

**Table A: SQ16-000132- Boards (for Departments or Agencies with Boards) since 14 September 2015**

Board Name	How often has each board met?	What travel expenses have been incurred?	What has been the average attendance at board meetings?	List each member's attendance at meetings.	How does the board deal with conflict of interest?	What conflicts of interest have been registered?	What remuneration has been provided to board members?	How does the board dismiss board members who do not meet attendance standards?	Have any requests been made to ministers to dismiss board members?	List board members who have attended less than 51% of meetings	What have catering costs been for the board meetings held during this period? Please break down the cost list.
Australian Commission on Safety and Quality in Health Care (ACSQHC)	Twice	As per Remuneration Tribunal Determination 2015/11.	80%	<ul style="list-style-type: none"> <li>Chair: Prof Willis Marshall – 2</li> <li>Mr Martin Bowles – 2</li> <li>Ms Sally Crossing – 2</li> <li>Professor Phillip Della – 2</li> <li>Ms Wendy Harris – 2</li> <li>Dr Shaun Larkin – 2</li> <li>Mrs Cheryle Royle – 2</li> <li>Dr Helena Williams – 2</li> <li>Prof Christopher Brook – 0</li> <li>Ms Christine Gee – 0</li> </ul>	<p>The Board Operating Guidelines address the ACSQHC's management of conflicts of interest for Board members.</p> <p>Upon appointment as a member of the ACSQHC Board, members are requested to read the conflict of interest policy and submit a conflict of interest declaration.</p> <p>ACSQHC maintains a register of the conflicts of interest.</p> <p>At the commencement of every Board meeting, members are invited to state any conflicts of interest with agenda items.</p> <p>In the event of a conflict of interest, the Board Member concerned leaves the room during the discussion on the topic.</p>	Nil	As per Remuneration Tribunal Determinations 2015/20 and 2015/21.	<p>Section 26(2)(b) of the <i>National Health Reform Act 2011</i> provides that the Minister must terminate a Board member's appointment if the member is absent, except on leave of absence, from three consecutive meetings.</p> <p>Section 26(3) states that before terminating the appointment of a Board member the Minister must consult each participating State/Territory Health Minister.</p>	No <sup>1</sup>	One (unpaid) member did not attend the two Board meetings.	<p>Nov 2015 \$333.61</p> <p>No alcohol served.</p> <p>Other meeting was teleconference. No catering.</p>
Australian Institute of Health and Welfare (AIHW) Board	Three	As per Remuneration Tribunal Determination 2015/11.	97%	<p>All Board members attended three meetings, with the exception of Dr Siew-Ean Khoo who was unable to attend the February 2016 meeting.</p> <p>Attendance information is published in the AIHW's Annual Report. The previous Annual Report is available at <a href="http://www.aihw.gov.au/aihw-annual-report-2014-15/app3/">http://www.aihw.gov.au/aihw-annual-report-2014-15/app3/</a></p>	<p>There is a declaration of interest agenda item at the beginning of each meeting.</p> <p>The Charter of Corporate Governance for Board member contains provision for the handling of declaration and conflicts of interest.</p>	Two conflicts of interest were raised, but on neither occasion did the Board determine that the member should remove themselves from the relevant discussion.	As per Remuneration Tribunal Determinations 2015/20 and 2015/21.	There are provisions under section 13(2)(d) of the <i>Australian Institute of Health and Welfare Act 1987</i> for the termination, by the Governor-General, of a board member who is absent without leave (approved by the Minister) from three consecutive Board meetings.	No <sup>2</sup>	No members have attended less than two of the three meetings.	<p>Meeting No. 123: \$322.91</p> <p>Meeting No. 124: \$544.35</p> <p>Meeting No. 125: Cost not available.</p> <p>Total: \$2,580 (Including \$605 for alcoholic beverages.)</p>

