

**Senate Standing Committee on Environment and Communications**

**Answers to Senate Estimates Questions on Notice**

**Supplementary Budget Estimates Hearings November 2014**

**Communications Portfolio**

**NBN Co Limited**

**Question No: 155**

**Program No. NBN Co**

**Hansard Ref: In Writing**

**Topic: Documents provided to Minister**

**Senator Ludwig asked:**

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

**Answer:**

1 – 5. As a Government Business Enterprise, NBN Co generally provides regular information and reports to Shareholder Departments, whose role it is to brief their ministers. NBN Co does provide some documents (approximately 12, but subject to variation) on a regular basis via a secure web browser portal. This portal is accessible by the Ministers' offices and their shareholder departments. The documents cover various aspects of the NBN rollout, including for example, the Weekly Summary Report, which is publicly available on NBN Co's website. There are also the required monthly and half-yearly reports to Shareholder Ministers and the Annual Corporate Plan as provided for under the *Commonwealth Government Business Enterprise – Governance and Oversight Guidelines, October 2011*.