

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Environment portfolio

Question No: 286
Hearing: Budget Estimates
Outcome: Agency
Programme: Sydney Harbour Federation Trust
Topic: OFFICIAL HOSPITALITY AND ENTERTAINMENT
Hansard Page: N/A
Question Date: 11 June 2014
Question Type: Written

Senator Ludwig asked:

Follow up questions with reference to the following questions:

Additional Estimates, 2014

Q No 115 – Official Hospitality and Entertainment

The Sydney Harbour Federation Trust, according to the answer I received, spent \$10,320 on a “Tenant and Volunteer Christmas Function”. Could you please provide a detailed cost breakdown for this event?

- a) Approximately how long did the event run for?
- b) How many people attended the event?
- c) How many of these were volunteers?
- d) How many of these were tenants?
- e) Were there any other people who were neither volunteers or tenants in attendance? If yes, please detail how they are connected with the Trust.
- f) Were any tenants or volunteers not invited? If not please detail why not.
- g) How were people selected to attend the event? Please break down by volunteers, tenants and any other categories of people who were invited.
- h) Who was contracted to provide catering?
- i) How were they selected?
- j) Which venue was hired to host the event?
- k) How was it selected?

Answer:

- a) The event ran for approximately 2 hours.
- b) Approximately 185 people attended.
- c) Approximately 70 volunteers attended.
- d) Approximately 50 tenants attended.
- e) Yes. Sydney Harbour Federation Trustees attended the function as well as Community Advisory Committee Members, former Trustees, prospective tenants, community stakeholders and staff.
- f) The invitation was extended to all volunteers and tenants (that is the person/people who are the holder of the lease).
- g) There was no selection process other than in regard to tenants where the person/people who are the holder of the lease were the only invitees. Neither the tenants’ staff nor the tenants’ clients were invited.

- h) The event was held at a function centre run by North Head Catering Company Pty Ltd.
- i) Quotes were requested from the 3 tenants who at that time had function centres. North Head Catering Company Pty Ltd was chosen as it was considered to provide the best value for money.
- j) North Head Catering Company Pty Ltd catered for the event in premises they lease from the Sydney Harbour Federation Trust at Building 16, North Head Sanctuary, Manly.
- k) Refer to i) above.