

Senate Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Treasury Portfolio
Additional Estimates
2015 - 2016

Department/Agency: ACNC
Question: AET 2642-2647
Topic: Procedure Manuals (Departmental)
Reference: written - 19 February 2016
Senator: Ludwig, Joe

Question:

2642. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and:
2643. When was the manual last updated?
2644. Who is responsible for updating the manual?
2645. Has the minister's office had any input into the content of the manual? If so, please detail.
2646. Who is the manual distributed to?
2647. Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?

Answer:

2642. The ACNC does not have a procedure manual for communication between the Minister's office and the ACNC.
2643. N/A
2644. N/A
2645. N/A
2646. N/A
2647. N/A