

Senate Community Affairs Committee

ANSWERS TO ESTIMATES QUESTIONS ON NOTICE

HEALTH PORTFOLIO

Supplementary Budget Estimates 2014 - 2015, 22 October 2014

Ref No: SQ14-001353

OUTCOME: 0 - Whole of Portfolio

Topic: Procedure Manuals - Ministerial

Type of Question: Written Question on Notice

Senator: Ludwig, Joe

Question:

- 1) Does the Minister's office have a procedure manual for communication between the Minister's office and the department? If yes, please provide a copy and:
- 2) When was the Manual last updated:
- 3) Who is responsible for updating the manual?
- 4) Who is the manual distributed to: and
- 5) Is anyone responsible for clearing communications before they are sent to the department?

Answer:

No.