

**Economics Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
Industry, Innovation and Science Portfolio  
2015-16 Additional Budget Estimates  
11 February 2016

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**DEPARTMENT:** DEPARTMENT OF INDUSTRY, INNOVATION AND SCIENCE

**TOPIC:** Staff Awards

**REFERENCE:** Written questions – Senator Ludwig

**QUESTION No.:** AI-87

Since the change of Prime Minister on 14 September, 2015:

1. Has the Department / Agency given out awards to staff for any reason? If yes:
2. What was the reason for the awards?
3. What was the criteria for the awards?
4. What form did the award take? (e.g. Certificate, gift vouchers etc)
5. How much was spent on the award?
6. How were the awards presented?
7. Who presented the awards?
8. Was there a ceremony or party for the awards? If yes:
9. Where was it held?
10. Was there a fee for the venue? If yes, how much?
11. How much was spent on catering?
12. How many people attended?
13. Did the minister attend?
14. Did the minister's staff attend? If yes, how many?

**ANSWER**

1. Yes, the Australia Day Achievement Awards.
2. The key objectives of the department's Australia Day Achievement Awards are to:
  - recognise Australian Public Servants who have made a noteworthy contribution to their department over the past year or given outstanding service over a number of years.
  - recognise and value employees of the department who have made a significant contribution, beyond the requirement of their position, to the work or profile of the department.
  - recognise a specific instance of collaboration that promotes the benefit of building on shared knowledge and experience.
  - contribute to a more satisfying work environment, which takes pride in the achievements of staff.
3. The awards recognise outstanding individual or team achievement and/or contribution in one or more of the following categories:
  - achievement or major contribution of the highest standard to the work of the department.
  - noteworthy innovation in program, project or policy development.
  - exemplary collaboration by an individual and/or a team in achieving a high quality outcome for the department.
  - consistently high service excellence to the department's external or internal clients.

4. The award consists of an engraved medallion and certificate, presented by the Secretary at the Australia Day awards ceremony in January.
5. \$3000 for all awards (including certificates, medallions and engraving) (\$65 per award for 46 awards).
6. The medallions and certificate are presented at the Australia Day Awards ceremony by the Secretary.
7. The awards were presented by the department's Secretary, Glenys Beauchamp.
- 8/9 A ceremony was held at the National Convention Centre followed by a all staff morning tea in the foyer. At lunchtime the Executive hosted a lunch for the recipients in the department's amenities room.
9. \$3,600.
10. Convention Centre (all-staff morning tea): \$9,000.  
Lunch (award recipients and the Executive): \$963.
11. Ceremony: 500  
Lunch: 60
12. No.
13. No.