consider this to be misleading consumers? 4. Is the ACCC aware of the potential dangers associated with fibreglass insulation, particularly imported products? Do companies have to include warning labels on products? 5. Note that NZ courts have found the case for deceptive practices and ordered manufacturer Knauf to address this. Justice Brown ruled that Knauf's insulation product Earthwool contravened the Fair Trading Act, in the use and marketing on the name, and that in future it must be accompanied by the words "glasswool" or "glass insulation" in the same font and print size. Is the ACCC aware of the NZ action regarding Earthwool? Does the ACCC consider that the marketing of Earthwool gives the impression it was made from the wool of sheep or other animals?	Written			Australian Competition and Consumer Commission (ACCC)
67-68	2	Xenophon, Nick	Carbon Tax Repeal Savings	1. In late July, the ACCC announced it was investigating Virgin and Qantas for a potential failure to pass on savings to customers following the repeal of the carbon tax. At what stage is this investigation? 2. Is the ACCC investigating any power retailers for failing to pass on savings? a. If so, how many? b. Have any been successful?	Written			Australian Competition and Consumer Commission (ACCC)

69-70	2	Xenophon, Nick	Asbestos Injuries Compensation Fund	<p>1. The Asbestos Injuries Compensation Fund (AICF) was established in 2006 to administer the agreement between the New South Wales government, James Hardie and other liable companies in relation to payouts for victims of asbestos-related diseases. As part of its structure, the AICF has access to a loan facility to cover payments to victims in the event of a shortfall. a. Is it correct that, under the agreement, there is a requirement for the Commonwealth to provide half of the loan amount requested by the AICF? b. When the AICF has previously drawn down on the loan, has the Commonwealth met this commitment? 2. The AICF has raised serious concerns that it will have to establish an approved payment scheme from 1 July 2015 because of a shortfall caused by a higher than expected level of claims. This will mean claimants will no longer receive lump sum payments but instead will be paid in instalments. The AICF has stated that this could be avoided if they could access the full loan amount of \$320 million. a. Has the Commonwealth had any discussions with the AICF or the NSW Government as to its obligations in this situation? b. Is there any capacity for the Commonwealth to provide more than the 50 per cent commitment to ensure that the AICF can access the funds it needs to pay claimants in lump sums? c. Given that the peak number of compensation claims could still rise beyond the estimates, as they have so far, does the government have a policy position on whether it is preferable to have payments made in lump sums or instalments? i. Further, does the Government have a strategy to deal with a sharp increase in cases, where the AICF may simply not be able to meet its obligations?</p>	Written			Financial System and Services Division
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71-73	3	Xenophon, Nick	Foreign Investments Review Board	<p>In 2012, in order to avoid a foreign ownership limitation in the Air Navigation Act 1920, Virgin Australia Holdings Limited (VAH) created a corporate structure that separated its domestic and international operations. The share register of the new entity, Virgin Australia International Holdings Pty Ltd (VAIH) is effectively frozen and held by a Trustee with the intention that "VAIH will not be controlled by, or be a Related Body Corporate of, VAH. However, VAH will continue to provide long term economic and operational support to VAIH...". [Source: VAH Ltd Information Statement (23 Feb 12)] However, the 2013 VAH Annual Report lists VAIH and its operating companies as controlled subsidiaries and consolidates the VAIH accounts with those of other "Virgin Group" companies. Note 36 (9) to the accounts justifies the consolidation of VAIH as a controlled entity as follows: "(9) The Company consolidates these entities despite holding minimal issued capital, as the Company has the ability to govern their financial and operating policies through a funding agreement and other contractual arrangements so as to obtain benefits from their activities." Clearly, these two documents offer up a conflict in regard to the control of VAIH by VAH. 1. For the purposes of the Foreign Acquisitions and Takeovers Act 1975, does FIRB consider VAIH to be "an Australian business controlled by foreign persons" in accordance with s21(5)(a)? a. If not, why not? b. If not, what evidence is required and criteria are applied when a s21(5)(a) determination is made? 2. Is a business formally declared to be "an Australian business controlled by foreign persons" or is such a determination an in-house transaction-specific process? Recently, Virgin Australia Holdings Limited (VAH) announced a move to full ownership of Tigerair Australia, subject to FIRB approval. Presumably, FIRB is looking at the effects of VAH as an Australian business controlled by foreign persons taking over an Australian business, notwithstanding that TigerAir Australia is also controlled by foreign persons. 3. What would be the FIRB involvement should VAH decide to on-sell TigerAir Australia to Virgin Australia International Holdings Pty Ltd (VAIH) as a means to reduce the foreign ownership level to below 49% in order to qualify for the grant of an Australian International Airline licence?</p>	Written			Foreign Investment and Trade Policy Division
74-76	3	Siewert, Rachel	Discontinued funding for culture, sport and recreational statistics	<p>I understand that ABS is discontinuing the funding for Culture, sport and recreational statistics, 1. What impact will the discontinuing of ABS funding for Culture, Sport have for volunteer organisations? 2. Will this cut impact on the collection of, and analysis of data associated with volunteers? 3. Why was this discontinued?</p>	Written			Australian Bureau of Statistics (ABS)
77-80	4	Williams, John	UBER X	<p>I understand the Australian Taxi Industry Association has written to you asking you to investigate the Ride Sharing Service known as Uber X. This is where ordinary motorists can apply to become virtual taxis and their service can be ordered through an App. In June this year, there was a media report and I quote – "The NSW government has begun cracking down on the "ride-sharing" component of the smartphone app Uber by issuing \$2500 fines and threatening legal action against motorists who offer the service". The ACT government has also declared it illegal. I notice in Sydney in November a person made a citizen's arrest of a Uber X driver because he claims he didn't have the correct licenses. Questions 1. Does ACCC regard this is an illegal service as it currently operates? 2. What happens if a driver is involved in an accident and a passenger is injured – are they covered by insurance and who's insurance? 3. Is the ACCC investigating or monitoring the Uber X service? 4. If there is an investigation underway, please provide an update.</p>	Written			Australian Competition and Consumer Commission (ACCC)

81-83	3	Williams, John	Honey	I want to commend you for taking action to ban Victoria Honey and fine the company for misrepresenting what the product was. But the Honey Bee Industry Council still maintains there should be scrutiny on the honey products coming from Turkey. They maintain other products like Garden Honey and Forrest Honey also breached the laws as their labels don't conform to the Australia New Zealand Food Standards Code 2.8.2 (describes what honey must contain and what honey actually means) 1. Has ACCC acted on these complaints? 2. Has product been removed from shelves and fines levied? 3. Do you believe all these honey products from Turkey should be inspected to ensure they are what the label says they are?	Written			Australian Competition and Consumer Commission (ACCC)
84-86	3	Carr, Kim	Tax and superannuation Laws Amendment (2014 Measures No.5) Bill 2014	In respect to the Tax and Superannuation Laws Amendment (2014 Measures No. 5) Bill 2014, and the proposed reduction to the rate of the R&D Tax offset: 1. When Labor announced it would implement the R&D Tax Incentive in the 2008 Innovation Statement, Powering Ideas, a key feature in the design of the measure was to increase "certainty by uncoupling the level of R&D support from the corporate tax rate" (Powering Ideas 2008, page 47). Is Treasury aware that the incentive was intended to be independent of the company tax rate, so that the level of benefit remains constant regardless of changes to the company tax rate? 2. Putting the original intent of the measure aside, what is the rationale for seeking to reduce the R&D rate one year ahead of the proposed corporate tax rate reduction? 3. Reducing the R&D Tax offset rates one year in advance of a non-guaranteed drop in the company tax rate results in three different benefit regimes in the 2013-14, 2014-15 and 2015-16 tax years. Is that correct? If yes, is Treasury concerned about the level of complexity from having three different benefit regimes over a three year period? *2013-14 (the current regime), 2014-15 (reduction in the offset) and 2015-16 (reduced offset and proposed reduction in corporate tax).	Written			Small Business Tax Division
87-91	5	Carr, Kim	Tax Laws Amendment (Research and Development) Bill	In respect to the Tax Laws Amendment (Research and Development) Bill and the proposed amendment to exclude firms with Australian assessable income of over \$20 billion from claiming the R&D Tax Incentive: a) Has Treasury conducted any modelling or made any assumptions on the impact this measure may have on R&D investment in Australia? b) Has Treasury engaged in any discussions on possible changes to the measure? If so, can you outline the nature of those discussions? 2. How many current users of the R&D Tax Incentive would be affected by the proposed introduction of a Paid Parental Leave levy? 3. What preparations have Treasury made for the 2014 review of the R&D Tax Incentive program, as foreshadowed in The Coalition's Policy to Boost the Competitiveness of Australian Manufacturing launched during the 2013 Federal Election? (p. 7). Is this still going ahead? 4. What is the status of the National Reference Group established by AusIndustry and the ATO to provide advice on the R&D Tax Incentive? Is it still operational? If so, when did the group last meet? 5. The National Reference Group Charter includes a reference to working groups and State and Territory Consultative Forums (pages 3-4) to discuss priorities and disseminate information to the broader business community on the R&D Tax Incentive. Have any working group meetings or State and Territory forums been convened? If so, please provide the details of the meetings and the meeting outcomes.	Written			Small Business Tax Division

92-94	3	Ludwig, Joe	Commissioned reports	Since Budget Estimates in June, 2014: 1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?	Written			Ministerial and Communications Division
95-102	8	Ludwig, Joe	Reviews	Since Budget Estimates in June, 2014: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3. Which reviews are on-going? a) please list them. b) What is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each review? d) will the government release	Written			Ministerial and Communications Division
103-106	4	Ludwig, Joe	Graduate Intake	1. What was the graduate intake for 2012-2013? 2. What was the graduate intake for 2013-2014? 3. What is the graduate intake for 2014-2015? 4. What will be the graduate intake for 2015-2016?	Written			People and Organisational Strategy Division

107	1	Ludwig, Joe	G20 Expenses	Please provide an itemised table of all expenses incurred by the department since September 7, 2013 associated with official G20 and related working group, taskforce, roundtable, Sherpa meetings, workshop and study groups) events, including but not limited to hospitality, accommodation, transport, recreation, merchandise, meals/drinks, catering, security. For each item, please provide: a)The name of the event/meeting that the expense related to. b)The location of the event. c)The date of the event. d)The name and ABN of the service provider. e)Advise whether the contract was awarded through an open tender process. f)The total value of the contract/invoice. g)The date the contract was executed by the Department. h)The number of attendees at the event, if applicable. i)Advise whether an Australian Government Minister was in attendance. Please detail. j)Advise whether foreign delegates were in attendance. Please detail. k)Advise whether the contract/expenditure was approved by the Prime Minister's Office, and if so the date that approval was sought and granted.	Written			G20 Operations and Logistics Division
108-114	7	Ludwig, Joe	G20 Brisbane	1. Which ministers from the portfolio attended the G20 conference in Brisbane? For each attending minister, please answer the following: a)How long will the minister be in Brisbane for? b)Please provide a copy of the minister's program and a list of any meetings that are scheduled. c)Did the minister request any briefing material from the department in relation to the G20? Please provide a list of the briefing titles. d)How many ministerial staff will attend with the minister? 2. How many departmental staff attended the G20? 3. For each minister and staff member attending, how much was spent on airfares to and from Brisbane? 4. For each minister and staff member attending, how much was spent on accommodation in Brisbane? 5. For each minister and staff member attending, how much was spent on other associated expenses? Please detail. 6. Has the department purchased any merchandise or promotional material for the G20? Please detail. 7. Will the department be preparing a report following the G20? If yes: a)What will be the scope of the report? b)When will it be complete? c)Will it be available to the public?	Written			G20 Operations and Logistics Division
115	1	Ludwig, Joe	Procedure Manuals (Ministerial)	1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a)When was the manual last updated? b)Who is responsible for updating the manual? c)Who is the manual distributed to? d)Is anyone responsible for clearing communications before they are sent to the department?	Written			Ministerial and Communications Division
116	1	Ludwig, Joe	Procedure Manuals (Departmental)	1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a)When was the manual last updated? b)Who is responsible for updating the manual? c)Has the minister's office had any input into the content of the manual? If so, please detail. d)Who is the manual distributed to? e)Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written			Ministerial and Communications Division
117	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a)Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b)Amount of data downloaded and uploaded to the site. c)Number of times the site was accessed.	Written			Information Management and Technology Services Division

118	1	Ludwig, Joe	Statutory Review Provisions	Please list all current legislation, covered by the department's portfolio, which contain a statutory review provision/s. For each, please provide: a) What work has been done towards preparing for the review? If none, why not? b) Please provide a schedule or a workplan for the review c) When did/will this work begin? d) When is/was the review due to commence. e) What is the expected report date. f) Who is the minister responsible for the review g) What department is responsible for the review h) List the specific clauses or legislation under review caused by the statutory provision. i) List the terms of reference. j) What is the scope of the review. k) Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? 1. What is the budgeted, projected or expected costs of the review? 2. When was the Minister briefed on this matter? 3. What decision points are upcoming for the minister on this matter? 4. List the number of officers, and their classification level, involved in conducting the review 5. Will the report will be tabled in parliament or made public. If so, when?	Written			Law Design Practice
119	1	Ludwig, Joe	Sunset provisions	1. Please list all current legislation, covered by the department's portfolio, which contain a sunset provision/s. For each, please provide: a) What work has been done towards preparing for the activation of sunset provisions? If no work has commenced, why not? b) Has any consideration been given to delaying or alerting the sunset provisions? c) Please provide a schedule or a workplan for the sunset provisions becoming active d) When did/will this work begin? e) When is/was the review due to commence. f) What is the expected report date. g) Who is the minister responsible for the review h) What department is responsible for the review i) List the specific clauses or legislation under review caused by the statutory provision. j) List the terms of reference. k) What is the scope of the review. l) Who is conducting the review. How were they selected? What are the legislated obligation for the selection of the person to conduct the review? m) What is the budgeted, projected or expected costs of the review? n) When was the Minister briefed on this matter? o) What decision points are upcoming for the minister on this matter? p) List the number of officers, and their classification level, involved in conducting the review q) Will the report will be tabled in parliament or made public. If so, when?	Written			Law Design Practice
120-121	2	Ludwig, Joe	Self-Initiated Work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			People and Organisational Strategy Division
122	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Financial and Facilities Management Division

123-125	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Ministerial and Communications Division
126-128	3	Ludwig, Joe	Ministerial Motor Vehicles	Since Budget Estimates in June, 2014: 1. Has the minister been provided with or had access to a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2. Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle. a. Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail. 3. Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail.	Written			Financial and Facilities Management Division
129-131	3	Ludwig, Joe	Ministerial Staff vehicles (non MoPS)	Since Budget Estimates in June, 2014: 1. Outside of MoPS Act entitlements, have any of the Minister's staff been provided with a motor vehicle? If so: a) What is the make and model? b) How much did it cost? c) When was it provided? d) Was the entire cost met by the department? If not, how was the cost met? e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel. f) Are these costs met by the department? If not, how are these costs met? 2. Please provide a copy of the guidelines that determine this entitlement to a motor vehicle. a. Have these guidelines changed during the specified period? If so, please detail. 3. Please provide a copy of the guidelines that determine how a motor vehicle is to be used that they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses. a. Have these guidelines changed during the specified period? If so, please detail.	Written			Financial and Facilities Management Division

132-136	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Financial and Facilities Management Division
137-138	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Financial and Facilities Management Division
139-141	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 1. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3. If so, list each item of expenditure and cost related to those changes	Written			People and Organisational Strategy Division
142-144	3	Ludwig, Joe	Ministerial Website	Since Budget Estimates in June, 2014: 1. How much has been spent on the Minister's website? a) List each item of expenditure and cost 2. Who is responsible for uploading information to the Minister's website? 3. Have any departmental staff been required to work outside regular hours to maintain the Minister's website? Please detail.	Written			Ministerial and Communications Division
145	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 1. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Financial and Facilities Management Division

146-148	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Ministerial and Communications Division
149	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Financial and Facilities Management Division
150-151	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 1. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			People and Organisational Strategy Division
152	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Financial and Facilities Management Division
153	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Financial and Facilities Management Division
154	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Financial and Facilities Management Division

155-157	3	Ludwig, Joe	Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Information Management and Technology Services Division
158-161	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Ministerial and Communications Division
162-165	4	Ludwig, Joe	Appointments	Since Budget Estimates in June, 2014: 1. Please detail any board appointments made from June, 2014 to date. 2. What is the gender ratio on each board and across the portfolio? 3. Has the department instigated or changed its gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board. 4. Please specify when these gender ratio or participation policies were changed.	Written			Ministerial and Communications Division
166-168	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1. Please list all related EBAs with coverage of the department. 2. Please list their starting and expiration dates. 3. What is the current status of negotiations for the next agreement/s? Please detail.	Written			People and Organisational Strategy Division

169-213	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			People and Organisational Strategy Division
214	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 1. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Financial and Facilities Management Division

215-223	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	<p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 8. If no consultation has occurred, why not? 9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written			Financial and Facilities Management Division
224	1	Ludwig, Joe	Market Research	<p>Since Budget Estimates in June, 2014: 1. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.</p>	Written			Financial and Facilities Management Division
225-231	7	Ludwig, Joe	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 4. Do any Ministerial staff have directorships in any of the firms on your panels? 5. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 6. Have the minister or ministerial staff made representations concerning the panels? 7. Is Australian Public Affairs on any of your panels?</p>	Written			Financial and Facilities Management Division
232-233	2	Ludwig, Joe	Provision of equipment - Ministerial	<p>Since Budget Estimates in June, 2014: 1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Itemise equipment and cost broken down by staff or minister classification 2. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.</p>	Written			Information Management and Technology Services Division

234-244	11	Ludwig, Joe	Freedom of Information	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 4. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 5. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of those documents (request for</p>	Written			Ministerial and Communications Division
245-246	2	Ludwig, Joe	Functions	<p>Since Budget Estimates in June, 2014: 1. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.</p>	Written			Ministerial and Communications Division
247-256	10	Ludwig, Joe	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2. What is the progress of that red tape reduction target 3. How many officers have been placed in those units and at what level? 4. How have they been recruited? 5. What process was used for their appointment? 6. What is the total cost of this unit? 7. What is the estimated total salary cost of the officers assigned to the unit. 8. Do members of the unit have access to cabinet documents? 9. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 10. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written			Deregulation Division

257-262	6	Ludwig, Joe	Land Costs	<p>1. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written			Financial and Facilities Management Division
263-269	7	Ludwig, Joe	Ministerial Staff Code	<p>Since Budget Estimates in June, 2014: 1. Have there been any identified breaches of the Ministerial Staff Code of Conduct by the Minister, their office or the department? a) If so, list the breaches identified, broken by staffing classification level b) If so, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If so, when was the breach identified? By whom? When was the Minister made aware? 2. Can the Minister confirm that all ministerial and electorate officers in their office comply fully with the ministerial staff code of conduct? a) If not, how many staff don't comply, broken down by classification level? b) How long have they worked for the Minister? 3. Can you confirm they all complied with the code on the date of their employment? a) If not, on what date did they comply? 4. Can you confirm that all disclosures as required by the code were made to the government staffing committee? a) If so, on what date were those disclosure made? 5. By position title list the date each staff member was approved by government staff committee 6. Can you confirm all staff have divested themselves of any and all relevant shares as of the date of their appointment 7. Can you list by number if any staff have been granted exception by the SMOS to remain a director of a company as allowed by the Ministerial Staff Code of Conduct, break down by position level</p>	Written			Ministerial and Communications Division

270	1	Ludwig, Joe	Boards (for Departments or agencies with boards)	Since Budget Estimates in June, 2014 for each board in the portfolio or agencies: a) How often has each board met, break down by board name; b) What travel expenses have been incurred; c) What has been the average attendance at board meetings; d) List each member's attendance at meetings; e) How does the board deal with conflict of interest; f) What conflicts of interest have been registered; g) What remuneration has been provided to board members; h) How does the board dismiss board members who do not meet attendance standards? i) Have any requests been made to ministers to dismiss board members? j) Please list board members who have attended less than 51% of meetings k) What have been the catering costs for the board meetings held during this period? Please break down the cost list.	Written			Ministerial and Communications Division
271-273	3	Ludwig, Joe	Shared resources following MOG Changes	1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Financial and Facilities Management Division
274	1	Ludwig, Joe	Departmental Rebranding	1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Ministerial and Communications Division
275-281	7	Ludwig, Joe	Credit Cards	Since Budget Estimates in June, 2014: 1. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card. 2. Have there been any changes to action taken in the event that the corporate credit card is misused? 3. Have there been any changes to how corporate credit card use is monitored? 4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so: 5. Please list staff classification and what the misuse was, and the action taken. 6. Have there been any changes to what action is taken to prevent corporate credit card misuse? 7. How any credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse.	Written			Ministerial and Communications Division
282-286	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 1. How much did the department/agency spend on temporary or contract staff? 2. How many temporary or contract staff have been employed? 3. What is the total number of temporary or contract staff currently employed? 4. How much was paid for agencies/companies to find temporary/contract staff? 5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			People and Organisational Strategy Division

287-289	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2. What are the reasons for hire car costs? 3. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Financial and Facilities Management Division
290-291	2	Ludwig, Joe	Unallocated Equipment	1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Information Management and Technology Services Division
292-294	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Ministerial and Communications Division
295-296	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 1. Please provide a copy of the departmental staff code of conduct. 2. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			People and Organisational Strategy Division
297-305	9	Ludwig, Joe	Cloud Services and Storage	1. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2. What date did/will cloud services be deployed in the department? 3. Please provide a list of all cloud services in use or being considered for use. 4. How much do these services cost? Please break down by service. 5. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 6. How much does this cloud storage cost per month? 7. What security arrangements are in place to protect cloud based services and storage? 8. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 9. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Information Management and Technology Services Division

306-308	3	Ludwig, Joe	Disability Access	<p>1. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.</p>	Written			Financial and Facilities Management Division
309-313	5	Ludwig, Joe	Fee for services	<p>Since September 7, 2013: 1. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3. What consultation was carried out before the fee was put into place? 4. How was the fee put into place (e.g. through legislation, regulation changes etc)? 5. What justification is there for the fee?</p>	Written			Financial and Facilities Management Division
314-318	5	Ludwig, Joe	Documents provided to the Minister	<p>1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3. How are they transmitted to the office? 4. What mode of delivery is used (hardcopy, email) for those documents? 5. What level officer are they provided to in the minister's office?</p>	Written			Ministerial and Communications Division
319-320	2	Ludwig, Joe	Merchandise or promotional material	<p>Since 7 September 2013: 1. Has the department purchased any merchandise or promotional material? 2. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) 1. How many individuals or groups were considered in selecting who to create the material?</p>	Written			Financial and Facilities Management Division
321-325	5	Ludwig, Joe	Freedom of Information - Stats	<p>1. How many FOI requests were received between 7 September 2013 to date. 2. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 4. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 5. How many of those requests were finalised out of time?</p>	Written			Ministerial and Communications Division

326-327	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 1. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Financial and Facilities Management Division
328	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 1. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Financial and Facilities Management Division
329-331	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Financial and Facilities Management Division
332	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Information Management and Technology Services Division
333-336	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 1. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Financial and Facilities Management Division

337-338	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written			Macroeconomic Conditions Division
339-341	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 1. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Macroeconomic Conditions Division
342	1	Ludwig, Joe	Communications staff	1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Ministerial and Communications Division
343	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Ministerial and Communications Division
344	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 1. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Ministerial and Communications Division

345-350	6	Ludwig, Joe	Travel Costs (Departmental)	Since Budget Estimates in June, 2014: 1. B the minister or their office or their delegate required to approve all departmental and agency international travel? a) I If so, under what policy? b) P Provide a copy of that policy. c) W When was this policy implemented? 2. L List all occurrences of travel that this has occurred under 1. Detail the process. 3. W When is the minister notified, when is approved provided? 4. D Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. D Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) W What date was the minister or their office was notified of the travel? b) W What date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Financial and Facilities Management Division
351-352	2	Ludwig, Joe	Travel Costs (Ministerial)	Since Budget Estimates in June, 2014: 1. D Please detail all travel conducted by the Minister/parliamentary secretary a) L List each location, method of travel, itinerary and purpose of trip; b) L List the total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals), and; c) L List the number of staff that accompanied the Minister/parliamentary secretary, listing the total costs per staff member, the class of airplane travelled, the classification of staff accompanying the Minister/parliamentary secretary. 2. W What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			G20 Operations and Logistics Division
353-357	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 1. H How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2. H How many officer hours were spent on preparing that information? a) D Please break down the hours by officer APS classification 3. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 4. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made? 5. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Ministerial and Communications Division

358	1	Ludwig, Joe	Government Payments of accounts	Since Budget Estimates in June, 2014: a)What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b)How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c)How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d)How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e)How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f)For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g)Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Financial and Facilities Management Division
359-361	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 1.How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a)Detail the items provided to the minister's office. b)Please specify how many reams of paper have been supplied to the Minister's office. 2.How much has been spent on departmental stationary requirements to date. 3.Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Financial and Facilities Management Division
362-365	4	Ludwig, Joe	Meeting costs	Since Budget Estimates in June, 2014: 1.How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2.For each Minister and Parliamentary Secretary office, please detail total meeting spend from Estimates, 2014 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 3.What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4.For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.	Written			Financial and Facilities Management Division

366-374	9	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend. Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Financial and Facilities Management Division
375-381	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			People and Organisational Strategy Division
382-383	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			People and Organisational Strategy Division

384-393	10	Ludwig, Joe	Staff reductions	Since Budget Estimates in June, 2014: 1. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?	Written			Ministerial and Communications Division
394-396	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written			People and Organisational Strategy Division
397	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Financial and Facilities Management Division
398-399	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 1. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written			Ministerial and Communications Division
400-401	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 1. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period?	Written			Financial and Facilities Management Division
402-403	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Financial and Facilities Management Division

404-411	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Financial and Facilities Management Division
412-414	3	Ludwig, Joe	Commissioned reports	<p>1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Bureau of Statistics (ABS)

415-422	8	Ludwig, Joe	Reviews	<p>1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each review? d) will the government release each review?</p>	Written			Australian Bureau of Statistics (ABS)
423-426	4	Ludwig, Joe	Graduate intake	<p>1. What was the graduate intake for 2012-2013? 2. What was the graduate intake for 2013-2014? 3. What is the graduate intake for 2014-2015? 4. What will be the graduate intake for 2015-2016?</p>	Written			Australian Bureau of Statistics (ABS)
427	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Bureau of Statistics (ABS)
428	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) as the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Bureau of Statistics (ABS)
429	1	Ludwig, Joe	Domain Usage	<p>1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) amount of data downloaded and uploaded to the site. c) number of times the site was accessed.</p>	Written			Australian Bureau of Statistics (ABS)

430-431	2	Ludwig, Joe	Self-Initiated Work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Bureau of Statistics (ABS)
432	1	Ludwig, Joe	Wine Coolers/Fridges	1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Bureau of Statistics (ABS)
433-435	3	Ludwig, Joe	FOI Requests	1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Bureau of Statistics (ABS)
436-440	5	Ludwig, Joe	Building Lease Costs	1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Bureau of Statistics (ABS)
441-442	2	Ludwig, Joe	Government advertising	1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Bureau of Statistics (ABS)
443-445	3	Ludwig, Joe	Workplace assessments	1. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3. If so, list each item of expenditure and cost related to those changes	Written			Australian Bureau of Statistics (ABS)

446	1	Ludwig, Joe	Multiple tenders	1. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Bureau of Statistics (ABS)
447-449	3	Ludwig, Joe	Lobbyist Register Meetings	1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Bureau of Statistics (ABS)
450	1	Ludwig, Joe	Departmental Upgrades	1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Bureau of Statistics (ABS)
451-452	2	Ludwig, Joe	Non-conventional Therapies	1. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Bureau of Statistics (ABS)
453	1	Ludwig, Joe	Office Plants	1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Bureau of Statistics (ABS)
454	1	Ludwig, Joe	Office recreation activities	1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Bureau of Statistics (ABS)
455	1	Ludwig, Joe	Vending machines	1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Bureau of Statistics (ABS)

456-458	3	Ludwig, Joe	Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Bureau of Statistics (ABS)
459-462	4	Ludwig, Joe	Legal Costs	1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Bureau of Statistics (ABS)
463-465	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1. Please list all related EBAs with coverage of the department. 2. Please list their starting and expiration dates. 3. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Bureau of Statistics (ABS)
466-510	45	Ludwig, Joe	Staff Transfers	1. How many people does your department employ? 2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level? 3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level? 4. What functions have been transferred between one state or territory to another since the federal election in 2013? 5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to? 6. How many of these people are employed in Canberra? 7. How many people did your department employ in Canberra immediately prior to the 2013 federal election? 8. How many employees have been transferred out of Canberra since the 2013 federal election? 9. How many of your employees have been transferred to Canberra since the 2013 federal election? 10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age. 11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer. 12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender. 13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer. 14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before	Written			Australian Bureau of Statistics (ABS)

511	1	Ludwig, Joe	Existing Resources Program	1. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?	Written			Australian Bureau of Statistics (ABS)
512-520	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 8. If no consultation has occurred, why not? 9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Bureau of Statistics (ABS)
521	1	Ludwig, Joe	Market Research	1. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Bureau of Statistics (ABS)
522-528	7	Ludwig, Joe	Prequalified, Multi-use list tenders	1. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 4. Do any Ministerial staff have directorships in any of the firms on your panels? 5. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 6. Have the minister or ministerial staff made representations concerning the panels? 7. Australian Public Affairs on any of your panels?	Written			Australian Bureau of Statistics (ABS)

529-530	2	Ludwig, Joe	Provision of equipment - Ministerial	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2. Has electronic equipment (such as ipad, laptop, wireless card, vascio token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.</p>	Written			Australian Bureau of Statistics (ABS)
531-541	11	Ludwig, Joe	Freedom of Information	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 4. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 5. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents (request for</p>	Written			Australian Bureau of Statistics (ABS)
542-543	2	Ludwig, Joe	Functions	<p>1. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.</p>	Written			Australian Bureau of Statistics (ABS)

544-553	10	Ludwig, Joe	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2. What is the progress of that red tape reduction target 3. How many officers have been placed in those units and at what level? 4. How have they been recruited? 5. What process was used for their appointment? 6. What is the total cost of this unit? 7. What is the estimated total salary cost of the officers assigned to the unit. 8. Do members of the unit have access to cabinet documents? 9. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 10. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written			Australian Bureau of Statistics (ABS)
554-559	6	Ludwig, Joe	Land costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written			Australian Bureau of Statistics (ABS)
560-562	3	Ludwig, Joe	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written			Australian Bureau of Statistics (ABS)

563	1	Ludwig, Joe	Departmental rebranding	Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Bureau of Statistics (ABS)
564-568	5	Ludwig, Joe	Contracts for temporary staff	Since Budget Estimates in June, 2014: 1. How much did the department/agency spend on temporary or contract staff? 2. How many temporary or contract staff have been employed? 3. What is the total number of temporary or contract staff currently employed? 4. How much was paid for agencies/companies to find temporary/contract staff? 5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Bureau of Statistics (ABS)
569-571	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2. What are the reasons for hire car costs? 3. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Bureau of Statistics (ABS)
572-573	2	Ludwig, Joe	Unallocated Equipment	1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Bureau of Statistics (ABS)
574-576	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Bureau of Statistics (ABS)
577-578	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 1. Please provide a copy of the departmental staff code of conduct. 2. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Bureau of Statistics (ABS)

579-587	9	Ludwig, Joe	Cloud Services and Storage	<p>1. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2. What date did/will cloud services be deployed in the department? 3. Please provide a list of all cloud services in use or being considered for use. 4. How much do these services cost? Please break down by service. 5. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 6. How much does this cloud storage cost per month? 7. What security arrangements are in place to protect cloud based services and storage? 8. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 9. What has been the cost of security for the cloud? Please provide a breakdown.</p>	Written			Australian Bureau of Statistics (ABS)
588-590	3	Ludwig, Joe	Disability Access	<p>1. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.</p>	Written			Australian Bureau of Statistics (ABS)
591-595	5	Ludwig, Joe	Fee for services	<p>Since September 7, 2013: 1. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3. What consultation was carried out before the fee was put into place? 4. How was the fee put into place (e.g. through legislation, regulation changes etc)? 5. What justification is there for the fee?</p>	Written			Australian Bureau of Statistics (ABS)
596-600	5	Ludwig, Joe	Documents provided to the Minister	<p>1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3. How are they transmitted to the office? 4. What mode of delivery is used (hardcopy, email) for those documents? 5. What level officer are they provided to in the minister's office?</p>	Written			Australian Bureau of Statistics (ABS)

601-602	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 1. Has the department purchased any merchandise or promotional material? 2. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Bureau of Statistics (ABS)
603-607	5	Ludwig, Joe	Freedom of Information - Stats	1. How many FOI requests were received between 7 September 2013 to date. 2. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 4. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 5. How many of those requests were finalised out of time?	Written			Australian Bureau of Statistics (ABS)
608-609	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 1. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Bureau of Statistics (ABS)
610	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 1. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Bureau of Statistics (ABS)
611-613	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Bureau of Statistics (ABS)
614	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Bureau of Statistics (ABS)

615-618	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 1. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Bureau of Statistics (ABS)
619-620	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written			Australian Bureau of Statistics (ABS)
621-623	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 1. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Bureau of Statistics (ABS)

624	1	Ludwig, Joe	Communications staff	. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Bureau of Statistics (ABS)
625	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a.If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Bureau of Statistics (ABS)
626	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 1. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Bureau of Statistics (ABS)
627-632	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 1. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2. List all occurrences of travel that this has occurred under. A. Detail the process. 3. When is the minister notified, when is approved provided? 4. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Bureau of Statistics (ABS)

633-637	5	Ludwig, Joe	Senate Estimates Briefing	Since Budget Estimates in June, 2014: 1. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification b) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? c) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) If so, when did this occur? b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) When were the changes made? d) Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Bureau of Statistics (ABS)
638	1	Ludwig, Joe	Government payments of accounts	Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Bureau of Statistics (ABS)
639-641	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 1. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2. How much has been spent on departmental stationery requirements to date. 3. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Bureau of Statistics (ABS)
642-643	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Bureau of Statistics (ABS)

644-648	5	Ludwig, Joe	Hospitality and Entertainment	Since Budget Estimates in June, 2014: 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 3. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 9. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Bureau of Statistics (ABS)
649-655	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title	Written			Australian Bureau of Statistics (ABS)
656-657	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Bureau of Statistics (ABS)

658-667	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 1. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?	Written			Australian Bureau of Statistics (ABS)
668-670	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Bureau of Statistics (ABS)
671	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Bureau of Statistics (ABS)
672-673	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 1. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written			Australian Bureau of Statistics (ABS)
674-675	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 1. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Bureau of Statistics (ABS)
676-677	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Bureau of Statistics (ABS)

678-685	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Australian Bureau of Statistics (ABS)
686-688	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Competition and Consumer Commission (ACCC)

689-696	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each review? d) will the government release</p>	Written			Australian Competition and Consumer Commission (ACCC)
697-700	4	Ludwig, Joe	Graduate intake	<p>1. What was the graduate intake for 2012-2013? 2. What was the graduate intake for 2013-2014? 3. What is the graduate intake for 2014-2015? 4. What will be the graduate intake for 2015-2016?</p>	Written			Australian Competition and Consumer Commission (ACCC)
701	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Competition and Consumer Commission (ACCC)
702	1	Ludwig, Joe	Procedure manuals (Departmental)	<p>1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Competition and Consumer Commission (ACCC)

