

Senate Community Affairs Legislation Committee

BUDGET ESTIMATES – 29 MAY 2012 ANSWER TO QUESTION ON NOTICE

Human Services Portfolio

Topic: Provision of Equipment

Question reference number: HS 93

Senator: McKenzie

Type of question: Written

Date set by the committee for the return of answer: 27 July 2012

Number of pages: 4

Question:

- a) For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs.
- b) For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date? What were the running costs for 2009-10 and 2010-11?
- c) Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive (not an inclusive list)) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.
- d) Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
- e) Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to who it is provided.

Answer:

- a) The Department of Human Services provides a choice of mobile phones to the Minister and their staff. As of 18 June 2012, the types of mobile phones on offer are as follows:

	Item	Qty	Unit Cost (Excluding GST)	Ongoing Cost each (Including GST)
Minister's Office	iPhone	10	Unit costs are commercial-in- confidence.*	Ongoing costs are commercial-in- confidence.*
	Blackberry	3		
	Samsung S5511T	1		

- * All unit purchase and ongoing costs sought in all parts of this question are considered commercial-in-confidence. The department would be willing to discuss costs directly with Senator McKenzie or provide an in-camera version of the answer.

- b) The below table details the 'running' or ongoing service costs of electronic equipment provided by the department to the Minister and their offices for the 2009-10, 2010-11 and 2011-12 financial years:

	Item	Qty	Ongoing Cost each (Including GST)
2009/ 2010/ 2011 Bowen	Tablet Devices	1	Ongoing costs are commercial-in- confidence.*
	Smartphone (Blackberry)	6	
	3G/4G Data Services	3	
	HP Desktop PC (Leased)	6	
	WAN Link to Sydney CPO	1	
2010/ 2011 Plibersek	Tablet Devices	1	
	Smartphone (Blackberry)	11	
	3G/4G Data Services	8	
	HP Desktop PC (Leased)	16	
	HP Laptop (Leased)	10	
	ADSL Services	2	
2011/ 2012 O'Connor	WAN Link to Sydney EO	1	
	Tablet Devices	2	
	Smartphone (iPhone/Galaxy)	2	
	Smartphone (Blackberry)	12	
	3G/4G Data Services	12	
	ADSL Services	2	
2011/ 2012 Carr	WAN Link to Melbourne CPO	1	
	Tablet Devices	2	
	Smartphone (iPhone)	10	
	Smartphone (Blackberry)	3	
	Mobile Phone	1	
	3G/4G Data Services	13	
	ADSL Services	2	
WAN Link to Melbourne CPO	1		

- c) The department provides staff with a range of electronic equipment depending on level and business need. This may include:
1. Desktop Computer.
 2. Laptop Computer.
 3. Telephone and/or Smartphone.
 4. Wireless 3G/4G modems for remote access.
 5. Personal printing.
 6. Network printing (not broken down by individual).
 7. Assorted minor office equipment.

The matrix below outlines the equipment issue process for the department. This is supported by the department's ICT policy on Workstations and Mobile Device Allocation:

Equipment item	Issued to all staff	Reason	Purchase Cost (ex GST)	Ongoing Cost (Inc. GST)
Desktop PC	Yes	Standard Issue	Purchase costs are commercial-in-confidence.*	N/A
Desktop monitor	Yes	Standard Issue		N/A
Laptop	No	<p>Employees who are eligible for access to a mobile computing devices are:</p> <ul style="list-style-type: none"> • All SES; • Business line leaders and any staff who work at a different site, or who are likely to be called upon to work at a different site, for example, staff called to work on emergencies; • Drought and Rural buses are equipped with laptop PCs based on operational or OH&S requirements; • EL1 employees and above with business case supported by their National/Area Manager; and • Employees who are regularly required to work in multiple locations will be issued with a laptop. In this instance, "regularly" means more than once a week on average. Staff permanently issued with a laptop will not be issued with a desktop PC, however to meet OH&S requirements they are allocated with one full-sized LCD monitor, keyboard, mouse, bag, Kensington lock and docking station (via which to connect these peripherals). 		N/A
Remote Access Token	No	As per workstation and mobile device allocation policy (stated above).		N/A
Tablet device	No	<p>Approval is granted for a laptop or a tablet device based (but not both) on business need at SES level.</p> <p>Tablet devices are provided at Service Centres to assist with queue management for customers.</p>		Ongoing costs are commercial-in-confidence.*
Mobile/Smart phone	No	All SES officers are provided with a either mobile or smartphone. Staff at other classification levels are issued mobile/smartphones where a business need exists. The model is based on 'fit for purpose'		Ongoing costs are commercial-in-confidence.*

d) Information has been updated where appropriate.

e) Yes. The department provides the Minister and their staff with a range of electronic equipment. This typically includes:

1. Desktop Computer.
2. Laptop Computer.
3. Telephone and/or Smartphone.
4. Wireless 3G/4G modems for remote access.
5. Personal printing.
6. Network printing (not broken down by individual).
7. Assorted minor office equipment.

As at 18 June 2012, the Minister's Office had the following electronic equipment on issue (across four physical locations):

	Item	Qty	Unit Cost (Ex. GST)	Ongoing Cost (Inc. GST)
Minister's Office	Laptop	12	Unit costs are commercial-in-confidence.*	N/A
	Tablet Device	2		Ongoing costs are commercial-in-confidence.*
	Smartphone (iPhone)	10		N/A
	Smartphone (Blackberry)	3		N/A
	Mobile Phone	1		Ongoing costs are commercial-in-confidence.*
	Desktop Computer	22		Dependent on use
	Desktop Monitor	27		N/A
	Wireless modem	13		
	Personal Printer	6		
	Remote Access Token	11		

All desktop, laptop and tablet devices are purchased under the Whole of Government Desktop Hardware panel, which was established by Australian Government Information Management Office to ensure value for money is achieved across government procurement.