

Senate Community Affairs Committee
ANSWERS TO ESTIMATES QUESTIONS ON NOTICE
FAMILIES, HOUSING, COMMUNITY SERVICES AND
INDIGENOUS AFFAIRS PORTFOLIO
2012-13 Budget Estimates Hearings

Outcome Number: 5

Question No: 88

Topic: Staffing

Hansard Page: 28/05/2012 - CA68-69

Senator Fifield asked:

Can you provide a breakdown of the positions, roles and responsibilities of staff working on the NDIS?

Answer:

At 28 May 2012 there were 53 staff in four Groups working on the NDIS. The profile of staff is as follows:

Classification	Number of staff
SES Band 2	4
SES Band 1	5
EL 2	16
EL 1	12
APS 6	7
APS 5	3
APS 4	4
Graduates	2
TOTAL	53

Staff are spread across four Groups, working on the following functions:

Funding and Governance

- lead on state/territory negotiations;
- develop costings;
- progress bi-lateral and multi-lateral agreements;
- coordination and strategic overview of engagement with states;
- Select Council secretariat; and
- development of necessary legislation.

Design and Engagement

- Advisory Group secretariat;
- community engagement, including secretariat for expert groups and National Disability and Carers Alliance funding;
- design elements including consideration of entitlement, eligibility criteria, and control and choice strategy; and
- design pathway, including for clients, sector and agency.

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Executive Coordination

- Board secretariat and planning, including status reporting, implementation plan;
- Ministerial coordination, including ministerial briefings, correspondence and question time briefs;
- Taskforce support and coordination, including financial and procurement management; and
- risk and assurance practices.

Launch Agency

- implementation planning;
- launch implementation; and
- NDIS IT solutions.

In addition to those staff listed above, two Deputy Secretaries (SES Band 3) one from the Department of Families, Housing, Community Services and Indigenous Affairs and one from the Department of the Prime Minister and Cabinet, are jointly leading the NDIS work.