703	1	Ludwig, Joe	Domain usage	Since Budget Estimates in June, 2014: 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Competition and Consumer Commission (ACCC)
704-705	2	Ludwig, Joe	Self-Initiated work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Competition and Consumer Commission (ACCC)
706	1	Ludwig, Joe	Wine coolers/fridges	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Competition and Consumer Commission (ACCC)
707-709	3	Ludwig, Joe	FOI requests	Since Budget Estimates in June, 2014: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Competition and Consumer Commission (ACCC)
710-714	5	Ludwig, Joe	Building lease costs	Since Budget Estimates in June, 2014: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Competition and Consumer Commission (ACCC)

715-716	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Competition and Consumer Commission (ACCC)
717-719	3	Ludwig, Joe	Workplace assessments	Since Budget Estimates in June, 2014: 1. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3. If so, list each item of expenditure and cost related to those changes	Written			Australian Competition and Consumer Commission (ACCC)
720	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 1. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			General Viewers (All Treasury staff)
721-723	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Competition and Consumer Commission (ACCC)
724	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Competition and Consumer Commission (ACCC)
725-726	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 1. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Competition and Consumer Commission (ACCC)
727	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Competition and Consumer Commission (ACCC)

728	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Competition and Consumer Commission (ACCC)
729	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Competition and Consumer Commission (ACCC)
730-732	3	Ludwig, Joe	Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Competition and Consumer Commission (ACCC)
733-736	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Competition and Consumer Commission (ACCC)
737-739	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1. Please list all related EBAs with coverage of the department. 2. Please list their starting and expiration dates. 3. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Competition and Consumer Commission (ACCC)

740-784	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Australian Competition and Consumer Commission (ACCC)
785	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 1. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Competition and Consumer Commission (ACCC)

786-794	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 8. If no consultation has occurred, why not? 9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Competition and Consumer Commission (ACCC)
795	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 1. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Competition and Consumer Commission (ACCC)
796-802	7	Ludwig, Joe	Prequalified, Multi-use list tenders	1. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 4. Do any Ministerial staff have directorships in any of the firms on your panels? 5. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 6. Have the minister or ministerial staff made representations concerning the panels? 7. Is Australian Public Affairs on any of your panels?	Written			Australian Competition and Consumer Commission (ACCC)
803-804	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Competition and Consumer Commission (ACCC)

805-815	11	Ludwig, Joe	Freedom of Information	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 4. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 5. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of those documents (request for</p>	Written			Australian Competition and Consumer Commission (ACCC)
816-817	2	Ludwig, Joe	Functions	<p>Since Budget Estimates in June, 2014: 1. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.</p>	Written			Australian Competition and Consumer Commission (ACCC)
818-827	10	Ludwig, Joe	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2. What is the progress of that red tape reduction target 3. How many officers have been placed in those units and at what level? 4. How have they been recruited? 5. What process was used for their appointment? 6. What is the total cost of this unit? 7. What is the estimated total salary cost of the officers assigned to the unit. 8. Do members of the unit have access to cabinet documents? 9. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 10. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written			Australian Competition and Consumer Commission (ACCC)

828-833	6	Ludwig, Joe	Land costs	1. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Competition and Consumer Commission (ACCC)
834-836	3	Ludwig, Joe	Shared resources following MOG changes	1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Competition and Consumer Commission (ACCC)
837	1	Ludwig, Joe	Departmental Rebranding	837. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Competition and Consumer Commission (ACCC)
838-842	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 838. How much did the department/agency spend on temporary or contract staff? 839. How many temporary or contract staff have been employed? 840. What is the total number of temporary or contract staff currently employed? 841. How much was paid for agencies/companies to find temporary/contract staff? 842. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Competition and Consumer Commission (ACCC)

843-845	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 843. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 844. What are the reasons for hire car costs? 845. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Competition and Consumer Commission (ACCC)
846-847	2	Ludwig, Joe	Unallocated Equipment	846. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 847. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Competition and Consumer Commission (ACCC)
848-850	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 848. 1. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 849. 2. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 850. 3. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Competition and Consumer Commission (ACCC)
851-852	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 851. Please provide a copy of the departmental staff code of conduct. 852. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Competition and Consumer Commission (ACCC)
853-861	9	Ludwig, Joe	Cloud Services and Storage	853. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 854. What date did/will cloud services be deployed in the department? 855. Please provide a list of all cloud services in use or being considered for use. 856. How much do these services cost? Please break down by service. 857. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 858. How much does this cloud storage cost per month? 859. What security arrangements are in place to protect cloud based services and storage? 860. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 861. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Competition and Consumer Commission (ACCC)

862-864	3	Ludwig, Joe	Disability access	862. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 863. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 864. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Competition and Consumer Commission (ACCC)
865-869	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 865. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 866. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 867. What consultation was carried out before the fee was put into place? 868. How was the fee put into place (e.g. through legislation, regulation changes etc)? 869. What justification is there for the fee?	Written			Australian Competition and Consumer Commission (ACCC)
870-874	5	Ludwig, Joe	Documents provided to the Minister	870. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 871. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 872. How are they transmitted to the office? 873. What mode of delivery is used (hardcopy, email) for those documents? 874. What level officer are they provided to in the minister's office?	Written			Australian Competition and Consumer Commission (ACCC)
875-876	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 875. Has the department purchased any merchandise or promotional material? 876. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Competition and Consumer Commission (ACCC)

877-881	5	Ludwig, Joe	Freedom of Information - Stats	877. How many FOI requests were received between 7 September 2013 to date. 878. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 879. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 880. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 881. How many of those requests were finalised out of time?	Written			Australian Competition and Consumer Commission (ACCC)
882-883	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 882. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 883. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Competition and Consumer Commission (ACCC)
884	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 884. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Competition and Consumer Commission (ACCC)
885-887	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 885. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 886. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 887. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Competition and Consumer Commission (ACCC)
888	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 888. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Competition and Consumer Commission (ACCC)

889-892	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 889. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 890. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 891. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 892. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Competition and Consumer Commission (ACCC)
893-894	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 893. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 894. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Australian Competition and Consumer Commission (ACCC)
895-897	3	Ludwig, Joe	Media training	895. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 896. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 897. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Competition and Consumer Commission (ACCC)

898	1	Ludwig, Joe	Communications staff	898. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Competition and Consumer Commission (ACCC)
899	1	Ludwig, Joe	Report printing	Since Budget Estimates in June, 2014: 899. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Competition and Consumer Commission (ACCC)
900	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 900. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Competition and Consumer Commission (ACCC)
901-906	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 901. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 902. List all occurrences of travel that this has occurred under. A. Detail the process. 903. When is the minister notified, when is approved provided? 904. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 905. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 906. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Competition and Consumer Commission (ACCC)

907-911	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 907. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 908. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 909. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 910. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 911. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Competition and Consumer Commission (ACCC)
912	1	Ludwig, Joe	Government payments of accounts	912. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Competition and Consumer Commission (ACCC)
913-915	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 913. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 914. How much has been spent on departmental stationery requirements to date. 915. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Competition and Consumer Commission (ACCC)
916-917	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 916. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 917. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Competition and Consumer Commission (ACCC)

918-922	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 918. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 919. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 920. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 921. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 922. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Competition and Consumer Commission (ACCC)
923-929	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 923. Total spending on these services 924. The number of employees offered these services and their employment classification 925. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 926. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 927. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 928. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 929. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Competition and Consumer Commission (ACCC)
930-931	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 930. Has there been any change to the staffing profile of the department/agency? 931. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Competition and Consumer Commission (ACCC)

932-941	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 932. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 933. Were any of these reductions involuntary redundancies? If yes, provide details. 934. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 935. If there are plans for staff reductions, please give the reason why these are happening. 936. Are there any plans for involuntary redundancies? If yes, provide details. 937. How many ongoing staff left the department/agency? What classification were these staff? 938. How many non-ongoing staff left department/agency from? What classification were these staff? 939. What are the voluntary redundancy packages offered? Please detail for each staff level and position 940. How do the packages differ from the default public service package? 941. How is the department/agency funding the packages?	Written			Australian Competition and Consumer Commission (ACCC)
942-944	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 942. How many ongoing staff have been recruited? What classification are these staff? 943. How many non-ongoing positions exist or have been created? What classification are these staff? 944. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Competition and Consumer Commission (ACCC)
945	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 945. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Competition and Consumer Commission (ACCC)
946-947	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 946. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 947. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Competition and Consumer Commission (ACCC)
948-949	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 948. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 949. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Competition and Consumer Commission (ACCC)
950-951	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 950. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 951. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Competition and Consumer Commission (ACCC)

952-959	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 952. What guidelines are in place to administer grants? 953. How are grants applied for? 954. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 955. What is the procedure for selecting who will be awarded a grant? 956. Who is involved in this selection process? 957. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 958. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 959. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Australian Competition and Consumer Commission (ACCC)
960-962	3	Ludwig, Joe	Commissioned reports	<p>1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Office of Financial Management (AOFM)

963-970	8	Ludwig, Joe	Reviews	<p>1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) The date they were ordered b) The date they commenced c) The minister responsible d) The department responsible e) The nature of the review f) Their terms of reference g) The scope of the review h) Who is conducting the review i) The number of officers, and their classification level, involved in conducting the review j) The expected report date k) The budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them, i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department v. If yes, on what dates did this involvement occur 3. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release each review?</p>	Written			Australian Office of Financial Management (AOFM)
971-974	4	Ludwig, Joe	Graduate Intake	<p>1. What was the graduate intake for 2012-2013? 2. What was the graduate intake for 2013-2014? 3. What is the graduate intake for 2014-2015? 4. What will be the graduate intake for 2015-2016?</p>	Written			Australian Office of Financial Management (AOFM)
975	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Office of Financial Management (AOFM)
976	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Was the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Office of Financial Management (AOFM)
977	1	Ludwig, Joe	Domain Usage	<p>1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written			Australian Office of Financial Management (AOFM)

978-979	2	Ludwig, Joe	Self-Initiated work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Office of Financial Management (AOFM)
980	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Office of Financial Management (AOFM)
981-983	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Office of Financial Management (AOFM)
984-988	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Office of Financial Management (AOFM)
989-990	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Office of Financial Management (AOFM)

991-993	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 1. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3. If so, list each item of expenditure and cost related to those changes	Written			Australian Office of Financial Management (AOFM)
994	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 1. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Office of Financial Management (AOFM)
995-997	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Office of Financial Management (AOFM)
998	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Office of Financial Management (AOFM)
999-1000	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 1. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Office of Financial Management (AOFM)
1001	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Office of Financial Management (AOFM)
1002	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Office of Financial Management (AOFM)

1003	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Office of Financial Management (AOFM)
1004-1006	3	Ludwig, Joe	Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Office of Financial Management (AOFM)
1007-1010	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 1. List all legal costs incurred by the department or agency 2. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Office of Financial Management (AOFM)
1011-1013	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1. Please list all related EBAs with coverage of the department. 2. Please list their starting and expiration dates. 3. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Office of Financial Management (AOFM)

1014 - 1058	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Australian Office of Financial Management (AOFM)
1059	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 1. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Office of Financial Management (AOFM)

1060-1068	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 8. If no consultation has occurred, why not? 9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Office of Financial Management (AOFM)
1069	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 1. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Office of Financial Management (AOFM)
1070-1076	7	Ludwig, Joe	Prequalified, Multi-use list tenders	1. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 4. Do any Ministerial staff have directorships in any of the firms on your panels? 5. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 6. Have the minister or ministerial staff made representations concerning the panels? 7. Is Australian Public Affairs on any of your panels?	Written			Australian Office of Financial Management (AOFM)
1077-1078	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Office of Financial Management (AOFM)

1079-1089	11	Ludwig, Joe	Freedom of Information	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 4. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 5. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of those documents (request for</p>	Written			Australian Office of Financial Management (AOFM)
1090-1091	2	Ludwig, Joe	Functions	<p>Since Budget Estimates in June, 2014: 1. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.</p>	Written			Australian Office of Financial Management (AOFM)
1092-1101	10	Ludwig, Joe	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2. What is the progress of that red tape reduction target 3. How many officers have been placed in those units and at what level? 4. How have they been recruited? 5. What process was used for their appointment? 6. What is the total cost of this unit? 7. What is the estimated total salary cost of the officers assigned to the unit. 8. Do members of the unit have access to cabinet documents? 9. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 10. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written			Australian Office of Financial Management (AOFM)

1102-1107	6	Ludwig, Joe	Land Costs	1. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Office of Financial Management (AOFM)
1108-1110	3	Ludwig, Joe	Shared resources following MOG changes	1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Office of Financial Management (AOFM)
1111	1	Ludwig, Joe	Departmental Rebranding	1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Office of Financial Management (AOFM)
1112-1116	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 1. How much did the department/agency spend on temporary or contract staff? 2. How many temporary or contract staff have been employed? 3. What is the total number of temporary or contract staff currently employed? 4. How much was paid for agencies/companies to find temporary/contract staff? 5. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Office of Financial Management (AOFM)

1117-1119	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2. What are the reasons for hire car costs? 3. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Office of Financial Management (AOFM)
1120-1121	2	Ludwig, Joe	Unallocated Equipment	1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Office of Financial Management (AOFM)
1122-1124	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Office of Financial Management (AOFM)
1125-1126	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 1. Please provide a copy of the departmental staff code of conduct. 2. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Office of Financial Management (AOFM)
1127-1135	9	Ludwig, Joe	Cloud Services and Storage	1. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2. What date did/will cloud services be deployed in the department? 3. Please provide a list of all cloud services in use or being considered for use. 4. How much do these services cost? Please break down by service. 5. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 6. How much does this cloud storage cost per month? 7. What security arrangements are in place to protect cloud based services and storage? 8. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 9. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Office of Financial Management (AOFM)

1136-1138	3	Ludwig, Joe	Disability Access	<p>1. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.</p>	Written			Australian Office of Financial Management (AOFM)
1139-1143	5	Ludwig, Joe	Fee for Services	<p>Since September 7, 2013: 1. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3. What consultation was carried out before the fee was put into place? 4. How was the fee put into place (e.g. through legislation, regulation changes etc)? 5. What justification is there for the fee?</p>	Written			Australian Office of Financial Management (AOFM)
1144-1148	5	Ludwig, Joe	Documents provided to the Minister	<p>1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3. How are they transmitted to the office? 4. What mode of delivery is used (hardcopy, email) for those documents? 5. What level officer are they provided to in the minister's office?</p>	Written			Australian Office of Financial Management (AOFM)
1149-1150	2	Ludwig, Joe	Merchandise or Promotional Material	<p>Since 7 September 2013: 1. Has the department purchased any merchandise or promotional material? 2. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?</p>	Written			Australian Office of Financial Management (AOFM)
1151-1155	5	Ludwig, Joe	Freedom of Information - Stats	<p>1. How many FOI requests were received between 7 September 2013 to date. 2. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 4. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 5. How many of those requests were finalised out of time?</p>	Written			Australian Office of Financial Management (AOFM)

1156-1157	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 1. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Office of Financial Management (AOFM)
1158	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 1. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Office of Financial Management (AOFM)
1159-1161	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Office of Financial Management (AOFM)
1162	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Office of Financial Management (AOFM)
1163-1166	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 1. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Office of Financial Management (AOFM)

1167-1168	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written			Australian Office of Financial Management (AOFM)
1169-1171	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 1. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Office of Financial Management (AOFM)
1172	1	Ludwig, Joe	Communications staff	For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Office of Financial Management (AOFM)
1173	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Office of Financial Management (AOFM)
1174	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 1. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Office of Financial Management (AOFM)

1175-1180	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 1. B the minister or their office or their delegate required to approve all departmental and agency international travel? a) I so, under what policy? b) P rovide a copy of that policy. c) W hen was this policy implemented? 2. L . List all occurrences of travel that this has occurred under. A. Detail the process. 3. W hen is the minister notified, when is approved provided? 4. D etail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 5. D etail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) W hat date was the minister or their office was notified of the travel? b) W hat date did the minister or their office approve the travel? 6. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Office of Financial Management (AOFM)
1181-1185	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 1. H ow many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2. H ow many officer hours were spent on preparing that information? a) P lease break down the hours by officer APS classification b) W . Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? c) W . Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a) I so, when did this occur? b) W hat officer hours were spent on making these edits? Please break down the hours by officer APS classification. c) W hen were the changes made? d) W . Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Office of Financial Management (AOFM)
1186	1	Ludwig, Joe	Government payments of accounts	Since Budget Estimates in June, 2014: a) W hat has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) H ow many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) H ow many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) H ow many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) H ow many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) O r accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) W here interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Office of Financial Management (AOFM)

1187-1189	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 1. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2. How much has been spent on departmental stationery requirements to date. 3. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Office of Financial Management (AOFM)
1190-1191	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 1. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Office of Financial Management (AOFM)
1192-1196	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 1. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Office of Financial Management (AOFM)
1197-1203	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 5. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 6. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 7. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Office of Financial Management (AOFM)

1204-1205	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 1. Has there been any change to the staffing profile of the department/agency? 2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Office of Financial Management (AOFM)
1206-1215	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 1. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2. Were any of these reductions involuntary redundancies? If yes, provide details. 3. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4. If there are plans for staff reductions, please give the reason why these are happening. 5. Are there any plans for involuntary redundancies? If yes, provide details. 6. How many ongoing staff left the department/agency? What classification were these staff? 7. How many non-ongoing staff left department/agency from? What classification were these staff? 8. What are the voluntary redundancy packages offered? Please detail for each staff level and position 9. How do the packages differ from the default public service package? 10. How is the department/agency funding the packages?	Written			Australian Office of Financial Management (AOFM)
1216-1218	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 1. How many ongoing staff have been recruited? What classification are these staff? 2. How many non-ongoing positions exist or have been created? What classification are these staff? 3. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Office of Financial Management (AOFM)
1219	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Office of Financial Management (AOFM)
1220-1221	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 1. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2. Has the Department/Agency used external printing services for any print jobs? a) If so, what companies were used? b) How were they selected? c) What was the total cost of this printing by item?	Written			Australian Office of Financial Management (AOFM)
1222-1223	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 1. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Office of Financial Management (AOFM)

1224-1225	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 1. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Office of Financial Management (AOFM)
1226-1233	8	Ludwig, Joe	Grants	Since Budget Estimates in June, 2014: 1. What guidelines are in place to administer grants? 2. How are grants applied for? 3. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 4. What is the procedure for selecting who will be awarded a grant? 5. Who is involved in this selection process? 6. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. a) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 7. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 8. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written			Australian Office of Financial Management (AOFM)
1234-1236	3	Ludwig, Joe	Commissioned reports	1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?	Written			Australian Prudential Regulation Authority (APRA)

1237-1244	8	Ludwig, Joe	Reviews	<p>1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) The date they were ordered b) The date they commenced c) The minister responsible d) The department responsible e) The nature of the review f) Their terms of reference g) The scope of the review h) Who is conducting the review i) The number of officers, and their classification level, involved in conducting the review j) The expected report date k) The budgeted, projected or expected costs l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them, i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department v. If yes, on what dates did this involvement occur</p> <p>3. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them.</p> <p>5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the government release each review?</p>	Written			Australian Prudential Regulation Authority (APRA)
1245-1248	4	Ludwig, Joe	Graduate intake	<p>1245. What was the graduate intake for 2012-2013? 1246. What was the graduate intake for 2013-2014? 1247. What is the graduate intake for 2014-2015? 1248. What will be the graduate intake for 2015-2016?</p>	Written			Australian Prudential Regulation Authority (APRA)
1249	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1249. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Prudential Regulation Authority (APRA)
1250	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>1250. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Prudential Regulation Authority (APRA)

1251	1	Ludwig, Joe	Domain Usage	1251. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Prudential Regulation Authority (APRA)
1252-1253	2	Ludwig, Joe	Self-initiated Work	1252. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1253. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Prudential Regulation Authority (APRA)
1254	1	Ludwig, Joe	Wine Coolers/Fridges	1254. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Prudential Regulation Authority (APRA)
1255-1257	3	Ludwig, Joe	FOI Requests	1255. How many requests for documents under the FOI Act have been received? 1256. Of these, how many documents have been determined to be deliberative documents? 1257. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Prudential Regulation Authority (APRA)
1258-1262	5	Ludwig, Joe	Building lease costs	1258. What has been the total cost of building leases for the agency / department? 1259. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1260. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1261. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1262. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Prudential Regulation Authority (APRA)

1263-1264	2	Ludwig, Joe	Government advertising	1263. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1264. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Prudential Regulation Authority (APRA)
1265-1267	3	Ludwig, Joe	Workplace assessments	1265. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 1266. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 1267. If so, list each item of expenditure and cost related to those changes	Written			Australian Prudential Regulation Authority (APRA)
1268	1	Ludwig, Joe	Multiple tenders	1268. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Prudential Regulation Authority (APRA)
1269-1271	3	Ludwig, Joe	Lobbyist register meetings	1269. List all interactions between the department/agency with any representative listed on the lobbyist register 1270. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1271. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Prudential Regulation Authority (APRA)
1272	1	Ludwig, Joe	Departmental upgrades	1272. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Prudential Regulation Authority (APRA)
1273-1274	2	Ludwig, Joe	Non-conventional therapies	Since 7 September 2013: 1273. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 1274. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Prudential Regulation Authority (APRA)
1275	1	Ludwig, Joe	Office plants	Since Budget Estimates in June, 2014: 1275. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Prudential Regulation Authority (APRA)

1276	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 1276. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Prudential Regulation Authority (APRA)
1277	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 1277. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Prudential Regulation Authority (APRA)
1278-1280	3	Ludwig, Joe	Computers	1278. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1279. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1280. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Prudential Regulation Authority (APRA)
1281-1284	4	Ludwig, Joe	Legal costs	Since Budget Estimates in June, 2014: 1281. List all legal costs incurred by the department or agency 1282. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1283. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1284. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Prudential Regulation Authority (APRA)
1285-1287	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1285. Please list all related EBAs with coverage of the department. 1286. Please list their starting and expiration dates. 1287. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Prudential Regulation Authority (APRA)

1288-1332	45	Ludwig, Joe	Staff transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Australian Prudential Regulation Authority (APRA)
1333	1	Ludwig, Joe	Existing resources program	<p>Since Budget Estimates in June, 2014: 1333. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Prudential Regulation Authority (APRA)

1334-1342	9	Ludwig, Joe	Conditions of government contracts and agreements	1334. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 1335. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1336. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 1337. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1338. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 1339. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 1340. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 1341. If no consultation has occurred, why not? 1342. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Prudential Regulation Authority (APRA)
1343	1	Ludwig, Joe	Market research	Since Budget Estimates in June, 2014: 1343. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Prudential Regulation Authority (APRA)
1344-1350	7	Ludwig, Joe	Prequalified, Multi-use list tenders	1344. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 1345. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 1346. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 1347. Do any Ministerial staff have directorships in any of the firms on your panels? 1348. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 1349. Have the minister or ministerial staff made representations concerning the panels? 1350. Is Australian Public Affairs on any of your panels?	Written			Australian Prudential Regulation Authority (APRA)

1351-1352	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 1250. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 1251. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Prudential Regulation Authority (APRA)
1353-1363	11	Ludwig, Joe	Freedom of information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1353. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 1354. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 1355. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 1356. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 1357. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 1358. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Australian Prudential Regulation Authority (APRA)
1364-1365	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 1364. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 1365. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Australian Prudential Regulation Authority (APRA)

1366-1375	10	Ludwig, Joe	Red tape reduction	1366. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 1367. What is the progress of that red tape reduction target 1368. How many officers have been placed in those units and at what level? 1369. How have they been recruited? 1370. What process was used for their appointment? 1371. What is the total cost of this unit? 1372. What is the estimated total salary cost of the officers assigned to the unit. 1373. Do members of the unit have access to cabinet documents? 1374. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 1375. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Australian Prudential Regulation Authority (APRA)
1376-1381	6	Ludwig, Joe	Land costs	How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 1377. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 1378. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 1379. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 1380. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 1381. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Prudential Regulation Authority (APRA)
1382-1384	3	Ludwig, Joe	Shared resources following MOG changes	1382. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 1383. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 1384. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Prudential Regulation Authority (APRA)

1385	1	Ludwig, Joe	Departmental rebranding	1385. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Prudential Regulation Authority (APRA)
1386-1390	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 1386. How much did the department/agency spend on temporary or contract staff? 1387. How many temporary or contract staff have been employed? 1388. What is the total number of temporary or contract staff currently employed? 1389. How much was paid for agencies/companies to find temporary/contract staff? 1390. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Prudential Regulation Authority (APRA)
1391-1393	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 1391. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 1392. What are the reasons for hire car costs? 1393. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Prudential Regulation Authority (APRA)
1394-1395	2	Ludwig, Joe	Unallocated equipment	1394. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 1395. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Prudential Regulation Authority (APRA)
1396-1398	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1396. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 1397. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 1398. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Prudential Regulation Authority (APRA)
1399-1400	2	Ludwig, Joe	Departmental staff misconduct	Since Budget Estimates in June, 2014: 1399. Please provide a copy of the departmental staff code of conduct. 1400. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Prudential Regulation Authority (APRA)

1401-1409	9	Ludwig, Joe	Cloud Services and Storage	1401. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 1402. What date did/will cloud services be deployed in the department? 1403. Please provide a list of all cloud services in use or being considered for use. 1404. How much do these services cost? Please break down by service. 1405. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 1406. How much does this cloud storage cost per month? 1407. What security arrangements are in place to protect cloud based services and storage? 1408. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 1409. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Prudential Regulation Authority (APRA)
1410-1412	3	Ludwig, Joe	Disability access	1410. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 1411. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 1412. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Prudential Regulation Authority (APRA)
1413-1417	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 1413. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 1414. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 1415. What consultation was carried out before the fee was put into place? 1416. How was the fee put into place (e.g. through legislation, regulation changes etc)? 1417. What justification is there for the fee?	Written			Australian Prudential Regulation Authority (APRA)
1418-1422	5	Ludwig, Joe	Documents provided to the Minister	1418. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 1419. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 1420. How are they transmitted to the office? 1421. What mode of delivery is used (hardcopy, email) for those documents? 1422. What level officer are they provided to in the minister's office?	Written			Australian Prudential Regulation Authority (APRA)

1423-1424	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 1423. Has the department purchased any merchandise or promotional material? 1424. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Prudential Regulation Authority (APRA)
1425-1429	5	Ludwig, Joe	Freedom of information - Stats	1425. How many FOI requests were received between 7 September 2013 to date. 1426. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 1427. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 1428. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 1429. How many of those requests were finalised out of time?	Written			Australian Prudential Regulation Authority (APRA)
1430-1431	2	Ludwig, Joe	Savings and efficiency measures	Since the Appropriate Bills 2014 were passed by the parliament: 1430. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 1431. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Prudential Regulation Authority (APRA)
1432	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 1432. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Prudential Regulation Authority (APRA)
1433-1435	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1433. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1434. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1435. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Prudential Regulation Authority (APRA)
1436	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 1436. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Prudential Regulation Authority (APRA)

1437-1440	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 1437. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1438. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1439. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1440. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Prudential Regulation Authority (APRA)
1441-1442	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1441. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1442. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? 1443. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Australian Prudential Regulation Authority (APRA)
1443-1445	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 1443. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1444. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1445. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Prudential Regulation Authority (APRA)

1446	1	Ludwig, Joe	Communications staff	1446. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Prudential Regulation Authority (APRA)
1447	1	Ludwig, Joe	Report printing	Since Budget Estimates in June, 2014: 1447. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Prudential Regulation Authority (APRA)
1448	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 1448. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Prudential Regulation Authority (APRA)
1449-1454	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 1449. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1450. List all occurrences of travel that this has occurred under. A. Detail the process. 1451. When is the minister notified, when is approved provided? 1452. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1453. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1454. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Prudential Regulation Authority (APRA)

1455-1459	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 1455. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1456. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1457. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 1458. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 1459. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Prudential Regulation Authority (APRA)
1460	1	Ludwig, Joe	Government payments of accounts	1460. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Prudential Regulation Authority (APRA)
1461-1463	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 1462. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1462. How much has been spent on departmental stationery requirements to date. 1463. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Prudential Regulation Authority (APRA)
1464-1465	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 1464. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1465. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Prudential Regulation Authority (APRA)

1466-1470	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 1466. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1467. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1468. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1469. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1470. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Prudential Regulation Authority (APRA)
1471-1477	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1471. Total spending on these services 1472. The number of employees offered these services and their employment classification 1473. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1474. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1475. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1476. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1477. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Prudential Regulation Authority (APRA)
1478-1479	2	Ludwig, Joe	Staffing Profile	Since Budget Estimates in June, 2014: 1478. Has there been any change to the staffing profile of the department/agency? 1479. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Prudential Regulation Authority (APRA)

1480-1489	10	Ludwig, Joe	Staffing Reductions	Since Budget Estimates in June, 2014: 1480. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1481. Were any of these reductions involuntary redundancies? If yes, provide details. 1482. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1483. If there are plans for staff reductions, please give the reason why these are happening. 1484. Are there any plans for involuntary redundancies? If yes, provide details. 1485. How many ongoing staff left the department/agency? What classification were these staff? 1486. How many non-ongoing staff left department/agency from? What classification were these staff? 1487. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1488. How do the packages differ from the default public service package? 1489. How is the department/agency funding the packages?	Written			Australian Prudential Regulation Authority (APRA)
1490-1492	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 1490. How many ongoing staff have been recruited? What classification are these staff? 1491. How many non-ongoing positions exist or have been created? What classification are these staff? 1492. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Prudential Regulation Authority (APRA)
1493	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 1493. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Prudential Regulation Authority (APRA)
1494-1495	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 1494. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1495. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Prudential Regulation Authority (APRA)
1496-1497	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 1496. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1497. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Prudential Regulation Authority (APRA)
1498-1499	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 1498. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 1499. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Prudential Regulation Authority (APRA)

1500-1507	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 1500. What guidelines are in place to administer grants? 1501. How are grants applied for? 1502. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 1503. What is the procedure for selecting who will be awarded a grant? 1504. Who is involved in this selection process? 1505. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 1506. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 1507. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Australian Prudential Regulation Authority (APRA)
1508-1510	3	Ludwig, Joe	Commissioned reports	<p>1508. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 1509. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 1510. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Securities and Investment Commission (ASIC)

1511-1518	8	Ludwig, Joe	Reviews	<p>1511. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) The date they were ordered b) The date they commenced c) The minister responsible d) The department responsible e) The nature of the review f) Their terms of reference g) The scope of the review h) Who is conducting the review i) The number of officers, and their classification level, involved in conducting the review j) The expected report date k) The budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 1512. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them, i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department v. If yes, on what dates did this involvement occur 1513. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 1514. Have any reviews been stopped, paused or ceased? Please list them. 1515. Which reviews have concluded? Please list them. 1516. How many reviews have been provided to Government? Please list them and the date they were provided. 1517. When will the Government be responding to the respective reviews that have been completed? 1518. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each review? d) Will the</p>	Written			Australian Securities and Investment Commission (ASIC)
1519-1522	4	Ludwig, Joe	Graduate Intake	<p>1519. What was the graduate intake for 2012-2013? 1520. What was the graduate intake for 2013-2014? 1521. What is the graduate intake for 2014-2015? 1522. What will be the graduate intake for 2015-2016?</p>	Written			Australian Securities and Investment Commission (ASIC)
1523	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1523. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Securities and Investment Commission (ASIC)
1524	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>1524. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Securities and Investment Commission (ASIC)

1525	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 1525. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Securities and Investment Commission (ASIC)
1526-1527	2	Ludwig, Joe	Self-Initiated Work	1526. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1527. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Securities and Investment Commission (ASIC)
1528	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 1528. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Securities and Investment Commission (ASIC)
1529-1531	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 1529. How many requests for documents under the FOI Act have been received? 1530. Of these, how many documents have been determined to be deliberative documents? 1531. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Securities and Investment Commission (ASIC)
1532-1536	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 1532. What has been the total cost of building leases for the agency / department? 1533. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1534. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1535. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1536. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Securities and Investment Commission (ASIC)

1537-1538	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 1537. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1538. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Securities and Investment Commission (ASIC)
1539-1541	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 1539. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 1540. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 1541. If so, list each item of expenditure and cost related to those changes	Written			Australian Securities and Investment Commission (ASIC)
1542	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 1542. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Securities and Investment Commission (ASIC)
1543-1545	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1543. List all interactions between the department/agency with any representative listed on the lobbyist register 1544. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1545. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Securities and Investment Commission (ASIC)
1546	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1546. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Securities and Investment Commission (ASIC)
1547-1548	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 1547. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 1548. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Securities and Investment Commission (ASIC)
1549	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1549. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Securities and Investment Commission (ASIC)

1550	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 1550. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Securities and Investment Commission (ASIC)
1551	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 1551. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Securities and Investment Commission (ASIC)
1552-1554	3	Ludwig, Joe	Computers	1552. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1553. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1554. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Securities and Investment Commission (ASIC)
1555-1558	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 1555. List all legal costs incurred by the department or agency 1556. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1557. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1558. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Securities and Investment Commission (ASIC)
1559-1561	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1559. Please list all related EBAs with coverage of the department. 1560. Please list their starting and expiration dates. 1561. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Securities and Investment Commission (ASIC)

1562-1606	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before their transfer and after their transfer.</p>	Written			Australian Securities and Investment Commission (ASIC)
1607	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 1607. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Securities and Investment Commission (ASIC)

1608-1616	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	1608. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 1609. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1610. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 1611. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1612. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 1613. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 1614. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 1615. If no consultation has occurred, why not? 1616. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Securities and Investment Commission (ASIC)
1617	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 1617. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Securities and Investment Commission (ASIC)
1618-1624	7	Ludwig, Joe	Prequalified, Multi-use list tenders	1618. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 1619. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 1620. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 1621. Do any Ministerial staff have directorships in any of the firms on your panels? 1622. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 1623. Have the minister or ministerial staff made representations concerning the panels? 1624. Is Australian Public Affairs on any of your panels?	Written			Australian Securities and Investment Commission (ASIC)

1625-1626	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 1625. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 1626. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Securities and Investment Commission (ASIC)
1627-1637	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1627. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 1628. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 1629. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 1630. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 1631. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 1632. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Australian Securities and Investment Commission (ASIC)
1638-1639	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 1638. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 1639. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Australian Securities and Investment Commission (ASIC)

1640-1649	10	Ludwig, Joe	Red tape reduction	<p>1508. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 1509. What is the progress of that red tape reduction target 1510. How many officers have been placed in those units and at what level? 1511. How have they been recruited? 1512. What process was used for their appointment? 1513. What is the total cost of this unit? 1514. What is the estimated total salary cost of the officers assigned to the unit. 1515. Do members of the unit have access to cabinet documents? 1516. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 1517. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department? 1518. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 1519. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 1520. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 1521. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 1522. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be</p>	Written			Australian Securities and Investment Commission (ASIC)
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1650-1655	6	Ludwig, Joe	Land costs	1650. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 1651. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 1652. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 1653. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 1654. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 1655. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Securities and Investment Commission (ASIC)
1656-1658	3	Ludwig, Joe	Shared resources following MOG changes	1656. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 1657. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 1658. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Securities and Investment Commission (ASIC)
1659	1	Ludwig, Joe	Departmental Rebranding	1659. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Securities and Investment Commission (ASIC)
1660-1664	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 1660. How much did the department/agency spend on temporary or contract staff? 1661. How many temporary or contract staff have been employed? 1662. What is the total number of temporary or contract staff currently employed? 1663. How much was paid for agencies/companies to find temporary/contract staff? 1664. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Securities and Investment Commission (ASIC)

