

**Senate Community Affairs Committee**  
**ANSWERS TO ESTIMATES QUESTIONS ON NOTICE**  
**FAMILIES, HOUSING, COMMUNITY SERVICES AND**  
**INDIGENOUS AFFAIRS PORTFOLIO**  
**2012-13 Supplementary Estimates Hearings**

**Outcome Number:** Cross

**Question No:** 391

**Topic:** Training for Portfolio Minister

**Hansard Page:** Written

**Senator Boyce** asked:

For 2011-12, how much has been spent on training for designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for, and how many employees attended and their classification.

**Answer:**

The Department spent \$28,227 (GST exclusive) on the Writing to and for the Minister course for the 2011-12 financial year.

This training aims to improve skills in writing ministerial documents.

The table below provides the detailed response.

<b>Course</b>	<b>Cost (GST excl.)</b>	<b>Number attended</b>	<b>Classification</b>
06/03/12 - Writing to and for the Minister – Advanced - Brisbane	\$3,389	16	APS 4 x 4; APS 5 x 4; APS 6 x 5; EL 1 x 3.
18/04/12 - Writing to and for the Minister – Advanced - Darwin	\$8,598	11	APS 4 x 2; APS 6 x 3; EL 1 x 5; EL 2 x 1.
19/04/12 - Writing to and for the Minister – Advanced - Canberra	\$3,096	10	APS 3 x 2; APS 5 x 4; APS 6 x 2; EL 1 x 2.
31/05/12 - Writing to and for the Minister – Introduction - Canberra	\$3,096	17	APS 1 x 1; APS 3 x 9; APS 4 x 1; APS 5 x 4; APS 6 x 1; EL 1 x 1.
Writing to and for the Minister – Review and Development of modules for these writing courses.	\$10,048	N/A	N/A
<b>Totals</b>	<b>\$28,227</b>	<b>54</b>	