

Senate Community Affairs Legislation Committee

SUPPLEMENTARY BUDGET ESTIMATES – 23-24 OCTOBER 2014 ANSWER TO QUESTION ON NOTICE

Department of Human Services

Topic: Merchandise or Promotional Material

Question reference number: HS 112

Senator: Ludwig

Type of question: Written

Date set by the committee for the return of answer: 12 December 2014

Number of pages: 2

Question:

Since 7 September 2013:

- a) Has the department purchased any merchandise or promotional material?
- b) List by item, and purpose for each item, including if the material is for a specific policy or program or for a generic purpose (note that purpose).
- c) List the cost for each item.
- d) List the quantity of each item.
- e) Who suggested these material be created?
- f) Who approved its creation?
- g) Provide copies of authorisation.
- h) When was the Minister informed of the material being created?
- i) Who created the material?
- j) How was that person selected?
- k) How many individuals or groups were considered in selecting who to create the material?

Answer:

- a) Yes.
- b) See Table 1 below.
- c) See Table 1 below.
- d) See Table 1 below.
- e) These items have traditionally been used to engage with customers at expos and outreach events. These items were part of formal communication strategies.
- f) The appropriate department delegate.
- g) Authorisations are system recorded.

- h) It is not the department's practice to inform the Minister about individual products.
- i) The pens were supplied by members of the Department of Human Services Print Multi-use list and the NAIDOC week material supplier was sourced from the Supply Nation member list.
- j) The pens were procured by competitive tender, while the NAIDOC week material was sourced from a Supply Nation member.
- k) The relevant Supply Nation members were considered for the NAIDOC week products. All members of the Department of Human Services Print Multi-use list (promotional product suppliers) were considered for the DHS pens.

Table 1

Product	Purpose	Cost	Quantity
DHS pens	Generic	\$7,422	22,000
Wristbands	NAIDOC week	\$15,000	30,000
Key tags	NAIDOC week	\$18,181	30,000