

Senate Standing Committee on Environment and Communications

Answers to Senate Estimates Questions on Notice

Supplementary Budget Estimates Hearings November 2014

Communications Portfolio

NBN Co Limited

Question No: 117

Program No. NBN Co

Hansard Ref: In Writing

Topic: Procedure Manuals (Departmental)

Senator Ludwig asked:

1. Does the department have a procedure manual for communication between the department and the minister? If yes, please provide a copy and:
2. When was the manual last updated?
3. Who is responsible for updating the manual?
4. Has the minister's office had any input into the content of the manual? If so, please detail.
5. Who is the manual distributed to?
6. Is anyone responsible for clearing communications before they are sent to the minister or the minister's office?

Answer:

1. NBN Co does not have a procedure manual for this interaction.
2. Not applicable
3. Not applicable
4. Not applicable
5. Not applicable
6. NBN Co interacts with the Ministers' offices on a range of issues. The position of the person ensuring the accuracy of the information provided would depend on the nature of the information being sent.