1665-1667	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 1665. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 1666. What are the reasons for hire car costs? 1667. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Securities and Investment Commission (ASIC)
1668-1669	2	Ludwig, Joe	Unallocated Equipment	1668. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 1669. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Securities and Investment Commission (ASIC)
1670-1672	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1670. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 1671. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 1672. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Securities and Investment Commission (ASIC)
1673-1674	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 1673. Please provide a copy of the departmental staff code of conduct. 1674. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Securities and Investment Commission (ASIC)
1675-1683	9	Ludwig, Joe	Cloud Services and Storage	1675. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 1676. What date did/will cloud services be deployed in the department? 1677. Please provide a list of all cloud services in use or being considered for use. 1678. How much do these services cost? Please break down by service. 1679. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 1680. How much does this cloud storage cost per month? 1681. What security arrangements are in place to protect cloud based services and storage? 1682. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 1683. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Securities and Investment Commission (ASIC)

1684-1686	3	Ludwig, Joe	Disability Access	1684. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 1685. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 1686. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Securities and Investment Commission (ASIC)
1687-1691	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 1687. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 1688. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 1689. What consultation was carried out before the fee was put into place? 1690. How was the fee put into place (e.g. through legislation, regulation changes etc)? 1691. What justification is there for the fee?	Written			Australian Securities and Investment Commission (ASIC)
1692-1696	5	Ludwig, Joe	Documents provided to the Minister	1692. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 1693. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 1694. How are they transmitted to the office? 1695. What mode of delivery is used (hardcopy, email) for those documents? 1696. What level officer are they provided to in the minister's office?	Written			Australian Securities and Investment Commission (ASIC)
1697-1698	2	Ludwig, Joe	Merchandise or Promotional Material	Since 7 September 2013: 1697. Has the department purchased any merchandise or promotional material? 1698. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Securities and Investment Commission (ASIC)

1699-1703	5	Ludwig, Joe	Freedom of Information - Stats	1699. How many FOI requests were received between 7 September 2013 to date. 1700. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 1701. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 1702. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 1703. How many of those requests were finalised out of time?	Written			Australian Securities and Investment Commission (ASIC)
1704-1705	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 1704. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 1705. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Securities and Investment Commission (ASIC)
1706	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 1706. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Securities and Investment Commission (ASIC)
1707-1709	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1707. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1708. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1709. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Securities and Investment Commission (ASIC)
1710	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 1710. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Securities and Investment Commission (ASIC)

1711-1714	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 1711. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1712. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1713. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1714. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Securities and Investment Commission (ASIC)
1715-1716	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1715. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1716. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses	Written			Australian Securities and Investment Commission (ASIC)
1717-1719	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 1717. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1718. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1719. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Securities and Investment Commission (ASIC)

1720	1	Ludwig, Joe	Communications staff	1720. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Securities and Investment Commission (ASIC)
1721	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 1721. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a) If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Securities and Investment Commission (ASIC)
1722	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 1722. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Securities and Investment Commission (ASIC)
1723-1728	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 1723. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1724. List all occurrences of travel that this has occurred under. A. Detail the process. 1725. When is the minister notified, when is approved provided? 1726. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 1727. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 1728. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Securities and Investment Commission (ASIC)

1729-1733	5	Ludwig, Joe	Senate Estimates Briefing	Since Budget Estimates in June, 2014: 1729. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 1730. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 1731. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 1732. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 1733. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Securities and Investment Commission (ASIC)
1734	1	Ludwig, Joe	Government Payments of Accounts	1734. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Securities and Investment Commission (ASIC)
1735-1737	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 1735. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 1736. How much has been spent on departmental stationery requirements to date. 1737. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Securities and Investment Commission (ASIC)
1738-1739	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 1738. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 1739. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Securities and Investment Commission (ASIC)

1740-1744	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 1740. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 1741. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1742. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1743. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 1744. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Securities and Investment Commission (ASIC)
1745-1751	7	Ludwig, Joe	Executive Coaching and Leadership Training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 1745. Total spending on these services 1746. The number of employees offered these services and their employment classification 1747. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 1748. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1749. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 1750. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 1751. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Securities and Investment Commission (ASIC)
1752-1753	2	Ludwig, Joe	Staffing Profile	Since Budget Estimates in June, 2014: 1752. Has there been any change to the staffing profile of the department/agency? 1753. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Securities and Investment Commission (ASIC)

1754-1763	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 1754. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 1755. Were any of these reductions involuntary redundancies? If yes, provide details. 1756. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 1757. If there are plans for staff reductions, please give the reason why these are happening. 1758. Are there any plans for involuntary redundancies? If yes, provide details. 1759. How many ongoing staff left the department/agency? What classification were these staff? 1760. How many non-ongoing staff left department/agency from? What classification were these staff? 1761. What are the voluntary redundancy packages offered? Please detail for each staff level and position 1762. How do the packages differ from the default public service package? 1763. How is the department/agency funding the packages?	Written			Australian Securities and Investment Commission (ASIC)
1764-1766	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 1764. How many ongoing staff have been recruited? What classification are these staff? 1765. How many non-ongoing positions exist or have been created? What classification are these staff? 1766. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Securities and Investment Commission (ASIC)
1767	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 1767. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Securities and Investment Commission (ASIC)
1768-1769	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 1768. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 1769. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Securities and Investment Commission (ASIC)
1770-1771	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 1770. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 1771. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Securities and Investment Commission (ASIC)
1772-1773	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 1772. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 1773. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Securities and Investment Commission (ASIC)
1774-1781	8	Ludwig, Joe	Grants	Since Budget Estimates in June, 2014: 1774. What guidelines are in place to	Written			Australian

1782-1784	3	Ludwig, Joe	Commissioned Reports	Since Budget Estimates in June, 2014: 1782. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 1783. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 1784. What is the current status of each report? When is the Government intending to respond to these reports?	Written			Australian Taxation Office (ATO)
1785-1792	8	Ludwig, Joe	Reviews	Since Budget Estimates in June, 2014: 1785. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 1786. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 1787. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 1788. Have any reviews been stopped, paused or ceased? Please list them. 1789. Which reviews have concluded? Please list them. 1790. How many reviews have been provided to Government? Please list them and the date they were provided. 1791. When will the Government be responding to the respective reviews that have been completed? 1792. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each 1793. What was the graduate intake for 2012-2013? 1794. What was the graduate intake for 2013-2014? 1795. What is the graduate intake for 2014-2015? 1796. What will be the graduate intake for 2015-2016?	Written			Australian Taxation Office (ATO)
1793-1796	4	Ludwig, Joe	Graduate Intake	1793. What was the graduate intake for 2012-2013? 1794. What was the graduate intake for 2013-2014? 1795. What is the graduate intake for 2014-2015? 1796. What will be the graduate intake for 2015-2016?	Written			Australian Taxation Office (ATO)
1797	1	Ludwig, Joe	Procedure Manuals (Ministerial)	1797. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?	Written			Australian Taxation Office (ATO)

1798	1	Ludwig, Joe	Procedure Manuals (Departmental)	1782. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Has the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?	Written			Australian Taxation Office (ATO)
1799	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 1799. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Taxation Office (ATO)
1800-1801	2	Ludwig, Joe	Self-initiated Work	1800. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 1801. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Taxation Office (ATO)
1802	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 1802. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Taxation Office (ATO)
1803-1805	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 1803. How many requests for documents under the FOI Act have been received? 1804. Of these, how many documents have been determined to be deliberative documents? 1805. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Taxation Office (ATO)

1806-1810	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 1806. What has been the total cost of building leases for the agency / department? 1807. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 1808. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 1809. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 1810. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Taxation Office (ATO)
1811-1812	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 1811. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 1812. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Taxation Office (ATO)
1813-1815	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 1813. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 1814. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 1815. If so, list each item of expenditure and cost related to those changes	Written			Australian Taxation Office (ATO)
1816	1	Ludwig, Joe	Multiple Tenders	Since Budget Estimates in June, 2014: 1816. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Taxation Office (ATO)
1817-1819	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1817. List all interactions between the department/agency with any representative listed on the lobbyist register 1818. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 1819. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Taxation Office (ATO)

1820	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1820. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Taxation Office (ATO)
1821-1822	2	Ludwig, Joe	Non- Conventional Therapies	Since 7 September 2013: 1821. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 1822. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Taxation Office (ATO)
1823	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1823. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Taxation Office (ATO)
1824	1	Ludwig, Joe	Office Recreation Facilities	Since Budget Estimates in June, 2014: 1824. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Taxation Office (ATO)
1825	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 1825. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Taxation Office (ATO)
1826-1828	3	Ludwig, Joe	Computers	1826. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 1827. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 1828. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Taxation Office (ATO)

1829-1832	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 1829. List all legal costs incurred by the department or agency 1830. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 1831. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 1832. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Taxation Office (ATO)
1833-1835	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	1833. Please list all related EBAs with coverage of the department. 1834. Please list their starting and expiration dates. 1835. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Taxation Office (ATO)
1836-1880	45	Ludwig, Joe	Staff Transfers	1. How many people does your department employ? 2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level? 3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level? 4. What functions have been transferred between one state or territory to another since the federal election in 2013? 5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to? 6. How many of these people are employed in Canberra? 7. How many people did your department employ in Canberra immediately prior to the 2013 federal election? 8. How many employees have been transferred out of Canberra since the 2013 federal election? 9. How many of your employees have been transferred to Canberra since the 2013 federal election? 10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age. 11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer. 12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender. 13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer. 14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before	Written			Australian Taxation Office (ATO)
1881	1	Ludwig, Joe	Existing Resources Program	Since Budget Estimates in June, 2014: 1881. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?	Written			Australian Taxation Office (ATO)

1882-1890	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	1882. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 1883. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1884. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 1885. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 1886. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 1887. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 1888. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 1889. If no consultation has occurred, why not? 1890. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Australian Taxation Office (ATO)
1891	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 1891. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Australian Taxation Office (ATO)
1892-1898	7	Ludwig, Joe	Prequalified, Multi-use list Tenders	1892. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 1893. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 1894. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 1895. Do any Ministerial staff have directorships in any of the firms on your panels? 1896. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 1897. Have the minister or ministerial staff made representations concerning the panels? 1898. Is Australian Public Affairs on any of your panels?	Written			Australian Taxation Office (ATO)

1899-1900	2	Ludwig, Joe	Provision of Equipment - Ministerial	Since Budget Estimates in June, 2014: 1899. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 1900. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Taxation Office (ATO)
1901-1911	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 1901. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 1902. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 1903. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 1904. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 1905. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 1906. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Australian Taxation Office (ATO)
1912-1913	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 1912. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 1913. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Australian Taxation Office (ATO)

1914-1923	10	Ludwig, Joe	Red tape reduction	1914. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 1915. What is the progress of that red tape reduction target 1916. How many officers have been placed in those units and at what level? 1917. How have they been recruited? 1918. What process was used for their appointment? 1919. What is the total cost of this unit? 1920. What is the estimated total salary cost of the officers assigned to the unit. 1921. Do members of the unit have access to cabinet documents? 1922. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 1923. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Australian Taxation Office (ATO)
1924-1929	6	Ludwig, Joe	Land Costs	1924. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 1925. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 1926. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 1927. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 1928. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 1929. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Taxation Office (ATO)
1930-1932	3	Ludwig, Joe	Shared resources following MOG Changes	1930. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 1931. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 1932. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Taxation Office (ATO)

1933	1	Ludwig, Joe	Departmental Rebranding	1933. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Taxation Office (ATO)
1934-1938	5	Ludwig, Joe	Contracts For Temporary Staff	Since Budget Estimates in June, 2014: 1934. How much did the department/agency spend on temporary or contract staff? 1935. How many temporary or contract staff have been employed? 1936. What is the total number of temporary or contract staff currently employed? 1937. How much was paid for agencies/companies to find temporary/contract staff? 1938. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Taxation Office (ATO)
1939-1941	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 1939. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 1940. What are the reasons for hire car costs? 1941. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Taxation Office (ATO)
1942-1943	2	Ludwig, Joe	Unallocated Equipment	1942. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 1943. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Taxation Office (ATO)
1944-1946	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 1944. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 1945. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 1946. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Taxation Office (ATO)
1947-1948	2	Ludwig, Joe	Departmental Staff	Since Budget Estimates in June, 2014: 1947. Please provide a copy of the departmental staff code of conduct. 1948. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Taxation Office (ATO)

1949-1957	9	Ludwig, Joe	Cloud Services and Storage	1949. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 1950. What date did/will cloud services be deployed in the department? 1951. Please provide a list of all cloud services in use or being considered for use. 1952. How much do these services cost? Please break down by service. 1953. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 1954. How much does this cloud storage cost per month? 1955. What security arrangements are in place to protect cloud based services and storage? 1956. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 1957. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Taxation Office (ATO)
1958-1960	3	Ludwig, Joe	Disability Access	1958. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 1959. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 1960. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Taxation Office (ATO)
1961-1965	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 1961. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 1962. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 1963. What consultation was carried out before the fee was put into place? 1964. How was the fee put into place (e.g. through legislation, regulation changes etc)? 1965. What justification is there for the fee?	Written			Australian Taxation Office (ATO)
1966-1970	5	Ludwig, Joe	Documents provided to the Minister	1966. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 1967. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 1968. How are they transmitted to the office? 1969. What mode of delivery is used (hardcopy, email) for those documents? 1970. What level officer are they provided to in the minister's office?	Written			Australian Taxation Office (ATO)

1971-1972	2	Ludwig, Joe	Merchandise or Promotional Material	Since 7 September 2013: 1971. Has the department purchased any merchandise or promotional material? 1972. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Taxation Office (ATO)
1973-1977	5	Ludwig, Joe	Freedom of Information - Stats	1973. How many FOI requests were received between 7 September 2013 to date. 1974. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 1975. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 1976. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 1977. How many of those requests were finalised out of time?	Written			Australian Taxation Office (ATO)
1978-1979	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 1978. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 1979. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Taxation Office (ATO)
1980	1	Ludwig, Joe	Contracts Under \$10,000	Since Budget Estimates in June, 2014: 1980. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Taxation Office (ATO)
1981-1983	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 1981. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 1982. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 1983. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Taxation Office (ATO)
1984	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 1984. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Taxation Office (ATO)

1985-1988	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 1985. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1986. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1987. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 1988. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Taxation Office (ATO)
1989-1990	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 1989. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 1990. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Australian Taxation Office (ATO)
1991-1993	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 1991. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 1992. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 1993. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Taxation Office (ATO)

1994	1	Ludwig, Joe	Communications Staff	1994. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Taxation Office (ATO)
1995	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 1995. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Taxation Office (ATO)
1996	1	Ludwig, Joe	Provision of Equipment - Departmental	Since Budget Estimates in June, 2014: 1996. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Taxation Office (ATO)
1997-2002	6	Ludwig, Joe	Travel Costs (Departmental)	Since Budget Estimates in June, 2014: 1997. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 1998. List all occurrences of travel that this has occurred under. A. Detail the process. 1999. When is the minister notified, when is approved provided? 2000. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2001. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2002. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Taxation Office (ATO)

2003-2007	5	Ludwig, Joe	Senate Estimates Briefing	Since Budget Estimates in June, 2014: 2003. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2004. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2005. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 2006. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 2007. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Taxation Office (ATO)
2008	1	Ludwig, Joe	Government Payments of Accounts	2008. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Taxation Office (ATO)
2009-2011	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 2009. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2010. How much has been spent on departmental stationery requirements to date. 2011. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Taxation Office (ATO)
2012-2013	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 2012. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2013. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Taxation Office (ATO)

2014-2018	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 2014. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2015. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2016. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2017. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2018. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Taxation Office (ATO)
2019-2025	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2019. Total spending on these services 2020. The number of employees offered these services and their employment classification 2021. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2022. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2023. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2024. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2025. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Taxation Office (ATO)
2026-2027	2	Ludwig, Joe	Staffing Profile	Since Budget Estimates in June, 2014: 2026. Has there been any change to the staffing profile of the department/agency? 2027. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Taxation Office (ATO)

2028-2037	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 2028. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2029. Were any of these reductions involuntary redundancies? If yes, provide details. 2030. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2031. If there are plans for staff reductions, please give the reason why these are happening. 2032. Are there any plans for involuntary redundancies? If yes, provide details. 2033. How many ongoing staff left the department/agency? What classification were these staff? 2034. How many non-ongoing staff left department/agency from? What classification were these staff? 2035. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2036. How do the packages differ from the default public service package? 2037. How is the department/agency funding the packages?	Written			Australian Taxation Office (ATO)
2038-2040	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 2038. How many ongoing staff have been recruited? What classification are these staff? 2039. How many non-ongoing positions exist or have been created? What classification are these staff? 2040. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Taxation Office (ATO)
2041	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 2041. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Taxation Office (ATO)
2042-2043	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 2042. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2043. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Taxation Office (ATO)
2044-2045	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 2044. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2045. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Taxation Office (ATO)
2046-2047	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 2046. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2047. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Taxation Office (ATO)

2048-2055	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 2048. What guidelines are in place to administer grants? 2049. How are grants applied for? 2050. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 2051. What is the procedure for selecting who will be awarded a grant? 2052. Who is involved in this selection process? 2053. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2054. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2055. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Australian Taxation Office (ATO)
2056-2058	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 2056. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2057. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 2058. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Clean Energy Finance Corporation (CEFC)

2059-2066	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 2059. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) The date they were ordered b) The date they commenced c) The minister responsible d) The department responsible e) The nature of the review f) Their terms of reference g) The scope of the review h) Who is conducting the review i) The number of officers, and their classification level, involved in conducting the review j) The expected report date k) The budgeted, projected or expected costs l) If the report will be tabled in parliament or made public 2060. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names b) If so, please list their managing director and the board of directors or equivalent c) If yes, for each is the cost associated with their involvement, including a break down for each cost item d) If yes, for each, what is the nature of their involvement e) If yes, for each, are they on the lobbyist register, provide details. f) If yes, for each, what contact has the Minister or their office had with them g) If yes, for each, who selected them h) If yes, for each, did the minister or their office have any involvement in selecting them, i. If yes, please detail what involvement it was ii. If yes, did they see or provided input to a short list iii. If yes, on what dates did this involvement occur iv. If yes, did this involve any verbal discussions with the department v. If yes, on what dates did this involvement occur 2061. Which reviews are on-going? a) Please list them. b) What is the current cost to date expended on the reviews? 2062. Have any reviews been stopped, paused or ceased? Please list them. 2063. Which reviews have concluded? Please list them. 2064. How many reviews have been provided to Government? Please list them and the date they were provided. 2065. When will the Government be responding to the respective reviews that have been completed? 2066. What reviews are planned? a) When will each planned review be commenced? b) When will each of these reviews be concluded? c) When will government respond to each</p>	Written			Clean Energy Finance Corporation (CEFC)
2067-2070	4	Ludwig, Joe	Graduate Intake	<p>2067. What was the graduate intake for 2012-2013? 2068. What was the graduate intake for 2013-2014? 2069. What is the graduate intake for 2014-2015? 2070. What will be the graduate intake for 2015-2016?</p>	Written			Clean Energy Finance Corporation (CEFC)
2071	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>2071. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Who is the manual distributed to? d) Is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Clean Energy Finance Corporation (CEFC)
2072	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>2072. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) When was the manual last updated? b) Who is responsible for updating the manual? c) Was the minister's office had any input into the content of the manual? If so, please detail. d) Who is the manual distributed to? e) Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Clean Energy Finance Corporation (CEFC)

2073	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 2073. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Clean Energy Finance Corporation (CEFC)
2074-2075	2	Ludwig, Joe	Self-Initiated Work	2074. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2075. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Clean Energy Finance Corporation (CEFC)
2076	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 2076. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Clean Energy Finance Corporation (CEFC)
2077-2079	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 2077. How many requests for documents under the FOI Act have been received? 2078. Of these, how many documents have been determined to be deliberative documents? 2079. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Clean Energy Finance Corporation (CEFC)
2080-2084	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 2080. What has been the total cost of building leases for the agency / department? 2081. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2082. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2083. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2084. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Clean Energy Finance Corporation (CEFC)

2085-2086	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 2085. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2086. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Clean Energy Finance Corporation (CEFC)
2087-2089	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 2087. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2088. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 2089. If so, list each item of expenditure and cost related to those changes	Written			Clean Energy Finance Corporation (CEFC)
2090	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 2090. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Clean Energy Finance Corporation (CEFC)
2091-2093	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 2091. List all interactions between the department/agency with any representative listed on the lobbyist register 2092. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 2093. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Clean Energy Finance Corporation (CEFC)
2094	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 2094. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Clean Energy Finance Corporation (CEFC)
2095-2096	2	Ludwig, Joe	Non-conventional Therapies	Since 7 September 2013: 2095. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2096. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Clean Energy Finance Corporation (CEFC)
2097	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 2097. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Clean Energy Finance Corporation (CEFC)

2098	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 2098. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Clean Energy Finance Corporation (CEFC)
2099	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 2099. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Clean Energy Finance Corporation (CEFC)
2100-2102	3	Ludwig, Joe	Computers	2100. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2101. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2102. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Clean Energy Finance Corporation (CEFC)
2103-2106	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 2103. List all legal costs incurred by the department or agency 2104. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2105. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2106. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Clean Energy Finance Corporation (CEFC)
2107-2109	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	2107. Please list all related EBAs with coverage of the department. 2108. Please list their starting and expiration dates. 2109. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Clean Energy Finance Corporation (CEFC)

2110-2154	45	Ludwig, Joe	Staff transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Clean Energy Finance Corporation (CEFC)
2155	1	Ludwig, Joe	Existing resources program	<p>Since Budget Estimates in June, 2014: 2155. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Clean Energy Finance Corporation (CEFC)

2156-2164	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	2156. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2157. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2158. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 2159. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2160. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 2161. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 2162. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 2163. If no consultation has occurred, why not? 2164. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Clean Energy Finance Corporation (CEFC)
2165	1	Ludwig, Joe	Market research	Since Budget Estimates in June, 2014: 2165. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Clean Energy Finance Corporation (CEFC)
2166-2172	7	Ludwig, Joe	Prequalified, Multi-use list tenders	2166. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2167. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 2168. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 2169. Do any Ministerial staff have directorships in any of the firms on your panels? 2170. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 2171. Have the minister or ministerial staff made representations concerning the panels? 2172. Is Australian Public Affairs on any of your panels?	Written			Clean Energy Finance Corporation (CEFC)

2173-2174	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 2173. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2174. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Clean Energy Finance Corporation (CEFC)
2175-2185	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 2175. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2176. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 2177. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 2178. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 2179. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 2180. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Clean Energy Finance Corporation (CEFC)
2186-2187	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 2186. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2187. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Clean Energy Finance Corporation (CEFC)

2188-2197	10	Ludwig, Joe	Red tape reduction	2188. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2189. What is the progress of that red tape reduction target? 2190. How many officers have been placed in those units and at what level? 2191. How have they been recruited? 2192. What process was used for their appointment? 2193. What is the total cost of this unit? 2194. What is the estimated total salary cost of the officers assigned to the unit. 2195. Do members of the unit have access to cabinet documents? 2196. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 2197. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Clean Energy Finance Corporation (CEFC)
2198-2203	6	Ludwig, Joe	Land Costs	2198. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2199. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 2200. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 2201. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 2202. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 2203. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Clean Energy Finance Corporation (CEFC)
2204-2206	3	Ludwig, Joe	Shared resources following MOG Changes	2204. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2205. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 2206. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Clean Energy Finance Corporation (CEFC)

2207	1	Ludwig, Joe	Departmental rebranding	2207. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Clean Energy Finance Corporation (CEFC)
2208-2212	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 2208. How much did the department/agency spend on temporary or contract staff? 2209. How many temporary or contract staff have been employed? 2210. What is the total number of temporary or contract staff currently employed? 2211. How much was paid for agencies/companies to find temporary/contract staff? 2212. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Clean Energy Finance Corporation (CEFC)
2213-2215	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 2213. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2214. What are the reasons for hire car costs? 2215. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Clean Energy Finance Corporation (CEFC)
2216-2217	2	Ludwig, Joe	Unallocated Equipment	2216. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2217. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Clean Energy Finance Corporation (CEFC)
2218-2220	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 2218. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2219. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 2220. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Clean Energy Finance Corporation (CEFC)
2221-2222	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 2221. Please provide a copy of the departmental staff code of conduct. 2222. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Clean Energy Finance Corporation (CEFC)

2223-2231	9	Ludwig, Joe	Cloud Services and Storage	2223. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2224. What date did/will cloud services be deployed in the department? 2225. Please provide a list of all cloud services in use or being considered for use. 2226. How much do these services cost? Please break down by service. 2227. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 2228. How much does this cloud storage cost per month? 2229. What security arrangements are in place to protect cloud based services and storage? 2230. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 2231. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Clean Energy Finance Corporation (CEFC)
2232-2234	3	Ludwig, Joe	Disability Access	2232. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2233. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 2234. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Clean Energy Finance Corporation (CEFC)
2235-2239	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 2235. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2236. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 2237. What consultation was carried out before the fee was put into place? 2238. How was the fee put into place (e.g. through legislation, regulation changes etc)? 2239. What justification is there for the fee?	Written			Clean Energy Finance Corporation (CEFC)
2240-2244	5	Ludwig, Joe	Documents provided to the Minister	2240. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2241. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 2242. How are they transmitted to the office? 2243. What mode of delivery is used (hardcopy, email) for those documents? 2244. What level officer are they provided to in the minister's office?	Written			Clean Energy Finance Corporation (CEFC)

2245-2246	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 2245. Has the department purchased any merchandise or promotional material? 2246. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Clean Energy Finance Corporation (CEFC)
2247-2251	5	Ludwig, Joe	Freedom of Information - Stats	2247. How many FOI requests were received between 7 September 2013 to date. 2248. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 2249. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 2250. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 2251. How many of those requests were finalised out of time?	Written			Clean Energy Finance Corporation (CEFC)
2252-2253	2	Ludwig, Joe	Savings and efficiency measures	Since the Appropriation Bills 2014 were passed by the parliament: 2252. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2253. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Clean Energy Finance Corporation (CEFC)
2254	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 2254. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Clean Energy Finance Corporation (CEFC)
2255-2257	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 2255. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2256. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2257. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Clean Energy Finance Corporation (CEFC)
2258	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 2258. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Clean Energy Finance Corporation (CEFC)

2259-2262	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 2259. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2260. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2261. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2262. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Clean Energy Finance Corporation (CEFC)
2263-2264	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 2263. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2264. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Clean Energy Finance Corporation (CEFC)
2265-2267	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 2265. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2266. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2267. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Clean Energy Finance Corporation (CEFC)

2268	1	Ludwig, Joe	Communications staff	2268. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Clean Energy Finance Corporation (CEFC)
2269	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 2269. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Clean Energy Finance Corporation (CEFC)
2270	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 2270. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Clean Energy Finance Corporation (CEFC)
2271-2276	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 2271. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2272. List all occurrences of travel that this has occurred under. A. Detail the process. 2273. When is the minister notified, when is approved provided? 2274. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2275. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2276. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Clean Energy Finance Corporation (CEFC)

2277-2281	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 2277. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2278. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2279. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 2280. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 2281. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Clean Energy Finance Corporation (CEFC)
2282	1	Ludwig, Joe	Government payments of accounts	2282. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Clean Energy Finance Corporation (CEFC)
2283-2285	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 2283. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2284. How much has been spent on departmental stationary requirements to date. 2285. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Clean Energy Finance Corporation (CEFC)
2286-2287	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 2286. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2287. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Clean Energy Finance Corporation (CEFC)

2288-2292	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 2288. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2289. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2290. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2291. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2292. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Clean Energy Finance Corporation (CEFC)
2293-2299	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2293. Total spending on these services 2294. The number of employees offered these services and their employment classification 2295. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2296. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2297. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2298. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2299. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Clean Energy Finance Corporation (CEFC)
2300-2301	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 2300. Has there been any change to the staffing profile of the department/agency? 2301. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Clean Energy Finance Corporation (CEFC)

2302-2311	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 2302. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2303. Were any of these reductions involuntary redundancies? If yes, provide details. 2304. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2305. If there are plans for staff reductions, please give the reason why these are happening. 2306. Are there any plans for involuntary redundancies? If yes, provide details. 2307. How many ongoing staff left the department/agency? What classification were these staff? 2308. How many non-ongoing staff left department/agency from? What classification were these staff? 2309. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2310. How do the packages differ from the default public service package? 2311. How is the department/agency funding the packages?	Written			Clean Energy Finance Corporation (CEFC)
2312-2314	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 2312. How many ongoing staff have been recruited? What classification are these staff? 2313. How many non-ongoing positions exist or have been created? What classification are these staff? 2314. How many staff have been employed on contract and what is the average length of their employment period?	Written			Clean Energy Finance Corporation (CEFC)
2315	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 2315. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Clean Energy Finance Corporation (CEFC)
2316-2317	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 2316. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2317. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Clean Energy Finance Corporation (CEFC)
2318-2319	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 2318. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2319. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Clean Energy Finance Corporation (CEFC)
2320-2321	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 2320. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2321. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Clean Energy Finance Corporation (CEFC)

2322-2329	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 2322. What guidelines are in place to administer grants? 2323. How are grants applied for? 2324. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 2325. What is the procedure for selecting who will be awarded a grant? 2326. Who is involved in this selection process? 2327. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2328. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2329. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Clean Energy Finance Corporation (CEFC)
2330 - 2332	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Commonwealth Grants Commission (CGC)

2333 - 2340	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each review? d) will the government release</p>	Written			Commonwealth Grants Commission (CGC)
2341 - 2344	4	Ludwig, Joe	Graduate Intake	<p>1. What was the graduate intake for 2012-2013? 2. What was the graduate intake for 2013-2014? 3. What is the graduate intake for 2014-2015? 4. What will be the graduate intake for 2015-2016?</p>	Written			Commonwealth Grants Commission (CGC)
2345	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Commonwealth Grants Commission (CGC)
2346	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Commonwealth Grants Commission (CGC)
2347	1	Ludwig, Joe	Domain Usage	<p>Since Budget Estimates in June, 2014: 1. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.</p>	Written			Commonwealth Grants Commission (CGC)

2348 - 2349	2	Ludwig, Joe	Self-Initiated work	1. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Commonwealth Grants Commission (CGC)
2350	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Commonwealth Grants Commission (CGC)
2351-2353	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 1. How many requests for documents under the FOI Act have been received? 2. Of these, how many documents have been determined to be deliberative documents? 3. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Commonwealth Grants Commission (CGC)
2354-2358	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 1. What has been the total cost of building leases for the agency / department? 2. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 5. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Commonwealth Grants Commission (CGC)
2359-2360	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 1. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Commonwealth Grants Commission (CGC)

2361-2363	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 1. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3. If so, list each item of expenditure and cost related to those changes	Written			Commonwealth Grants Commission (CGC)
2364	1	Ludwig, Joe	Multiple Tenders	Since Budget Estimates in June, 2014: 1. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Commonwealth Grants Commission (CGC)
2365-2367	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 1. List all interactions between the department/agency with any representative listed on the lobbyist register 2. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Commonwealth Grants Commission (CGC)
2368	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 1. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Commonwealth Grants Commission (CGC)
2369-2370	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 1. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Commonwealth Grants Commission (CGC)
2371	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Commonwealth Grants Commission (CGC)
2372	1	Ludwig, Joe	Office Recreation Facilities	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Commonwealth Grants Commission (CGC)

2373	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 1. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Commonwealth Grants Commission (CGC)
2374-2376	3	Ludwig, Joe	Computers	1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Commonwealth Grants Commission (CGC)
2377-2380	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 2377. List all legal costs incurred by the department or agency 2378. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2379. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2380. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Commonwealth Grants Commission (CGC)
2381-2383	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	2381. Please list all related EBAs with coverage of the department. 2382. Please list their starting and expiration dates. 2383. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Commonwealth Grants Commission (CGC)

2384-2428	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Commonwealth Grants Commission (CGC)
2429	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 2429. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Commonwealth Grants Commission (CGC)

2430-2438	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	2430. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2431. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2432. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 2433. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2434. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 2435. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 2436. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 2437. If no consultation has occurred, why not? 2438. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Commonwealth Grants Commission (CGC)
2439	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 2439. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Commonwealth Grants Commission (CGC)
2440-2446	7	Ludwig, Joe	Prequalified, Multi-use list tenders	2440. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2441. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 2442. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 2443. Do any Ministerial staff have directorships in any of the firms on your panels? 2444. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 2445. Have the minister or ministerial staff made representations concerning the panels? 2446. Is Australian Public Affairs on any of your panels?	Written			Commonwealth Grants Commission (CGC)

2447-2448	2	Ludwig, Joe	Provision of Equipment - Ministerial	Since Budget Estimates in June, 2014: 2447. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2448. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Commonwealth Grants Commission (CGC)
2449-2459	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 2449. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2450. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 2451. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 2452. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 2453. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 2454. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Commonwealth Grants Commission (CGC)
2460-2461	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 2460. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2461. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Commonwealth Grants Commission (CGC)

2462-2471	10	Ludwig, Joe	Red tape reduction	2462. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2463. What is the progress of that red tape reduction target? 2464. How many officers have been placed in those units and at what level? 2465. How have they been recruited? 2466. What process was used for their appointment? 2467. What is the total cost of this unit? 2468. What is the estimated total salary cost of the officers assigned to the unit. 2469. Do members of the unit have access to cabinet documents? 2470. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 2471. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Commonwealth Grants Commission (CGC)
2472-2477	6	Ludwig, Joe	Land Costs	2472. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2473. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 2474. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 2475. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 2476. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 2477. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Commonwealth Grants Commission (CGC)
2478-2480	3	Ludwig, Joe	Shared resources following MOG Changes	2478. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2479. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 2480. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Commonwealth Grants Commission (CGC)

2481	1	Ludwig, Joe	Departmental Rebranding	2481. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Commonwealth Grants Commission (CGC)
2482-2486	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 2482. How much did the department/agency spend on temporary or contract staff? 2483. How many temporary or contract staff have been employed? 2484. What is the total number of temporary or contract staff currently employed? 2485. How much was paid for agencies/companies to find temporary/contract staff? 2486. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Commonwealth Grants Commission (CGC)
2487-2489	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 2487. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2488. What are the reasons for hire car costs? 2489. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Commonwealth Grants Commission (CGC)
2490-2491	2	Ludwig, Joe	Unallocated Equipment	2490. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2491. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Commonwealth Grants Commission (CGC)
2492-2494	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 2492. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2493. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 2494. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Commonwealth Grants Commission (CGC)
2495-2496	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 2495. Please provide a copy of the departmental staff code of conduct. 2496. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Commonwealth Grants Commission (CGC)

2497-2505	9	Ludwig, Joe	Cloud Services and Storage	2497. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2498. What date did/will cloud services be deployed in the department? 2499. Please provide a list of all cloud services in use or being considered for use. 2500. How much do these services cost? Please break down by service. 2501. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 2502. How much does this cloud storage cost per month? 2503. What security arrangements are in place to protect cloud based services and storage? 2504. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 2505. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Commonwealth Grants Commission (CGC)
2506-2508	3	Ludwig, Joe	Disability Access	2506. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2507. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 2508. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Commonwealth Grants Commission (CGC)
2509-2513	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 2509. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2510. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 2511. What consultation was carried out before the fee was put into place? 2512. How was the fee put into place (e.g. through legislation, regulation changes etc)? 2513. What justification is there for the fee?	Written			Commonwealth Grants Commission (CGC)
2514 - 2518	5	Ludwig, Joe	Documents provided to the Minister	2514. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2515. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 2516. How are they transmitted to the office? 2517. What mode of delivery is used (hardcopy, email) for those documents? 2518. What level officer are they provided to in the minister's office?	Written			Commonwealth Grants Commission (CGC)

2519 - 2520	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 2519. Has the department purchased any merchandise or promotional material? 2520. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Commonwealth Grants Commission (CGC)
2521-2525	5	Ludwig, Joe	Freedom of Information - Stats	2330. How many FOI requests were received between 7 September 2013 to date. 2331. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 2332. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 2333. How many of those requests were granted an extension of time under s 15AB of the FOI Act? How many of those requests were finalised out of time?	Written			Commonwealth Grants Commission (CGC)
2526-2527	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 2526. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2527. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Commonwealth Grants Commission (CGC)
2528	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 2528. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Commonwealth Grants Commission (CGC)
2529-2531	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 2529. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2530. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2531. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Commonwealth Grants Commission (CGC)
2532	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 2532. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Commonwealth Grants Commission (CGC)

