

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice
Environment and Energy portfolio

Question No: 19
Hearing: Budget Estimates
Outcome: Corporate
Program: Corporate Strategies Division (CSD)
Topic: Departmental functions
Hansard Page:
Question Date: 02 June 2017
Question Type: Written

Senator Bilyk asked:

Departmental functions

In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies in the portfolio since 1 March 2017, can the following please be provided:

- List of functions;
- List of attendees;
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

Answer:

Please see table below.

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Environment and Energy portfolio

Department

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
The Department of the Environment and Energy's Gender Equity Network	Approximately 95 people	Liangis Theatre, National Portrait Gallery, Canberra	Venue hire - \$300.00	Nil	Nil	Nil
International Energy Agency Emergency Response Review Meetings (Canberra)	25 departmental officials 9 international delegates 7 state and territory officials 5 other Commonwealth government officials	Rydges Canberra	Food and beverages: \$3,174.00 (Day Delegate Package Total, includes food and beverages) \$800.00 (Room Hire) \$100.00 (Polycom) Total: \$4,074.00	Morning tea, lunch (sandwiches) and afternoon tea	Nil	Nil
International Energy Agency Emergency Response Review – Official Hospitality	5 departmental officials 9 international delegates 10 state and territory officials 2 other Commonwealth government officials	Walt & Burley, Canberra	Food and beverages: Food – \$1,360.00 Beverages – \$303.00 Total: \$1,663.00	Banquet style set menu	Australian wines with a preference for regional wines	Nil
International Energy Agency In-Depth Review Meetings (Sydney)	5 departmental officials 10 international delegates 10 state and territory officials	Rydges Sydney	Food and beverages: \$1,875.00 (Day Delegate Package Total, includes food and beverages) \$300.00 (AV Hire) \$1,125.00 (Meeting Room Hire) \$500.00 (Breakout Room Hire) Total: \$3,800.00	Morning tea, lunch (sandwiches) and afternoon tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
International Energy Agency In-Depth Review Meetings (Melbourne)	1 departmental official 10 International delegates 4 state and territory officials 3 other Commonwealth government officials 2 non-government persons	Hotel Grand Chancellor Melbourne	Food and beverages: \$1,300.00 (Day Delegate Package Total, includes food and beverages) \$250.00 (Data Projector) Total: \$1,550.00	Morning tea, lunch (sandwiches) and afternoon tea	Nil	Nil
International Energy Agency In-Depth Review Meetings (Canberra)	35 departmental officials 10 international delegates 6 state and territory officials 15 other Commonwealth government officials	Rydges Canberra	Food and beverages: \$4,554.00 (Day Delegate Package Total, includes food and beverages) \$450.00 (Breakout Room Hire) \$200.00 (Polycom) Total: \$5,204.00	Morning tea, lunch (sandwiches) and afternoon tea	Nil	Nil
International Energy Agency In-Depth Review – Official Hospitality	5 departmental officials 10 international delegates 2 other Commonwealth government officials	Onred, Canberra	Food and beverages: Food - \$1,394.00 Beverages - \$410.00 Total: \$1,804.00	3 course set menu	Australian wines with a preference for regional wines	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
International Energy Agency In-Depth Review – Presentation	40 departmental officials 10 international delegates 20 other Commonwealth government officials	National Portrait Gallery, Canberra	Room hire \$300.00	Nil	Nil	Nil
National Oil Supplies Emergency Committee (NOSEC)	4 departmental officials 2 other Commonwealth government officials 10 state and territory officials 9 non-government persons	The Dialogue Centre, Melbourne (venue hire funded by Victoria Government)	Food day 1: \$577.40 Food day 2: \$577.40 Total: \$1,154.80 (COAG Energy Council funding)	Morning tea, lunch (sandwiches and salad) and afternoon tea	Nil	Nil
Annual National Oil Supplies Emergency Committee (NOSEC) Official Dinner	4 departmental officials 2 other Commonwealth government officials 10 state and territory officials 9 non-government persons	Locanda, Melbourne	Food: \$1,300.00 (COAG Energy Council funding)	Three course dinner	Nil	Nil
Meeting of the stakeholders from South Australia and NSW	5 departmental officials 3 state and territory officials 10 non-government persons	Mildura	Catering: \$880.00	Light lunch with morning tea \$20 pp for each day (2 days)	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Border Rivers Planning Meeting	3 departmental officials 5 state and territory officials 4 non-government persons	Gateway to Training Offices, Goondiwindi, QLD	Catering: \$32.00 Room hire:\$90.00 Total: \$122.00	Tea and coffee and biscuits	Nil	Nil
Edward Wakool Environmental Water Reference Group meeting	4 departmental officials 1 state and territory official 8 non-government persons	NSW DPI Board Room, Deniliquin	\$484.00	Mixed sandwiches/wraps Fruit platter Scones with jam and cream Assorted slices	Nil	Nil
Wetlands and Aquatic Ecosystems Sub Committee	9 departmental officials 8 state and territory officials	Department of the Environment and Energy, John Gorton Building	\$392.80	Coffee and tea Morning tea – scones and cakes Lunch – wraps, rolls, fruit and cheese platter	Nil	Nil
Adaptation Partnership Workshop	7 departmental officials 3 other Commonwealth government officials 3 non-government persons	Department of the Environment and Energy, John Gorton Building	\$173.90	Sandwiches, mini wraps, baguettes, drip filter coffee and tea	Nil	Nil
Darwin Savanna Methods Consultation Workshop	3 departmental officials 3 other Commonwealth government officials 18 non-government persons	Vibe Hotel, Darwin Waterfront	Venue hire: \$250.00 Polycom and whiteboard: \$80.00 Catering: \$216.00 Total: \$546.00	Nespresso coffee and speciality teas, Fruit kebabs with a wild honey and yoghurt dipping sauce	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Darwin Savanna Methods Consultation Workshop	5 departmental officials 5 other Commonwealth government officials 41 non-government persons	Vibe Hotel, Darwin Waterfront	Venue hire: \$400.00 Polycom and whiteboard: \$80.00 Catering: \$2,160.00 Total: \$2,640.00	Catering – all day package (morning tea, lunch, afternoon tea)	Nil	Nil
