

Senate Standing Committee on Environment and Communications
Answers to Senate Estimates Questions on Notice
Supplementary Budget Estimates Hearings November 2014
Communications Portfolio
Australia Post

Question No: 357

Program No: Australia Post

Hansard Ref: In Writing

Topic: Documents provided to Minister

Senator Ludwig asked:

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

Answer:

- 1-5. Australia Post's reporting obligations to Shareholder Ministers follow those outlined in the GBE Governance & Oversight Guidelines.

Reports and documents are transmitted to the Shareholder Ministers and their respective departments by mail and/or email methods.