2533-2536	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 2533. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2534. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2535. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2536. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Commonwealth Grants Commission (CGC)
2537-2538	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 2537. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2538. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Commonwealth Grants Commission (CGC)
2539-2541	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 2539. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2540. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2541. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Commonwealth Grants Commission (CGC)

2542	1	Ludwig, Joe	Communications staff	2542. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Commonwealth Grants Commission (CGC)
2543	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 2330. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Commonwealth Grants Commission (CGC)
2544	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 2544. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Commonwealth Grants Commission (CGC)
2545-2550	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 2545. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2546. List all occurrences of travel that this has occurred under. A. Detail the process. 2547. When is the minister notified, when is approved provided? 2548. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2549. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2550. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Commonwealth Grants Commission (CGC)

2551-2555	5	Ludwig, Joe	Senate Estimates Briefing	Since Budget Estimates in June, 2014: 2551. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2552. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2553. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 2554. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 2555. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Commonwealth Grants Commission (CGC)
2556	1	Ludwig, Joe	Government payments of accounts	2556. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Commonwealth Grants Commission (CGC)
2557-2559	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 2557. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2558. How much has been spent on departmental stationery requirements to date. 2559. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Commonwealth Grants Commission (CGC)
2560-2561	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 2560. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2561. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Commonwealth Grants Commission (CGC)

2562-2566	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 2562. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2563. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2564. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2565. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2566. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Commonwealth Grants Commission (CGC)
2567-2573	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2567. Total spending on these services 2568. The number of employees offered these services and their employment classification 2569. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2570. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2571. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 2572. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2573. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Commonwealth Grants Commission (CGC)
2574-2575	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 2574. Has there been any change to the staffing profile of the department/agency? 2575. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Commonwealth Grants Commission (CGC)

2576-2585	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 2576. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2577. Were any of these reductions involuntary redundancies? If yes, provide details. 2578. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2579. If there are plans for staff reductions, please give the reason why these are happening. 2580. Are there any plans for involuntary redundancies? If yes, provide details. 2581. How many ongoing staff left the department/agency? What classification were these staff? 2582. How many non-ongoing staff left department/agency from? What classification were these staff? 2583. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2584. How do the packages differ from the default public service package? 2585. How is the department/agency funding the packages?	Written			Commonwealth Grants Commission (CGC)
2586-2588	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 2586. How many ongoing staff have been recruited? What classification are these staff? 2587. How many non-ongoing positions exist or have been created? What classification are these staff? 2588. How many staff have been employed on contract and what is the average length of their employment period?	Written			Commonwealth Grants Commission (CGC)
2589	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 2589. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Commonwealth Grants Commission (CGC)
2590-2591	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 2590. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2591. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Commonwealth Grants Commission (CGC)
2592-2593	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 2592. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2593. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Commonwealth Grants Commission (CGC)
2594-2595	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 2594. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2595. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Commonwealth Grants Commission (CGC)

2596-2603	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 2596. What guidelines are in place to administer grants? 2597. How are grants applied for? 2598. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 2599. What is the procedure for selecting who will be awarded a grant? 2600. Who is involved in this selection process? 2601. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2602. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2603. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Commonwealth Grants Commission (CGC)
2604-2606	3	Ludwig, Joe	Commissioned Reports	<p>Since Budget Estimates in June, 2014: 1. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Corporations and Markets Advisory Committee (CAMAC)

2607-2614	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 1. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 4. Have any reviews been stopped, paused or ceased? Please list them. 5. Which reviews have concluded? Please list them. 6. How many reviews have been provided to Government? Please list them and the date they were provided. 7. When will the Government be responding to the respective reviews that have been completed? 8. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each review? d) will the government release</p>	Written			Corporations and Markets Advisory Committee (CAMAC)
2615-2618	4	Ludwig, Joe	Graduate Intake	<p>2615. What was the graduate intake for 2012-2013? 2616. What was the graduate intake for 2013-2014? 2617. What is the graduate intake for 2014-2015? 2618. What will be the graduate intake for 2015-2016?</p>	Written			Corporations and Markets Advisory Committee (CAMAC)
2619	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>2619. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Corporations and Markets Advisory Committee (CAMAC)
2620	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>2620. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) as the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Corporations and Markets Advisory Committee (CAMAC)

2621	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 2621. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Corporations and Markets Advisory Committee (CAMAC)
2622-2623	2	Ludwig, Joe	Self-Initiated Work	2622. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2623. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Corporations and Markets Advisory Committee (CAMAC)
2624	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 2624. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Corporations and Markets Advisory Committee (CAMAC)
2625-2627	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 2625. How many requests for documents under the FOI Act have been received? 2626. Of these, how many documents have been determined to be deliberative documents? 2627. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Corporations and Markets Advisory Committee (CAMAC)
2628-2632	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 2628. What has been the total cost of building leases for the agency / department? 2629. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2630. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2631. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2632. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Corporations and Markets Advisory Committee (CAMAC)

2633-2634	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 2633. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2634. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Corporations and Markets Advisory Committee (CAMAC)
2635-2637	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 2635. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2636. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 2637. If so, list each item of expenditure and cost related to those changes	Written			Corporations and Markets Advisory Committee (CAMAC)
2638	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 2638. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Corporations and Markets Advisory Committee (CAMAC)
2639-2641	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 2639. List all interactions between the department/agency with any representative listed on the lobbyist register 2640. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 2641. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Corporations and Markets Advisory Committee (CAMAC)
2642	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 2642. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Corporations and Markets Advisory Committee (CAMAC)
2643-2644	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 2643. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2644. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Corporations and Markets Advisory Committee (CAMAC)
2645	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 2645. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Corporations and Markets Advisory Committee (CAMAC)

2646	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 2646. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Corporations and Markets Advisory Committee (CAMAC)
2647	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 2647. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Corporations and Markets Advisory Committee (CAMAC)
2648-2650	3	Ludwig, Joe	Computers	2648. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2649. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2650. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Corporations and Markets Advisory Committee (CAMAC)
2651-2654	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 2651. List all legal costs incurred by the department or agency 2652. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2653. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2654. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Corporations and Markets Advisory Committee (CAMAC)
2655-2657	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	2655. Please list all related EBAs with coverage of the department. 2656. Please list their starting and expiration dates. 2657. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Corporations and Markets Advisory Committee (CAMAC)

2658-2702	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Corporations and Markets Advisory Committee (CAMAC)
2703	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 2703. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Corporations and Markets Advisory Committee (CAMAC)

2704-2712	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	2704. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2705. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2706. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 2707. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2708. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 2709. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 2710. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 2711. If no consultation has occurred, why not? 2712. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Corporations and Markets Advisory Committee (CAMAC)
2713	1	Ludwig, Joe	Market Research	Since Budget Estimates in June, 2014: 2713. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Corporations and Markets Advisory Committee (CAMAC)
2714-2720	7	Ludwig, Joe	Prequalified, Multi-use list tenders	2714. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2715. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 2716. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 2717. Do any Ministerial staff have directorships in any of the firms on your panels? 2718. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 2719. Have the minister or ministerial staff made representations concerning the panels? 2720. Is Australian Public Affairs on any of your panels?	Written			Corporations and Markets Advisory Committee (CAMAC)

2721-2722	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 2721. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2722. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Corporations and Markets Advisory Committee (CAMAC)
2723-2733	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 2723. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2724. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 2725. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 2726. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 2727. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 2728. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Corporations and Markets Advisory Committee (CAMAC)
2734-2735	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 2734. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 2735. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Corporations and Markets Advisory Committee (CAMAC)

2736-2745	10	Ludwig, Joe	Red tape reduction	2736. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 2737. What is the progress of that red tape reduction target? 2738. How many officers have been placed in those units and at what level? 2739. How have they been recruited? 2740. What process was used for their appointment? 2741. What is the total cost of this unit? 2742. What is the estimated total salary cost of the officers assigned to the unit. 2743. Do members of the unit have access to cabinet documents? 2744. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 2745. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Corporations and Markets Advisory Committee (CAMAC)
2746-2751	6	Ludwig, Joe	Land Costs	How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 2747. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 2748. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 2749. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 2750. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 2751. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Corporations and Markets Advisory Committee (CAMAC)
2752-2754	3	Ludwig, Joe	Shared resources following MOG changes	2752. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 2753. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 2754. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Corporations and Markets Advisory Committee (CAMAC)

2755	1	Ludwig, Joe	Departmental Rebranding	2755. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Corporations and Markets Advisory Committee (CAMAC)
2756-2760	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 2756. How much did the department/agency spend on temporary or contract staff? 2757. How many temporary or contract staff have been employed? 2758. What is the total number of temporary or contract staff currently employed? 2759. How much was paid for agencies/companies to find temporary/contract staff? 2760. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Corporations and Markets Advisory Committee (CAMAC)
2761-2763	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 2761. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 2762. What are the reasons for hire car costs? 2763. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Corporations and Markets Advisory Committee (CAMAC)
2764-2765	2	Ludwig, Joe	Unallocated Equipment	2764. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 2765. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Corporations and Markets Advisory Committee (CAMAC)
2766-2768	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 2766. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 2767. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 2768. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Corporations and Markets Advisory Committee (CAMAC)
2769-2770	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 2769. Please provide a copy of the departmental staff code of conduct. 2770. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Corporations and Markets Advisory Committee (CAMAC)

2771-2779	9	Ludwig, Joe	Cloud Services and Storage	2771. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 2772. What date did/will cloud services be deployed in the department? 2773. Please provide a list of all cloud services in use or being considered for use. 2774. How much do these services cost? Please break down by service. 2775. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 2776. How much does this cloud storage cost per month? 2777. What security arrangements are in place to protect cloud based services and storage? 2778. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 2779. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Corporations and Markets Advisory Committee (CAMAC)
2780-2782	3	Ludwig, Joe	Disability Access	2780. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 2781. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 2782. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Corporations and Markets Advisory Committee (CAMAC)
2783-2787	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 2783. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 2784. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 2785. What consultation was carried out before the fee was put into place? 2786. How was the fee put into place (e.g. through legislation, regulation changes etc)? 2787. What justification is there for the fee?	Written			Corporations and Markets Advisory Committee (CAMAC)
2788-2792	5	Ludwig, Joe	Documents provided to the Minister	2788. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 2789. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 2790. How are they transmitted to the office? 2791. What mode of delivery is used (hardcopy, email) for those documents? 2792. What level officer are they provided to in the minister's office?	Written			Corporations and Markets Advisory Committee (CAMAC)

2793-2794	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 2793. Has the department purchased any merchandise or promotional material? 2794. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Corporations and Markets Advisory Committee (CAMAC)
2795-2799	5	Ludwig, Joe	Freedom of Information - Stats	2795. How many FOI requests were received between 7 September 2013 to date. 2796. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 2797. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 2798. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 2799. How many of those requests were finalised out of time?	Written			Corporations and Markets Advisory Committee (CAMAC)
2800-2801	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 2800. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 2801. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Corporations and Markets Advisory Committee (CAMAC)
2802	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 2802. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Corporations and Markets Advisory Committee (CAMAC)
2803-2805	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 2803. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2804. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 2805. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Corporations and Markets Advisory Committee (CAMAC)
2806	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 2806. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Corporations and Markets Advisory Committee (CAMAC)

2807-2810	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 2807. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2808. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2809. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 2810. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Corporations and Markets Advisory Committee (CAMAC)
2811-2812	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 2811. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 2812. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Corporations and Markets Advisory Committee (CAMAC)
2813-2815	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 2813. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 2814. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2815. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Corporations and Markets Advisory Committee (CAMAC)

2816	1	Ludwig, Joe	Communications Staff	2816. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Corporations and Markets Advisory Committee (CAMAC)
2817	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 2817. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Corporations and Markets Advisory Committee (CAMAC)
2818	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 2818. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Corporations and Markets Advisory Committee (CAMAC)
2819-2824	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 2819. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 2820. List all occurrences of travel that this has occurred under. A. Detail the process. 2821. When is the minister notified, when is approved provided? 2822. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2823. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 2824. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Corporations and Markets Advisory Committee (CAMAC)

2825-2829	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 2825. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 2826. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 2827. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 2828. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 2829. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Corporations and Markets Advisory Committee (CAMAC)
2830	1	Ludwig, Joe	Government payments of accounts	2830. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Corporations and Markets Advisory Committee (CAMAC)
2831-2833	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 2831. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 2832. How much has been spent on departmental stationery requirements to date. 2833. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Corporations and Markets Advisory Committee (CAMAC)
2834-2835	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 2834. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2835. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Corporations and Markets Advisory Committee (CAMAC)

2836-2840	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 2836. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 2837. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2838. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2839. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2840. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Corporations and Markets Advisory Committee (CAMAC)
2841-2847	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 2841. Total spending on these services 2842. The number of employees offered these services and their employment classification 2843. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 2844. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 2845. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 2847. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Corporations and Markets Advisory Committee (CAMAC)
2848-2849	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 2848. Has there been any change to the staffing profile of the department/agency? 2849. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Corporations and Markets Advisory Committee (CAMAC)

2850-2859	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 2850. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 2851. Were any of these reductions involuntary redundancies? If yes, provide details. 2852. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 2853. If there are plans for staff reductions, please give the reason why these are happening. 2854. Are there any plans for involuntary redundancies? If yes, provide details. 2855. How many ongoing staff left the department/agency? What classification were these staff? 2856. How many non-ongoing staff left department/agency from? What classification were these staff? 2857. What are the voluntary redundancy packages offered? Please detail for each staff level and position 2858. How do the packages differ from the default public service package? 2859. How is the department/agency funding the packages?	Written			Corporations and Markets Advisory Committee (CAMAC)
2860-2862	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 2860. How many ongoing staff have been recruited? What classification are these staff? 2861. How many non-ongoing positions exist or have been created? What classification are these staff? 2862. How many staff have been employed on contract and what is the average length of their employment period?	Written			Corporations and Markets Advisory Committee (CAMAC)
2863	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 2863. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Corporations and Markets Advisory Committee (CAMAC)
2864-2865	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 2864. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 2865. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Corporations and Markets Advisory Committee (CAMAC)
2866-2867	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 2866. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 2867. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Corporations and Markets Advisory Committee (CAMAC)
2868-2869	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 2868. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 2869. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Corporations and Markets Advisory Committee (CAMAC)

2870-2877	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 2870. What guidelines are in place to administer grants? 2871. How are grants applied for? 2872. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 2873. What is the procedure for selecting who will be awarded a grant? 2874. Who is involved in this selection process? 2875. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 2876. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 2877. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Corporations and Markets Advisory Committee (CAMAC)
2878-2880	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 2878. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2879. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 2880. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Inspector General of Taxation (IGT)

2881-2888	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 2881. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 2882. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 2883. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 2884. Have any reviews been stopped, paused or ceased? Please list them. 2885. Which reviews have concluded? Please list them. 2886. How many reviews have been provided to Government? Please list them and the date they were provided. 2887. When will the Government be responding to the respective reviews that have been completed? 2888. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each</p>	Written			Inspector General of Taxation (IGT)
2889-2892	4	Ludwig, Joe	Graduate Intake	<p>2889. What was the graduate intake for 2012-2013? 2890. What was the graduate intake for 2013-2014? 2891. What is the graduate intake for 2014-2015? 2892. What will be the graduate intake for 2015-2016?</p>	Written			Inspector General of Taxation (IGT)
2893	1	Ludwig, Joe	Procedure Manuals (ministerial)	<p>2893. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Inspector General of Taxation (IGT)
2894	1	Ludwig, Joe	Procedure Manuals (departmental)	<p>2894. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Inspector General of Taxation (IGT)

2895	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 2895. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Inspector General of Taxation (IGT)
2896-2897	2	Ludwig, Joe	Self-Initiated work	2896. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 2897. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Inspector General of Taxation (IGT)
2898	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 2898. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Inspector General of Taxation (IGT)
2899-2901	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 2899. How many requests for documents under the FOI Act have been received? 2900. Of these, how many documents have been determined to be deliberative documents? 2901. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Inspector General of Taxation (IGT)
2902-2906	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 2902. What has been the total cost of building leases for the agency / department? 2903. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 2904. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 2905. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 2906. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Inspector General of Taxation (IGT)

2907-2908	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 2907. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 2908. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Inspector General of Taxation (IGT)
2909-2911	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 2909. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 2910. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 2911. If so, list each item of expenditure and cost related to those changes	Written			Inspector General of Taxation (IGT)
2912	1	Ludwig, Joe	Multiple Tenders	Since Budget Estimates in June, 2014: 2912. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Inspector General of Taxation (IGT)
2913-2915	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 2913. List all interactions between the department/agency with any representative listed on the lobbyist register 2914. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 2915. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Inspector General of Taxation (IGT)
2916	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 2916. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Inspector General of Taxation (IGT)
2917-2918	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 2917. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 2918. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Inspector General of Taxation (IGT)
2919	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 2919. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Inspector General of Taxation (IGT)

2920	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 2920. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Inspector General of Taxation (IGT)
2921	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 2921. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Inspector General of Taxation (IGT)
2922-2924	3	Ludwig, Joe	Computers	2922. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 2923. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 2924. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Inspector General of Taxation (IGT)
2925-2928	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 2925. List all legal costs incurred by the department or agency 2926. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 2927. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 2928. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Inspector General of Taxation (IGT)
2929-2931	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	2929. Please list all related EBAs with coverage of the department. 2930. Please list their starting and expiration dates. 2931. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Inspector General of Taxation (IGT)

2932-2976	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Inspector General of Taxation (IGT)
2977	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 2977. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Inspector General of Taxation (IGT)

2978-2986	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	<p>2978. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 2979. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2980. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 2981. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 2982. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 2983. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 2984. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 2985. If no consultation has occurred, why not? 2986. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written			Inspector General of Taxation (IGT)
2987	1	Ludwig, Joe	Market Research	<p>Since Budget Estimates in June, 2014: 2987. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.</p>	Written			Inspector General of Taxation (IGT)
2988-2994	7	Ludwig, Joe	Prequalified, Multi-use list tenders	<p>2988. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 2989. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 2990. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 2991. Do any Ministerial staff have directorships in any of the firms on your panels? 2992. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 2993. Have the minister or ministerial staff made representations concerning the panels? 2994. Is Australian Public Affairs on any of your panels?</p>	Written			Inspector General of Taxation (IGT)

2995-2996	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 2995. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 2996. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Inspector General of Taxation (IGT)
2997-3007	11	Ludwig, Joe	Freedom of information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 2997. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 2998. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 2999. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 3000. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 3001. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 3002. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Inspector General of Taxation (IGT)
3008-3009	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 3008. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 3009. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Inspector General of Taxation (IGT)

3010-3019	10	Ludwig, Joe	Red tape reduction	3010. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 3011. What is the progress of that red tape reduction target? 3012. How many officers have been placed in those units and at what level? 3013. How have they been recruited? 3014. What process was used for their appointment? 3015. What is the total cost of this unit? 3016. What is the estimated total salary cost of the officers assigned to the unit. 3017. Do members of the unit have access to cabinet documents? 3018. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 3019. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Inspector General of Taxation (IGT)
3020-3025	6	Ludwig, Joe	Land Costs	How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 3021. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3022. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 3023. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 3024. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 3025. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Inspector General of Taxation (IGT)
3026-3028	3	Ludwig, Joe	Shared resources following MOG changes	3026. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 3027. What resources/services does the department share with other departments; are there plans to cease sharing of these resources/services? 3028. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Inspector General of Taxation (IGT)

3029	1	Ludwig, Joe	Departmental Rebranding	3029. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Inspector General of Taxation (IGT)
3030-3034	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 3030. How much did the department/agency spend on temporary or contract staff? 3031. How many temporary or contract staff have been employed? 3032. What is the total number of temporary or contract staff currently employed? 3033. How much was paid for agencies/companies to find temporary/contract staff? 3034. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Inspector General of Taxation (IGT)
3035-3037	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 3035. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 3036. What are the reasons for hire car costs? 3037. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Inspector General of Taxation (IGT)
3038-3039	2	Ludwig, Joe	Unallocated Equipment	3038. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 3039. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Inspector General of Taxation (IGT)
3040-3042	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 3040. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 3041. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3042. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Inspector General of Taxation (IGT)
3043-3044	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 3043. Please provide a copy of the departmental staff code of conduct. 3044. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Inspector General of Taxation (IGT)

3045-3053	9	Ludwig, Joe	Cloud Services and Storage	3045. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 3046. What date did/will cloud services be deployed in the department? 3047. Please provide a list of all cloud services in use or being considered for use. 3048. How much do these services cost? Please break down by service. 3049. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 3050. How much does this cloud storage cost per month? 3051. What security arrangements are in place to protect cloud based services and storage? 3052. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 3053. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Inspector General of Taxation (IGT)
3054-3056	3	Ludwig, Joe	Disability Access	3054. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 3055. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3056. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Inspector General of Taxation (IGT)
3057-3061	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 3057. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 3058. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3059. What consultation was carried out before the fee was put into place? 3060. How was the fee put into place (e.g. through legislation, regulation changes etc)? 3061. What justification is there for the fee?	Written			Inspector General of Taxation (IGT)
3062-3066	5	Ludwig, Joe	Documents provided to the Minister	3062. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 3063. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3064. How are they transmitted to the office? 3065. What mode of delivery is used (hardcopy, email) for those documents? 3066. What level officer are they provided to in the minister's office?	Written			Inspector General of Taxation (IGT)

3067-3068	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 3067. Has the department purchased any merchandise or promotional material? 3068. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Inspector General of Taxation (IGT)
3069-3073	5	Ludwig, Joe	Freedom of information - Stats	3069. How many FOI requests were received between 7 September 2013 to date. 3070. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3071. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 3072. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 3073. How many of those requests were finalised out of time?	Written			Inspector General of Taxation (IGT)
3074-3075	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 3074. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 3075. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Inspector General of Taxation (IGT)
3076	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 3076. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Inspector General of Taxation (IGT)
3077-3079	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 3077. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 3078. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3079. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Inspector General of Taxation (IGT)
3080	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 3080. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Inspector General of Taxation (IGT)

3081-3084	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 3081. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3082. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3083. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3084. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Inspector General of Taxation (IGT)
3085-3086	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 3085. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 3086. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Inspector General of Taxation (IGT)
3087-3089	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 3087. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 3088. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3089. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Inspector General of Taxation (IGT)

3090	1	Ludwig, Joe	Communications Staff	3090. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Inspector General of Taxation (IGT)
3091	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 3091. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Inspector General of Taxation (IGT)
3092	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 3092. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Inspector General of Taxation (IGT)
3093-3098	6	Ludwig, Joe	Travel Costs (Departmental)	Since Budget Estimates in June, 2014: 3093. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 3094. List all occurrences of travel that this has occurred under. A. Detail the process. 3095. When is the minister notified, when is approved provided? 3096. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 3097. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 3098. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Inspector General of Taxation (IGT)

3099-3103	5	Ludwig, Joe	Senate Estimates briefing	Since Budget Estimates in June, 2014: 3099. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 3100. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3101. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 3102. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 3103. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Inspector General of Taxation (IGT)
3104	1	Ludwig, Joe	Government Payments of accounts	3104. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Inspector General of Taxation (IGT)
3105-3107	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 3105. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 3106. How much has been spent on departmental stationery requirements to date. 3107. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Inspector General of Taxation (IGT)
3108-3109	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 3108. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 3109. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Inspector General of Taxation (IGT)

3110-3114	5	Ludwig, Joe	Hospitality and Entertainment	Since Budget Estimates in June, 2014: 3110. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 3111. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3112. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3113. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3114. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Inspector General of Taxation (IGT)
3115-3121	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 3115. Total spending on these services 3116. The number of employees offered these services and their employment classification 3117. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 3118. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3119. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 3120. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 3121. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Inspector General of Taxation (IGT)
3122-3123	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 3122. Has there been any change to the staffing profile of the department/agency? 3123. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Inspector General of Taxation (IGT)

3124-3133	10	Ludwig, Joe	Staff reductions	Since Budget Estimates in June, 2014: 3124. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 3125. Were any of these reductions involuntary redundancies? If yes, provide details. 3126. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 3127. If there are plans for staff reductions, please give the reason why these are happening. 3128. Are there any plans for involuntary redundancies? If yes, provide details. 3129. How many ongoing staff left the department/agency? What classification were these staff? 3130. How many non-ongoing staff left department/agency from? What classification were these staff? 3131. What are the voluntary redundancy packages offered? Please detail for each staff level and position 3132. How do the packages differ from the default public service package? 3133. How is the department/agency funding the packages?	Written			Inspector General of Taxation (IGT)
3134-3136	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 3134. How many ongoing staff have been recruited? What classification are these staff? 3135. How many non-ongoing positions exist or have been created? What classification are these staff? 3136. How many staff have been employed on contract and what is the average length of their employment period?	Written			Inspector General of Taxation (IGT)
3137	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 3137. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Inspector General of Taxation (IGT)
3138-3139	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 3138. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 3139. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Inspector General of Taxation (IGT)
3140-3141	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 3140. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 3141. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Inspector General of Taxation (IGT)
3142-3143	2	Ludwig, Joe	Taxi Costs	Since Budget Estimates in June, 2014: 3142. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 3143. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Inspector General of Taxation (IGT)

3144-3151	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 3144. What guidelines are in place to administer grants? 3145. How are grants applied for? 3146. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 3147. What is the procedure for selecting who will be awarded a grant? 3148. Who is involved in this selection process? 3149. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 3150. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 3151. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Inspector General of Taxation (IGT)
3152-3154	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 3152. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 3153. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3154. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Accounting Standards Board (AASB)

3155-3162	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 3155. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 3156. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3157. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 3158. Have any reviews been stopped, paused or ceased? Please list them. 3159. Which reviews have concluded? Please list them. 3160. How many reviews have been provided to Government? Please list them and the date they were provided. 3161. When will the Government be responding to the respective reviews that have been completed? 3162. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each</p>	Written			Australian Accounting Standards Board (AASB)
3163-3166	4	Ludwig, Joe	Graduate Intake	<p>3163. What was the graduate intake for 2012-2013? 3164. What was the graduate intake for 2013-2014? 3165. What is the graduate intake for 2014-2015? 3166. What will be the graduate intake for 2015-2016?</p>	Written			Australian Accounting Standards Board (AASB)
3167	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>3167. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Accounting Standards Board (AASB)
3168	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>3168. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) as the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Accounting Standards Board (AASB)

3169	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 3169. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Accounting Standards Board (AASB)
3170-3171	2	Ludwig, Joe	Self-Initiated work	3170. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 3171. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Accounting Standards Board (AASB)
3172	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 3172. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Accounting Standards Board (AASB)
3173-3175	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 3173. How many requests for documents under the FOI Act have been received? 3174. Of these, how many documents have been determined to be deliberative documents? 3175. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Accounting Standards Board (AASB)
3176-3180	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 3176. What has been the total cost of building leases for the agency / department? 3177. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3178. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 3179. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 3180. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Accounting Standards Board (AASB)

3181-3182	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 3181. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 3182. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Accounting Standards Board (AASB)
3183-3185	3	Ludwig, Joe	Workplace assessments	Since Budget Estimates in June, 2014: 3183. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 3184. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3185. If so, list each item of expenditure and cost related to those changes	Written			Australian Accounting Standards Board (AASB)
3186	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 3186. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Accounting Standards Board (AASB)
3187-3189	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 3187. List all interactions between the department/agency with any representative listed on the lobbyist register 3188. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3189. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Accounting Standards Board (AASB)
3190	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 3190. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Accounting Standards Board (AASB)
3191-3192	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 3191. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 3192. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Accounting Standards Board (AASB)
3193	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 3193. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Accounting Standards Board (AASB)

3194	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 3194. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Accounting Standards Board (AASB)
3195	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 3195. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Accounting Standards Board (AASB)
3196-3198	3	Ludwig, Joe	Computers	3196. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 3197. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3198. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Accounting Standards Board (AASB)
3199-3202	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 3199. List all legal costs incurred by the department or agency 3200. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3201. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 3202. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Accounting Standards Board (AASB)
3203-3205	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	3203. Please list all related EBAs with coverage of the department. 3204. Please list their starting and expiration dates. 3205. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Accounting Standards Board (AASB)

3206-3250	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Australian Accounting Standards Board (AASB)
3251	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 3251. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Accounting Standards Board (AASB)

3252-3260	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	<p>3252. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 3253. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3254. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 3255. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3256. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 3257. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 3258. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 3259. If no consultation has occurred, why not? 3260. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written			Australian Accounting Standards Board (AASB)
3261	1	Ludwig, Joe	Market Research	<p>Since Budget Estimates in June, 2014: 3261. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.</p>	Written			Australian Accounting Standards Board (AASB)
3262-3268	7	Ludwig, Joe	Prequalified, Multi-use list tenders	<p>3262. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 3263. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3264. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 3265. Do any Ministerial staff have directorships in any of the firms on your panels? 3266. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 3267. Have the minister or ministerial staff made representations concerning the panels? 3268. Is Australian Public Affairs on any of your panels?</p>	Written			Australian Accounting Standards Board (AASB)

3269-3270	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 3269. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 3270. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Accounting Standards Board (AASB)
3271-3281	11	Ludwig, Joe	Freedom of information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 3271. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 3272. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3273. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 3274. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 3275. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 3276. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Australian Accounting Standards Board (AASB)
3282-3283	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 3282. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 3283. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Australian Accounting Standards Board (AASB)

3284-3293	10	Ludwig, Joe	Red tape reduction	3284. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 3285. What is the progress of that red tape reduction target? 3286. How many officers have been placed in those units and at what level? 3287. How have they been recruited? 3288. What process was used for their appointment? 3289. What is the total cost of this unit? 3290. What is the estimated total salary cost of the officers assigned to the unit. 3291. Do members of the unit have access to cabinet documents? 3292. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 3293. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Australian Accounting Standards Board (AASB)
3294-3299	6	Ludwig, Joe	Land costs	3294. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 3295. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3296. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 3297. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 3298. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 3299. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Accounting Standards Board (AASB)
3300-3302	3	Ludwig, Joe	Shared resources following MOG changes	3300. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 3301. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3302. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Accounting Standards Board (AASB)

3303	1	Ludwig, Joe	Departmental Rebranding	3303. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Accounting Standards Board (AASB)
3304-3308	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 3304. How much did the department/agency spend on temporary or contract staff? 3305. How many temporary or contract staff have been employed? 3306. What is the total number of temporary or contract staff currently employed? 3307. How much was paid for agencies/companies to find temporary/contract staff? 3308. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Accounting Standards Board (AASB)
3309-3311	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 3309. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 3310. What are the reasons for hire car costs? 3311. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Accounting Standards Board (AASB)
3312-3313	2	Ludwig, Joe	Unallocated Equipment	3312. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 3313. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Accounting Standards Board (AASB)
3314-3316	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 3314. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 3315. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3316. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Accounting Standards Board (AASB)
3317-3318	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 3317. Please provide a copy of the departmental staff code of conduct. 3318. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Accounting Standards Board (AASB)

3319-3327	9	Ludwig, Joe	Cloud Services and Storage	3319. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 3320. What date did/will cloud services be deployed in the department? 3321. Please provide a list of all cloud services in use or being considered for use. 3322. How much do these services cost? Please break down by service. 3323. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 3324. How much does this cloud storage cost per month? 3325. What security arrangements are in place to protect cloud based services and storage? 3326. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 3327. What has been the cost of security for the cloud? Please provide a breakdown	Written			Australian Accounting Standards Board (AASB)
3328-3330	3	Ludwig, Joe	Disability Access	3328. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 3329. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3330. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Accounting Standards Board (AASB)
3331-3335	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 3331. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 3332. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3333. What consultation was carried out before the fee was put into place? 3334. How was the fee put into place (e.g. through legislation, regulation changes etc)? 3335. What justification is there for the fee?	Written			Australian Accounting Standards Board (AASB)
3336-3340	5	Ludwig, Joe	Documents provided to the Minister	3336. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 3337. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3338. How are they transmitted to the office? 3339. What mode of delivery is used (hardcopy, email) for those documents? 3340. What level officer are they provided to in the minister's office?	Written			Australian Accounting Standards Board (AASB)

3341-3342	2	Ludwig, Joe	Promotional material	Since 7 September 2013: 3341. Has the department purchased any merchandise or promotional material? 3342. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Accounting Standards Board (AASB)
3343-3347	5	Ludwig, Joe	Freedom of Information - Stats	3343. How many FOI requests were received between 7 September 2013 to date. 3344. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3345. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 3346. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 3347. How many of those requests were finalised out of time?	Written			Australian Accounting Standards Board (AASB)
3348-3349	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 3348. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 3349. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Accounting Standards Board (AASB)
3350	1	Ludwig, Joe	Contracts under \$10,000	3350. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Accounting Standards Board (AASB)
3351-3353	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 3351. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 3352. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3353. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Accounting Standards Board (AASB)
3354	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 3354. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Accounting Standards Board (AASB)

3355-3358	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 3355. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3356. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3357. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3358. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Accounting Standards Board (AASB)
3359-3360	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 3359. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 3360. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Australian Accounting Standards Board (AASB)
3361-3363	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 3361. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 3362. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3363. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Accounting Standards Board (AASB)

3364	1	Ludwig, Joe	Communications staff	3364. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Accounting Standards Board (AASB)
3365	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 3365. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Accounting Standards Board (AASB)
3366	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 3152. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). A breakdown of what staff and staff classification receives each item	Written			Australian Accounting Standards Board (AASB)
3367-3372	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 3367. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 3368. List all occurrences of travel that this has occurred under. A. Detail the process. 3369. When is the minister notified, when is approved provided? 3370. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 3371. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 3372. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Accounting Standards Board (AASB)

3373-3377	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 3373. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 3374. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3375. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 3376. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 3377. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Accounting Standards Board (AASB)
3378	1	Ludwig, Joe	Government payments of accounts	3378. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Accounting Standards Board (AASB)
3379-3381	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 3379. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 3380. How much has been spent on departmental stationery requirements to date. 3381. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Accounting Standards Board (AASB)
3382-3383	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 3382. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 3383. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Accounting Standards Board (AASB)

3384-3388	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 3384. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 3385. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3386. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3387. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3388. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Accounting Standards Board (AASB)
3389-3395	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 3389. Total spending on these services 3390. The number of employees offered these services and their employment classification 3391. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 3392. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3393. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 3394. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 3395. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Accounting Standards Board (AASB)
3396-3397	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 3396. Has there been any change to the staffing profile of the department/agency? 3397. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Accounting Standards Board (AASB)

3398-3407	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 3398. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 3399. Were any of these reductions involuntary redundancies? If yes, provide details. 3400. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 3401. If there are plans for staff reductions, please give the reason why these are happening. 3402. Are there any plans for involuntary redundancies? If yes, provide details. 3403. How many ongoing staff left the department/agency? What classification were these staff? 3404. How many non-ongoing staff left department/agency from? What classification were these staff? 3405. What are the voluntary redundancy packages offered? Please detail for each staff level and position 3406. How do the packages differ from the default public service package? 3407. How is the department/agency funding the packages?	Written			Australian Accounting Standards Board (AASB)
3408-3410	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 3408. How many ongoing staff have been recruited? What classification are these staff? 3409. How many non-ongoing positions exist or have been created? What classification are these staff? 3410. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Accounting Standards Board (AASB)
3411	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 3411. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Accounting Standards Board (AASB)
3412-3413	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 3412. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 3413. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Accounting Standards Board (AASB)
3414-3415	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 3414. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 3415. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Accounting Standards Board (AASB)
3416-3417	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 3416. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 3417. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Accounting Standards Board (AASB)