Soil Carbon Technical Working Group Meeting	4 departmental officials 8 other Commonwealth government officials 2 state and territory officials 4 non-government persons	Department of the Environment and Energy, 51 Allara Street, Canberra	Catering: \$560.00	Catering – all day package (morning tea, lunch, afternoon tea)	Nil	Nil
Soil Carbon Equation Development Day	3 departmental officials 3 other Commonwealth government officials 1 non-government person	Department of the Environment and Energy, John Gorton Building	Catering: \$91.00	Lunch: sandwiches and fruit	Nil	Nil
Natural Resource Management Emissions Reduction Fund workshop	9 departmental officials 5 other Commonwealth government officials 5 state and territory officials 11 non-government persons	National Portrait Gallery	Afternoon tea: \$570.00 Tea and coffee: \$180.00 Total: \$750.00	Afternoon tea: one sweet item per person and fruit Percolated coffee and teabags	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Emissions Reduction Fund Practitioners Workshop	5 departmental officials 13 other Commonwealth government officials 58 non-government persons	Norton Rose Fulbright Offices, Melbourne	Morning tea: \$572.00 Lunch: \$1,072.00 Total: \$1,644.00	Morning tea: Tea and coffee, pastries, fruit Lunch: sandwiches, wraps, sushi, rice paper rolls	Nil	Nil
Australian Council of Social Services Workshop – 2017 review of climate change policies	5 departmental officials 18 non-government persons	Department of the Environment and Energy, John Gorton Building	Morning tea: \$497.50	Lunch: Sandwiches, wraps, scones and fruit	Nil	Nil
March Emissions Reduction Assurance Committee meetings	9 departmental officials 1 other Commonwealth government official 5 non-government persons	Old Parliament House	Venue hire: \$1278.30 AV equipment: \$380.00 Catering: \$1,216.50 Total: \$2,874.80	Morning/afternoon tea Light lunch	Nil	Nil
Emissions Reduction Assurance Committee dinner	1 departmental official (at own expense) 1 other Commonwealth government official 4 non-government persons	Chairman & Yip, Canberra	\$350.00	3 course meal	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
May Emissions Reduction Assurance Committee meeting	7 departmental officials 1 Commonwealth government official 7 non-government persons	Old Parliament House	Venue hire: \$678.25 AV equipment: \$190.00 Catering: \$1,035.00 Total: \$1,903.25	Morning/afternoon tea Lunch	Nil	Nil
Landfill Gas and Alternative Waste Treatment Technical Working Group Meeting	3 departmental officials 1 other Commonwealth government official 2 state and territory officials 9 non-government persons	Department of the Environment and Energy, John Gorton Building	Catering: \$182.00	Scones, muffins, brownies, fruit	Nil	Nil
COAG Energy Council National Energy Productivity Plan Major Project Implementation Team Meeting	6 departmental officials 1 other Commonwealth government official 8 state and territory officials	Stamford Plaza Airport Hotel, Sydney	Full Day Delegate Package for 20 face-to-face attendees Total: \$1,975.00	Arrival tea and coffee Morning tea with two bakery items Chef's hot & cold buffet Lunch Afternoon tea with two bakery items	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Nationwide House Energy Rating Scheme Annual Stakeholder Workshop	5 departmental officials 4 other Commonwealth government officials 6 state and territory officials 43 stakeholders 1 facilitator	Holiday Inn Airport Hotel Melbourne, Victoria.	Day Delegate Package for 60 people: \$3,300.00	Arrival tea and coffee Morning tea with cheese and crackers Mediterranean themed lunch Afternoon tea with scones	Nil	Nil
Nationwide House Energy Rating Scheme Stakeholder Meetings	4 departmental officials 4 state and territory officials 10 stakeholders	Holiday Inn Airport Hotel Melbourne, Victoria.	Room hire: \$450.00 Conference Phone: \$150.00 Total: \$600.00	Nil	Nil	Nil
GEMS Registration Service Providers from Energy Safe Victoria and Office of Industrial Relations QLD	7 departmental officials 4 state and territory officials	Department of the Environment and Energy, John Gorton Building	Catering: \$230.40	Sandwiches and juice, afternoon tea	Nil	Nil
Air conditioner stakeholder consultation meeting	5 departmental officials 2 state and territory officials 33 industry stakeholders	Rydges, Sydney Airport	Room hire: \$800.00 Teleconference phone: \$195.00 Tea and coffee for 39 people: \$234.00 Lunch for 36 people: \$1,224.00 Credit card payment fee: \$28.94.00 Total: \$2,481.94	Arrival/morning tea and coffee, sandwiches, fruit platter and juice	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Refrigeration Consultation Regulation Impact Statement Public Forum	1 departmental official 1 NZ Government official 11 industry stakeholders	Cliftons, Sydney	Room Hire, tea and coffee and AV package: \$1,260.00	Tea and coffee	Nil	Nil
Refrigeration Consultation Regulation Impact Statement Public Forum	1 departmental official 9 industry stakeholders	Park Royal, Melbourne Airport	Room hire: \$375.00 AV equipment: \$490.78 Tea and coffee: \$199.50 Total: \$1,065.28	Tea and coffee	Nil	Nil
Meeting to discuss GEMS Fees Review and alternative Standards Development proposals	7 departmental officials 5 industry stakeholders	Department of the Environment and Energy, John Gorton Building	Lunch: \$109.50	Sandwich lunch	Nil	Nil
Australian Heritage Council Meeting Dinner and Tour Hosted by Old Parliament House	7 Council members 3 departmental officials 2 Old Parliament House Executives	Old Parliament House	Contribution to food: \$612.30	2 course menu	Paid by Old Parliament House	Nil
Australian Heritage Council Meeting	7 Council members 3 departmental officials	Department of the Environment and Energy, John Gorton Building	Food and beverages: \$330.00	Afternoon tea	Nil	Nil
