

Senate Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Treasury Portfolio
Additional Estimates
2015 - 2016

Department/Agency: CGC
Question: AET 2307-2311
Topic: Procedure Manuals (Ministerial)
Reference: written - 19 February 2016
Senator: Ludwig, Joe & Wong, Penny

Question:

2307. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and:

2308. When was the manual last updated?

2309. Who is responsible for updating the manual?

2310. Who is the manual distributed to?

2311. Is anyone responsible for clearing communications before they are sent to the department?

Answer:

2307. No

2308. Not applicable

2309. Not applicable

2310. Not applicable

2311. Not applicable