

Senate Community Affairs Committee
ANSWERS TO ESTIMATES QUESTIONS ON NOTICE
FAMILIES, HOUSING, COMMUNITY SERVICES AND
INDIGENOUS AFFAIRS PORTFOLIO
2012-13 Supplementary Estimates Hearings

Outcome Number: Cross

Question No: 364

Topic: Travel costs

Hansard Page: Written

Senator Boyce asked:

Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.

Answer:

The Department adheres to the Lowest Practical Fare for domestic travel policy and Best Fare of the Day for International travel guidelines.

Domestically, this is monitored by the Online Booking Tool reporting requirements and the Travel Management Company reporting requirements. Internationally, the guidelines are adhered to unless routing or timing constraints necessitate alternative arrangements.

If the guidelines are not followed, the relevant Department of Finance and Deregulation reason code is supplied at the time of booking for reporting requirements.