Australian Heritage Council Meeting	7 Council members 3 departmental officials	Department of the Environment and Energy, John Gorton Building	Food and beverages: \$330.00	Morning tea, lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Cetaceans NGO Roundtable	8 NGO members 10 departmental officials 4 officials from other agencies	Department of the Environment and Energy, John Gorton Building	Food: \$684.00	Lunch, afternoon tea	Nil	Nil
National Reconciliation Week launch and morning tea	70 departmental officials 3 external guests	Department of the Environment and Energy, John Gorton Building	Food: \$1,080.00	Morning tea	Nil	Nil
National Reconciliation Week Budj Bim presentation	55 departmental officials 1 external guest	National Portrait Gallery	\$300.00	Morning tea	Nil	Nil
Government Cetacean Management Workshop/Southern Right Whale Workshop Melbourne	6 departmental officials 1 other Commonwealth government official 10 state and territory officials 2 University academics	Quest Docklands, Melbourne	Venue: \$1,146.00 Catering: \$2,399.00 Total: \$3,545.00	Morning tea, lunch, afternoon tea	Nil	Nil
Tuart woodlands and forests ecological community field trip	2 departmental officials 1 Committee member 3 state and territory officials 14 external participants	Field locations on Swan Coastal Plain, WA.	Food: \$362.94	Morning tea, lunch, afternoon tea.	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
World Heritage Workshop hosted by the International Heritage Section, IHB, WHMD, in Canberra	60 people, including Australian government officials, state and territory government officials, one PNG government official and one Traditional Owner (Gunditj Mirring)	Old Parliament House	Venue: \$1,154.54 Catering: \$7,464.54 Welcome to Country \$350.00 Total: \$8,969.08	Morning tea, lunch, afternoon tea	Nil	Nil
Interjurisdictional workshop	11 departmental officials 9 state and territory officials	Department of the Environment and Energy, 51 Allara Street Canberra City	Food and beverages: \$741.60	Morning tea, light lunch and afternoon	Nil	Nil
Offsite Teleconference	2 departmental officials	Meeting Room, Qantas Club Sydney Airport	Venue hire: \$176.00	Nil	Nil	Nil
Departmental Workshop on PFAS Contamination	4 departmental officials 7 other Commonwealth government officials 21 non-government officials	Novotel Hotel, Canberra	Food and beverages: \$1,560.00 Meeting Room Equipment Hire: \$654.50 Total: \$2,214.50	Morning tea and buffet lunch	Nil	Nil
Non-road spark ignition engines and equipment emissions standards workshop	12 departmental officials 3 non-government officials	Department of the Environment and Energy, 51 Allara Street Canberra City	Food and beverages: \$338.80	Morning tea and light lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Interjurisdictional Roundtable on Product Stewardship	11 departmental officials 1 other Commonwealth government official 12 state and territory officials	National Portrait Gallery	Food and beverages: \$2,054.00 Venue Hire: \$800.00 Total: \$2,854.00	Morning tea, lunch and afternoon tea	Nil	Nil
Compliance and Enforcement Branch Planning Day	Approximately 60 departmental officials	Australian National Botanic Gardens, Canberra	Food and beverages: \$1,575.45	Lunch and afternoon tea including sandwiches, fruit, cheese, cake, and hot savoury items	Nil	Nil
Western Sydney Assessment Scoping meeting	12 departmental officials 6 state and territory officials	Nishi Building, Canberra	Food and beverages: \$599.09	Lunch, morning and afternoon tea including sandwiches and finger food	Nil	Nil
Australian delegates to the Rotterdam Convention Meeting	4 departmental officials 8 other Commonwealth government officials	Hotel Royal meeting room, Geneva, Switzerland	Tea and coffee: \$135.15 Venue hire: \$1,216.30 Total: \$1,351.45	Tea and coffee	Nil	Nil
External Stakeholder Meeting – National Farmers Federation and New South Wales Farmers	5 departmental officials 2 non-government officials	Department of the Environment and Energy, 51 Allara Street Canberra City	Food and beverages: \$70.00	Lunch including sandwiches and a salad	Nil	Nil
Industry Workshop on EPBC Act Assessments and Approvals	4 departmental officials 14 non-government officials	Department of the Environment and Energy, 51 Allara Street Canberra City	Food and beverages: \$260.00	Light lunch including sandwiches and fruit	Nil	Nil
Chemicals Management and Standards Section Planning Day	16 departmental officials	Nishi Building, Canberra	Food and beverages: \$250.00	Morning tea and light lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Financial Services Branch meeting	An attendee list was not maintained. All branch staff were invited to attend – up to 75	Dialogue, Canberra	Room hire: \$732.16	Nil	Nil	Nil
National Environment Science Programme Hub Leaders Dinner	5 departmental officials 12 external officials	Chairman & Yip, Canberra	\$1,190.00	Banquet dinner	Nil	Nil
State of the Environment Section Planning Day and State of the Environment Evaluation workshop	15 departmental officials 1 external official	National Library of Australia	\$1,192.25	Morning tea, light lunch and afternoon tea	Nil	Nil
State of the Environment 2016 Launch event	3 departmental officials 13 external officials	Old Parliament House	\$5,513.85	Morning tea, light lunch and afternoon tea	Nil	Nil
State of the Environment 2016 dinner	9 departmental officials 14 external officials	Saffron Restaurant, Canberra	\$1,533.00	Banquet dinner	House Red wine, House white wine and basic spirits	Nil
Dinner with Grenzebach Glier and Associates to facilitate the development of the Australian Antarctic Foundation - a key deliverable in Year 2 under the Australian Antarctic Strategy and 20 Year Action Plan.	5 departmental officials 1 international guest	Aloft Restaurant, Hobart	Food and beverages: \$425.00	Dinner and beverages	Wine, beer	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Breakfast meeting with the Board of the New Zealand Antarctic Research Institute to discuss areas of future collaboration.	2 departmental officials 7 international guests	Salamanca Wharf Cafe, Hobart	Food and beverages: \$176.50	Breakfast, coffee and juices.	Nil	Nil

