

Senate Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Treasury Portfolio
Additional Estimates
2015 - 2016

Department/Agency: RAM
Question: AET 2111-2120
Topic: Travel costs - department
Reference: written - 19 February 2016
Senator: Ludwig, Joe

Question:

Since the change of Prime Minister on 14 September, 2015:

2111. Is the minister or their office or their delegate required to approve all departmental and agency international travel?

2112. If so, under what policy?

2113. Provide a copy of that policy.

2114. When was this policy implemented?

2115. When is the minister notified, when is approved provided?

2116. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

2117. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.

2118. What date was the minister or their office notified of the travel?

2119. What date did the minister or their office approve the travel?

2120. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

Answer:

2111. No.

2112. Not applicable.

2113. Not applicable.

2114. Not applicable.

2115. Not applicable.

2116. Nil response.

2117. Travel costs incurred by the Mint are as follows:

Description	Total
Domestic - Airfares	39,575
Domestic - Accommodation	42,971
Domestic - Travel Allowance	26,774
Domestic - Other Travel Costs	17,063
Whole of Government Travel Fees	13,203
Domestic - Taxi Fares	19,332
Domestic - Parking Fees	1,372
Total Domestic	160,290
International - Airfares	51,812
International - Accommodation	23,049
International - Travel Allowance	5,704
International - Other Travel Costs	4,076
Total International	84,641
Total Domestic & International	244,931

All staff travel is according to the Mint's travel policy and in line with the Whole of Government travel policy. Travel is in relation to business related events such as training, conferences, product launches and promotion, stakeholder meetings and other events for the Mint.

2118. Not applicable.

2119. Not applicable.

2120. Planned travel is as listed below:

Month	Destination	Purpose
April	Auckland	Attendance at Museums Australasia conference.
April	Sydney	Training for staff at a supplier to expand business process knowledge.
April	Sydney	Quality inspection of vendor production process
May	Bangkok	Attendance at International Mint Directors Conference 2016 – stakeholder engagement and customer negotiations.
August	Chicago	Attendance at American Numismatic Association coin Fair – stakeholder engagement and customer negotiations.
November	Beijing	Attendance at the Beijing Coin Fair – stakeholder engagement and customer negotiations.