

Senate Community Affairs Committee
ANSWERS TO ESTIMATES QUESTIONS ON NOTICE
SOCIAL SERVICES PORTFOLIO
2014-15 Supplementary Estimates Hearings

Outcome Number: Cross Outcome - Across Programs

Question No: 69

Topic: Procedure Manuals (Departmental)

Hansard Page: Written

Senator Ludwig asked:

Does the department have a procedure manual for communication between the Department and the Minister? If yes, please provide a copy and:

1. When was the manual last updated?
2. Who is responsible for updating the manual?
3. Has the Minister's office had any input into the content of the manual? If so, please detail.
4. Who is the manual distributed to?
5. Is anyone responsible for clearing communications before they are sent to the Minister or the Minister's office?

Answer:

No