Sydney Harbour Federation Trust

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Tenant afternoon tea - Headland Park, Mosman	12 Harbour Trust staff 25 Harbour Trust Tenants mainly from the Headland Park site.	Sydney Harbour Federation Trust offices and grounds	Catering: \$2,200.00	Assorted finger sandwiches, muffins and fruit platters	Nil	Nil
Tenant afternoon tea – North Head Sanctuary, Manly	8 Harbour Trust staff 13 Harbour Trust Tenants mainly from the North Head Sanctuary site	Bella Vista Cafe, Manly. A Harbour Trust tenancy was used as the Harbour Trust does not have an office onsite.	Catering: \$2,000.00	Lunch and selection of small cakes	Nil	Nil

Clean Energy Regulator

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Branch Planning Day	14 staff	Peppers Gallery Hotel, Canberra	\$363.95	Various food items	Nil	Nil
Executive Committee Meeting and Regulator Workshop	7 staff 4 external Committee members	Clean Energy Regulator, Canberra	\$106.05	Various food items	Nil	Nil
Regulator Meeting	7 staff 4 external Committee members	Clean Energy Regulator, Canberra	\$439.62	Various food items	Nil	Nil
Branch Planning Day	42 staff	QT Hotel, Canberra	\$3,071.82	Various food items	Nil	Nil
Stakeholder Meeting	2 staff 1 stakeholder	Bertoni Restaurant, Sydney	\$73.00	Various food items	Yes (details not available)	Nil
Audit Committee Meeting	5 staff 2 external Committee members 5 external observers	Clean Energy Regulator, Canberra	\$151.50	Various food items	Nil	Nil
Branch Planning Day	11 staff 1 facilitator	QT Hotel, Canberra	\$1,732.54	Various food items	Nil	Nil
Auditor Workshops	3 staff 12 stakeholders	Hyatt Regency, Perth	\$1,326.00	Various food items	Nil	Nil
Strategic Workshop	7 staff	Peppers Gallery Hotel, Canberra	\$505.50	Various food items	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Branch Planning Day	17 staff 1 external facilitator	Hotel Hotel, Canberra	\$2,025.40	Various food items	Nil	Nil
Departing Chair reception with industry stakeholders	15 staff 54 stakeholders	QT Hotel, Canberra	\$4,348.00	Various food items	Yes	Nil
Team Planning Session	25 staff	Clean Energy Regulator, Canberra	\$63.00	Various food items	Nil	Nil
Regulator Meeting	7 staff 4 external Committee members	Clean Energy Regulator, Canberra	\$396.89	Various food items	Nil	Nil
Solar Energy Conference	5 staff 20 stakeholders	Melbourne Convention and Exhibition Centre	\$595.00	Various food items	Nil	Nil
Branch Meeting	11 staff	Clean Energy Regulator, Canberra	\$54.19	Various food items	Nil	Nil
Section Planning Day	9 staff 1 external facilitator	QT Hotel, Canberra	\$1,264.75	Various food items	Nil	Nil

