

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Budget Estimates

2017 - 2018

Division/Agency: Business Services Division

Question No: 22

Topic: Ministerial Functions

Reference: Written

Senator: Bilyk, Catryna

Question:

In relation to any functions or official receptions hosted by Ministers or Assistant Ministers in the portfolio since 1 March 2017, can the following please be provided:

- List of functions;
- List of attendees including departmental officials, ministerial staff and if members of the Minister's immediate family attended – number of members (names not required);
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

Answer:

For the period 1 March 2017 to 30 June 2017, one function was hosted by the Treasurer.

- Function: Treasurer's Budget Reception, 9 May 2017
- Number of guests: 217
- Venue: Cabinet Anteroom, Parliament House
- Cost: \$7,872.80 (GST inclusive)
- Entertainment: nil

Itemised costs and detail of food and wine are provided in **Attachment 1** (*APH Catering invoice and order form*) and **Attachment 2** (*Coles receipt for food items*).

Attachment 1 – APH Catering invoice and order form



APH Catering and Events
 Department of Parliamentary Services
 Parliament House, CANBERRA, ACT 2600
 ABN: 52 997 141 147

Department of Parliamentary Services
 PO Box 6000
 Parliament House
 Canberra ACT 2600

Department of Treasury
 The Treasury,
 Langton Crescent,
 Canberra ACT 2600
 Australia
 Account for: Department of Treasury,
 AR Number 5016

Room No. : 5016
 Arrival : 26-04-17
 Date : 24/05/17
 Tax Inv No. : 716

TAX INVOICE

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Date	Description	Debit	Credit
11-05-17	Events Dinner Bev Alcoholic Event ID 26549/BB ID 37702/Standard - 3 hours 25510 Treasurer's Budget Cocktail Reception #8199=>Department of Treasury #5016	5,760.00	
11-05-17	Events Dinner Food Event ID 26549/BB ID 37702/Finger Sandwich collection 25216 Treasurer's Budget Cocktail Reception #8199=>Department of Treasury #5016	1,170.00	
11-05-17	Events Dinner Food Event ID 26549/BB ID 37702/Sushi collection 25217 Treasurer's Budget Cocktail Reception #8199=>Department of Treasury #5016	688.00	
11-05-17	Service Fee Event ID 26549/BB ID 37702/Set up & Service fee 26021 Treasurer's Budget Cocktail Reception #8199=>Department of Treasury #5016	200.00	
Total in AUD		7,818.00	0.00
Total charges in AUD		7,818.00	
Total includes GST of AUD		710.73	
* Indicates non-taxable supply			
Balance in AUD		7,818.00	GST Included

Payment Terms: Net 30 days

Preferred Method of Payment: Electronic Funds Transfer
 Account name: DPS-Official Department APH Catering
 Bank BSB No: 032705
 Bank Account No: 127454
 Bank Name: Westpac Banking Corporation

Remittance Email: DPSFinance@aph.gov.au, Please indicate your AR Number and Account name as payment reference.



APH Catering and Events
 Department of Parliamentary Services
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 M05 52 997 141 147

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To pay by credit card please call 02 6277 8234 and have your credit cards details ready.



APH Catering and Events
 Department of Parliamentary Services
 Parliament House, CANBERRA, ACT 2600
 ADR: 52 987 141 147

Banquet Event Order

APH Catering
 P.O. Box 6000
 Canberra, ACT 2600, AU
 Phone: 61 6277 8000

Account Name: Office of the Hon Scott Morrison MP	Booking ID: 37702
Contact Name: Latisha Wenlock	Booking Name: Treasurer's Budget Cocktail Reception
Address: Suite MG 47 Parliament House Canberra, ACT 2600 AU	PM Account: 8199
Telephone: 02 6277 7340	Sales Manager: Danielle Brenner
E-mail: Scott.Morrison.MP@aph.gov.au	Catering Mgr: Danielle Brenner
	Represented by: Latisha Wenlock 6277 7340

Tuesday, 09 May 2017

Time	Room	Function	Set-up	Exp	Rental
18:45 - 22:15	Event Space 4	Cocktail reception	Existing	180 / 0	
Event ~ HOUSE SERVICES EVENT ~					

Food		Beverage Service	
Event Space 4	20:45 To 22:15	Event Space 4 Standard - 3 hours	20:45 To 22:15
Share Boxes		\$32.00 Per Person	
Exp 180 /		Beaumont Sparkling, SA	
15 Finger Sandwich collection (60 fingers) 78.00		Chain of Fire Semillon Sauvignon	
8 Sushi collection (40 pieces) 86.00		Blanc	
Note ~ Please place sandwiches and sushi on platters not in share boxes		Phillip Shaw Conductor, NSW	
		Carlton Draught	
		Cascade Premium Light	
		Soft Drinks	
		Sparkling Water	
Set Up			
Event Space 4	20:45 To 22:15		
1 Set up & Service fee	\$ 200.00		

Catering Notes

Catering Notes

SET UP & SERVICE FEE INCLUDES THE FOLLOWING:

- ~ Cocktail tables & linen
- ~ Glassware
- ~ Ice tubs
- ~ Required number of service staff for food and beverage
- ~ Set up as previous years - please see Ali/Sue

Details contained in the Banquet Event Order are current at the time of the documents creation. Final guest numbers are required no later than three (3) working days prior to the event start date and all pricing will be based on the numbers provided at this time. Any additional charges that are incurred prior to and during the event will be billed in the accordance with the standard terms and conditions.

Office of the Hon Scott Morrison MP	24-05-17	Danielle Brenner	24-05-17
Organisation Authorized Signature		Events Coordinator	
Date Last Printed: 02-05-17			

Customer Initials _____

Attachment 2 – Coles receipt for food items

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Store: 859 - CS MANUKA
Store Manager: Kathy
Phone: 02 6126-9600
Served By: Kaareena
Register: 002
Date: 08/05/2017
Receipt: 9188
Time: 11:50

Description	\$
% SMITHS CHICKEN 170GRAM 2 @ \$3.30 EACH	6.60
*NRED ROCK DELI POTATO 165GRAM 3 @ \$3.00 EACH	9.00
% THINS POTATO CHIPS 175GRAM 2 @ \$3.20 EACH	6.40
ARNOTTS THINS TNCC CCS 2FOR\$5	-\$1.40
% COLES POTATO CHIPS 175GRAM 3 @ \$2.00 EACH	6.00
% DORITOS NACHO CHEESE 170GRAM	3.30
% DORITOS CHEESE SUPRE 170GRAM 2 @ \$3.30 EACH	6.60
% COLES ENTRY MIXED SA 375GRAM 3 @ \$3.00 EACH	9.00
% COOK&DINE SALAD BO 1EACH 3 @ \$3.10 EACH	9.30
Total for 19 items:	\$54.80
EFT	\$54.80
GST INCLUDED IN TOTAL	\$4.98

08/05/17 11:50 Coles NSW AU
27363936 N85902
**** 2503 VISA
CREDIT ACCOUNT Visa Credit
APSN 0000 ATC 0244 A000000031010
PURCHASE AUD\$ 54.80
RRN 000020918800 (00)APPROVED
AUTH 300293
NO PIN OR SIGNATURE REQUIRED