3418-3425	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 3418. What guidelines are in place to administer grants? 3419. How are grants applied for? 3420. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waved? If yes, please detail the process for waving them and list any grants where the restrictions were waved. 3421. What is the procedure for selecting who will be awarded a grant? 3422. Who is involved in this selection process? 3423. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 3424. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 3425. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Australian Accounting Standards Board (AASB)
3426-3428	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 3426. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 3427. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3428. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Productivity Commission (PC)

3429-3436	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 3429. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 3430. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3431. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 3432. Have any reviews been stopped, paused or ceased? Please list them. 3433. Which reviews have concluded? Please list them. 3434. How many reviews have been provided to Government? Please list them and the date they were provided. 3435. When will the Government be responding to the respective reviews that have been completed? 3436. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each</p>	Written			Productivity Commission (PC)
3437-3440	4	Ludwig, Joe	Graduate Intake	<p>3437. What was the graduate intake for 2012-2013? 3438. What was the graduate intake for 2013-2014? 3439. What is the graduate intake for 2014-2015? 3440. What will be the graduate intake for 2015-2016?</p>	Written			Productivity Commission (PC)
3441	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>3441. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Productivity Commission (PC)
3442	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>3442. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Productivity Commission (PC)

3443	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 3443. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Productivity Commission (PC)
3444-3445	2	Ludwig, Joe	Self-Initiated Work	3444. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 3445. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Productivity Commission (PC)
3446	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 3446. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Productivity Commission (PC)
3447-3449	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 3447. How many requests for documents under the FOI Act have been received? 3448. Of these, how many documents have been determined to be deliberative documents? 3449. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Productivity Commission (PC)
3450-3454	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 3450. What has been the total cost of building leases for the agency / department? 3451. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3452. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 3453. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 3454. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Productivity Commission (PC)

3455-3456	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 3455. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 3456. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Productivity Commission (PC)
3457-3459	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 3426. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 3427. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3428. If so, list each item of expenditure and cost related to those changes	Written			Productivity Commission (PC)
3460	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 3460. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Productivity Commission (PC)
3461-3463	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 3461. List all interactions between the department/agency with any representative listed on the lobbyist register 3462. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3463. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Productivity Commission (PC)
3464	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 3464. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Productivity Commission (PC)
3465-3466	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 3465. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 3466. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Productivity Commission (PC)
3467	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 3467. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Productivity Commission (PC)

3468	1	Ludwig, Joe	Office Recreation Facilities	Since Budget Estimates in June, 2014: 3468. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Productivity Commission (PC)
3469	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 3469. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Productivity Commission (PC)
3470-3472	3	Ludwig, Joe	Computers	3470. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 3471. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3472. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Productivity Commission (PC)
3473-3476	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 3473. List all legal costs incurred by the department or agency 3474. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3475. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 3476. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Productivity Commission (PC)
3477-3479	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	3477. Please list all related EBAs with coverage of the department. 3478. Please list their starting and expiration dates. 3479. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Productivity Commission (PC)

3480-3524	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Productivity Commission (PC)
3525	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 3525. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Productivity Commission (PC)

3526-3534	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	<p>3526. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 3527. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3528. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 3529. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3530. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 3531. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 3532. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 3533. If no consultation has occurred, why not? 3534. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written			Productivity Commission (PC)
3535	1	Ludwig, Joe	Market Research	<p>Since Budget Estimates in June, 2014: 3535. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.</p>	Written			Productivity Commission (PC)
3536-3542	7	Ludwig, Joe	Prequalified, Multi-use list tenders	<p>3536. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 3537. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3538. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 3539. Do any Ministerial staff have directorships in any of the firms on your panels? 3540. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 3541. Have the minister or ministerial staff made representations concerning the panels? 3542. Is Australian Public Affairs on any of your panels?</p>	Written			Productivity Commission (PC)

3543-3544	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 3543. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 3544. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Productivity Commission (PC)
3545-3555	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 3545. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 3546. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3547. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 3548. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 3549. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 3550. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Productivity Commission (PC)
3556-3557	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 3556. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 3557. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Productivity Commission (PC)

3558-3567	10	Ludwig, Joe	Red tape reduction	3558. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 3559. What is the progress of that red tape reduction target? 3560. How many officers have been placed in those units and at what level? 3561. How have they been recruited? 3562. What process was used for their appointment? 3563. What is the total cost of this unit? 3564. What is the estimated total salary cost of the officers assigned to the unit. 3565. Do members of the unit have access to cabinet documents? 3566. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 3567. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Productivity Commission (PC)
3568-3573	6	Ludwig, Joe	Land Costs	How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 3569. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3570. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 3571. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 3572. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 3573. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Productivity Commission (PC)
3574-3576	3	Ludwig, Joe	Shared resources following MOG changes	3574. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 3575. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 3576. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Productivity Commission (PC)

3577	1	Ludwig, Joe	Departmental Rebranding	3577. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Productivity Commission (PC)
3578-3582	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 3578. How much did the department/agency spend on temporary or contract staff? 3579. How many temporary or contract staff have been employed? 3580. What is the total number of temporary or contract staff currently employed? 3581. How much was paid for agencies/companies to find temporary/contract staff? 3582. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Productivity Commission (PC)
3583-3585	3	Ludwig, Joe	Hire Cars	Since Budget Estimates in June, 2014: 3583. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 3584. What are the reasons for hire car costs? 3585. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Productivity Commission (PC)
3586-3587	2	Ludwig, Joe	Unallocated Equipment	3586. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 3587. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Productivity Commission (PC)
3588-3590	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 3588. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 3589. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3590. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Productivity Commission (PC)
3591-3592	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 3591. Please provide a copy of the departmental staff code of conduct. 3592. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Productivity Commission (PC)

3593-3601	9	Ludwig, Joe	Cloud Services and Storage	3593. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 3594. What date did/will cloud services be deployed in the department? 3595. Please provide a list of all cloud services in use or being considered for use. 3596. How much do these services cost? Please break down by service. 3597. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 3598. How much does this cloud storage cost per month? 3599. What security arrangements are in place to protect cloud based services and storage? 3600. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 3601. What has been the cost of security for the cloud? Please provide a breakdown	Written			Productivity Commission (PC)
3602-3604	3	Ludwig, Joe	Disability Access	3602. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 3603. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3604. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Productivity Commission (PC)
3605-3609	5	Ludwig, Joe	Fee for Services	Since September 7, 2013: 3605. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 3606. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3607. What consultation was carried out before the fee was put into place? 3608. How was the fee put into place (e.g. through legislation, regulation changes etc)? 3609. What justification is there for the fee?	Written			Productivity Commission (PC)
3610-3614	5	Ludwig, Joe	Documents provided to the Minister	3610. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 3611. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3612. How are they transmitted to the office? 3613. What mode of delivery is used (hardcopy, email) for those documents? 3614. What level officer are they provided to in the minister's office?	Written			Productivity Commission (PC)

3615-3616	2	Ludwig, Joe	Merchandise or Promotional Material	Since 7 September 2013: 3615. Has the department purchased any merchandise or promotional material? 3616. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Productivity Commission (PC)
3617-3621	5	Ludwig, Joe	Freedom of Information - Stats	3617. How many FOI requests were received between 7 September 2013 to date. 3618. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3619. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 3620. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 3621. How many of those requests were finalised out of time?	Written			Productivity Commission (PC)
3622-3623	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 3622. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 3623. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Productivity Commission (PC)
3624	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 3624. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Productivity Commission (PC)
3625-3627	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 3625. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 3626. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3627. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Productivity Commission (PC)
3628	1	Ludwig, Joe	Electronic Equipment	Since Budget Estimates in June, 2014: 3628. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Productivity Commission (PC)

3629-3632	4	Ludwig, Joe	Media Subscriptions	Since Budget Estimates in June, 2014: 3629. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3630. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3631. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3632. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Productivity Commission (PC)
3633-3634	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 3633. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 3634. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Productivity Commission (PC)
3635-3637	3	Ludwig, Joe	Media Training	Since Budget Estimates in June, 2014: 3635. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 3636. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3637. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Productivity Commission (PC)

3638	1	Ludwig, Joe	Communications Staff	3638. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Productivity Commission (PC)
3639	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 3639. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Productivity Commission (PC)
3640	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 3640. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Productivity Commission (PC)
3641-3646	6	Ludwig, Joe	Travel Costs (Departmental)	Since Budget Estimates in June, 2014: 3641. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 3642. List all occurrences of travel that this has occurred under. A. Detail the process. 3643. When is the minister notified, when is approved provided? 3644. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 3645. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 3646. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Productivity Commission (PC)

3647-3651	5	Ludwig, Joe	Senate Estimates briefing	Since Budget Estimates in June, 2014: 3647. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 3648. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3649. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 3650. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 3651. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Productivity Commission (PC)
3652	1	Ludwig, Joe	Government payments of accounts	3652. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Productivity Commission (PC)
3653-3655	3	Ludwig, Joe	Stationery Requirements	Since Budget Estimates in June, 2014: 3653. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 3654. How much has been spent on departmental stationery requirements to date. 3655. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Productivity Commission (PC)
3656-3657	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 3656. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 3657. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Productivity Commission (PC)

3658-3662	5	Ludwig, Joe	Hospitality and Entertainment	Since Budget Estimates in June, 2014: 3658. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 3659. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3660. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3661. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3662. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Productivity Commission (PC)
3663-3669	7	Ludwig, Joe	Executive Coaching and Leadership Training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 3663. Total spending on these services 3664. The number of employees offered these services and their employment classification 3665. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 3666. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3667. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 3668. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 3669. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Productivity Commission (PC)
3670-3671	2	Ludwig, Joe	Staffing Profile	Since Budget Estimates in June, 2014: 3670. Has there been any change to the staffing profile of the department/agency? 3671. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Productivity Commission (PC)

3672-3681	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 3672. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 3673. Were any of these reductions involuntary redundancies? If yes, provide details. 3674. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 3675. If there are plans for staff reductions, please give the reason why these are happening. 3676. Are there any plans for involuntary redundancies? If yes, provide details. 3677. How many ongoing staff left the department/agency? What classification were these staff? 3678. How many non-ongoing staff left department/agency from? What classification were these staff? 3679. What are the voluntary redundancy packages offered? Please detail for each staff level and position 3680. How do the packages differ from the default public service package? 3681. How is the department/agency funding the packages?	Written			Productivity Commission (PC)
3682-3684	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 3682. How many ongoing staff have been recruited? What classification are these staff? 3683. How many non-ongoing positions exist or have been created? What classification are these staff? 3684. How many staff have been employed on contract and what is the average length of their employment period?	Written			Productivity Commission (PC)
3685	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 3685. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Productivity Commission (PC)
3686-3687	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 3686. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 3687. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Productivity Commission (PC)
3688-3689	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 3688. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 3689. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Productivity Commission (PC)
3690-3691	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 3690. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 3691. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Productivity Commission (PC)

3692-3699	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 3692. What guidelines are in place to administer grants? 3693. How are grants applied for? 3694. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 3695. What is the procedure for selecting who will be awarded a grant? 3696. Who is involved in this selection process? 3697. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 3698. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 3699. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Productivity Commission (PC)
3700-3702	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 3700. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 3701. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3702. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Royal Australian Mint (RAM)

3703-3710	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 3703. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 3704. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3705. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 3706. Have any reviews been stopped, paused or ceased? Please list them. 3707. Which reviews have concluded? Please list them. 3708. How many reviews have been provided to Government? Please list them and the date they were provided. 3709. When will the Government be responding to the respective reviews that have been completed? 3710. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each</p>	Written			Royal Australian Mint (RAM)
3711-3714	4	Ludwig, Joe	Graduate intake	<p>3711. What was the graduate intake for 2012-2013? 3712. What was the graduate intake for 2013-2014? 3713. What is the graduate intake for 2014-2015? 3714. What will be the graduate intake for 2015-2016?</p>	Written			Royal Australian Mint (RAM)
3715	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>3715. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Royal Australian Mint (RAM)
3716	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>3716. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Royal Australian Mint (RAM)

3717	1	Ludwig, Joe	Domain usage	Since Budget Estimates in June, 2014: 3717. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Royal Australian Mint (RAM)
3718-3719	2	Ludwig, Joe	Self-Initiated Work	3718. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 3719. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Royal Australian Mint (RAM)
3720	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 3720. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Royal Australian Mint (RAM)
3721-3723	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 3721. How many requests for documents under the FOI Act have been received? 3722. Of these, how many documents have been determined to be deliberative documents? 3723. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Royal Australian Mint (RAM)
3724-3728	5	Ludwig, Joe	Building lease costs	Since Budget Estimates in June, 2014: 3724. What has been the total cost of building leases for the agency / department? 3725. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 3726. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 3727. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 3728. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Royal Australian Mint (RAM)

3729-3730	2	Ludwig, Joe	Government advertising	Since Budget Estimates in June, 2014: 3729. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 3730. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Royal Australian Mint (RAM)
3731-3733	3	Ludwig, Joe	Workplace assessments	Since Budget Estimates in June, 2014: 3731. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 3732. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 3733. If so, list each item of expenditure and cost related to those changes	Written			Royal Australian Mint (RAM)
3734	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 3734. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Royal Australian Mint (RAM)
3735-3737	3	Ludwig, Joe	Lobbyist register meetings	Since Budget Estimates in June, 2014: 3735. List all interactions between the department/agency with any representative listed on the lobbyist register 3736. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 3737. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Royal Australian Mint (RAM)
3738	1	Ludwig, Joe	Departmental upgrades	Since Budget Estimates in June, 2014: 3738. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Royal Australian Mint (RAM)
3739-3740	2	Ludwig, Joe	Non-conventional therapies	Since 7 September 2013: 3739. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 3740. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Royal Australian Mint (RAM)
3741	1	Ludwig, Joe	Office plants	Since Budget Estimates in June, 2014: 3741. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Royal Australian Mint (RAM)

3742	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 3742. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Royal Australian Mint (RAM)
3743	1	Ludwig, Joe	Vending machines	Since Budget Estimates in June, 2014: 3743. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Royal Australian Mint (RAM)
3744-3746	3	Ludwig, Joe	Computers	3744. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 3745. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 3746. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Royal Australian Mint (RAM)
3747-3750	4	Ludwig, Joe	Legal costs	Since Budget Estimates in June, 2014: 3747. List all legal costs incurred by the department or agency 3748. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 3749. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 3750. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Royal Australian Mint (RAM)
3751-3753	3	Ludwig, Joe	Enterprise bargaining agreements (EBAs)	3751. Please list all related EBAs with coverage of the department. 3752. Please list their starting and expiration dates. 3753. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Royal Australian Mint (RAM)

3754-3798	45	Ludwig, Joe	Staff transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before their transfer and after their transfer.</p>	Written			Royal Australian Mint (RAM)
3799	1	Ludwig, Joe	Existing resources program	<p>Since Budget Estimates in June, 2014: 3799. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Royal Australian Mint (RAM)

3800-3808	9	Ludwig, Joe	Conditions of government contracts and agreements	3800. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 3801. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3802. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 3803. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 3804. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 3805. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 3806. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 3807. If no consultation has occurred, why not? 3808. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?	Written			Royal Australian Mint (RAM)
3809	1	Ludwig, Joe	Market research	Since Budget Estimates in June, 2014: 3809. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail.	Written			Royal Australian Mint (RAM)
3810-3816	7	Ludwig, Joe	Prequalified, Multi-use list tenders	3810. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 3811. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 3812. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 3813. Do any Ministerial staff have directorships in any of the firms on your panels? 3814. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 3815. Have the minister or ministerial staff made representations concerning the panels? 3816. Is Australian Public Affairs on any of your panels?	Written			Royal Australian Mint (RAM)

3817-3818	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 3817. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 3818. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Royal Australian Mint (RAM)
3819-3829	11	Ludwig, Joe	Freedom of information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 3819. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 3820. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 3821. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 3822. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 3823. For the period of time from 18 September 2013, what was the average FTE is allocated to processing FOI requests? FOI Disclosure Log 3824. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Royal Australian Mint (RAM)
3830-3831	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 3830. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 3831. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Royal Australian Mint (RAM)

3832-3841	10	Ludwig, Joe	Red tape reduction	3832. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 3833. What is the progress of that red tape reduction target? 3834. How many officers have been placed in those units and at what level? 3835. How have they been recruited? 3836. What process was used for their appointment? 3837. What is the total cost of this unit? 3838. What is the estimated total salary cost of the officers assigned to the unit. 3839. Do members of the unit have access to cabinet documents? 3840. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 3841. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Royal Australian Mint (RAM)
3842-3847	6	Ludwig, Joe	Land costs	3842. How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 3843. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 3844. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 3845. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 3846. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 3847. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Royal Australian Mint (RAM)
3848-3850	3	Ludwig, Joe	Shared resources following MOG changes	3848. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 3849. What resources/services does the department share with other departments; are there plans to cease sharing of these resources/services? 3850. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Royal Australian Mint (RAM)

3851	1	Ludwig, Joe	Departmental rebranding	3851. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Royal Australian Mint (RAM)
3852-3856	5	Ludwig, Joe	Contracts for temporary staff	Since Budget Estimates in June, 2014: 3852. How much did the department/agency spend on temporary or contract staff? 3853. How many temporary or contract staff have been employed? 3854. What is the total number of temporary or contract staff currently employed? 3855. How much was paid for agencies/companies to find temporary/contract staff? 3856. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Royal Australian Mint (RAM)
3857-3859	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 3857. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 3858. What are the reasons for hire car costs? 3859. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Royal Australian Mint (RAM)
3860-3861	2	Ludwig, Joe	Unallocated equipment	3860. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 3861. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Royal Australian Mint (RAM)
3862-3864	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 3862. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 3863. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 3864. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Royal Australian Mint (RAM)
3865-3866	2	Ludwig, Joe	Misconduct	Since Budget Estimates in June, 2014: 3865. Please provide a copy of the departmental staff code of conduct. 3866. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Royal Australian Mint (RAM)

3867-3875	9	Ludwig, Joe	Cloud services and storage	3867. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 3868. What date did/will cloud services be deployed in the department? 3869. Please provide a list of all cloud services in use or being considered for use. 3870. How much do these services cost? Please break down by service. 3871. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 3872. How much does this cloud storage cost per month? 3873. What security arrangements are in place to protect cloud based services and storage? 3874. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 3875. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Royal Australian Mint (RAM)
3876-3878	3	Ludwig, Joe	Disability access	3876. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 3877. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 3878. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Royal Australian Mint (RAM)
3879-3883	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 3879. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 3880. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 3881. What consultation was carried out before the fee was put into place? 3882. How was the fee put into place (e.g. through legislation, regulation changes etc)? 3883. What justification is there for the fee?	Written			Royal Australian Mint (RAM)
3884-3888	5	Ludwig, Joe	Documents provided to the Minister	3884. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 3885. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 3886. How are they transmitted to the office? 3887. What mode of delivery is used (hardcopy, email) for those documents? 3888. What level officer are they provided to in the minister's office?	Written			Royal Australian Mint (RAM)

3889-3890	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 3889. Has the department purchased any merchandise or promotional material? 3890. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Royal Australian Mint (RAM)
3891-3895	5	Ludwig, Joe	Freedom of Information - Stats	3891. How many FOI requests were received between 7 September 2013 to date. 3892. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 3893. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 3894. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 3895. How many of those requests were finalised out of time?	Written			Royal Australian Mint (RAM)
3896-3897	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriate Bills 2014 were passed by the parliament: 3896. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 3897. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Royal Australian Mint (RAM)
3898	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 3898. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Royal Australian Mint (RAM)
3899-3901	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 3899. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 3900. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 3901. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Royal Australian Mint (RAM)
3902	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 3902. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Royal Australian Mint (RAM)

3903-3906	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 3903. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3904. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3905. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 3906. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Royal Australian Mint (RAM)
3907-3908	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 3907. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 3908. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Royal Australian Mint (RAM)
3909-3911	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 3909. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 3910. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3911. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Royal Australian Mint (RAM)

3912	1	Ludwig, Joe	Communications staff	3912. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Royal Australian Mint (RAM)
3913	1	Ludwig, Joe	Report printing	Since Budget Estimates in June, 2014: 3913. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Royal Australian Mint (RAM)
3914	1	Ludwig, Joe	Provision of equipment - Departmental	Since Budget Estimates in June, 2014: 3914. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Royal Australian Mint (RAM)
3915-3920	6	Ludwig, Joe	Travel costs (Departmental)	Since Budget Estimates in June, 2014: 3915. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 3916. List all occurrences of travel that this has occurred under. A. Detail the process. 3917. When is the minister notified, when is approved provided? 3918. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 3919. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 3920. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Royal Australian Mint (RAM)

3921-3925	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 3921. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 3922. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 3923. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 3924. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 3925. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Royal Australian Mint (RAM)
3926	1	Ludwig, Joe	Government payments of accounts	3926. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Royal Australian Mint (RAM)
3927-3929	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 3927. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 3928. How much has been spent on departmental stationery requirements to date. 3929. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Royal Australian Mint (RAM)
3930-3931	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 3930. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 3931. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Royal Australian Mint (RAM)

3932-3936	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 3932. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 3933. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3934. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3935. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3936. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Royal Australian Mint (RAM)
3937-3943	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 3937. Total spending on these services 3938. The number of employees offered these services and their employment classification 3939. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 3940. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3941. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 3942. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 3943. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Royal Australian Mint (RAM)
3944-3945	2	Ludwig, Joe	Staffing profile	Since Budget Estimates in June, 2014: 3944. Has there been any change to the staffing profile of the department/agency? 3945. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Royal Australian Mint (RAM)

3946-3955	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 3946. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 3947. Were any of these reductions involuntary redundancies? If yes, provide details. 3948. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 3949. If there are plans for staff reductions, please give the reason why these are happening. 3950. Are there any plans for involuntary redundancies? If yes, provide details. 3951. How many ongoing staff left the department/agency? What classification were these staff? 3952. How many non-ongoing staff left department/agency from? What classification were these staff? 3953. What are the voluntary redundancy packages offered? Please detail for each staff level and position 3954. How do the packages differ from the default public service package? 3955. How is the department/agency funding the packages?	Written			Productivity Commission (PC)
3956-3958	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 3956. How many ongoing staff have been recruited? What classification are these staff? 3957. How many non-ongoing positions exist or have been created? What classification are these staff? 3958. How many staff have been employed on contract and what is the average length of their employment period?	Written			Royal Australian Mint (RAM)
3959	1	Ludwig, Joe	Coffee machines	Since Budget Estimates in June, 2014: 3959. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee	Written			Royal Australian Mint (RAM)
3960-3961	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 3960. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 3961. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Royal Australian Mint (RAM)
3962-3963	2	Ludwig, Joe	Corporate cars	Since Budget Estimates in June, 2014: 3960. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 3961. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Royal Australian Mint (RAM)
3964-3965	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 3964. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 3965. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Royal Australian Mint (RAM)

3966-3973	8	Ludwig, Joe	Grants	<p>Since Budget Estimates in June, 2014: 3966. What guidelines are in place to administer grants? 3967. How are grants applied for? 3968. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 3969. What is the procedure for selecting who will be awarded a grant? 3970. Who is involved in this selection process? 3971. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 3972. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 3973. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written			Royal Australian Mint (RAM)
3974-3976	3	Ludwig, Joe	Commissioned reports	<p>Since Budget Estimates in June, 2014: 3974. How many reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 3975. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level? 3976. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)

3977-3984	8	Ludwig, Joe	Reviews	<p>Since Budget Estimates in June, 2014: 3977. How many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including: a) the date they were ordered b) the date they commenced c) the minister responsible d) the department responsible e) the nature of the review f) their terms of reference g) the scope of the review h) who is conducting the review i) the number of officers, and their classification level, involved in conducting the review j) the expected report date k) the budgeted, projected or expected costs l) if the report will be tabled in parliament or made public 3978. For any review commenced or ordered since Budget Estimates in June, 2014, have any external people, companies or contractors being engaged to assist or conduct the review? a) if so, please list them, including their name and/or trading name/s and any known alias or other trading names b) if so, please list their managing director and the board of directors or equivalent c) if yes, for each is the cost associated with their involvement, including a break down for each cost item d) if yes, for each, what is the nature of their involvement e) if yes, for each, are they on the lobbyist register, provide details. f) if yes, for each, what contact has the Minister or their office had with them g) if yes, for each, who selected them h) if yes, for each, did the minister or their office have any involvement in selecting them, i. if yes, please detail what involvement it was ii. if yes, did they see or provided input to a short list iii. if yes, on what dates did this involvement occur iv. if yes, did this involve any verbal discussions with the department v. if yes, on what dates did this involvement occur 3979. Which reviews are on-going? a) please list them. b) what is the current cost to date expended on the reviews? 3980. Have any reviews been stopped, paused or ceased? Please list them. 3981. Which reviews have concluded? Please list them. 3982. How many reviews have been provided to Government? Please list them and the date they were provided. 3983. When will the Government be responding to the respective reviews that have been completed? 3984. What reviews are planned? a) when will each planned review be commenced? b) when will each of these reviews be concluded? c) when will government respond to each</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
3985-3988	4	Ludwig, Joe	Graduate Intake	<p>3985. What was the graduate intake for 2012-2013? 3986. What was the graduate intake for 2013-2014? 3987. What is the graduate intake for 2014-2015? 3988. What will be the graduate intake for 2015-2016?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
3989	1	Ludwig, Joe	Procedure Manuals (Ministerial)	<p>3989. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) who is the manual distributed to? d) is anyone responsible for clearing communications before they are sent to the department?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
3990	1	Ludwig, Joe	Procedure Manuals (Departmental)	<p>3990. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and: a) when was the manual last updated? b) who is responsible for updating the manual? c) has the minister's office had any input into the content of the manual? If so, please detail. d) who is the manual distributed to? e) is anyone responsible for clearing communications before they are sent to the minister or the minister's office?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)

3991	1	Ludwig, Joe	Domain Usage	Since Budget Estimates in June, 2014: 3991. Please provide a breakdown of the domain usage for the 50 most utilised (by data sent and received), unique (internet) domains accessed by the minister's office. Please provide: a) Domain name of the website being accessed (or IP address if the Domain is unavailable in the tracking system). b) Amount of data downloaded and uploaded to the site. c) Number of times the site was accessed.	Written			Australian Charities and Not-for-profits Commission (ACNC)
3992-3993	2	Ludwig, Joe	Self-Initiated Work	3992. Does the department/agency have a program for staff to engage in self-initiated work (projects, plans etc that are devised by staff without being directed by the minister's office or department management)? 3993. Please list all ongoing projects. For each, please detail: a) When did the project commence? b) When is it expected to conclude? c) What will the total cost of the project be? d) Where did the money for the project come from? e) Where is the project based?	Written			Australian Charities and Not-for-profits Commission (ACNC)
3994	1	Ludwig, Joe	Wine Coolers/Fridges	Since Budget Estimates in June, 2014: 3994. Has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current stocking level for each of these items?	Written			Australian Charities and Not-for-profits Commission (ACNC)
3995-3997	3	Ludwig, Joe	FOI Requests	Since Budget Estimates in June, 2014: 3995. How many requests for documents under the FOI Act have been received? 3996. Of these, how many documents have been determined to be deliberative documents? 3997. Of those assessed as deliberative documents: a) For how many has access to the document been refused on the basis that it would be contrary to the public interest? b) For how many has a redacted document been provided?	Written			Australian Charities and Not-for-profits Commission (ACNC)
3998-4002	5	Ludwig, Joe	Building Lease Costs	Since Budget Estimates in June, 2014: 3998. What has been the total cost of building leases for the agency / department? 3999. Please provide a detailed list of each building that is currently leased. Please detail by: a) Date the lease agreement is active from. b) Date the lease agreement ends. c) Is the lease expected to be renewed? If not, why not? d) Location of the building (City and state). e) Cost of the lease. f) Why the building is necessary for the operations of the agency / department. 4000. Please provide a detailed list of each building that had a lease that was not renewed during the specified period. Please detail by: a) Date from which the lease agreement was active. b) Date the lease agreement ended. c) Why was the lease not renewed? d) Location of the building (City and state). e) Cost of the lease. f) Why the building was necessary for the operations of the agency / department. 4001. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by: a) Date the lease agreement is expected to become active. b) Date the lease agreement is expected to end. c) Expected location of the building (City and state). d) Expected cost of the lease. i. Has this cost been allocated into the budget? e) Why the building is necessary for the operations of the agency / department. 4002. For each building owned or leased by the department/agency: a) What is the current occupancy rate for the building? b) If the rate is less than 100%, detail what the remaining being used for.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4003-4004	2	Ludwig, Joe	Government Advertising	Since Budget Estimates in June, 2014: 4003. How much has been spent on government advertising (including job ads)? a) List each item of expenditure and cost b) List the approving officer for each item c) Detail the outlets that were paid for the advertising 4004. What government advertising is planned for the rest of the financial year? a) List the total expected cost b) List each item of expenditure and cost c) List the approving officer for each item d) Detail the outlets that have been or will be paid for the advertising	Written			Australian Charities and Not-for-profits Commission (ACNC)
4005-4007	3	Ludwig, Joe	Workplace Assessments	Since Budget Estimates in June, 2014: 4005. How much has been spent on workplace ergonomic assessments? a) List each item of expenditure and cost 4006. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up? 4007. If so, list each item of expenditure and cost related to those changes	Written			Australian Charities and Not-for-profits Commission (ACNC)
4008	1	Ludwig, Joe	Multiple tenders	Since Budget Estimates in June, 2014: 4008. List any tenders that were re-issued or issued multiple times: a) Why were they re-issued or issued multiple times? b) Were any applicants received for the tenders before they were re-issued or repeatedly issued? c) Were those applicants asked to resubmit their tender proposal?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4009-4011	3	Ludwig, Joe	Lobbyist Register Meetings	Since Budget Estimates in June, 2014: 4009. List all interactions between the department/agency with any representative listed on the lobbyist register 4010. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting 4011. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register during the specified period. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting	Written			Australian Charities and Not-for-profits Commission (ACNC)
4012	1	Ludwig, Joe	Departmental Upgrades	Since Budget Estimates in June, 2014: 4012. Has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities? a) If so, list these b) If so, list the total cost for these changes c) If so, list the itemised cost for each item of expenditure d) If so, who conducted the works? e) If so, list the process for identifying who would conduct these works f) If so, when are the works expected to be completed?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4013-4014	2	Ludwig, Joe	Non-Conventional Therapies	Since 7 September 2013: 4013. Are non-conventional therapies, for staff or ministerial use, able to be provided by the department/agency? (Including, but not limited to: Music Therapy, Hypnosis, Acupuncture, Chiropractic, Homeopathy, Naturopathy, etc) If yes: a) What is the process by which these therapies can be approved? b) Who are they available to? c) Please detail the reasons the therapies able to be provided (e.g. Work Place Agreement, recommended by a report to the department, etc)? 4014. Has the department/agency paid for any non-conventional therapy for any Minister or staff? If yes: a) What therapies have been provided? b) What were they used to treat? c) What was the cost of the therapy?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4015	1	Ludwig, Joe	Office Plants	Since Budget Estimates in June, 2014: 4015. Has the department/agency purchased or leased any office plants? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items?	Written			Australian Charities and Not-for-profits Commission (ACNC)

4016	1	Ludwig, Joe	Office recreation facilities	Since Budget Estimates in June, 2014: 4016. Has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4017	1	Ludwig, Joe	Vending Machines	Since Budget Estimates in June, 2014: 4017. Has the department/agency purchased or leased or taken under contract any vending machine facilities? a) If so, list these b) If so, list the total cost for these items c) If so, list the itemised cost for each item of expenditure d) If so, where were these purchased e) If so, list the process for identifying how they would be purchased f) If so, what is the current location for these items? g) If so, what is the current usage for each of these items?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4018-4020	3	Ludwig, Joe	Computers	4018. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used 4019. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location 4020. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs	Written			Australian Charities and Not-for-profits Commission (ACNC)
4021-4024	4	Ludwig, Joe	Legal Costs	Since Budget Estimates in June, 2014: 4021. List all legal costs incurred by the department or agency 4022. List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external 4023. List cost spend briefing Counsel, broken down by hours spent briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial) 4024. How was each piece of advice procured? Detail the method of identifying legal advice	Written			Australian Charities and Not-for-profits Commission (ACNC)
4025-4027	3	Ludwig, Joe	Enterprise Bargaining Agreements (EBAs)	4025. Please list all related EBAs with coverage of the department. 4026. Please list their starting and expiration dates. 4027. What is the current status of negotiations for the next agreement/s? Please detail.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4028-4072	45	Ludwig, Joe	Staff Transfers	<p>1. How many people does your department employ?</p> <p>2. What is the number of staff employed in each state and Territory as at 30 June 2013, and what is their age, gender and classification level?</p> <p>3. What is the number of staff currently employed in each state and territory, and what is their age, gender and classification level?</p> <p>4. What functions have been transferred between one state or territory to another since the federal election in 2013?</p> <p>5. Can you please provide details by function of the, number of staff employed, the age, gender and classification of staff employed in the function that was transferred, where it was based prior to the transfer and where it was transferred to?</p> <p>6. How many of these people are employed in Canberra?</p> <p>7. How many people did your department employ in Canberra immediately prior to the 2013 federal election?</p> <p>8. How many employees have been transferred out of Canberra since the 2013 federal election?</p> <p>9. How many of your employees have been transferred to Canberra since the 2013 federal election?</p> <p>10. For all employees transferred to or from Canberra since the 2013 federal election, please provide their age.</p> <p>11. For all employees transferred to or from Canberra since the 2013 federal election, please provide their wage. Please provide the figure for before their transfer and after their transfer.</p> <p>12. For all employees transferred to or from Canberra since the 2013 federal election, please provide their gender.</p> <p>13. For all employees transferred to or from Canberra since the 2013 federal election, please provide the area of the department they worked in. Please provide this detail for before their transfer and after their transfer.</p> <p>14. For all employees transferred to or from Canberra since the 2013 federal election, please provide a description of their position. Please provide this detail for before</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
4073	1	Ludwig, Joe	Existing Resources Program	<p>Since Budget Estimates in June, 2014: 4073. How many projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'? a) List each b) List the staffing assigned to each task c) What is the nominal total salary cost of the officers assigned to the project? d) What resources or equipment has been assigned to the project?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)

4074-4082	9	Ludwig, Joe	Conditions of Government Contracts and Agreements	<p>4074. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created? 4075. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 4076. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created? 4077. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction? 4078. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction? 4079. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change? 4080. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website? 4081. If no consultation has occurred, why not? 4082. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
4083	1	Ludwig, Joe	Market Research	<p>Since Budget Estimates in June, 2014: 4083. List any market research conducted by the department/agency: a) List the total cost of this research b) List each item of expenditure and cost, broken down by division and program c) Who conducted the research? d) How were they identified? e) Where was the research conducted? f) In what way was the research conducted? g) Were focus groups, round tables or other forms of research tools used? h) How were participants for these focus groups et al selected? i) How was the firm or individual that conducted the review selected? j) What input did the Minister have? k) How was it approved? l) Were other firms or individuals considered? If yes, please detail</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)
4084-4090	7	Ludwig, Joe	Prequalified, Multi-use list tenders	<p>4084. Does the Department/Agency have existing prequalified or multi-use list panels for tenders? 4085. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency? 4086. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels? 4087. Do any Ministerial staff have directorships in any of the firms on your panels? 4088. Do any Ministerial staff have interest- financial or otherwise in any of the firms on your panel? 4089. Have the minister or ministerial staff made representations concerning the panels? 4090. Is Australian Public Affairs on any of your panels?</p>	Written			Australian Charities and Not-for-profits Commission (ACNC)

