

Senate Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Treasury Portfolio
Budget Estimates 2014
3 June to 5 June 2014

Department/ Agency: ACNC

Question: BET 3420-3424

Topic: Executive Coaching and Leadership Training

Reference: Written – 12 June 2014

Senator: Ludwig

Question:

3420. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:
- a. Total spending on these services
 - b. The number of employees offered these services and their employment classification
 - c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)
 - d. The names of all service providers engaged
3421. For each service purchased from a provider listed under (1d), please provide:
- a) The name and nature of the service purchased
 - b) Whether the service is one-on-one or group based
 - c) The number of employees who received the service and their employment classification
 - d) The total number of hours involved for all employees (provide a breakdown for each employment classification)
 - e) The total amount spent on the service
 - f) A description of the fees charged (i.e. per hour, complete package)
3422. Where a service was provided at any location other than the department or agency's own premises, please provide:
- a) The location used
 - b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)
 - c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
 - d) Any costs the department or agency's incurred to use the location
3423. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?

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3424. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.

Answer:

3420. The ACNC arranged an offsite Executive training day on 24 June 2014. The purpose of the event was to provide the Executive with skills on succession management and how to lead staff, management and coping with change and discussion of critical priorities for the organisation.

a. \$5,504.00

b.

- 1x SES Band 2
- 2 x SES Band 1
- 9 x EL2

c. The ACNC had 12 staff members attend this training and the classifications for the attendees is as follows:

- 1x SES Band 2
- 2 x SES Band 1
- 9 x EL2

Study leave was not provided to staff for this purpose.

d. Phuel

3421. a) Executive Team training day.

b) Group based activity.

c) The ACNC had 12 staff members attend this training and the classifications for the attendees is as follows:

- 1x SES Band 2
- 2 x SES Band 1
- 9 x EL2

d) The training course was delivered within a standard working day of 7.21 hours.

e) \$5,000

f) The \$5,000 service fee was a complete package which included facilitation.

3422. a) Melbourne University House

b) The ACNC had 12 staff members attend this training and the classifications for the attendees is as follows:

- 1x SES Band 2
- 2 x SES Band 1
- 9 x EL2

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c) The training course was delivered within a standard working day of 7.21 hours.

d) The venue hire didn't incur any costs but the catering for the day was \$504.00.

3423. No

3424. The ACNC has four staff undertaking graduate or post graduate study:

Course	Allocation of study leave (on average per week)	APS level
Masters of Applied Innovation and Entrepreneurship	3 hours per week	APS 6
Masters of Law	3 hours per week	APS 6
Masters of Law	0 hours per week	APS 5