

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

26 February 2014

Question: AET 343-347

Topic: Diners Club (ASIC)

Written: 5 March 2014

Senator LUDWIG asked:

343. What is the arrangement with diners club for provision of credit cards for the Whole of Government Travel arrangements?
344. What is the cost of using diners club to the government, listed by government and agency in fees and other charges?
345. What are the criteria for staff receiving credit cards? Does the criteria vary between SES and other levels; do they require pre approval for certain classes of expenses?
346. Please detail the limits of the credit cards issued to departmental staff; the types of cards; the card issuers;
347. Have any credit cards been issued to ministers or ministers staff?

Answer:

343. ASIC uses a virtual Diners Club for all travel related expenses. Profiles have been set up with AOT (Accommodation provider) and FCM (Flights provider) for all expenses related to travel.
344. The Diners Club cards were obtained under the WOAG agreement and as such, no merchant fees are incurred by ASIC.
345. The staff range in classification from APS2 to SES and Commissioner level. Corporate credit cards are given to staff that have a business requirement to have a card. Preapproval is required for all credit card expenditure.
346. Transactional and monthly limits have been placed on all ASIC Credit Cards. The limits (see below) are nominated by the delegate when the card application is made:

Level	Value per transaction	Value per month
Low	\$2,000	\$10,000
Medium	\$5,000	\$20,000
SEL and SES	\$20,000	\$40,000
Commission	\$20,000	\$60,000

All card holders are issued with two cards, a virtual Diners Club cards for all travel related expenses, with the exception of taxis, which are paid for using a physical MasterCard.

347. No cards have been issued to ministers or ministers staff.