

**Senate Standing Committee on Environment and Communications**  
**Answers to Senate Estimates Questions on Notice**  
**Supplementary Budget Estimates Hearings November 2014**  
**Communications Portfolio**  
**Department of Communications**

**Question No: 66**

**Program 1.1**

**Hansard Ref: In Writing**

**Topic: Documents provided to minister**

**Senator Ludwig, Joe asked:**

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

**Answer:**

There is no central database of all documents provided to the Minister's office. To attempt to provide this level of detail would involve an unreasonable diversion of resources.