Bureau of Meteorology

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Automatic Weather Station Operational Support Course	13 BoM staff	On-site: Melbourne Office	\$116.31	Morning tea	Nil	Nil
Airshow at Avalon Airport	28 BoM staff	Off-site: Avalon Airport	\$142.75	Morning tea	Nil	Nil
Bureau of Meteorology Training Centre Professional Development Day	22 BoM staff	On-site: Melbourne Office	\$354.22	Morning tea, light lunch and afternoon tea	Nil	Nil
Catering for Flood Warning Network Op. Support	11 BoM staff	On-site: Melbourne Office	\$99.97	Morning tea	Nil	Nil
Catering for Automatic Weather Station Operational Support Course	11 BoM staff	On-site: Melbourne Office	\$103.00	Morning tea	Nil	Nil
Reimbursement for lunch cost for World Meteorological Organization (WMO) guest	1 external	Off-site: St. Brew Café, Melbourne	\$15.90	Lunch	Nil	Nil
Catering for World Meteorological Day	13 BoM staff	On-site: NSW Office	\$23.85	Afternoon tea	Nil	Nil
Catering for World Meteorological Day	BoM staff externals	On-site: WA Office	\$184.80	Morning tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Business lunch meet Water NSW & DPI regarding water information provision under the Water Regulations 2008	3 BoM staff 6 externals	On-site: NSW Office	\$118.50	Lunch	Nil	Nil
Catering for course: Introduction to Meteorology	2 BoM staff 13 externals	On-site: NSW Office	\$114.50	Morning tea	Nil	Nil
Catering for ISO Certificate Presentation	20 BoM staff 2 externals	On-site: Melbourne Office	\$356.99	Morning tea	Nil	Nil
Catering for Flood Warning Meeting	5 BoM staff 11 externals	On-site: Melbourne Office	\$12.84	Morning tea	Nil	Nil
Catering for World Meteorological Day	BoM staff	On-site: Melbourne Office	\$436.80	Afternoon tea	Nil	Nil
Catering for Automatic Weather Station Operational Support Course	11 BoM staff	On-site: Melbourne Office	\$51.98	Morning tea	Nil	Nil
Catering for Audit Committee Meeting	7 BoM staff 8 externals	On-site: Various BoM Offices	\$382.86	Morning tea	Nil	Nil
Catering for Executive Meeting - 2 days	33 BoM staff	On-site: Melbourne Office	\$507.00	Light lunch	Nil	Nil
SES Band 2 Selection Exercise	3 BoM staff 3 externals	On-site: ACT Office	\$133.62	Lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Extraordinary Executive Meeting	7 BoM staff	On-site: Melbourne Office	\$129.20	Lunch	Nil	Nil
COSPPac (Climate and Oceans Support Program for the Pacific) Pacific Sea Level Monitoring Project Technical Coordination Committee Meeting - 3 days	13 BoM staff 13 externals	Off-site: Sage Hotel Adelaide	\$2,510.50	Morning tea, lunch and afternoon tea	Nil	Nil
Extraordinary Executive Meeting	7 BoM staff	On-site: Melbourne Office	\$120.60	Lunch	Nil	Nil
Flood Warning Network Op Support Course	9 BoM staff	On-site: Melbourne Office	\$91.54	Morning tea and afternoon tea	Nil	Nil
Catering for National Soop Coordination Meeting	4 BoM staff 4 externals	On-site: Melbourne Office	\$41.83	Morning tea	Nil	Nil
Catering for Data State Workshop	46 BoM staff	On-site: Melbourne Office	\$393.80	Light lunch	Nil	Nil
Catering for Groundwater Reference Group Meeting	6 BoM staff 16 externals	On-site: Melbourne Office	\$19.75	Morning tea	Nil	Nil
Catering for Meeting ACORN-SAT Technical Advisory Forum	2 BoM staff 9 externals	On-site: Melbourne Office	\$42.90	Morning tea	Nil	Nil
Information Systems & Services Build Planning Day	23 BoM staff	On-site: Melbourne Office	\$152.60	Morning tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Thunderstorm Asthma Forecasting Workshop	2 BoM staff 9 externals	On-site: Melbourne Office	\$52.82	Morning tea	Nil	Nil
Catering for Jurisdictional Reference Group for Water Information (JRGWI)	10 BoM staff 11 externals	On-site: Melbourne Office	\$19.00	Morning tea	Nil	Nil
Catering for National Climate and Water Briefing - 2 sessions	4 BoM staff 22 externals	Off-site: National Library of Australia	\$643.52	Lunch	Nil	Nil
Library Information Session	BoM staff	On-site: Melbourne Office	\$36.67	Morning tea	Nil	Nil
AWRIS2 (Australian Water Resources Information System) Go-Live	100 BoM staff	On-site: Melbourne & ACT Offices	\$45.95	Morning tea	Nil	Nil
Catering for Executive Meeting	33 BoM staff	On-site: Melbourne Office	\$23.18	Morning tea	Nil	Nil
Presentation to Department of Environment and Energy	5 BoM staff 5 externals	On-site: ACT Office	\$100.98	Lunch	Nil	Nil
COSPPac (Climate and Oceans Support Program for the Pacific) User Workshop	2 BoM staff 2 externals	On-site: BoM	\$15.19	Morning tea	Nil	Nil
Robust Planning Day	22 BoM staff	On-site: Melbourne Office	\$463.40	Lunch	Nil	Nil
National Water Information Forum	3 BoM staff 12 externals	On-site: ACT Office	\$194.00	Lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Bureau/Aviation Industry Strategic Planning meeting	8 BoM staff 13 externals	On-site: Melbourne Office	\$365.95	Lunch	Nil	Nil
Workshop with Murray-Darling Basin Authority	8 BoM staff 5 externals	On-site: ACT Office	\$189.90	Lunch	Nil	Nil
National Flood Warning Working Group Meeting	11 BoM staff 21 externals	On-site: Melbourne Office	\$607.15	Morning tea and lunch	Nil	Nil
Hazards Services Forum Meeting	9 BoM staff 16 externals	On-site: Melbourne Office	\$588.15	Lunch and afternoon tea	Nil	Nil
Data Futures Workshop	37 BoM staff	On-site: Melbourne Office	\$43.63	Morning tea	Nil	Nil
Workshop - Introduction to Meteorology	2 BoM staff 13 externals	On-site: NSW Office	\$50.00	Morning tea	Nil	Nil
Catering for meeting between Bureau of Meteorology and US Air Force	4 BoM staff 2 externals	On-site: NSW Office	\$33.16	Morning tea	Nil	Nil
Catering for meeting between Bureau of Meteorology and US Air Force	2 BoM staff 1 externals	On-site: NSW Office	\$54.62	Morning tea	Nil	Nil
Victorian Flood Warning Consultative Committee meeting	5 BoM staff 11 externals	On-site: Melbourne Office	\$233.50	Lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Impacts, Insights and Implications Forum QLD - 2 sessions	5 BoM staff 8 externals	On-site: QLD Office	\$256.50	Morning tea and light lunch	Nil	Nil
Catering for World Meteorological Day	BoM staff	On-site: SA Office	\$34.00	Morning tea	Nil	Nil
National Flood Warning Infrastructure Working Group	14 BoM staff 1 external	On-site: Melbourne Office	\$21.00	Light lunch	Nil	Nil
Catering for Interagency Flood Preparedness Meeting	4 BoM staff 15 externals	Onsite: QLD Office	\$147.00	Morning tea	Nil	Nil
Bureau/Aviation Industry Strategic Planning meeting	6 BoM staff 8 externals	On-site: Melbourne Office	\$338.70	Morning tea and lunch	Nil	Nil
ABOM-NOAA SST 4 Day Workshop	15 BoM staff 9 externals	On-site: Melbourne Office	\$1,865.19	Morning tea	Nil	Nil
ACORN-SAT Technical Advisory Forum	6 BoM staff 4 externals	On-site: Melbourne Office	\$29.46	Morning tea	Nil	Nil
Catering for Executive Team Business	26 BoM staff	On-site: Melbourne Office	\$469.36	Morning tea	Nil	Nil
MET CDM Workshop	14 BoM staff 9 externals	On-site: NSW Office	\$374.50	Lunch	Nil	Nil
Meeting with Water NSW/Infrastructure	7 BoM staff 3 externals	On-site: NSW Office	\$83.00	Light lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Post Season Fire Weather Meet	9 BoM staff 12 externals	On-site: Melbourne Office	\$318.49	Lunch	Nil	Nil
Client Engagement Workshop about Commercial Weather Services	5 BoM staff 24 externals	Off-site: Shell House; 562 Wellington St Perth.	\$49.25	Morning tea	Nil	Nil

