

**Senate Standing Committee on Environment and Communications**

**Answers to Senate Estimates Questions on Notice**

**Budget Estimates Hearings May 2014**

**Communications Portfolio**

**Australia Post**

**Question No: 228**

**Program No: Australia Post**

**Hansard Ref: In Writing**

**Topic: Senate Estimates Briefing**

**Senator Ludwig asked:**

1. How many officers were responsible for preparing the Department, Agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?
2. How many officer hours were spent on preparing that information? Please break down the hours by officer APS classification
3. Were drafts shown to the Minister or their office before senate estimates? If so, when did this occur? How many versions of this information were shown to the minister or their office?
4. Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?
  - a. If so, when did this occur?
  - b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.
  - c. When were the changes made?
5. Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the Department for the Additional Estimates hearings in February 2014.

**Answer:**

- 1-5. Australia Post does not prepare or provide briefing packs to Ministers or representing Ministers for the purpose of Senate Estimates. For internal purposes, briefing packs are prepared for management appearing before the Senate Committee. One person is involved in the process of preparing the briefing packs. No records are maintained of the time spent preparing the briefing packs. Specific details sought about the content of briefing packs are commercial-in-confidence.