

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Environment portfolio

Question No: 199
Hearing: Budget Estimates
Outcome: Corporate
Programme: Corporate Strategies Division
Topic: SENATE ESTIMATES BRIEFING
Hansard Page: N/A
Question Date: 26 May 2014
Question Type: Written

Senator Ludwig asked:

How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?

- a) How many officer hours were spent on preparing that information?
 - i. Please break down the hours by officer APS classification
- b) Were drafts shown to the Minister or their office before senate estimates?
 - i. If so, when did this occur?
 - ii. How many versions of this information were shown to the minister or their office?
- c) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?
- d) If so, when did this occur?
- e) What officer hours were spent on making these edits? Please break down the hours by officer APS classification.
- f) When were the changes made?
- g) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.

Answer:

The Department has a Senate Estimates officer who coordinates the Senate Estimates briefing for the Department and Minister. Information on the number of other departmental officers involved in the preparation of briefing materials is not available.

- a) It is not possible to provide the information requested as the Department does not record activities in hourly intervals.
 - i. Not applicable
- b) No
 - i. Not applicable
 - ii. Not applicable
- c) No
- d) Not applicable
- e) Not applicable
- f) Not applicable
- g) The Department creates the contents page for the use of the Department, Minister and representing Minister's use only.