Australian Renewable Energy Agency

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
ARENA Investment Plan Launch	3 ARENA staff 72 external staff	Hub Australia, Melbourne	Venue hire: \$616.00 Catering: \$2,231.50 Total: \$2,847.50	Lunch with a variety of sandwiches, salad platters, fruit platters	Nil	Nil

Great Barrier Reef Marine Park Authority

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Marine Monitoring Program	2 departmental officials 8 external guests	GBRMPA office	Food \$129.80	Morning tea, lunch	Nil	Nil
RIMReP Steering Group	5 departmental officials 10 external guests	Queensland Government Department of Environment and Heritage Protection	Food \$220.00	Morning tea, lunch	Nil	Nil
Burnett Local Marine Advisory Committee Meeting	4 departmental officials 11 external guests	CQU, North Rockhampton	Food and beverages: \$111.00	Working dinner	Nil	Nil
Gladstone Local Marine Advisory Committee Meeting	2 departmental officials 12 external guests	Volunteer Marine Rescue office, Gladstone	Food and beverages: \$90.63	Working dinner	Nil	Nil
Capricorn Coast Local Marine Advisory Committee Meeting	3 departmental officials 14 external guests	Flow Centre, Rockhampton	Food and beverages: \$165.00	Working dinner	Nil	Nil
Mackay Local Marine Advisory Committee Meeting	2 departmental officials 14 external guests	Canegrowers, Mackay	Food and beverages: \$70.00	Working dinner	Nil	Nil
Townsville Local Marine Advisory Committee Meeting	2 departmental officials 11 external guests	GBRMPA office, Townsville	Food and beverages: \$112.00	Working dinner	Nil	Nil
Hinchinbrook Local Marine Advisory Committee Meeting	4 departmental officials 10 external guests	Tyto Precinct, Ingham	Food and beverages: \$89.00	Working dinner	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Cairns Local Marine Advisory Committee Meeting	4 departmental officials 22 external guests	Cairns Regional Council Chambers	Food and beverages: \$147.85	Working dinner	Nil	Nil
Douglas Local Marine Advisory Committee Meeting	3 departmental officials 17 external guests	Terrain Office, Mossman	Food and beverages: \$99.80 Venue hire: \$50.00 Total: \$149.80	Working dinner	Nil	Nil
Cape York Local Marine Advisory Committee Meeting	2 departmental officials 11 external guests	River of Gold Motel, Cooktown	Food and beverages: \$290.00	Working dinner	Nil	Nil
Burnett Local Marine Advisory Committee Meeting	1 departmental officials 10 external guests	Canegrowers Office, Bundaberg	Food and beverages: \$108.00	Working dinner	Nil	Nil
Gladstone Local Marine Advisory Committee Meeting	2 departmental officials 10 external guests	Volunteer Marine Rescue office, Gladstone	Food and beverages: \$96.55	Working dinner	Nil	Nil
Capricorn Coast Local Marine Advisory Committee Meeting	3 departmental officials 12 external guests	Community Development Centre, Yeppoon	Food and beverages: \$116.60	Working dinner	Nil	Nil
Whitsunday Local Marine Advisory Committee Meeting	6 departmental officials 18 external guests	QPWS Building, Jubilee Pocket	Food and beverages: \$72.70	Working dinner	Nil	Nil
Mackay Local Marine Advisory Committee Meeting	2 departmental officials 10 external guests	Canegrowers, Mackay	Food and beverages: \$76.70	Working dinner	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Bowen - Burdekin Local Marine Advisory Committee Meeting	2 departmental officials 11 external guests	VMR, Bowen	Food and beverages: \$75.48 Venue hire: \$60.00 Total: \$135.48	Working dinner	Nil	Nil
Townsville Local Marine Advisory Committee Meeting	2 departmental officials 11 external guests	GBRMPA office, Townsville	Food and beverages: \$101.42	Working dinner	Nil	Nil
Hinchinbrook Local Marine Advisory Committee Meeting	2 departmental officials 9 external guests	Tyto Precinct, Ingham	Food and beverages: \$100.00	Working dinner	Nil	Nil
Cassowary Coast Local Marine Advisory Committee Meeting	2 departmental officials 11 external guests	CF meeting room, Porter Promenade, Mission Beach	Food and beverages: \$78.89	Working dinner	Nil	Nil
Cairns Local Marine Advisory Committee Meeting	2 departmental officials 17 external guests	Cairns Regional Council Chambers	Food and beverages: \$147.85	Working dinner	Nil	Nil
Douglas Local Marine Advisory Committee Meeting	2 departmental officials 13 external guests	CWA Hall, Port Douglas	Food and beverages: \$104.00	Working dinner	Nil	Nil
Cape York Local Marine Advisory Committee Meeting	1 departmental official 9 external guests	River of Gold Motel, Cooktown	Food and beverages: \$290.00	Working dinner	Nil	Nil
Whitsunday Local Marine Advisory Committee Meeting	2 departmental officials 12 external guests	QPWS Building, Jubilee Pocket	Food and beverages: \$63.70	Working dinner	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Tourism Reef Advisory Committee	11 external members 1 observer (external) 8 departmental officials 15 external stakeholders for a TRAC community meet and greet on 6 April 2017	Rydges Esplanade, Cairns \$900 for 2 days (Delegate packages were paid for and these included food but offset venue hire and audio equipment hire. Therefore these figures attribute costs across venue and food.)	Food and beverages: \$1,431.00 TRAC meeting \$333.00 Meet and greet \$700.00 TRAC dinner \$35.00 per person Total: \$2,464.00	Day 1 and 2: Morning tea, lunch and afternoon tea, Day 1: Meet and Greet Day 1: Dinner – two course	Nil	Nil
Indigenous Reef Advisory Committee	14 external members 4 departmental officials	Gidarjil Environmental Marine Training Centre, Burnett Heads	Food and beverages: \$357.50 per day Venue hire: \$1,430.00 Total: \$2,145.00	Morning tea, lunch and afternoon tea	Nil	Nil
Marine Park Authority Board	4 external members 5 departmental officials	GBRMPA offices, Townsville	Food and beverages: \$135.00	Morning tea, lunch	Nil	Nil
Audit Committee	4 external members 6 departmental officials 4 external guests	GBRMPA offices, Townsville	Food and beverages: \$156.00	Morning tea, lunch	Nil	Nil