4091-4092	2	Ludwig, Joe	Provision of equipment - Ministerial	Since Budget Estimates in June, 2014: 4091. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone has been provided and the costs? a) Remise equipment and cost broken down by staff or minister classification 4092. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency? If yes provide a list of: a) What is provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4093-4103	11	Ludwig, Joe	Freedom of Information	The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): Consultations with other Departments, Agencies and the Minister 4093. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests? 4094. If so, for each instance provide a table setting out the following information: a) The Department or Agency which was consulted; b) The document; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension 4095. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received? 4096. If yes, provide a table setting out the following information: a) The requests with respect to which the Minister or Ministerial office was consulted; b) The Minister or Ministerial office which was consulted; c) The purpose of the consultation; d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension; e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office Staffing resources The following questions relate to the period from 18 September 2013: 4097. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests? FOI Disclosure Log 4098. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a) Maintain a webpage allowing download of documents released under section 11A (direct download)? b) Require individuals to contact the Department or Agency to ask for the provision of these documents	Written			Australian Charities and Not-for-profits Commission (ACNC)
4104-4105	2	Ludwig, Joe	Functions	Since Budget Estimates in June, 2014: 4104. Provide a list of all formal functions or forms of hospitality conducted for the Minister. Include: a) The guest list of each function b) The party or individual who initiated the request for the function c) The menu, program or list of proceedings of the function d) A list of drinks consumed at the function 4105. Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office. Breakdown by item, quantity and cost.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4106-4115	10	Ludwig, Joe	Red tape reduction	4106. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets? 4107. What is the progress of that red tape reduction target 4108. How many officers have been placed in those units and at what level? 4109. How have they been recruited? 4110. What process was used for their appointment? 4111. What is the total cost of this unit? 4112. What is the estimated total salary cost of the officers assigned to the unit. 4113. Do members of the unit have access to cabinet documents? 4114. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body. 4115. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4116-4121	6	Ludwig, Joe	Land Costs	How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease? 4117. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non-Defence Force base land is to be included) 4118. List the current assets, items or purse (buildings, facilities or other) on the land identified above. a. What is the current occupancy level and occupant of the items identified in (3)? b. What is the value of the items identified in (3)? c. What contractual or other arrangements are in place for the items identified in (3)? 4119. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease? 4120. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non-Defence Force base buildings are to be included). 4121. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4122-4124	3	Ludwig, Joe	Shared resources following MOG changes	4122. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments? 4123. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services? 4124. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?	Written			Australian Charities and Not-for-profits Commission (ACNC)

4125	1	Ludwig, Joe	Departmental Rebranding	4125. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so: a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds? i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding. b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing: i. Signage. ii. Stationery (please include details of existing stationery and how it was disposed of). iii. Logos iv. Consultancy v. Any relevant IT changes. vi. Office reconfiguration. c. How was the decision reached to rename and/or rebrand the department? i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4126-4130	5	Ludwig, Joe	Contracts for Temporary Staff	Since Budget Estimates in June, 2014: 4126. How much did the department/agency spend on temporary or contract staff? 4127. How many temporary or contract staff have been employed? 4128. What is the total number of temporary or contract staff currently employed? 4129. How much was paid for agencies/companies to find temporary/contract staff? 4130. Have there been any changes to the policies/criteria that govern the appointment of contract staff?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4131-4133	3	Ludwig, Joe	Hire cars	Since Budget Estimates in June, 2014: 4131. How much did each department/agency spend on hire cars during the specified period? Provide a breakdown of each business group in each department/agency. 4132. What are the reasons for hire car costs? 4133. How much did the department spend on hire cars during the specified period for their minister or minister's office?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4134-4135	2	Ludwig, Joe	Unallocated Equipment	4134. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff 4135. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4136-4138	3	Ludwig, Joe	Advertising	Since Budget Estimates in June, 2014: 4136. How much has the Department/Agency spent on Advertising? Including through the use of agencies. 4137. Please detail each advertising campaign including its cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning. 4138. Provide copies of approvals, including but not limited to, approvals made by the Prime Minister or his delegate, the Minister of their delegate or the department or their delegate.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4139-4140	2	Ludwig, Joe	Departmental Staff Misconduct	Since Budget Estimates in June, 2014: 4139. Please provide a copy of the departmental staff code of conduct. 4140. Have there been any identified breaches of this code of conduct by departmental staff? a) If yes, list the breaches identified, broken by staffing classification level. b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? c) If yes, when was the breach identified? By whom? When was the Minister made aware? d) If yes, were there any legal ramifications for the department or staff member? Please detail.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4141-4149	9	Ludwig, Joe	Cloud Services and Storage	4141. Is the department using or planning to use cloud digital services (e.g. storage, computer software access etc)? If yes: 4142. What date did/will cloud services be deployed in the department? 4143. Please provide a list of all cloud services in use or being considered for use. 4144. How much do these services cost? Please break down by service. 4145. How much cloud storage (in gigabytes) is available for departmental use? What percentage of the available total is in use? 4146. How much does this cloud storage cost per month? 4147. What security arrangements are in place to protect cloud based services and storage? 4148. Have any security analysts been employed / contracted to advise on the implementation and upkeep of these security arrangements? 4149. What has been the cost of security for the cloud? Please provide a breakdown.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4150-4152	3	Ludwig, Joe	Disability Access	4150. Please provide a list of all premises owned, leased or otherwise operated by the department / agency which do not yet comply with the Disability Discrimination Act (through The Disability (Access to Premises - Buildings) Standards 2010). For each, please provide: a) The year in which it was purchased / leased / rented (and if lease / rental agreement, when it expires). b) What plans are in place to make the premises compliant with the act. c) When these plans will commence and when they are expected to be complete. d) Has the minister or the minister's office been informed of these plans? Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) between the minister's office and the department regarding this issue. e) What is the expected cost of making the premises compliant? Please break down the costs. 4151. Have any plans to make any premises compliant been cancelled, put on hold or delayed since September 7, 2013? If yes, please detail, including the reasons for which they were cancelled, put on hold or delayed and how the decision was reached. 4152. Have any complaints been lodged with regard to the premises not being compliant? If yes, please detail.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4153-4157	5	Ludwig, Joe	Fee for services	Since September 7, 2013: 4153. Have any existing services provided by the department / agency moved from being free to a user-pay service? Have any additional fees been placed on existing services? If yes please provide a list and include: a) Name of the fee and a short description of what it covers. b) How much is the fee (and is it a flat fee or a percentage of the service). c) The date the fee came into place. 4154. Were any reviews requested, commenced or complemented into the benefits and drawbacks of attaching the fee to the service? If yes, please detail and provide a copy of the review. 4155. What consultation was carried out before the fee was put into place? 4156. How was the fee put into place (e.g. through legislation, regulation changes etc)? 4157. What justification is there for the fee?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4158-4162	5	Ludwig, Joe	Documents provided to the Minister	4158. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature. 4159. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents) 4160. How are they transmitted to the office? 4161. What mode of delivery is used (hardcopy, email) for those documents? 4162. What level officer are they provided to in the minister's office?	Written			Australian Charities and Not-for-profits Commission (ACNC)

4163-4164	2	Ludwig, Joe	Merchandise or promotional material	Since 7 September 2013: 4163. Has the department purchased any merchandise or promotional material? 4164. List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose) a) List the cost for each item b) List the quantity of each item c) Who suggested these materials be created? d) Who approved its creation? e) Provide copies of authorisation f) When was the Minister informed of the material being created? g) Who created the material? h) How was that person selected? i) How many individuals or groups were considered in selecting who to create the material?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4165-4169	5	Ludwig, Joe	Freedom of Information - Stats	4165. How many FOI requests were received between 7 September 2013 to date. 4166. How many of those requests were finalised within the regular timeframes provided under the FOI Act? 4167. How many of those requests were granted an extension of time under s 15AA of the FOI Act? 4168. How many of those requests were granted an extension of time under s 15AB of the FOI Act? 4169. How many of those requests were finalised out of time?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4170-4171	2	Ludwig, Joe	Savings and Efficiency Measures	Since the Appropriation Bills 2014 were passed by the parliament: 4170. How many measures, savings tasks or efficiency measures contained in the Appropriations bills have not been actioned or have had no guidance instructions issued? 4171. For each measure or task identified in question 1: a) What is the timeframe for implementation? b) Who is the responsible agency for actioning these measures, guidelines or tasks? c) When was the Minister last briefed on this item? Was this briefing requested by the minister or initiated by the department? d) What action has the minister asked be done on this policy?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4172	1	Ludwig, Joe	Contracts under \$10,000	Since Budget Estimates in June, 2014: 4172. Please provide a detailed list of all contracts entered into that are worth between \$4,000 and \$10,000.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4173-4175	3	Ludwig, Joe	Consultancies	Since Budget Estimates in June, 2014: 4173. How many consultancies have been undertaken? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 4174. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 4175. Have any consultancies not gone out for tender? a) List each, including name, cost and purpose b) If so, why?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4176	1	Ludwig, Joe	Electronic equipment	Since Budget Estimates in June, 2014: 4176. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister’s office. a) List the items b) List the items location or normal location c) List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level d) List the total cost of the items e) List an itemised cost breakdown of these items f) List the date they were provided to the office g) Note if the items were requested by the office or proactively provided by the department	Written			Australian Charities and Not-for-profits Commission (ACNC)

4177-4180	4	Ludwig, Joe	Media subscriptions	Since Budget Estimates in June, 2014: 4177. What pay TV subscriptions does your department/agency have? a) Please provide a list of channels and the reason for each channel. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4178. What newspaper subscriptions does your department/agency have? a) Please provide a list of newspaper subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4179. What magazine subscriptions does your department/agency have? a) Please provide a list of magazine subscriptions and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period? 4180. What publications does your department/agency purchase? a) Please provide a list of publications purchased by the department and the reason for each. b) What has been the cost of this package/s during the specified period? c) What is provided to the Minister or their office? d) What has been the cost of this package/s during the specified period?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4181-4182	2	Ludwig, Joe	Media monitoring	Since Budget Estimates in June, 2014: 4181. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office during the specified period? a) Which agency or agencies provided these services? b) What has been spent providing these services during the specified period? c) Itemise these expenses. 4182. Which agency or agencies provided these services? a) What has been spent providing these services during the specified period? b) Itemise these expenses	Written			Australian Charities and Not-for-profits Commission (ACNC)
4183-4185	3	Ludwig, Joe	Media training	Since Budget Estimates in June, 2014: 4183. In relation to media training services purchased by each department/agency, please provide the following information: a) Total spending on these services b) An itemised cost breakdown of these services c) The number of employees offered these services and their employment classification d) The number of employees who have utilised these services and their employment classification e) The names of all service providers engaged f) The location that this training was provided 4184. For each service purchased from a provider listed above, please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 4185. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location	Written			Australian Charities and Not-for-profits Commission (ACNC)

4186	1	Ludwig, Joe	Communications Staff	4186. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following: a) How many ongoing staff, the classification, the type of work they undertake and their location. b) How many non-ongoing staff, their classification, type of work they undertake and their location c) How many contractors, their classification, type of work they undertake and their location d) How many are graphic designers? e) How many are media managers? f) How many organise events?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4187	1	Ludwig, Joe	Report Printing	Since Budget Estimates in June, 2014: 4187. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? a. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal	Written			Australian Charities and Not-for-profits Commission (ACNC)
4188	1	Ludwig, Joe	Provision of Equipment - Departmental	Since Budget Estimates in June, 2014: 4188. Has electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) been provided by the department/agency to departmental staff? If yes provide a list of: a) What has been provided? b) The purchase cost. c) The ongoing cost. d) A list of any accessories provided for the equipment and the cost of those accessories. (e.g. iPad keyboards, laptop carry bags, additional chargers etc). e) A breakdown of what staff and staff classification receives each item.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4189-4194	6	Ludwig, Joe	Travel Costs (Departmental)	Since Budget Estimates in June, 2014: 4189. Is the minister or their office or their delegate required to approve all departmental and agency international travel? a) If so, under what policy? b) Provide a copy of that policy. c) When was this policy implemented? 4190. List all occurrences of travel that this has occurred under. A. Detail the process. 4191. When is the minister notified, when is approved provided? 4192. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 4193. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. a) What date was the minister or their office was notified of the travel? b) What date did the minister or their office approve the travel? 4194. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4195-4199	5	Ludwig, Joe	Senate estimates briefing	Since Budget Estimates in June, 2014: 4195. How many officers have been responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates? 4196. How many officer hours were spent on preparing that information? a) Please break down the hours by officer APS classification 4197. Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office? 4198. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? b) If so, when did this occur? c) What officer hours were spent on making these edits? Please break down the hours by officer APS classification. d) When were the changes made? 4199. Provide each of the contents pages of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4200	1	Ludwig, Joe	Government payments of accounts	4200. Since Budget Estimates in June, 2014: a) What has been the average time period for the department/agency paid its accounts to contractors, consultants or others? b) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days? c) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days? d) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days? e) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days? f) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days? f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Estimates, 2014? g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4201-4203	3	Ludwig, Joe	Stationery requirements	Since Budget Estimates in June, 2014: 4201. How much has been spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio to date? a) Detail the items provided to the minister's office. b) Please specify how many reams of paper have been supplied to the Minister's office. 4202. How much has been spent on departmental stationery requirements to date. 4203. Has any customised stationery been requested or provided to the Minister or Ministerial Staff? If yes, please include a photo/scan, detail the type of stationery, date it was requested, date it was provided and the cost.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4204-4205	2	Ludwig, Joe	Meeting costs - agencies	Since Budget Estimates in June, 2014: 4204. How much has the Department/Agency spent on meeting costs? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 4205. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.	Written			Australian Charities and Not-for-profits Commission (ACNC)

4206-4210	5	Ludwig, Joe	Hospitality and entertainment	Since Budget Estimates in June, 2014: 4206. What has been the Department/Agency's hospitality spend including any catering and drinks costs. 4207. What has been the Department/Agency's entertainment spend? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4208. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4209. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4210. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4211-4217	7	Ludwig, Joe	Executive coaching and leadership training	Since Budget Estimates in June, 2014: Please provide the following information in relation to executive coaching and/or other leadership training services purchased by each department/agency: 4211. Total spending on these services 4212. The number of employees offered these services and their employment classification 4213. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4214. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees (provide a breakdown for each employment classification) e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 4215. Where a service was provided at any location other than the department or agency's own premises, please provide: a) The location used b) The number of employees who took part on each occasion (provide a breakdown for each employment classification) c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) d) Any costs the department or agency's incurred to use the location 4216. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed? 4217. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4218-4219	2	Ludwig, Joe	Staffing Profile	Since Budget Estimates in June, 2014: 4218. Has there been any change to the staffing profile of the department/agency? 4219. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state)	Written			Australian Charities and Not-for-profits Commission (ACNC)

4220-4229	10	Ludwig, Joe	Staffing reductions	Since Budget Estimates in June, 2014: 4220. How many staff reductions/voluntary redundancies have occurred? a) What was the reason for these reductions? 4221. Were any of these reductions involuntary redundancies? If yes, provide details. 4222. Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. 4223. If there are plans for staff reductions, please give the reason why these are happening. 4224. Are there any plans for involuntary redundancies? If yes, provide details. 4225. How many ongoing staff left the department/agency? What classification were these staff? 4226. How many non-ongoing staff left department/agency from? What classification were these staff? 4227. What are the voluntary redundancy packages offered? Please detail for each staff level and position 4228. How do the packages differ from the default public service package? 4229. How is the department/agency funding the packages?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4230-4232	3	Ludwig, Joe	Staffing recruitment	Since Budget Estimates in June, 2014: 4230. How many ongoing staff have been recruited? What classification are these staff? 4231. How many non-ongoing positions exist or have been created? What classification are these staff? 4232. How many staff have been employed on contract and what is the average length of their employment period?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4233	1	Ludwig, Joe	Coffee Machines	Since Budget Estimates in June, 2014: 4233. Has the department/agency purchased, leased or rented any coffee machines for staff usage? a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased? b) Why were coffee machines purchased? c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? d) Where did the funding for the coffee machines come from? e) Who has access? f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? g) What are the ongoing costs of the coffee machine, such as the cost of coffee?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4234-4235	2	Ludwig, Joe	Printing	Since Budget Estimates in June, 2014: 4234. How many documents (include the amount of copies) have been printed? a) How many of these printed documents were also published online? 4235. Has the Department/Agency used external printing services for any print jobs? b) If so, what companies were used? c) How were they selected? d) What was the total cost of this printing by item?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4236-4237	2	Ludwig, Joe	Corporate Cars	Since Budget Estimates in June, 2014: 4236. How many cars are owned by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period? 4237. How many cars are leased by each department/agency? a) Where are the cars located? b) What are the cars used for? c) What is the cost of each car during the specified period? d) How far did each car travel during the specified period?	Written			Australian Charities and Not-for-profits Commission (ACNC)
4238-4239	2	Ludwig, Joe	Taxi costs	Since Budget Estimates in June, 2014: 4238. How much did each department/agency spend on taxis during the specified period? a. Provide a breakdown for each business group in each department/agency. B. What are the reasons for taxi costs? 4239. How much did the department spend on taxis during the specified period for their minister or minister's office?	Written			Australian Charities and Not-for-profits Commission (ACNC)

4240-4247	8	Ludwig, Joe	Grants	Since Budget Estimates in June, 2014: 4240. What guidelines are in place to administer grants? 4241. How are grants applied for? 4242. Are there any restrictions on who can apply for a grant? If yes, please detail. a) Can these restrictions be waived? If yes, please detail the process for waving them and list any grants where the restrictions were waived. 4243. What is the procedure for selecting who will be awarded a grant? 4244. Who is involved in this selection process? 4245. Does the minister or the minister's office play any role in awarding grants? If yes, please detail. b) Has the minister or the minister's office exercised or attempted to exercise any influence over the awarding of any grants? If yes, please detail. 4246. Provide a list of all grants, including ad hoc, one-off discretionary grants awarded to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations. 4247. Update the status of each grant that was approved prior to the specified period, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.	Written			Australian Charities and Not-for-profits Commission (ACNC)
4248	1	Wong, Penny	Retail trade figures	1. Has the ABS had any meeting with any retailer in relation to the reliability of its Retail Trade figures in the 2014 calendar year? If yes: a. Which specific Retail Trade statistics had their reliability questioned? b. To what quantitative extent was their reliability questioned? c. What action was taken within the ABS to address this reliability concern? d. What is the ABS's assessment of the reliability of its Retail Trade figures given the concerns raised?	Written			Australian Bureau of Statistics (ABS)
4249	1	Wong, Penny	Medicare Benefits - Letter from Nigel Ray on 22/10/2014	1. I refer to a supplementary letter by Nigel Ray, Executive Director of Fiscal Group provided to the Committee on 22 October 2014 where he notes the "costing of the introduction of patient contributions for some services under the Medicare Benefits Schedule anticipated a 1 per cent reduction in attendances at those services in each year" With reference to the 1 percent reduction in attendances for MBS services, can the Department advise: a. How many fewer GP visits will occur each year as a result of the introduction of patient contributions for services under the MBS. b. What analysis if any has Treasury undertaken regarding which cohorts would be most affected by the introduction of patient contributions— including but not limited to pensioners, indigenous Australians and low income families. c. If the Treasury has not undertaken any analysis regarding which cohorts will be most affected, an explanation as to why this did not occur.	Written			Social Policy Division
4250-4253	4	Edwards, Sean	Bitcoin	1. What problems or risks do digital currencies such as Bitcoin present to Australians? 2. What steps has ASIC taken to inform Australians of any risks inherent in digital currencies? 3. The Canadian Government has recently conducted an inquiry into digital currencies in particular Bitcoin. What emerging evidence or findings do you see as relevant to Australian from this inquiry? 4. Has ASIC received any complaints in relation to the use of digital currencies? If so, how many and what are the dominant themes, problems, experiences or issues being raised?	Written			Australian Securities and Investment Commission (ASIC)
4254-4256	3	Edwards, Sean	Lost revenue on grey market cigarettes	1. Do you concur with a KPMG report published on 3 April 2014 titled "Illicit Tobacco in Australia" which estimated \$1.1 billion in cigarette taxes is being lost due to tobacco smuggling? If not, what is your estimated or known alternative amount? 2. What efforts have been made to stop this? 3. Can you quantify the nett tax revenues the ATO receives from the Australian wine industry?	Written			Inspector General of Taxation (IGT)

4257	1	Wong, Penny	SchoolKids Bonus - Deferral Date	<p>Senator WONG: Excellent. Thank you; that will be very helpful. I think this might have been covered with your MYEFO answer, the top five spending decisions contributing to the increase in spending between PEFO and FBO. Mr Ray: Yes; that was covered by MYEFO. Senator WONG: That was the MYEFO answer? Mr Ray: Yes. Senator WONG: Are you able to indicate to me, apart from the top five, what additional spending decisions were made in 2013-14, over and above MYEFO, that are reflected in FBO? Mr Ray: Yes, they are in the budget. I think the big one would have been the deferral of the start date for the schoolkids bonus, but I will get that checked. Senator WONG: I am sorry? Mr Ray: The deferral of the start date for the repeal of the schoolkids bonus is probably the big one, but we will get that checked. Senator WONG: You are saying that it is the big one—the big one of what group? We will just make sure that we are on the same page. Mr Ray: Between MYEFO and the budget, the net impact of policy is about half a billion dollars. Senator WONG: Correct. Mr Ray: I think that accounts for a fair proportion of that.</p>	Spoken	1	7	Social Policy Division
4258	1	Wong, Penny	State Public Servants' Paid Parental Leave	<p>Senator WONG: Does it come out of the Commonwealth budget or does it come out of the states' budgets? Ms Croke: The decision about— Senator WONG: I am talking about the entitlement, not administration. Is it agreed that Paid Parental Leave for state public servants will be at a cost to state governments? Ms Croke: No. Those negotiations are not finished, because it depends on where the money flows to. Senator WONG: I am a little confused, because I thought you said that the methodology had been agreed. Ms Croke: That is true. Senator WONG: But which level of government is liable is still a live issue, is it? Ms Croke: That is right, and that issue is with Prime Minister and Cabinet. Senator WONG: What is the cost of what is in negotiation here? I am trying to get a sense of how many public servants we are talking about. Ms Croke: I would have to take that on notice. I do not have those numbers. I know it was in the tens of thousands. If you think in public service terms in New South Wales, that would be all nurses and teachers, so it is a large number. I do not have that with me.</p>	Spoken	1	11	Social Policy Division
4259	1	Leyonhjelm, David	Minimum Wage	<p>Senator LEYONHJELM: Has the Treasury done any work on how many people are on the minimum wage? Ms Croke: We have some data, but mainly that work would be done by the department of employment. Senator LEYONHJELM: Have you reviewed the work of any others on that? If you have not done it yourself, have you reviewed the work of the department of employment on it, or anybody else's work? Ms Croke: I would have to take that on notice. I do not think so—not from recent memory. But I could take that on notice.</p>	Spoken	1	11	Social Policy Division

4260	1	Canavan, Matthew	Budget savings passed through the Senate	<p>Senator CANAVAN: I want to ask some questions about an article in the Australian Financial Review year last week by John Kehoe. I think he was an alumnus of your organisation; he is a good, fine financial correspondent. He reported last week that the Obama Administration had reported a budget deficit of 2.8 per cent for their last financial year. As you would be aware, Mr Ray, I think our deficit in the financial budget outcome is 3.1 per cent of GDP. Why does the US have a lower budget deficit than we do? Senator Wong interjecting— CHAIR: Order! Senator WONG: I'm just making a quiet joke. Mr Ray: The short answer is because, as a proportion of GDP, the gap between their spending and revenue is smaller than ours. If you want to go to questions in detail about the state of the US economy, it would be better to ask— Senator CANAVAN: Sure. Senator WONG: Their unemployment rate is lower, isn't it? Senator CANAVAN: It is; that is right, Senator Wong. Our GDP growth, I think, is higher. I remember a few years ago the former Treasurer, Wayne Swan, saying that, if we are going to be Keynesians in the downturn, we should be Keynesians in the upturn. Are we there yet? Are we Keynesians in the upturn? Mr Ray: I think a better way to put it is: are there Keynesian elements in the 2014-15 budget? The answer to that is probably yes. Senator CANAVAN: If we are going to get back to a better budget deficit situation, we obviously have to pass savings. What proportion of the savings announced in the budget have been passed by the Senate? Mr Ray: That is not a number that we track in that form, so I would need to take that question on notice. Senator CANAVAN: Okay; take that on notice.</p>	Spoken	1	12	Budget Policy Division
4261	1	Wong, Penny	Fiscal cost of the MRRT repeal legislation	<p>Senator WONG: Could you also take on notice the fiscal cost of the deal that the government did with Mr Palmer in the context of the MRRT repeal legislation, over the forward estimates. Mr Ray: We can take that on notice.</p>	Spoken	1	12	Corporate and International Tax Division
4262	1	Dastyari, Sam	CEFC investments - Rate of return for 2013-14	<p>Senator DASTYARI: I am sorry; I was asking a question about the investment figures for the 2013-14 year. We are talking about the last financial year that ended in July of this year. Mr Yates: In July of this year. Senator DASTYARI: At this point in time, I am asking for last year. I just want to get from you the figure for the rate of return on last year's investments. Mr Yates: I think it is 17 projects and \$733 million. Senator DASTYARI: And the rate of return? Mr Yates: The rate of return is weighted and I do not have it, over the whole portfolio. Senator DASTYARI: That is over the last financial year. I assume that makes it part of the annual returns. Mr Yates: It does make up our annual return, but it actually comes through a whole series of different investments at different times. I do not have that exact figure with me, but I will take it on notice. Senator DASTYARI: If you can take it on notice. Mr Yates: Yes, I will. Senator DASTYARI: For the 2013-14 financial year, what was the rate of return? Mr Yates: I will take that on notice.</p>	Spoken	1	15 to 16	Clean Energy Finance Corporation
4263	1	Wong, Penny	Paid Parental Leave - Meeting with State Treasuries	<p>Senator WONG: When did you first start meeting with state treasuries about this? Ms Croke: We started having discussions with state and territory treasuries before Christmas. I would have to confirm that. I think we had our first telephone conference before Christmas. Senator WONG: You think it concluded some time after the budget? Ms Croke: Certainly, it was around May. I would have to take on notice an exact time. I do know, though, that at the COAG meeting in May PPL was discussed. Senator WONG: Are you able, on notice, to give me details of those meetings? How many meetings were held? Was it a steering group or a working group? How did you describe it? Ms Croke: It was a working group. I could certainly take on notice how many times— Senator WONG: Yes, take it on notice so that I can get a sense of that. Ms Croke: Okay.</p>	Spoken	1	19	Social Policy Division

4264	1	Wong, Penny	Paid Parental Leave - cost of scheme and state contribution	<p>Senator WONG: Mr Ray or Ms Croke, I think the evidence has previously been that the estimated cost of the PPL scheme is in the contingency reserve? Mr Ray: That is correct. Senator WONG: Can I ask you: what is the amount that is provisioned? Mr Ray: You can ask me that. I can take it on notice. Senator WONG: It is sort of like a game, a dance. I am surprised, Senator Fifield, why the government continues to want to hide the cost of this scheme. Senator Fifield: I do not think we are endeavouring to hide anything, Senator Wong. Senator WONG: Tell us what it is. Senator Fifield: I think officers have made that clear. Senator WONG: I am asking you, as the minister: why will the government not make public the cost of the PPL scheme? Senator Fifield: I am endeavouring to answer your question. As has been made clear, there are still design, implementation and administrative details being worked out. Once those are worked out then the government will be in a position to indicate cost. Officers have sought to be as helpful as they possibly can be— Senator WONG: They have been helpful. You are just not helpful. Senator Fifield: in an area where the prime policy responsibility is with the Social Services portfolio and some of the key intergovernmental discussions are taking place under the auspices of the Department of the Prime Minister and Cabinet. At this stage it is probably difficult for officers to go any further. There will probably be a need to refer it to the Department of the Prime Minister and Cabinet and also the Social Services portfolio. Senator WONG: In terms of the CR provision which you have taken on notice, Mr Ray, what I am interested in is what broad assumptions were made as to the state component. Was it assumed that the states would pick up their existing share? Mr Ray: Anything that goes to the detail of what is in— Senator WONG: It is not detail. It is a broad assumption. Mr Ray: the contingency reserve, we would need to take on notice. Senator WONG: It is a pretty important point. If you did not assume the states would pay their share— Mr Ray: We do not do the costing. Senator WONG: Does the provision in the contingency reserve assume the states will pay their share or not? Mr Ray: I have taken on notice what is in the contingency reserve. I am happy to take on notice how that has been calculated and refer it to the relevant agencies. As you know, it is not Treasury's— Senator WONG:</p>	Spoken	1	19 to 21	Social Policy Division
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4265-4268	4	Wong, Penny	Attendance at ERC meetings	<p>Senator WONG: Can I go to the ERC process. Does the Prime Minister technically chair ERC? Mr Ray: Yes. Senator Fifield: I am not sure that it is necessarily a technical point. It is a fact that he is the chair of ERC. Senator WONG: Thank you for that answer. I will follow that up. How many ERC meetings has the Prime Minister actually attended? Mr Ray: That would be a question for PM&C. Senator WONG: Oh, come on! Senator Fifield: ERC is a subcommittee of the cabinet. Senator WONG: Really? I didn't know that! Senator Fifield: Which is why I think you would ask the question of PM&C and not here. Senator WONG: Goodness; hold the press! Senator Fifield: Senator Wong, I thought you would know some of these things. If you did, you would not be asking here; you would be asking in PM&C. Senator WONG: I am asking you, Mr Ray, because I know that Treasury attends ERC. Who chairs in his absence? The Treasurer? Mr Ray: I think that is public information and I think that is correct. Senator WONG: Well, why don't we do it that way around?—because it is your minister. How many ERC meetings since the Budget has the Treasurer chaired? You will probably have to take it on notice. Mr Ray: I do have to take it on notice. Senator WONG: I will be fair. Mr Ray: As you know, the arrangements for Cabinet and Cabinet committees are matters for the Prime Minister's portfolio. Senator WONG: Does Ms Credlin attend ERC meetings? Mr Ray: Consistent with longstanding practice, senior members of ministers' offices attend Cabinet committee meetings at the discretion of ministers. Senator WONG: How many of those meetings where the Prime Minister was not present were attended by the Prime Minister's Chief of Staff or his office? Senator Fifield: Chair, these are matters for the Prime Minister and Cabinet portfolio. Senator WONG: Okay. I am asking it; you can take it on notice—refer it, if that is what you want. Mr Ray: Yes. Senator WONG: I presume ERC is meeting regularly at the moment—although the Treasurer is away, G20. Mr Ray: He is not at G20. He was at APEC this week. Senator WONG: I am saying that he is away currently and there is the G20 in the offing. Mr Ray: In November, yes. I think the best answer is that ERC meets as necessary. Senator Fifield: It never stops meeting. Senator WONG: Is that the answer—that it never stops meeting? Mr Ray: No it is not. Senator Fifield: It is never</p>	Spoken	1	21	Ministerial and Communications Division
4269	1	Wong, Penny	Iraq deployment - offsetting savings	<p>Senator WONG: Okay. That is a fair answer. Has the government made a decision about offsetting savings for that deployment? Please note: I am not asking you what or how much in that question. Mr Ray: The government will set out at MYEFO— Senator WONG: That is not the question. Mr Ray: decisions and any offsetting savings. Senator WONG: Has a decision already been made? Mr Ray: That is something which, if you want to push, I will take it on notice but it is not normal that we would go into individual decisions— Senator WONG: I am not asking you to disclose a MYEFO decision. I am not asking you what the offsetting decision is. I am not asking how much it is. I am asking a process question which, Mr Ray, I am pressing. I can ask the Chair to read the Senate resolutions again. I am carefully asking the question because I do not want to put you in too difficult a position. Mr Ray: Yes, and I am happy to take the question on notice.</p>	Spoken	1	23	Infrastructure Industry Environment and Defence Division

4270	1	Ludwig, Joe	Toowoomba second range crossing	<p>Senator LUDWIG: Thank you. I just wanted to follow up on something that is in the budget 2014-15 budget paper No. 2 page 175. Mr Ray: I have to rely on others because I did not bring BP2 with me. Senator LUDWIG: It has got a dot point three down on that page, which is the Toowoomba second range crossing in Queensland. Is there a figure that is held by Treasury which is the figure that is put to that project? Mr Ray: Mr Legg would come to the table and take it on notice but I can do it for him. We will take it on notice. Senator LUDWIG: What I was wanting to know is: is there a figure? Has any of that been released or expended at this point? Mr Ray: Okay. Senator LUDWIG: Is there an agreement with the state government as to what contribution they will make? Has it stalled? In other words has it stalled or is— Mr Ray: It is actually infrastructure, isn't it? Senator LUDWIG: I think some of those are infrastructure. I will check those with infrastructure. I wanted to at least close the loop so that they do not send me back to you. Mr Ray: Sure. Senator LUDWIG: If you take on notice what you are able to answer I can then follow up with industry. Mr Legg: It obviously is part of the infrastructure investment program administered by the department of infrastructure. They will in fact be the font of wisdom on all of that. We will look into what we can tell you and consult with them as well. Senator LUDWIG: Thank you.</p>	Spoken	1	25-26	Infrastructure Industry Environment and Defence Division
4271	1	Leyonhjelm, David	Household Tobacco Expenditure	<p>Senator LEYONHJELM: Okay. There is a very close congruence between March vintage data and June vintage data. Professor Sinclair Davidson has plotted these as almost identical and he says that in fact the March 2014 estimate was not revised at all. He goes on to say that it turns out that, of the 18 seasonally adjusted time series for household expenditure, tobacco was the only item that was not revised. Of the data, seven items revised up and 10 items revised down. Only tobacco consumption remained unchanged. Mr Davies: I was not aware of that detail. However, I can describe how we estimate the volume of tobacco— Senator LEYONHJELM: Tobacco expenditure, yes? Mr Davies: Perhaps we can base some comments on that. What we use is aggregate sales data that we get from suppliers. As we do with many national accounts estimates and components of household final consumption expenditure, we come up with a nominal value for effectively purchases of tobacco. We get that nominal number. In our prices program, where we calculate the consumer price index, we collect very detailed information on the price of tobacco and the price of tobacco there is per stick, per cigarette. There are some adjustments done to take into account changing sizes and changing pack size and contents. The volume estimate effectively deflates that current price estimate, the nominal estimate of purchases, to produce a volume estimate. It is a chain volume; so it is not a simple deflation. That is the way we do it. Then we apply seasonal adjustment to that. There was no special treatment for tobacco which would exclude it from any revisions. It is simply part of our normal production processes. Senator LEYONHJELM: The point was made by Professor Davidson that tobacco expenditure figures have not been revised. That was his main point. He said that, of the seasonally adjusted time series for household expenditure, tobacco was the only item that was not revised. Mr Davies: To clarify the mechanics of that again, there would be two reasons the numbers change in seasonally adjusted terms. And we are focusing on the seasonally adjusted estimates. One is that there is new information available. New information has become available. We change either the nominal purchase or the price index, and the actual original value changes. The other is that the seasonal adjustment process and</p>	Spoken	1	27 to 28	Australian Bureau of Statistics

