

**Senate Standing Committee on Environment and Communications
Legislation Committee**
Answers to questions on notice
Environment portfolio

Question No: 161
Hearing: Additional Estimates
Outcome: Corporate
Programme: Corporate Strategies Division (CSD)
Topic: Credit cards
Hansard Page: N/A
Question Date: 19 February 2016
Question Type: Written

Senator Ludwig asked:

Since the change of Prime Minister on 14 September, 2015:

1. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card.
2. Have there been any changes to action taken in the event that the corporate credit card is misused?
3. Have there been any changes to how corporate credit card use is monitored?
4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so:
5. Please list staff classification and what the misuse was, and the action taken.
6. Have there been any changes to what action is taken to prevent corporate credit card misuse?
7. Have any credit cards been made available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse.

Answer:

Department of the Environment

Corporate credit cards are issued and managed in accordance with departmental policy, written to fulfil the responsibilities as per the *Public Governance, Performance and Accountability Act 2013*.

For the period 1 October 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. The Department has no record of any instances of credit card misuse.
5. Not applicable.
6. No changes.
7. No.

Australian Renewable Energy Agency

1. No changes. Credit cards are not issued by the Agency.
2. Not applicable.
3. Not applicable.
4. Not applicable.
5. Not applicable.
6. Not applicable.
7. Not applicable.

Bureau of Meteorology

For the period 15 September 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. Nil.
5. Not applicable.
6. No changes.
7. No.

Clean Energy Finance Corporation

For the period 15 September 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. Nil.
5. Not applicable.
6. No changes.
7. No.

Clean Energy Regulator

For the period 15 September 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. Nil.
5. Not applicable.

6. No changes.
7. No.

Climate Change Authority

For the period 1 October 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. Nil.
5. Not applicable.
6. No changes.
7. No.

Director of National Parks

For the period 1 October 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. No changes.
4. Yes.
5. An APS 5 officer inadvertently paid for a personal item for the amount of \$57.05 on their corporate credit card. The misuse was subsequently reported through the Director's incident register and promptly repaid.
6. No changes.
7. No.

Great Barrier Reef Marine Park Authority

For the period 1 October 2015 to 31 December 2015:

1. No changes.
2. No changes.
3. There has been a review of delegations relating to credit card use and acquittals.
4. Nil.
5. Not applicable.
6. No changes.
7. No.

Sydney Harbour Federation Trust

For the period 1 October 2015 to 31 December 2015:

1. The Executive Director and some Australian Public Service level officers now have access to credit cards.
2. No changes.
3. No changes.
4. Nil.
5. Not applicable.
6. No changes.
7. No.