Operational review workshop 1	27 departmental officials 2 external consultants	Metropole Hotel, Townsville	Food and beverages: \$1,885.00	<u>Day 1:</u> room hire and set up, basic buffet lunch, afternoon tea <u>Day 2:</u> room hire and set up, morning tea and basic lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Operational review workshop 2	27 departmental officials 2 external consultants	Metropole Hotel, Townsville	Food and beverages: \$1,885.00	<u>Day 1:</u> room hire and set up, morning tea, basic buffet lunch afternoon tea <u>Day 2:</u> room hire and set up, morning tea and basic lunch	Nil	Nil
Operational review – open space	148 departmental officials 2 external consultants	Townsville Entertainment and Convention Centre	Venue hire: \$8,800.00 Audio visual: \$777.00 Morning tea: \$1,870.00 Water: \$171.00 Tea and coffee: \$600.00 Total: \$12,218.00	Morning tea, tea and coffee	Nil	Nil
Operational review workshop 3	27 departmental officials 2 external consultants	GBRMPA offices, Townsville	Food only: \$609.00	Morning tea, working lunch	Nil	Nil
Reef Guardian Schools Network Meeting Ingham	11 Reef Guardian Teachers 12 Reef Guardian Partners 2 Reef Guardian Council representatives 4 departmental officials	Tyto Conference Centre	Food and beverages: \$105.20 Venue Hire: \$170.00 Total: \$275.20	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Townsville	22 Reef Guardian Teachers 18 Reef Guardian Partners 2 Reef Guardian Council representatives 3 departmental officials	Belgian Gardens State School, Townsville	Food and beverages: \$307.95	Afternoon tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Reef Guardian Schools Network Meeting Whitsunday	10 Reef Guardian Teachers 11 Reef Guardian Partners 2 Reef Guardian Council representatives 3 departmental officials	Whitsunday Christian College	Food and beverages: \$130.89	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Mackay	15 Reef Guardian Teachers 33 Reef Guardian Partners 5 Reef Guardian Council representatives 3 departmental officials	Pioneer High School	Food and beverages: \$113.14	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Cassowary Coast	7 Reef Guardian Teachers 28 Reef Guardian Partners 3 Reef Guardian Council representatives 2 departmental officials	Tully Civic Centre	Food and beverages: \$170.00	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Bundaberg	15 Reef Guardian Teachers 6 Reef Guardian Partners 1 Reef Guardian Council representatives 4 departmental officials	Gidarjil Marine Training Centre	Food and beverages: \$175.85	Afternoon tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Reef Guardian Schools Network Meeting Douglas	7 Reef Guardian Teachers 22 Reef Guardian Partners 1 Reef Guardian Council representatives 2 departmental officials	CWA Hall, Mossman Venue hire: \$40.00	Food and beverages: \$300.00 Venue Hire: \$40.00 Total: \$340.00	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Cape York	3 Reef Guardian Teachers 28 Reef Guardian Partners 3 Reef Guardian Council representatives 2 departmental officials	River of Gold Motel	Food and beverages: \$300.00	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Rockhampton	15 Reef Guardian Teachers 16 Reef Guardian Partners 2 Reef Guardian Council representatives 3 departmental officials	FLOW – FBA Visitor Centre	Food and beverages: \$262.85	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Bowen	7 Reef Guardian Teachers 6 Reef Guardian Partners 1 Reef Guardian Council representatives 2 departmental officials	Queens Beach State School	Food and beverages: \$68.88	Afternoon tea	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Reef Guardian Schools Network Meeting Gladstone	16 Reef Guardian Teachers 26 Reef Guardian Partners 2 Reef Guardian Council representatives 1 departmental official	Volunteer Marine Rescue, Gladstone	Food and beverages: \$280.00	Afternoon tea	Nil	Nil
Reef Guardian Schools Network Meeting Cairns	25 Reef Guardian Teachers 21 Reef Guardian Partners 4 Reef Guardian Council representatives 3 departmental officials	Cairns Regional Council Civic Reception Room Venue hire: \$38.95	Food and beverages: \$384.50 Venue Hire: \$38.95 Total: \$423.45	Afternoon tea	Nil	Nil
Reef Guardian Council Working Group videoconference meeting	14 Reef Guardian Council Working Group members 1 Guest speaker from Local Government Association of QLD 10 departmental officials 2 external stakeholders	Regional GBRMPA offices in Rockhampton, Mackay, Townsville and Cairns	Rockhampton: \$87.04 Mackay: \$104.84 Townsville: \$88.01 Cairns: \$130.00 Total: \$409.89	Morning tea, working lunch	Nil	Nil
Reef Recovery Section Planning Day (internal meeting)	11 departmental officials 1 external facilitator	GBRMPA office	Food and beverages: \$138.00	Morning tea and working lunch	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Indigenous Compliance Team Deliver 'Eyes and Ears Basic Compliance' Training to Apudthama Rangers (NPA)	3 departmental officials 20 external Rangers and Traditional owners	Northern Peninsula Area Regional Council	Tea and Coffee and sundries \$55.60 Morning tea, lunch and afternoon tea \$296.00 Venue Hire \$170.00 Total \$521.60	Tea and coffee Morning tea, light lunch, afternoon tea	Nil	Nil
Field Management Program's Foundation Program (GBR FMP 101)	6 departmental officials 17 QPWS officers 1 consultant 1 guest speaker	GBRMPA office	Food and beverages: \$644.00 Entertainment: \$250.00 Total: \$894.00	Lunch & afternoon tea	Nil	"Welcome to Country" guest speaker
Field Management Program's Foundation Program (GBR FMP 101)	6 departmental officials 17 QPWS officers 1 consultant 2 guest speakers	Townsville Motor Boat and Yacht Club	Food and beverages: \$1,314.00 Venue hire: \$300.00 Total: \$1,614.00	2-course plated meal	Nil	Industry guest speakers provided services for free
Plans of Management Information sessions hosted by GBRMPA for public consultation – Whitsundays Plan of Management review.	2 departmental officials 19 attendees (this included community members and tourism operators)	Whitsunday Marine Club, Cannonvale	Venue hire: \$300.00 Hire pin board: \$10.00 Total: \$310.00	Biscuits, tea and coffee provided by venue at no cost.	Nil	Nil