4272	1	Ketter, Chris	ABS Senior Management Positions	<p>Senator KETTER: If I could just go back to Mr Palmer, I firstly preface my question by making the comment that a number of people have commented on the difficulties that are being experienced by ABS at the moment. The Treasurer has indicated there are some issues and there is a review going on. You have identified your own issues. You are conducting a review into the labour force statistics in particular. I am interested in the fact that there seems to be something of a state of flux in the senior management positions in the ABS at the moment, including yours, Mr Palmer. You are in an acting Australian statistician role at the moment. I had a look at the annual report for 2013-14 and I note there are quite a few positions in that senior management level of the ABS that are acting positions. Is that unusual? Mr Palmer: Do you mean 'quite a few' in that there are a number of people acting at the SES level? Senator KETTER: Yes. Mr Palmer: I do not think that is unusual. We often have a number of people acting at the SES level. I would have to take it on notice. I suspect there are slightly more than there has been in the past. Senator DASTYARI: A statistical anomaly? Mr Palmer: I would have to check. Senator KETTER: I am not good at maths but I counted 16 acting positions. CHAIR: You sound very confident. Mr Palmer: In the 16, there is a bit of a cascading effect. I act and someone acts up. That number must be right. Senator KETTER: I compared that number to the annual report for 2012-13 and I found no positions were acting at that point in time. Mr Palmer: I find that really strange. I find that very strange actually because at any point in time we have a few people acting. Senator WONG: It is your annual report, I suspect. Mr Palmer: I am not arguing the number. I am just saying I find it strange. But it is the case that without the Australian statistician I am loath to permanently appoint people or to make significant structural changes. I do not think that would be appropriate as an acting statistician. Also remember, in the public service there has been a period of downsizing and uncertainty. It is good to have a bit of a buffer by acting people. Senator KETTER: But 16 positions in an acting capacity out of about 44 in that band that we are looking at in your annual report is quite a significant proportion, would you agree? Mr Palmer: Yes. I would. I agree.</p>	Spoken	1	30	Australian Bureau of Statistics
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4273	1	Ketter, Chris and Dastyari, Sam and Wong, Penny	Appointment process for Australian Statistician	<p>Senator KETTER: Mr Palmer, have you any news—perhaps it is a question best directed to the minister—in terms of a permanent appointment for your position? Mr Palmer: I think that is a question best directed to the government. Senator KETTER: I would ask Senator Cormann if he has any news he can share with us in respect of that. Senator Cormann: Not particularly, no. I think the officer at the table is answering the questions appropriately. Senator DASTYARI: You did not listen. The question was: what is the process for filling the vacancy? He said it is a matter for the minister. Senator Cormann: It is not a matter for me to fill the position in relation to the ABS. I think the officer has provided a full and complete answer. If the Treasurer wants to add to that answer, I will take that on notice. Senator DASTYARI: To follow on from that, I want to understand the process. The process is that it is an appointment by the Treasurer through cabinet? Senator Cormann: It is an appointment that would be made based on a recommendation of the Treasurer, I would envisage. It ultimately goes to the Governor-General. It is a statutory appointment. Senator DASTYARI: A statutory appointment? Senator Cormann: Yes. The point is that this is not a matter for me as minister representing the Treasurer. This is ultimately a matter for the official government processes. Senator DASTYARI: I am just asking what is the process to fill the vacancy. I do not think that is an unreasonable question. Senator Cormann: The process of filling the vacancy is that there will be a recommendation to the Governor-General. Senator DASTYARI: The recommendation comes from? Senator Cormann: The government. Senator DASTYARI: No, my question is: different appointments have different processes, as we are all aware. Different appointments through agencies have different structures in which appointments are made. My question is: for the ABS is it a different process than obviously it would be if it was a DG of a department or not? Senator Cormann: It is a statutory appointment. It is an appointment that is made, on the recommendation of the government, by the Governor-General. Senator DASTYARI: The short list would go to cabinet. Cabinet would make a decision? Senator Cormann: It is a position that is appointed by the Governor-General on the recommendation of</p>	Spoken	1	31 to 34	Macroeconomic Conditions Division
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4274	1	Xenophon, Nick	Accounting Standard AASB8	<p>Senator XENOPHON: Can I ask a general question that can be taken on notice. In relation to the accounting standard AASB8, in terms of cost allocation between companies, could you take on notice what ASIC's views are as to whether that is an adequate standard or whether there is room for improvement? You are aware of the issues that I have raised in respect of Qantas and its cost allocation between divisions. Can I go to the issue of continuous disclosure—and I know that Mr Medcraft has spoken out on this. Are there any plans or has any consideration been given to improving the standards of continuous disclosure—this whole issue of having companies giving private briefings to institutional investors that mum and dad investors do not have access to? Would ASIC endorse or consider a more robust system of transparency as to when a company meets institutional investors, who they met, the date and what was said or if it was anything different from what has been previously put out to the market? Is that something that ASIC has looked at? Mr Price: By and large, can I say at the outset that we think Australia has a good and robust continuous disclosure regime; that is not to say that things cannot improve. We did put out a report on handling confidential information; from memory, that was mid this year. It did suggest a number of measures of good practice that companies might consider; that includes things like making their briefings— Senator XENOPHON: I will cut you off because of my time constraints. Perhaps you could take that on notice. Mr Price: I will. Senator XENOPHON: What I want to understand is that there are— Mr Price: We have made some good practice suggestions and we encourage companies— Senator XENOPHON: But they are not mandatory? Mr Price: They are not mandatory. Senator XENOPHON: And a small investor does not have the same access to information as big investors. Mr Price: That is potentially the case. Senator XENOPHON: That is fundamentally wrong, from your point of view, isn't it? Mr Price: I think everyone has the same level of access to information for material information, but there can be a perception of unfairness if other information, not material, goes to some people and not others; I would agree with that.</p>	Spoken	1	45	Australian Securities and Investment Commission
4275	1	Xenophon, Nick	Insider Trading	<p>Senator XENOPHON: In relation to the issue of being concerned about insider trading and issues of continuous disclosure regarding having material information that others do not have, does ASIC have (a) the resources and (b) the tools in order to deal with that? For instance, can you find out who has been dealing with equity derivatives or CFDs? Ms Armour: We do have good tools; they have recently been enhanced. We are moving to a system of trade reporting for OTC derivatives, which will pick up reporting of contracts for equity derivatives. The tool that we would like to have is a tool that would allow us to analyse that information in the context of our current market surveillance system. We do not have that at the moment. Senator XENOPHON: By not having that, that means things can slip through the net? Ms Armour: And it can take substantially more time for us to analyse matters. Senator XENOPHON: Finally, on notice, can you indicate what the cost of that would be in order to cover those trades? Ms Armour: Yes. Senator XENOPHON: Thank you.</p>	Spoken	1	45	Australian Securities and Investment Commission

4276	1	Williams, John	Life insurance review	<p>Senator WILLIAMS: Okay. I want to move you to your inquiry and your media release into the insurance industry, where you conclude that 37 per cent of advice that consumers received failed to comply with the laws relating to appropriate advice. This looks like mark 2 of financial planning again. With the life insurance review, who did you use as consultants and how much did it cost, given that it took almost a year to complete? Mr Medcraft: Mr Kell is handling that. Mr Kell: The files that we assessed were assessed by an internal team and then by an additional set of staff that had financial planning qualifications, and a sample was assessed by external consultants Holley Nethercote. I do not have the answer off the top of my head about how much that cost; I am happy to take it on notice. Senator WILLIAMS: Okay</p>	Spoken	1	48	Australian Securities and Investment Commission
4277-4280	4	Milne, Christine and Dastyari, Sam	Financial reporting - Facebook	<p>Senator MILNE: Thank you, Chair. I will only take a few minutes. I have some questions in particular with regard to the relief that ASIC provides to companies that are part of foreign-controlled groups that are not large. They do not have to provide annual financial reports. I want to ask in particular about Facebook Australia. Is it true that Facebook Australia has not filed any annual financial report for the years 2009 to 2013 because, it says, it is not part of a large group? Page 50 Senate Wednesday, 22 October 2014 Mr Price: We will take that on notice, if we can, please. But it is the case that Facebook has indicated that they are able to avail themselves of that particular exemption to the law; that is correct. Senator MILNE: They say they are able to do that because they must be permitted to under the law. Did ASIC, through class order 98/98, give relief to those companies? Is it an actual ASIC action that has allowed these companies to avoid putting in annual financial reports? Mr Price: As I say, I would prefer to take that question on notice, if I can, just to make sure that I get the correct answer. Senator MILNE: This is an issue with regard to tax evasion. As you would be very well aware, there has been a lot about this. This is an actual ASIC order. Mr Price: Yes. Senator MILNE: Can you tell me whether or not ASIC made that order? Mr Price: Certainly ASIC makes a number of financial reporting relief orders. The order you refer to, which is in relation to small proprietary companies controlled by foreign-owned companies, is an order that has been in place, as I understand, since 1998. It is up to companies to work out whether they fall within the terms of that order, at least initially. Then ASIC has an active program to identify and follow up on companies that appear to be required to lodge financial reports but, in fact, have not done so. Senator MILNE: Has ASIC pursued Facebook? I do not think by any stretch of the imagination you could suggest that Facebook is anything other than a large company. Mr Price: As I say, I would prefer to take that question on notice, if I might. Senator DASTYARI: Mr Price, you are taking that on notice. I assume you are saying that you have to check your facts as to whether that is the case or not. Is that something that you could possibly do over the lunch break? Mr Price: I am not sure. I will make some inquiries, but I am not sure. Senator MILNE: What I am asking is is</p>	Spoken	1	49 to 51 Partially answered on page 65	Australian Securities and Investment Commission

4281	1	Milne, Christine and Canavan, Matthew	Exemptions to financial reporting	<p>Senator CANAVAN: Can I ask a follow-up on that? Have you ever prosecuted a company for incorrectly relying on this particular exemption? Mr Tanzer: Last year we had seven successful criminal prosecutions and secured fines of between \$6,000 and \$25,000 for seven public companies which had failed. Senator CANAVAN: For this particular exemption, for this particular issue that they relied on there being a small parent company? Mr Tanzer: This was with respect to an assertion that they were not subject to the obligation. Senator CANAVAN: So based on a range of— Mr Tanzer: I cannot tell you that they were all within the class order or whether they were asserting that under the law, the rest of the law, which means that small proprietary companies do not need to lodge. But yes, we do. Senator CANAVAN: Can you provide, on notice, the details of those companies that were prosecuted? Mr Tanzer: Yes, we can.</p>	Spoken	1	51	Australian Securities and Investment Commission
4282	1	Bushby, David	Review of retail life insurance	<p>Senator Bushby: ... Okay, well I will move on from there to something which I have already touched on a number of times, and that is ASIC's review of retail life insurance. I found that very interesting, particularly in the context of the fact that there have been numerous media reports recently of unions who have been entering into life insurance arrangements to cover their members. Is ASIC aware of those media reports and had a look at all at whether that is in fact occurring? Mr Kell: Could you be a little more specific? I mean, obviously life insurance— Senator BUSHBY: Most of the reports that have been written are about a reason out of the Heydon royal commission. The evidence has been presented to that. Mr Kell: We have seen some recent media reports but it is not something that we have investigated or reviewed. Senator BUSHBY: The reason why I am asking is that I am just curious to know, if a union is negotiating with life insurance providers, would that invoke any requirements to have an AFSL? Page 68 Senate Wednesday, 22 October 2014 ECONOMICS LEGISLATION COMMITTEE Ms Bird: You would really need to know the circumstances in which they were doing them and exactly what they were doing. Senator BUSHBY: So, would the reports or the evidence that has been educed before the royal commission be something that would pique your interest in having a closer look at those circumstances? Ms Bird: I think I would have to take that on notice. I think someone has drawn it to our attention, but I am sorry, I cannot remember the details. Senator BUSHBY: If you take that on notice that would be appreciated. If you could also, when you take it on notice, have a look at—if these reports are true—whether they would also be subject to the best interest duty in making those decisions and whether the payment of any commission to the union in return would be something that would be of interest to you. That is fine, thank you.</p>	Spoken	1	67	Australian Securities and Investment Commission

4283	1	Madigan, John	Scoping of financial advice	<p>Senator MADIGAN: In ASIC's recent report, you identified that there is a significant problem with inappropriate scoping of financial advice. Can you explain how scoping might lead to poor outcomes for consumers? Ms Bird: In circumstances where the adviser did not take into account the full facts and circumstances of the person in front of them; so, they have said, 'I am looking at this particular narrow issue, but I have failed to look at other issues, which would clearly impact them.' They might have ignored the super. They have said, 'I am not going to look at the life insurance that you might have in super,' or something like that. It is circumstances where the adviser has narrowed the scope of advice in a way that we would consider not to be appropriate. Senator MADIGAN: Do the recent FoFA changes and the current FoFA bill establish a mechanism whereby an adviser can get a client to agree to leave things out of the advice, or limit the scope? Senator Cormann: Sorry, if I can take that question. In the way you are positioning it, it is as if this is entirely driven by the adviser. If your question whether there are changes the adviser and the client can agree on the scope on the advice, yes, absolutely. That was a deliberate and intentional change. The reason being is that we do not want a client to be forced to pay way more because there is a legal requirement for advice to be provided on a whole range of things, many of which are likely to be irrelevant to the specific needs and requirements of the client at that time. It is really the equivalent. If you wanted to go and buy a tyre of a car, but there is a legal requirement that there has to be a full explanation on every aspect of the car as a whole, then obviously that is going to become a more expensive process than if you are able to say that in this particular circumstance I have got this particular need. I am keen to get some advice on this particular issue, then the client and the adviser, in our view, should be able to reach an agreement to limit the area on which advice is sought in order to keep the costs down for the client. The important point here, and I will go back to what I said to Senator Dastyari before, is that none of this removes the overall requirement for the adviser to act in the best interests of the clients. While they might be able to limit the scope of the advice consistent with the changes we have made in order to bring down</p>	Spoken	1	68 to 69	Australian Securities and Investment Commission
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4284	1	Dastyari, Sam	Financial advice legislation	<p>Senator DASTYARI: You are aware of regulations that have changed in this area that were kind of brought in at the eleventh hour, I will not go into the politics of that. In addition to that, there is proposed legislation around the streamlining of financial advice. Are you aware of all of that? Mr Medcraft: Yes. Senator DASTYARI: Were you consulted on the regulatory changes and the regulations before they were signed off on? Mr Medcraft: Mr Kell? Mr Kell: I think the nature of the consultation is something that would occur naturally through the Treasury, but we are not going to comment on that. Senator DASTYARI: No, I am not asking you about what your advice is, I was asking whether you were consulted. Were the regulations brought to you before they were introduced? Ms Bird: The Treasury would routinely send us copies of regulations before they are made. We can often point out if there are technical errors or things like that. Senator DASTYARI: Did they? Ms Bird: Yes. Senator DASTYARI: Okay, so when did you see them? Ms Bird: I do not know when we saw them. I could not say that, I am sorry. Senator DASTYARI: But are you saying that you saw a draft copy of the regulations before they were introduced? Ms Bird: Which particular regulations are you talking about? Senator DASTYARI: I am talking about the regulations—and Minister Cormann will be more aware of the date than I am—around 28 June, 29 June? Senator Cormann: The ones that I made a statement on that came into effect on 1 July. Senator DASTYARI: Yes, the eleventh hour ones. Senator Cormann: Which have been supported by the Senate twice. Senator DASTYARI: The ones you snuck in on a Sunday afternoon. You might have seen it on a Saturday. Ms Bird: We routinely see them before they are made, just as a normal process. I cannot tell you whether we saw those ones. Senator DASTYARI: Can you take on notice the question about whether or not you saw a— Mr Kell: We did. Ms Bird: I just cannot say now if I saw it on a particular date. Mr Medcraft: We will take it on notice and we will come back with it. Mr Kell: There were discussions between ASIC and Treasury about the regulations. That is par for the course. Mr Medcraft: We generally see proposed regulations, as Ms Bird said, to make sure— Senator Cormann: We will take the specific dates on notice so that we can assist you. Senator DASTYARI: Yes, the</p>	Spoken	1	71 to 72	Australian Securities and Investment Commission
4285	1	O'Neill, Deborah	Financial advice from banks	<p>Senator O'NEILL: Have you had any reports from the public that indicate that the general consumers are often unaware that when they are getting advice from a financial adviser within a bank that they are only being offered a suite of products that are provided by that bank? Mr Kell: I would have to take on notice as to whether we have had any reports or complaints about that matter. Senator O'NEILL: Ms Bird, can you add anything? Senator Cormann: It has been taken on notice. Mr Kell: Yes, just to give you accurate information. Senator Cormann: The deputy chairman of ASIC has taken that question on notice and will assist you to the best of our ability after we have considered your question. Senator O'NEILL: Ms Bird looked like she might have been able to add something. Senator Cormann: The question has been taken on notice. Senator O'NEILL: All right. We are not going there.</p>	Spoken	1	80	Australian Securities and Investment Commission

4286	1	Williams, John	Financial advisers employed by banking institutions	<p>Senator WILLIAMS: Mr Medcraft, you might have to take this on notice. Apparently pre-2005 a financial adviser working for an institution had to clearly have displayed the institution's logo on business cards and any other promotional material to clearly demonstrate who they represented and the very likely direction of advice. Now, after 2005 this requirement suddenly disappeared, allowing institutionally aligned and owned advisers to masquerade as independent advisers, duping consumers and only selling their owner's products. Do you know if that was the case? Perhaps you need to take on notice why it was changed. I say because we are talking about transparency. We know that the four big banks plus Macquarie and AMP have such a share of the financial products in Australia, yet they have these little companies running underneath that they actually own. I think it is misleading if a financial planner hands a card over saying that they are working for Financial Wisdom that is actually owned by the Commonwealth Bank. Should it have the Commonwealth Bank logo on it as well or if it is Colonial or Macquarie? Could you check that out please? Mr Kell: We will take it on notice. I might very quickly note that in our recent submission to the Financial System Inquiry one of the points that we suggested they consider included a clearer indication of the ultimate owner of the financial firm that the consumer is dealing with. We support that.</p>	Spoken	1	81	Australian Securities and Investment Commission
4287	1	Canavan, Matthew	Authorised Deposit-taking Institutions (ADIs) - RBA line of credit	<p>Senator CANAVAN: That was my next question. I know the legal documentation came out early last month. Have any ADIs applied yet to access the facility? Mr Littrell: Yes, there was a shadow round last year essentially working through but without any actual contract being passed. In the last couple of weeks we have just completed, if you will, the first real round of the application, the supervisory vetting and the assignment of amounts. That will come into effect in January of 2015. Senator CANAVAN: So, how many ADIs have applied at this stage? Mr Littrell: I would have to take that on notice. I cannot remember the exact number off the top of my head. Senator CANAVAN: That is what I would presume. Do you know how much the outstanding value of those will be then at this stage? Or do you have an idea of what it would be? Mr Littrell: Yes. For an exact number we could take it on notice, but it is roughly \$300 billion, if you are asking about the CLF numbers. Senator CANAVAN: \$300 billion. Correct me if I am wrong, but those ADIs having that line of credit will need to pay 15 basis points per year; is that right? Mr Littrell: Correct.</p>	Spoken	1	86	Australian Prudential Regulation Authority

4288-4289	2	Williams, John	Trio Capital collapse - acting fund trustee	<p>Senator WILLIAMS: I am getting a lot of complaints about Trio Capital, along with Timbercorp and Great Southern and many other financial products that turned to tears. With regards to Trio Capital collapse, would you please provide me with the terms of appointment when you appointed ACT Super Management Pty Ltd on 16 December 2009 as acting trustee of the funds? Would you be able to do that on notice? Mr Byres: I do not know whether Mrs Rowell would have anything she could say at this point. Mrs Rowell: We will have to take that on notice. Senator WILLIAMS: That will be fine. Would you confirm that you also approved the fees to be charged to investors be changed to an hourly rate and that this was undertaken without the knowledge or approval of the investor? I believe it is supposed to be on a commission rate, and in came the trustee and it went to an hourly rate. Next question: are the acting trustees, ACT Super, acting as trustees or liquidators? Mrs Rowell: There is a separate liquidator. ACT Super is appointed as an acting trustee, and there is a separate liquidator, but we can confirm that on notice as well. Senator WILLIAMS: I question how an acting trustee can charge such exorbitant hourly rates, which impact on their available funds. Anyway, those hourly rates are nothing new. Has APRA sanctioned the acting trustees, ACT Super, to refuse paying investors their unimpaired, unencumbered and cleared funds, which have now been retained by them since their appointment in 2009? There is unimpaired, unencumbered money there, but it is not going out to the investors and it has been locked up since 2009.</p>	Spoken	1	90 to 91	Australian Prudential Regulation Authority
4290	1	Whish-Wilson, Peter	Trans-Pacific Partnership Agreement	<p>Senator WHISH-WILSON: Very quickly, can I just ask whether APRA has provided any information or briefings or consultation to Foreign Affairs, Defence and Trade on the trades and service agreement negotiations? Mr Byres: Sorry, with China? Senator WHISH-WILSON: Yes, or regional TSA. Mr Byres: I do not know that I could say that we have provided advice. We have been sent some materiel and asked for comment about I would not necessarily call that advice per se. Senator WHISH-WILSON: Have you been consulted? Mr Byres: Yes. 'Consulted' is probably the word. Senator WHISH-WILSON: Could I ask the same question in relation to the Trans-Pacific Partnership Agreement? What consultation or input have you had into— Mr Byres: I would have to take that on notice. I am personally not aware of us having seen something, but I could not say that within the organisation someone has not seen something. I will take both of those on notice and come back to you with a better response. Senator WHISH-WILSON: Thank you.</p>	Spoken	1	93	Australian Prudential Regulation Authority

4291-4292	2	Dastyari, Sam	ATO Staff Reductions	<p>Senator DASTYARI: No organisation can lose one in five people without it having some kind of an impact on the organisation as a whole. I refuse to accept that one in five people were doing nothing. I suppose the question has to be asked: if you are losing one in five people where are you losing them from? Is this across-the-board in every division and every department? Senator Cormann: The mining tax administration area, given that the mining tax is gone, there are more than 100 people there. Senator DASTYARI: So, you have 4,600 to go. Keep going. Senator Cormann: It is well over 100. Senator DASTYARI: Let us give you 200. Where are the other 4,500 people coming from? Mr Leeper: From a range of job families, a range of areas in the tax office. As previously advised to this committee, we are focusing hard on layers of management, back office functions, which we are in the process of bringing together while we do the reduction. There are some losses in the accounting and auditing areas. Senator DASTYARI: Let us stop there. Do you have a breakdown of how many accounting and auditing in the forward estimates? Mr Leeper: I do not have the forward estimate figure, but at the present time to the end of September this year we are showing redundancies of about 2,200. That is the baseline figure of where we are up to. Senator DASTYARI: In which division? Mr Leeper: Across the ATO. The standout areas there would be in our auditing area approximately 500 of that 2,200. Senator DASTYARI: What did you say about the auditing? How many were there? Mr Leeper: It is 500 or so out of the 2,200. Senator DASTYARI: You seem to be reading from a table. Are you able to table that? Mr Leeper: That is a decision for the minister. Senator Cormann: I will have to consider that. I have to take advice. Senator WONG: It is not a decision of the minister. Senator DASTYARI: It is not a decision of the minister. Senator Cormann: We are taking it on notice. I need to assess whether the— Senator WONG: Can I just follow up on— Senator Cormann: If I had asked Senator Wong to table it— ACTING CHAIR: Senator Wong first. Senator WONG: Mr Leeper, I think in answer to a question from Senator Dastyari you confirmed the 4,700 figure, correct? Mr Leeper: Yes, that is right. Senator WONG: Which is a forward estimate cumulative figure? Mr Leeper: Yes, that is right. Senator WONG: OF ETE</p>	Spoken	1	102 to 103	Australian Taxation Office
4293-4294	2	Leyonhjelm, David	Tobacco	<p>Senator LEYONHJELM: You may need to consult somebody, and I acknowledge that. If there is no-one here who can answer it, we will put it on notice. The question is: did the process where branded packs were destroyed and replaced by newly imported plain packs boost tobacco clearances in 2012? Mr Heferen: I am not aware. We will have to take that one on notice. Senator LEYONHJELM: There is a follow-up to that. Were tax refunds for the destroyed products issued in 2013 and, if so, did this depress clearances in 2013? Mr Heferen: Again, we would have to take that on notice, noting that the excise payment is paid on the clearance. So, once it is cleared out of customs or the excise store that is when the tax is paid. Senator LEYONHJELM: We understand. It is just that the impact would suggest that tobacco clearances fell, as I said, by 3.4 per cent in 2013 relative to 2012. I am trying to understand whether that was real or whether it was as a result of refunds. Mr Heferen: Also when clearances fall, there is always the case that, if there are increased taxes, that has some effect on demand but it also has an effect on timing. So, when excise changes are scheduled to occur that may have some effect. It may be the case here, but that is something we will take on notice.</p>	Spoken	1	105	Small Business Tax Division

4295	1	Ketter, Chris	Regulatory burden of charities	<p>Senator KETTER: Ms Pascoe, I acknowledge that Senator Siewert has already asked you a number of specific questions in the area that I want to touch on, but I will just ask generally: in what way does the operation of the ACNC reduce the regulatory burden of charities? Ms Pascoe: There is a number of ways and some of them are only partially complete. If you look at it in terms of the regulatory architecture, when states and territories align their regulatory arrangements, you have only one set of reporting to be done in those jurisdictions. Given that you have a significant minority of charities operating across jurisdictions, that is a significant one. In addition to that, on the long debated promise that we will get a harmonisation of fundraising regulation across this country, which is currently administered by the states and territories, with the ACNC in place you have the regulatory architecture to enable that to happen. That would be a dramatic reduction in red tape for charities because most of them, if they are fundraising, do use the internet and technically they are supposed to register and report in each jurisdiction, and each jurisdiction has different statutes—so they have to familiarise themselves with all of that legislation. In addition, there is the charity passport, which I will not repeat, which is an administrative arrangement that allows us to push out data to the Commonwealth and other state and territory agencies that want to get involved in this—it enables the 'report once, use often'. Once the ACNC has the information—that is the core corporate information as well as the financial and governance information—all they need to give to the government agency that they are interacting with is their ABN or their legal name. For those that are involved with a lot of submissions for grants, that is a dramatic saving as well. I also mentioned the initiative of another jurisdiction to use the charitable determination of the ACNC. Curiously, that saving is within that jurisdictional agency— not only are there savings to the red tape impost on charities but there are considerable savings if you start to add up the fundraising savings within jurisdictions, the offices of state revenue or the state revenue offices—they get different nomenclature across jurisdictions. If the state-based regulators were to follow the lead of South Australia and the ACT then you would again see not only the</p>	Spoken	1	118 to 119	Australian Charities and Not- for-profits Commission (ACNC)
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4296	1	Edwards , Sean	Enforcement of the ACNC	<p>CHAIR: Do you recall during the ACNC's appearance before the inquiry in May, Assistant Commissioner Baird, that you took issue with the testimony of Mr Peter Hersh of Logicca Chartered Accounts on the issue of the powers of an independent auditor? Mr Baird: I recall a discussion about the ASIC powers being switched off and the ACNC powers being switched on in relation to some reporting matters. I do not recall the particular auditing question, but I certainly recall the discussion that ASIC is now responsible for the incorporation of companies limited by guarantee and their winding up and that other matters between those two points are dealt with by reporting to the ACNC. CHAIR: He put in a supplementary submission to the committee where he argued that despite the superficial similarities between section 60 of the ACNC Act and sections 310 and 312 of the Corporations Act, the ACNC Act did not have the teeth of the Corporations Act to enforce compliance with the law on the following grounds—and I will go through them very quickly. If you want me to repeat them, I will. Section 310 gives an auditor right of access to any organisations' financial records and it requires the provision of information, explanations of other assistance for the purpose of auditor review. Section 312 of the Corporations Act is a requirement of the officers of accompanied to assist the auditor and provide information to the auditor with the failure to comply an offence of strict liability under 6.1 of the Criminal Code. Section 310 sets out the powers of the auditor to obtain information. By contrast, section 60 of the ACNC Act contains reporting requirements that impose a duty of disclosure on the company, writ large rather than on the individual officer. Failure to comply with section 60 of the ACNC Act is not defined as a criminal offence. By contrast, section 60 of the ACNC Act is not a criminal offence and disclosure requirements as stipulated by the Corporations Act defined an entities' books as including registers, records of information, financial reports or records, however compiled, and documents. And (a); a register and (b); any other record of information and (c); financial reports or financial records however compiled, recorded or stored, and (d); a document. So no similar definition appears in the ACNC Act. In essence, Mr Hersh is saying that while the requirements of section 60 of the</p>	Spoken	1	120 to 121	Australian Charities and Not- for-profits Commission (ACNC)
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4297	1	Edwards , Sean	ACNC complaints	<p>CHAIR: ... Finally, I have an email from a Mr Edward H Cooper, honorary secretary of St Stephen's Presbyterian Church, West Tamworth. It is to advice@acnc.gov.au, for the Australian Charities and Not-for-profits Commission, Melbourne: Dear recipient. I am the Honorary Secretary of the Parish of Tamworth, Manilla. To my knowledge, all information required for the 2013 annual information Statement has been submitted. To my knowledge this is your third letter and the fourth communication with you. Our Church is now in receipt of your letter of the 22 September 2014. This letter asks me to disregard this letter if the information has been submitted. Unfortunately that is not possible, because I would suspect that these letters are computer generated and if that is the case then the computer information is sensing that something is missing. Instead of sending me these indefinite letters, with no specification of a problem, please be specific. I have contacted your phone contact person after the previous letter, who assured me that all information had been completed and received and that I should ignore the letter and now another is received and in addition you are now threatening penalties for failure to lodge. Why? Your organisation would have to be the most exasperating government body that I have ever dealt with. Is it because you are so under- resourced that you just hit the button to send another letter so that you can report to the Minister that you are doing your best? Yours in exasperation ...</p> <p>Comment? Mr Locke: I will take that particular issue on notice. What I can say is that obviously we take any complaints very seriously. We also receive a very high number of compliments. In the last two months we have had 269 compliments. Many of these are in writing. I could sit here and read those out to you but I will not. What we will do, though, is take that issue on notice. We do take it seriously. If people have been sent letters by mistake or they have not had the service that they should receive then obviously that is a matter of significant regret for us. We will get back to you on that.</p>	Spoken	1	121	Australian Charities and Not-for-profits Commission (ACNC)
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4298	1	Wong, Penny	Income tax revenue - forward estimates	<p>Senator WONG: Can you tell me what FBO showed in terms of the performance of the revenue take, particularly the income tax take, as compared to what was anticipated at budget? Mr Heferen : What the FBO does is reconcile the 2013-14—this FBO—estimate at budget to the 2013-14 outcome. It then does not make any projections on what that might mean for future years. But having said that, I think on page 5 of the FBO this does the reconciliation of tax receipts. Do you have it? Senator WONG: Yes. Mr Heferen : So on page 5—let's say we are talking about income tax—the estimate at budget for income tax—that is all those taxes listed above—is \$243 billion. The actual outcome was \$242.553 billion and the change is minus \$1.437 billion. The change on the 2014-15 budget is really driven by the company tax. That would be the biggest reduction, which is minus \$727 million. Senator WONG: What is reason for that? Was there any particular parameter? Was there any particular driver which resulted in that? Or was this just within the bounds of what your estimate might have been? Ms Purvis-Smith: Senator, I refer you to the top of the same page where it states that it is in relation to a higher level of refunds relating to previous income years. It is based on lower than expected monthly collections. Senator WONG: Was that monthly instalment expectation consistent with what you included in the budget over the forward estimates? Do you see what I am saying? You have said these taxes underperformed as against the budget because of this. Mr Heferen : Yes. Senator WONG: What was the assumption over the forward estimates? Do you see what I mean? Mr Heferen : I see: now we know this, what is that going to do to the forward estimates? Senator WONG: Correct. What did you put into the budget? Which assumption? Was it the lower end or the higher end, given that dot point on page 5? Mr Heferen: Part of the dot point is the high level of refunds relating to previous income years. So, to the extent there is a higher refund coming out of the income from a previous year, that would not ordinarily flow through. With the budget estimates on, say, corporate tax, we are talking about what was forecast in the budget compared to what was actually collected. So there we are talking about actual collections, analysing the actual collections, and saying there were refunds. Senator</p>	Spoken	1	125	Tax Analysis Division
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4299-4300	2	Milne, Christine	Accounting Irregularities of large Australian propriety companies	<p>Senator MILNE: Are you aware of any systematic accounting irregularities in the audited financial reports of large Australian proprietary companies—for example, failure to comply with accounting standards, failure to lodge accounts on time and accounts that are missing altogether? I refer you to Glencore, Tom Waterhouse and Hancock Prospecting for example—all of those have been reported in some of those capacities. Mr Olesen: I am not close enough to give a definitive answer on that. Perhaps it would be wisest to take that on notice. Senator MILNE: If you would take that on notice, that would be good. In terms of these financial reporting practices of large proprietary companies, what work is the tax office doing to really crack down and clean up the regulatory activities and make sure they are actually complying? Mr Olesen: Sorry, their obligations to report financial information which is part—</p> <p>Senator MILNE: Yes, because at the moment there is a suggestion that they are pretty slaphappy in terms of their financial reporting practices. Mr Mills: There is a distinction between the reporting that they are required to do in terms of financial disclosure for ASIC purposes and the amount of information that we are able to obtain under our powers, which is much greater. That will not be in the public domain necessarily, but we have great powers to be able to access all of that information anyway. Senator MILNE: Yes. That is why I was asking if you have got those powers and are accessing that information about systematic accounting irregularities that are turning up— Mr Mills: Sorry. I was talking about the information in relation to tax related things, such as subsidiaries overseas and so on. Financial accounting irregularities are a matter for ASIC rather than for the tax office. Senator MILNE: And you have not had any engagement with them about noticing any of that, or that is up to their compliance procedures et cetera? Mr Mills: We do have a good relationship with ASIC, but I would have to take that one on notice. Mr Reardon: As Second Commissioner Mills said, that is something for ASIC. In terms of your earlier question, we are working closely with ASIC about access to financial accounts. They are useful for us to look at as part of our information gathering and as part of our understanding of the way large corporates report structures et cetera. As Second Commissioner</p>	Spoken	1	126 to 127	Australian Taxation Office
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4301-4308	8	Milne, Christine	Facilitation payments	<p>Senator MILNE: I want to go to facilitation payments. How much have Australian companies, as a big picture figure, claimed as tax deductions under sections 26.52(4) and 26.52(5) of the Income Tax Assessment Act during the last five years? Do you have that information? First of all, how do you define a facilitation payment? Mr Mills: Facilitation payments are very broadly defined in those sections. In fact, the second one you referred to is disallowing it. It is not an entitlement to a claim; it actually prevents a claim. It is very broadly defined. It would catch almost any range of payments that are made to effectively get preferential treatment—what you would otherwise describe as a bribe, in colloquial terms, if I can put it like that. It is an extremely broad definition. Senator MILNE: Are you capturing that in the records? Mr Reardon: I would say we would have to take that on notice to see what the actual amounts are and whether we have captured that information. Senator MILNE: Yes, because in other countries they have legislation to publish what you pay. They require that in their public reporting as opposed to their tax records et cetera. In the last five years, has the tax office audited any Australian company to verify facilitation payments claimed as a tax deduction? Mr Olesen: We would have to take that on notice. Senator MILNE: Does the tax office provide specific resources for scrutinising facilitation payments? If so, how many full-time equivalents do you have on that? Mr Olesen: We would not allocate resources on such a specific basis. We allocate according to risk. If facilitation payments presented as a particular risk on an issue with a particular corporation or group, then we would look at that issue. Our officers are trained to look at a whole range of issues, and we would certainly be able to deal with the particular issue that we are talking about. Senator MILNE: Is it common? Do many of them claim their facilitation fees? Mr Olesen: Sorry, I do not have any information on the incidence of it here. I will have to take that on notice. Senator MILNE: Has anyone had a look at the rate at which Australian companies—actually, the number of them? Is it systemic that they are paying facilitation fees? What is the kind of quantum? Mr Olesen: I would love to be helpful. I just have not got anything that gives me an indication of what data we collect and what analysis we can do from</p>	Spoken	1	127	Australian Taxation Office
4309	1	Milne, Christine	Tax amnesty figures	<p>Senator MILNE: Can you tell me the lowest and the highest individual sums that were stored offshore? Mr Reardon: Deputy Commissioner Cranston might have some information. Mr Cranston: The actual largest disclosure has been about \$50 million in income and about \$150 million in assets. Senator MILNE: And the lowest? Mr Cranston: The lowest could potentially be \$10. Senator MILNE: Yes, all right. Obviously, that is a very substantial one. Have we got any notion of the average? Mr Cranston: The greater majority probably could be at that smaller end. I can get you some figures. There is one thing I will say. When we have actually looked at some of the disclosures—and we classify taxpayers according to what we understand about their wealth—we would consider about 35 per cent of them to be wealthy Australians.</p>	Spoken	1	128	Australian Taxation Office

