

**Senate Community Affairs Committee**  
**ANSWERS TO ESTIMATES QUESTIONS ON NOTICE**  
**SOCIAL SERVICES PORTFOLIO**  
**2013-14 Supplementary Estimates Hearings**

**Outcome Number:** Cross Outcome - Across Programs

**Question No:** 400

**Topic:** Ministerial Office Budgets

**Hansard Page:** Written

**Senator Polley** asked:

Are there administrative arrangements that apply to these budgets? Obviously the Minister or his office cannot spend these funds on anything they like. Can you provide details of those administrative arrangements? Do the same rules apply to the Assistant Minister and Parliamentary Secretary?

**Answer:**

The Department's administrative arrangements to support the Minister's, the Assistant Minister's and Parliamentary Secretary's offices are in accordance with the guidelines set out in the Australian Public Service Commission's document, *'Supporting Ministers, Upholding the Values – a good practice guide'* (2006, p.79).