Parks Australia

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
South-east Commonwealth Marine Reserves Network Stakeholder Forum	3 departmental officials 6 external officials	ParkRoyal Melbourne Airport	Room Rental: \$285.42 Audio Visual: (data projector): \$237.95 Audio Visual (polycom teleconference unit): \$155.58 Half day delegate package: \$759.00 Espresso coffees: \$27.00 Parking: \$70.00 Total: \$1,534.95	Morning tea and lunch	Nil	Nil
National Seed Bank - Alpine Bog and Fen Field Trip	5 departmental officials	Cotter Hut, Namadgi National Park, ACT	Catering: \$172.30	Breakfast - cereal and toast Lunch – make your own sandwiches Dinner – 2 course meal	Nil	Nil
National Seed bank - Global Trees Project Fieldtrip	6 departmental officials	South Alligator Ranger Station, Kakadu National Park, NT	Catering: \$1,631.59	Breakfast - cereal and toast Lunch – make your own sandwiches Dinner – hot/cold main course only	Nil	Nil

Function	Attendees	Function Venue	Itemised list of costs (GST inclusive)	Details of any food served	Details of any wines or champagnes served including brand and vintage	Details of any entertainment provided
Booderee Think Tank	16 departmental officials	Qantas Meeting Room, Sydney Domestic Airport	Venue hire and catering: \$1,840.00	Morning tea, lunch and afternoon tea	Nil	Nil
Employment & Education Pathways Forum	75 departmental officials 30 Traditional Owners 13 Commonwealth government representatives 1 state government official various stakeholders	Voyages Resort	Catering: \$781.00	Afternoon tea – day 1 of forum Morning tea and lunch – day 2 of forum	Nil	Nil
Bush Blitz* Quinkan	23 scientists approximately 12 support staff	Ang-Gnarra Corporation MPC, Laura, Qld	Catering for an average of 30 people over a 12 day period: \$21,234.00 Hire of hall for field lab for 12 days: \$4,000.00 Total: \$25,234.00	Breakfast - cereal and toast Lunch – make your own sandwiches Dinner – hot main course only	Nil	Nil
Bush Blitz* Bradshaw	16 departmental officials from the Scientific team 11 support staff	Bradshaw Military Training Barracks, NT	Catering for 27 people for 12 days: \$24,337.00	Breakfast - cereal and toast Lunch – make your own sandwiches Dinner – hot main course only	Nil	Nil

***PLEASE NOTE:**

Bush Blitz is a partnership program funded by BHP Billiton and the Biodiversity Fund. Contracted milestones include the coordination of field expeditions utilising scientist from Museums, Herbaria and Universities. Basic meals are provided for contracted scientists, expedition participants and minimal support staff. The hire of a venue is sometimes required for a field lab during the expedition.