4310-4312	3	Canavan, Matthew	Environmental organisations that receive DGR status	<p>Senator CANAVAN: I am just following up on some questions that Senator Bushby raised at the last estimates to do with section 30.270 of the Income Tax Assessment Act. That provision stipulates that environmental organisations that receive DGR status should not act as a conduit for their services. I want to specifically ask about the situation that has been reported in the media, but I am not asking about the specific case. The details of that are that a substantial donation was made to an environmental organisation that received DGR status in what appears to be an arrangement that was intended to benefit a third-party that did not have DGR status. I do not want to ask about the eligibility of being on the register of environmental organisations; I just want to ask: could the gaining of, or an attempt or conspiracy to claim, a tax deduction for a donation in excess of, say, \$100,000, using such an arrangement as I have outlined, be an offence under the Criminal Code or any other taxation law? Mr Olesen: I think it might be more sensible for us to take that on notice, given the complexity of the laws involved. Senator CANAVAN: Can I further ask: under the Criminal Code, are offences committed by persons who aid, abet, counsel or procure the commission of offences? Mr Olesen: Senator, we are not necessarily experts on the Criminal Code. We can do our best to take that on notice. Senator CANAVAN: Can you also take on notice, if you aware of any such offences—to the extent that they are offences based on the previous questions—which might have been committed in the circumstances there outlined, and the penalties which would be applicable in those circumstances. Mr Olesen: Again, I will take that on notice.</p>	Spoken	1	130	Australian Taxation Office
4313	1	Wong, Penny	G20 Agenda	<p>Senator WONG: Thank you for that. I have one set of questions on the G20 agenda. You referenced the two per cent target. Currently we are at 1.8 per cent, which I think has been publicly reported. Have you made public what comprises the policies Australia is putting forward for our component of the two per cent? Mr Sterland: That will be made public. The comprehensive growth strategy is being finalised for the summit next month and they will be published on the web, along with that of other countries. You can imagine what is in it—the infrastructure package in the budget, the red tape reduction— Senator WONG: Abolition of the carbon tax and the minerals tax? Mr Sterland: Things like that. Senator Cormann: We are happy to grow a stronger and more prosperous economy and create more jobs—abolishing the mining tax and the carbon tax. Senator WONG: Yes. Treasury is well known for its opposition to both of those policies, Minister. Senator Cormann: Sorry, I could not hear what you were saying. Senator WONG: Are you saying you do not wish to tell me the list of the policies we are putting forward to achieve the two per cent target? What have we put on the table at the G20? I am happy for you to take it on notice, but do you want to do a quick summary? Mr Sterland: It would be the investment package in the budget, the measures to increase labour market participation and the red tape reduction. Those would be some of the policies that you would know about. Senator Cormann: One-stop shop on environmental approvals for more seamless approvals.</p>	Spoken	1	134	G20 Policy Division

4314-4315	2	Wong, Penny	G20 Forecasts and Modelling	<p>Senator WONG: In terms of modelling or calculating a growth dividend from those, has that work been done in Treasury? Mr Sterland: The modelling is done by the international organisations—the IMF, in consultation with the OECD. Senator WONG: So we do not do it ourselves as well before we put it up? Mr Sterland: No. Senator WONG: Have they modelled ours at two per cent? Mr Sterland: They would have modelled all the countries in an aggregate sense. Senator WONG: Do they disaggregate and say, 'We calculate your contribution to be worth approximately this'? Mr Sterland: They largely present it to ministers in broad categories. They report those broad categories; they report the amount of growth. Because all the countries are doing it together, the sum is greater than the parts. There are positive spillovers to different economies. That is all being finalised for the publication in the summit. Senator WONG: Regarding the policies that Australia has put on the table, would they lead to a two per cent increase to GDP? Mr Sterland: There is not a lot of precision around the country modelling, but I think they are broadly proportional to the aggregate, the G20 number in Cairns. Senator WONG: How broadly proportional are they—1.9, 1.8, 1.7, 2.1? Mr Sterland: Do you mean to the 1.8 per cent that was announced in Cairns? Senator WONG: I am trying to get a sense of what you say these policies will lead to in terms of impact on Australia's GDP. Senator Cormann: Senator Wong, you previously indicated that you were prepared for the question to be taken on notice, and Mr Sterland has been extremely helpful. Then you followed up by saying— Senator WONG: No, we moved onto a different bit. Senator Cormann: No, he tried to enter into specifics. Senator WONG: No, that was in relation to the list of policies. He did a summary and I said, 'Fine, we'll move on to a different bit.' What I am asking about now is what the quantitative impact would be. Senator Cormann: Sure, but I think you will find— Senator WONG: He has not asked to take it on notice. Senator Cormann: You can hardly give the qualitative results of proper and scientific presentation to quantitative that goes beyond— Senator WONG: I am just asking what percentage of GDP increase there will be as a result of this suite of policies that we presented to the IMF. Senator Cormann: The answer is that the global target is</p>	Spoken	1	134 to 136	G20 Policy Division
4316-4317	2	Wright, Penny	G20 meeting in Washington DC	<p>Senator WONG: How many people attended the event? You may have to take some of these questions on notice. Ms Balzary: The dinner in Washington was for finance ministers and governors. There were 58 guests at the dinner. Senator WONG: On notice, could you provide us with a guest list. Ms Balzary: Certainly. Senator Cormann: There would be 20 finance ministers and 20 central bank governors. That is a matter of public record. Then there is— Senator WONG: I have asked if, on notice, you could provide us with a list. Did the Treasurer host at the event? Ms Balzary: That is correct. Senator WONG: Where was the event held? Ms Balzary: The Library of Congress. Senator WONG: Can you give me the menu on notice as well, please. Ms Balzary: We will have to take that on notice. Senator WONG: That is fine.</p>	Spoken	1	136	G20 Operations and Logistics Division

4318	1	Wong, Penny	G20 chef recommendations	Senator WONG: At any point were you aware, directly or because Mr Sterland or someone else told you, of either Mr Delia's or Mr Dansereau's names being suggested by the Treasurer's office? Ms Balzary: I certainly had conversations with the Treasurer's office about both chefs. Senator WONG: Who in the Treasurer's office? Ms Balzary: The Treasurer's staff and the Treasurer himself. Senator WONG: The Treasurer himself? Ms Balzary: Correct. Senator WONG: Did he have a view about which of the chefs he liked? Ms Balzary: Well, both were recommended by me, so he agreed with the recommendation on the basis of the recommendation we provided. Senator WONG: Before you recommended them, did you have a discussion with the Treasurer about either of these names? Ms Balzary: I do not recall. Senator WONG: Sure. Perhaps you can take that on notice? Ms Balzary: Certainly.	Spoken	1	137	G20 Operations and Logistics Division
4319	1	Wong, Penny	Breakdown of G20 functions	Senator WONG: I am just asking questions, Minister. Well, Ms Balzary, on notice, for both of these functions, I cannot quite recall if we have asked you on notice previously about the Delia function or not? Do you? Ms Balzary: No. Senator WONG: We have not, okay. So perhaps on both of them you could just provide me with total cost, and if you could just aggregate that between locations—what is the appropriate phrase? Wherever it is. Ms Balzary: Yes. Senator WONG: Meal, alcohol, et cetera—guest lists, menu—the total cost of the function. Ms Balzary: Certainly.	Spoken	1	138	G20 Operations and Logistics Division
4320	1	Wong, Penny	G20 - complying with Commonwealth Procurement Rules	Senator WONG: Ms Balzary, what other costs would have been associated with either of these functions that I might not have identified? Probably travel—yes? Ms Balzary: Yes. Senator WONG: For the chef or chefs concerned. Ms Balzary: Yes. Senator WONG: Would both of these arrangements have complied with the Commonwealth Procurement Rules? Ms Balzary: Absolutely, yes. Senator WONG: Because time is short and you may want to consider this, but could you indicate how the processes complied with the CPR—on notice? Ms Balzary: Yes. Senator WONG: Thank you.	Spoken	1	138 to 139	G20 Operations and Logistics Division
4321	1	McLucas, Jan	COAG meetings on Housing and Homelessness	How many times has the COAG Council on Federal Financial Relations met to discuss Housing and Homelessness issues? When were these meetings held and on what dates?	Written - Transferred from DSS on 121/11/2014			Commonwealth-State Relations Division

4322	1	Wong, Penny	Foreign Investment - threshold for agricultural land and agribusiness	<p>Senator WONG: I am just actually trying to understand. What is the vehicle for the consultation with the states? Is there a working group of state officials, or is it just done bilaterally? Ms Gerathy: At the moment it is being done bilaterally between us and the states. There is obviously communication via email and phone calls and just getting feedback from the states about what might or might not be possible. Senator WONG: Have all states been consulted to date? Ms Gerathy: Yes. Senator WONG: When did this consultation process start? Ms Gerathy: A couple of months ago. Senator WONG: About two months ago? Ms Gerathy: June. Senator WONG: Okay. Prior to that, was there any consultation that you are aware of with the states on the threshold issue? Ms Gerathy: I am going to say I think not, but— Senator WONG: You can add to it on notice, if there is an issue. That is fine. Just to recap: prior to June—to your knowledge, and you will check—there was not any consultation with the states. The government has made a decision subsequently to consult with the states in relation to both the register and the threshold. Was there any consultation with the states prior to June on the register, or was that covered in your previous answer? Ms Gerathy: I think there may have been, but I just do not know for sure at the moment. Senator WONG: I am happy for you to take that on notice. Is that what that nod was? Ms Gerathy: Yes.</p>	Spoken	2	3 to 4	Foreign Investment and Trade Policy Division
4323	1	Wong, Penny	Legislative changes to agribusiness	<p>Senator CANAVAN: I am only new to this, but my understanding is that we can ask if advice has been provided. Has advice been provided to the government on implementing this election commitment? I am not asking for the content of that advice. Ms Gerathy: I have to say yes. Senator CANAVAN: Did that advice go to how it could be implemented? Ms Gerathy: I have not looked at the advice recently, so I cannot answer that question. Senator CANAVAN: Were you responsible for giving the advice, Ms Gerathy? Ms Gerathy: I would not have prepared the advice, no. People in the division would have been responsible for it. Senator WONG: Perhaps I will ask that question a slightly different way: is it legally possible to implement a change to the thresholds by regulation or is a substantive amendment required? Mr Donnelly: I could not answer that at the moment. I can take that on notice if you would like. Senator WONG: Sure. So you don't know? Mr Donnelly: I don't know.</p>	Spoken	2	6	Foreign Investment and Trade Policy Division

4324	1	Wong, Penny	Foreign Investment - consultation with states on agribusiness threshold change	<p>Senator WONG: I want to ask a couple of things about the process. First, I think you said this discussion with the states commenced around June. Is that right? Ms Gerathy: This year? Senator WONG: Yes. Ms Gerathy: Yes. We have been in discussions with the states before. This measure has been around for— Senator WONG: Sorry, what measure? Ms Gerathy, you gave me an answer that said, 'These consultations commenced around June.' Are you changing that evidence? Ms Gerathy: No. I am just saying the most recent consultation— Senator WONG: No, that is not what I asked. I asked specifically, 'When did they start?' and you said it was June. I am happy to get the Hansard read back. Ms Gerathy: My difficulty is that the form of the land register that we have been involved in the last couple of years— Senator WONG: Sorry, let's be more precise. I meant in relation to these thresholds. If I want to ask you about the register I will. I am talking in the context of the thresholds now. Ms Gerathy: The consultations with the states are largely around the register in relation to the land and title arrangement to see, as I said before, how it can be implemented in the least regulatory burdensome way. The issue is how we find out which foreign owners own which piece of agricultural land. That is why we are working with the states—to see if— Senator WONG: Which goes to the cumulative issue that Mr Donnelly raised. Ms Gerathy: There are two measures we have been talking about—the register and the \$15 million. The other thing is that I think the threshold is \$53 million rather than \$78 million, if I remember correctly. Senator WONG: Sorry. I got that wrong. Ms Gerathy: It is working on all those measures together in the least regulatory burdensome way. We are consulting with a range of people, including the states and territories. Senator WONG: Your previous evidence—and I think this is right—was that, in relation to the threshold issues, consultation with the states commenced around June. I appreciate there were these other issues in relation to the register and so forth, but I think that was your evidence. Ms Gerathy: I cannot remember what I said. Senator WONG: That is fair enough. Ms Gerathy: In June, we formally started consulting with the states in relation to what is possible with the land and title. Senator WONG: When did you formally started consulting with the states in relation to the threshold changes? Ms Gerathy: I cannot answer that question. I do not know. Senator WONG: Why do you not know? Ms Gerathy: I just do not recall. CHAIR: Do you want to take it on notice? Ms Gerathy: I will take it on notice. Senator WONG: This is what I asked before, and I thought I had an answer to that. You are entitled to take it on notice. I am not going to quibble with that, but is there no-one who would recall? Mr Donnelly: I commenced in the division about seven or eight weeks ago, so I was not involved in it at the time. Senator WONG: Okay. Mr Donnelly: There is one thing I can add from my experience. Ms Gerathy mentioned that we had been consulting about the most recent changes to the thresholds from June and, as part of that consultation, we have certainly been discussing the definition of agricultural land. I am unaware whether there were consultations prior to that. Senator WONG: What has been done on the thresholds commitment between the election and June? Senator Cormann: We will get a detailed timetable to you on notice. Senator WONG: Was there anything done? Senator Cormann: I have just</p>	Spoken	2	7 to 9	Foreign Investment and Trade Policy Division
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4325-4326	2	Wong, Penny	Foreign Investment - appointment of Mr Secker	<p>Senator WONG: Mr Donelly, I want to go through the process of Mr Secker's appointment, please. If you have only been in your position seven weeks, do I have to go back to poor Ms Gerathy? Mr Donelly: I suspect so—that is before my time. Ms Gerathy: I was there last year. Senator WONG: Would you just tell me about the process. Did the department provide a shortlist or provide advice including a shortlist? I will not ask who was on it; I am just asking if it was provided. Ms Gerathy: Can we take that on notice just to check the precise process? Senator Cormann: You can always take a question on notice. Senator WONG: That is fine. I will spin through my questions and, if you can answer any of them, do so, but I suspect they will be taken on notice. Did the department provide any advice as to the filling of the additional position—sorry, was it an additional position or a vacancy? Ms Gerathy: It was an additional position. Senator WONG: When did the department first provide advice about the additional position? Did the department at any stage provide a shortlist of candidates? Was the department ever asked to provide a shortlist of candidates? How did Mr Secker's name come to the minister's attention? Was that as a result of the department or— Senator Cormann: It was as a result of many years of observing his high qualities and his great attributes to contribute in that particular role, similar to the way that these sorts of decision-making processes— Senator WONG: Yes, I appointed Anna Bligh, that is true. CHAIR: The minister has the call. Senator Cormann: It was in the same way that these sorts of decision-making process were pursued by the previous government and, indeed, governments before that. There is nothing new under the sun here. From time to time, people who have previously served in the federal parliament, in federal government and, indeed, in state governments, from both political persuasions, have been seized on, given their undoubted talents, to make further contributions through public service in one way or another. That is actually something that all of us who are engaged in this profession should welcome because we are involved in a noble profession. Just because we retire from parliament does not mean that all of a sudden we no longer have an opportunity to make a contribution. Mr Secker is somebody who was chosen</p>	Spoken	2	10 to 11	Foreign Investment and Trade Policy Division
4327	1	McLucas, Jan	Discussion paper on home and strat title insurance in North Queensland	<p>Senator McLUCAS: I will move now to the discussion paper addressing the high cost of home and strata title insurance in North Queensland. Have the submissions to that paper—other than those with requests for confidentiality—been published? Ms Quinn: At this stage, no, they have not. Senator McLUCAS: Why not? Ms Quinn: Release of information on government consultations is a matter for government. Senator McLUCAS: Has government made a decision not to publish? Senator Cormann: No, we have not. I am quite relaxed about publishing anything that is not confidential. As far as I am concerned, it is a matter of timing. I will take that on notice but, as an indication, I am pretty relaxed about publishing submissions made. We usually do. Senator McLUCAS: But it has been quite some time now. Senator Cormann: There you go. You have raised it. On that basis, let me have a look at it. But my inclination with these matters is very much to publish. Senator McLUCAS: Thank you, Minister. That is an outcome. That is good.</p>	Spoken	2	13	Financial System and Services Division

4328	1	McLucas, Jan	ASIC comparison website - consultations	<p>Senator McLUCAS: Thank you, Minister. That is an outcome. That is good. I will go now to the information and comparison website, sometimes called 'the aggregator'. What is the time frame for the establishment of the aggregator? Ms Quinn: The government made an announcement on this last week. As is included in that announcement, ASIC is going to be implementing the comparison website. As noted in that press release, the intention is for it to be functional from March 2015. Senator McLUCAS: What consultation has there been with the insurance industry, with consumers, with everyone, to get to this point? Ms Quinn: I am happy to take further details on notice, but, in general, as part of the consultation process on the discussion paper you mentioned earlier, we have had quite a lot of bilateral and group meetings with various members of the insurance industry—and following up on some of the submissions we have received as well. There will be more consultation from this point forward as part of ASIC's implementation process. Senator McLUCAS: What about consumers? How do you capture the consumer voice in these conversations? Ms Quinn: We have had conversations with consumer organisations that have raised issues with us, as we would normally do. It can sometimes be difficult to get to individual consumers and individual concerns. There were some submissions, as part of the process, from individuals in the region. Our understanding is that ASIC, as part of their implementation process, would normally have a detailed process of consultation with consumers to ensure that it meets the objectives from their point of view. It is standard practice for them, in anything that has a consumer aspect to it, to do different types of consumer testing and to hold different types of discussions.</p>	Spoken	2	13	Financial System and Services Division
4329	1	Dastyari, Sam	Foreign Insurers in North Queensland	<p>Senator DASTYARI: But if I applied for an ordinary, standard suburban house in the inner west of Sydney—I am interested in this as a hypothetical, as a contrast. I am not saying this is the wrong thing to do. There has been a government policy decision to allow foreign insurers into the North Queensland market. That is a matter of fact. What I want to understand is how you have done that. Has there been instruction given that when there is going to be an application for a house in a cyclone risk area in northern Queensland we will be treating it differently? You are telling me two things. On one hand you are saying that nothing has changed; it has always been there. On the other hand you are saying it is part of a package. Senator Cormann: I didn't say that nothing has changed. Obviously we are trying to put this spotlight on this opportunity as part of a broader effort to increase competitiveness in that market. Senator DASTYARI: Who makes the decision? You said you have to meet the criteria. Who actually makes the decision about whether or not it fits the criteria for the exemption to get an unauthorised foreign insurer? Ms Quinn: The insurance broker is required to make the decision that it meets certain requirements. Senator DASTYARI: And they have no responsibility to notify anybody? Ms Quinn: I could take that on notice, but my understanding is no. The insurance brokers are obviously regulated and assessed as part of ASIC's portfolio responsibilities.</p>	Spoken	2	16	Financial System and Services Division

4330	1	McLucas, Jan	Information on ASIC website aggregator	Senator McLUCAS: Are you aware that in North Queensland there is a petition circulating among brokers to petition against the encouragement of unauthorised foreign insurers into the market? Ms Quinn: I have seen media reports to that effect. Senator McLUCAS: Finally, how will a UFI's product be captured by the aggregator? Ms Quinn: That is a matter for implementation by ASIC. I am very happy to take that question on notice and put it to ASIC. Senator McLUCAS: Has that been contemplated in the design of the aggregator? Senator Cormann: ASIC is working through that. We are going to be helpful and take it on notice and get back with whatever information ASIC can give us. That is not really a matter for Markets Group. Senator McLUCAS: So you have handed over the aggregator—	Spoken	2	20	Financial System and Services Division
4331	1	Wong, Penny	Residential Housing Enquiry	Senator WONG: I want to move to the inquiry into residential housing. I am sorry, I cannot remember its full title. It is the one that Ms O'Dwyer chairs. Do we know which one we are talking about? What engagement has Treasury had with that committee? Mr Donnelly: Treasury has appeared twice before that committee and made several submissions. Senator WONG: Did Ms O'Dwyer privately or publicly put to Treasury that there had been a failure of leadership in the FIRB? Mr Donnelly: I am aware that Ms O'Dwyer has made statements of that nature publicly. Senator WONG: They have been reported. But I am asking: were they put in the context of the questions before the committee to you? Mr Donnelly: Again, Senator, unfortunately that is before my time. Senator WONG: You are very pleased about that, aren't you? Jan Harris is going to keep moving everyone around. Then Senator Wong just gets: 'I'm sorry. I've only just started in this area.' Ms Harris: Maybe I could just say that, as Rob mentioned, he is aware of Ms O'Dwyer's comments in the media. I wonder if you could clarify what particular question you think might have been asked in the inquiry. Senator WONG: Ms O'Dwyer has gone out publicly and said that there has been a failure of leadership in FIRB. I am just wondering whether FIRB members, the Treasury's staff who support them, had an opportunity to answer that proposition before it was made. Ms Harris: As far as I am aware, the particular construct of her comments had not been raised in the committee. But I am very happy to take it on notice to confirm whether or not that has actually happened. Senator WONG: Has the Treasurer made any comment in relation to those statements by Ms O'Dwyer? Ms Harris: Again, I am not aware of any, so it is probably best directed to the Treasurer's office. Senator WONG: Perhaps through you, Minister. Does the Treasurer agree with Kelly O'Dwyer's criticisms of the FIRB? Senator Cormann: I have never spoken to the Treasurer about his views on this. I am happy to take that on notice. Senator WONG: Do you? Senator Cormann: I know where your question is going. I am quite happy to say that I do not agree with Ms O'Dwyer's assertions.	Spoken	2	20	Foreign Investment and Trade Policy Division

4332	1	Wong, Penny	Archer Daniels Midland	<p>Senator WONG: The statement of the Treasurer on 29 November sets out a range of bases for the decision. You have that in front of you, so I will skim over it; I will not need to go to it in too much detail. He talks about the issues that he had to consider when considering the national interest, the impact of the decision on broader Australian support for foreign investment and the regime in the future. He then says that 'members of FIRB could not agree on a consensus recommendation in relation to the proposal'. I think we established in previous estimates that that is not in relation to the specific takeover proposal but the request for advice on the wider ramifications. Is that a fair assessment? Mr Donnelly: That is not something I could confirm at this point. Senator WONG: The public statement says, 'In their response to my request for advice on the wider ramifications of this case, 'The members of the FIRB could not agree on a consensus recommendation in relation to the proposal.' I am assuming that on the public record the Treasurer has confirmed that the non-consensus position of FIRB is in relation to the wider ramifications. Ms Harris: I am reluctant to get into interpreting the words, but basically the words are as the Treasurer has put. Senator WONG: Is there anywhere in this statement where the Treasurer talks about ADM being not of good character? Ms Harris: Not that I am aware. Senator WONG: Is there anywhere in the very lengthy press conference of 29 November 2013 where the Treasurer references ADM not being of good character? Ms Harris: Not that I am aware, but I am happy to take that on notice. Senator WONG: Thank you. Can someone explain to me why in April of this year, therefore, the Treasurer indicated—and these are direct quotes—that he blocked the US grains giant Archer Daniels Midland because 'it was not of good character'? Ms Harris: I am not aware of any direct quotes by the Treasurer. Senator WONG: Would you like me to provide you with it? It is from The Australian. I think we could get a copy. Ms Harris: Yes, you can provide it to me; but, again— Senator WONG: I might need a copy. Senator Cormann: The thing is the officials can hardly provide a running commentary. Senator WONG: It is about government policy. I want to understand what government policy is. Senator Cormann: The government policy was as</p>	Spoken	2	21 to 22	Foreign Investment and Trade Policy Division
4333	1	Dastyari, Sam	Foreign insurance	<p>Senator DASTYARI: I have one final question, going back to what we were talking about earlier. Outside the context of northern Queensland—which we all admit is a unique circumstance, and the government is trying to find a policy response to a challenge—right now there is nothing stopping me, if I am buying a house on, say, the Nepean River, the Liverpool Plains or wherever, which is a higher flood area of Sydney, Melbourne or whatnot, going to my broker and getting them to find a foreign insurer who will undercut an Australian competitor. There is nothing stopping me doing that if I can demonstrate that I have a higher risk or that I fall into those categories. Is that correct? Ms Quinn: There has to be a demonstration that the situation meets one of the three exemptions that I outlined earlier. Senator DASTYARI: But the demonstration is only to the broker, and the broker does not have to inform anyone that they have made that determination. Ms Quinn: I can take on notice the exact mechanisms between the broker and the purchaser. Senator DASTYARI: Yes, if you can. I know some of these are done by ASIC, so there is a bit of overlap in between you and ASIC. Ms Quinn: There are regulatory arrangements through APRA and there are regulatory arrangements through ASIC, so I am happy to take on notice how they work.</p>	Spoken	2	22	Financial System and Services Division

4334	1	Dastyari, Sam	Insurance unaffordability	<p>Senator DASTYARI: But going back to my point: if I am in one of the new estates in the outskirts of Sydney or on the Nepean River—I will not get you to comment on that specific point here because you do not know the situation and you are not expected to know—where there are claims that insurance affordability is too high, would this regulation clarification allow them to make the same determination that someone in northern Australia would Page 24 Senate Friday, 31 October 2014 ECONOMICS LEGISLATION COMMITTEE be able to make with the same information and criteria? Insurance unaffordability is a claim that people make, and I am not asking for a policy view on whether it is too high or not since it is not really your place to make that judgement—a broker can make that judgement under the existing regime. I want to be completely clear: this is not, 'We are changing it across the country, we are not changing it for northern Australia'? Ms Quinn: The current regulation applies to the whole of Australia. Senator DASTYARI: Yes, but we are not putting a geographic space on this? Ms Quinn: That is not the current intention. Regulations go through a series of discussions and processes and regulatory impact statements and compliance cost estimates and the rest of it. That process is yet to come. Senator DASTYARI: Minister, the point I will make—and I will leave it at this—is that I want to express concern. The government has looked at placing a specific geographic determination in this process and it has obviously decided not to do that. I am wondering where you would stop, which is the concern that people may have. You are saying that there is a specific set of circumstances for Northern Queensland because of a unique set of environments, which has been out there in the public domain, and good members of parliament on all sides of politics have expressed concern for housing and what it is doing to insurance. I do not understand why the government then would not have made a specific geographic thing. CHAIR: Have you got a question? Senator DASTYARI: Isn't the risk of doing this, Minister, the consequence that this is going to start extending beyond just Northern Queensland? Senator Cormann: I will just go back to what I said right at the beginning. There is actually a set of exemptions that is available now—that is accessible now. What we have decided to do as part of our strategic</p>	Spoken	2	23 to 24	Australian Securities and Investment Commission
4335	1	Edwards, Sean	Pharmacy chains	<p>CHAIR: I want to go to pharmacy now. The consumer group Choice tabled their findings in late September on a number of retailers, Chemist Warehouse among them, which found that pharmacy chains may be in breach of the code. I know that other pharmacy chains are all a bit animated and exercised at the moment about what the varying levels of ethical advertising are. Can you give me some outline of whether you have any ongoing investigations into these matters? I know that National Pharmacies have written to you about the practices of misleading or deceptive advertising. I am not sure whether the Pharmacy Guild has. I find the examples that are being presented to me worthy of bringing up with you. Is there somebody here who could take me through that? Mr Sims: Could we take that on notice? The person who could have handled that question had a little family crisis this morning and is not here. CHAIR: That is absolutely fine. We all set ourselves a different time, and through the wisdom of the Senate in June—I think on about 25 June—we have gone to this new system that there are no rules. I just wanted to get that on the record again. Mr Sims: Yes, we shall come back to you. CHAIR: Perhaps I will put those questions a little more formally to you so that you have better detail of it. Mr Sims: Thank you. I appreciate that.</p>	Spoken	2	28	Australian Competition and Consumer Commission

4336	1	Canavan, Matthew	SLC test	<p>Senator CANAVAN: I wanted to follow on a little bit with the SLC test questioning, but this one relates to milk in particular. I believe you have had a look at a complaint for exclusive dealing in milk markets in Queensland. This relates to milk processors requiring dairy farmers to only supply them with milk, and not other suppliers. I believe you have come back to the Queensland Dairyfarmers' Organisation and said that unfortunately this type of exclusive dealing would not be a breach, because it would not amount to a substantial lessening of competition. Can you just explain to me why it is not a substantial lessening of competition, when these guys do not have any other options? Queensland is a domestic milk market; they cannot export. If they are required to go Friday, 31 October 2014 Senate Page 33 ECONOMICS LEGISLATION COMMITTEE to one particular supplier, that really impacts their efficiency, particularly over the year in the way the production systems work in Queensland. Mr Sims: Yes, I do remember that case, but not absolutely all of the details. I have the slight suspicion my colleague on my right is in the same position. Mr Bezzi: Yes, unfortunately I am in that same position. We would be certainly happy to take that— Senator CANAVAN: Take that on notice. Mr Sims: We are very familiar with it, but it is not top of mind; and if we said something, we might mislead you. Senator CANAVAN: Can I then ask you: given that you have concluded that it would not meet the SLC test under section 47, any amended section 46 would not give dairy farmers of Queensland relief either—in line with the Harper review? Mr Bezzi: I think that is a reasonable conclusion. Mr Sims: I think that is probably right in that case. That is where we got to, yes.</p>	Spoken	2	32 to 33	Australian Competition and Consumer Commission
4337	1	Canavan, Matthew	Beef standards	<p>what— Mr Sims: What has come to us is a complaint about people calling the beef 'wagyu' when it is both 100 per cent and 50 per cent crossbred. The concern is that it could amount to a misrepresentation. That is the issue we are looking at. The question of whether there needs to be a standard or a regulation—if I could put it this way—in part a policy issue. But if we can deal with it through— Senator CANAVAN: Misleading a— Page 34 Senate Friday, 31 October 2014 ECONOMICS LEGISLATION COMMITTEE Mr Sims: Then it sets the standard. If I could segue quickly: for example, free range eggs. The courts have now set a standard. There is no need for government to act; the courts have done it, and I imagine that is where the wagyu beef matter will come to. I think there is some understanding in industry that they would like this to be clarified. Senator CANAVAN: That is true. There is a proposal out there at the moment that goes to those breeding percentages. When do you think that will be concluded by? Mr Sims: That I am not sure of, but I do not think it is going to take that long. It is a reasonably straightforward issue. The trouble with these things is that you go and seek a bit of information and you get a lot more information, and it takes you down different pathways. But I do not think that will take very long. We will get back to you on that.</p>	Spoken	2	33 to 34	Australian Competition and Consumer Commission

4338	1	Canavan, Matthew	Trade and Assistance Review	<p>Senator CANAVAN: I want to ask about your trade and assistance review in 2012-13. The report of the review stated: ... the mining sector received relatively little measured budgetary assistance. Do you have the estimate at hand of exactly how much assistance the mining industry gets a year? Mr Quinlivan: No, I do not, but we can provide that to you on notice. Senator CANAVAN: Can you just clarify for me if it is one of the smallest amounts. Is that your recollection? That of all the industries that receive some— Mr Quinlivan: I think the language used there was 'relatively small'. I know that that has been a hotly contested analysis. I am confident that we were right—or, at least, confident our analysis is defensible. But, as to the precise number, we will take that on notice. Senator CANAVAN: You mentioned the controversy. There was a report by the Australia Institute a couple of months ago which claimed that the mining sector received \$17.6 billion. Admittedly, this was in state government subsidies; I know you look at federal government ones. Some of the subsidies included in that \$17.6 billion were investments in ports that coal or iron ore companies would use which would then be recovered through charges; the state owned and corporation owned ports would then charge for access by mining companies. Would the commission consider that a form of government assistance—the capital expenditure associated with that? Mr Quinlivan: I recall that at the time there was a discussion about the different methodology we used and the different items that we included in the assistance estimates, as against the alternative analysis you suggested. I think perhaps the best thing is if we answer that methodological question, with the answer to the first question, on notice. Senator CANAVAN: Yes, take that on notice. All I want to know is: if the federal government were to invest in ports—they do invest in capital expenditure, on roads and these things currently—and they get used by the mining sector, would you generally consider that to be assistance? Mr Quinlivan: I guess that would depend on the extent to which it was an arm's-length commercial transaction. It might be a case-by-case thing. In any case, I think the best idea is for us to give you an answer on the methodological issue on notice. Senator CANAVAN: Can you confirm to me that your</p>	Spoken		36 to 37	Productivity Commission
4339	1	Canavan, Matthew	Fiscal gap	<p>Senator CANAVAN: I know you probably do not have the figures in front of you, but I did read through the report a few months ago and I could not find the actual size of the fiscal gap in absolute dollar terms. I think you had percentage GDP terms. Mr Lattimore: That is probably the best way of looking at this, because GDP is a sort of somewhat fickle figure that relies on a whole range of other assumptions—but there is one underlying that, clearly. All the data is available on our webpage. Senator CANAVAN: On notice, could you provide the committee with what the fiscal gap is from now until 2059-60. Mr Lattimore: We can— Senator CANAVAN: I do not know if you did this calculation—I only had a quick look at the spreadsheet—but could you provide the fiscal gap from now and then and also the fiscal gap with—if you have done this calculation on assumptions—the public debt interest.</p>	Spoken	2	38	Productivity Commission

4340-4342	3	Edwards , Sean	Pharmacy Chains Relates to SBT 4335	In relation to the supplementary budget estimates hearing on 31 October 2014, Senator Edwards would like to include follow up questions which were initially asked to the ACCC in Treasury portfolio (Hansard p28). The questions are: •Claims have been made by National Pharmacies, Choice and potentially other groups around the practices of Chemist Warehouse, particularly in the areas of misleading price comparisons and two price comparison advertising, claiming it is a breach of the ACCC's Advertising and Selling Guide (April 2014). What actions have the ACCC taken to investigate these claims? •If action has been taken, what were the results of these investigations? •Will the ACCC make any further investigation of these claims and what timeframe will be observed for these investigations?	Written			Australian Competition and Consumer Commission (ACCC)
4343-4345	3	Carr, Kim	Tariff Revenue	1. Has Treasury done any modelling on the tariff revenue effect for the JAEPA? If so, what is the tariff revenue effect over the forwards? Will this will be included in MYEFO? 2. Has there been any modelling on the tariff revenue effect for a Chinese Free Trade agreement? What would be the effect of a comprehensive FTA with China on tariff revenue? 3. Are there any plans in place to deal with reduced tariff revenue from a free trade agreement with China or any other future trade agreements?	Written - Transferred from DFAT on 11/11/2014			Tax Analysis Division
4346	1	Sterle, Glenn	East West Early Payment Costs	What is the cost to the Commonwealth of providing early money – that is payment of funds to Victoria in 2013-14 in advance of actual work done – for (a) stage 1 and (b) stage 2 of East West?	Written and Transferred from Infrastructure on 5/11/2014			Commonwealth- State Relations Division
1150	4336							1150