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National Health Performance Authority (NHPA)	Three	As per Remuneration Tribunal Determination 2015/11.	75%	<ul style="list-style-type: none"> <li>Chair: Ms Patricia Faulkner AO – 3</li> <li>Dep. Chair: Mr John Walsh AM – 3</li> <li>Dr David Filby PSM – 2</li> <li>Professor Claire Jackson – 2</li> <li>Professor Michael Reid – 3</li> <li>Professor Paul Torzillo AM – 0</li> <li>Vacant: Prof Byrant Stokes AM (approved leave)</li> </ul>	<p>As part of the appointment process, members provide information regarding existing conflicts of interest that are likely to arise in the performance of his/her duties as a member.</p> <p>Sections 77 and 76 of the <i>National Health Reform Act 2011</i> specify what members must do in relation to disclosure of interests to the Minister and to the NHPA.</p> <p>At the commencement of each meeting, members are asked to declare conflicts of interest. This is recorded in the Minutes of the meeting.</p>	Nil	As per Remuneration Tribunal Determination 2015/20.	Section 81 of the <i>National Health Reform Act 2011</i> provides for the Minister to terminate a member's appointment, if they are absent.	No <sup>3</sup>	Two members – including one member who is on approved leave of absence since 18 April 2013.  (NB. Members are only paid for the meetings that they attend)	<p>Meeting 1: \$165</p> <p>Meeting 2: \$198</p> <p>Total \$363</p>
National Blood Authority (NBA) Board	Two	As per Remuneration Tribunal Determination 2015/11. .	92%	<ul style="list-style-type: none"> <li>Gayle Ginnane – 2</li> <li>Paul Bedbrook – 2</li> <li>Chris Brook – 2</li> <li>Mark Cormack – 1</li> <li>George Rubin – 2</li> <li>Patricia Warn – 2</li> </ul>	<p>Board members declare Conflicts of Interest in writing on appointment.</p> <p>Declaration of Conflicts of Interest is also a standing item for all Board meetings.</p>	Nil	Four of the six Board members are Commonwealth or state Government employees and are not remunerated. The remaining two Board members are remunerated in accordance with Remuneration Tribunal Determination 2015/20.	Board members' appointments may be terminated by the Minister if they are absent from three consecutive meetings under the <i>National Blood Authority Act 2003</i> Section 21(2)(b).	No <sup>4</sup>	Nil	<p>Dec 2015 \$267.50</p> <p>No alcohol served.</p> <p>Other meeting was teleconference. No catering.</p>

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The Australian Organ and Tissue Donation and Transplantation Authority (AOTDA) Advisory Council	Two	As per Remuneration Tribunal Determination 2015/11.	92%	<ul style="list-style-type: none"> <li>Mr Geoff Dobb – 2</li> <li>Mr Jon Seccull – 2</li> <li>Ms Anne Wilson – 2</li> <li>Dr Marisa Herson – 2</li> <li>Ms Francine Eades – 2</li> <li>Prof John Horvath – 1</li> <li>Mr David O'Leary – 2</li> <li>Ms Rachel Martin – 2</li> <li>Mr Chris Thomas – 2</li> <li>Ms Francesca Rourke – 1</li> <li>Prof Jeremy Chapman – 2</li> <li>Ms Helen Watchirs – 2</li> </ul>	<p>Under the Council Terms of Reference, a member must disclose to the Chair any situation that may give rise to a conflict of interest or a potential conflict of interest, and must not be involved in any related discussion or decision making process.</p> <p>A Board member is not to participate in Board business until the Deed of Confidentiality and Conflict of Interest form has been completed.</p>	Nil	As per Remuneration Tribunal Determination 2015/20.	The Advisory Council Terms of Reference do not enforce attendance standards. Attendance, however, has not been an issue for any Council members.	No <sup>5</sup>	Nil	<p>Oct 2015 \$675.51</p> <p>Dec 2015 \$752.90</p> <p>Feb 2016 \$694.60</p> <p>Total: \$2,123.01</p> <p>Other meeting was teleconference. No catering.</p>
Australian Sports Commission (ASC)	Four (includes one teleconference)	As per Remuneration Tribunal Determination 2015/11.	92%	<ul style="list-style-type: none"> <li>John Wylie – 4</li> <li>Mark Stockwell – 4</li> <li>Alisa Camplin-Warner – 4</li> <li>Pat Farmer – 3</li> <li>Jenn Morris – 4</li> <li>Kate Bates – 4</li> <li>Steve Moneghetti – 3</li> <li>Ex-officio – 3</li> <li>Andrew Plympton – 4</li> </ul>	<p>Members are required to submit a notice of interests form annually. The 2015 ASC Board Conflict of Interest Register was last considered by the Governance and Executive Performance Committee of the Board in May and August 2015.</p> <p>At each meeting, Members are provided with an opportunity to declare any existing or potential conflicts of interest in agenda items to be considered during the meeting. The ASC Board has also developed a three-tiered conflict of interest approach to address any actual or perceived conflicts.</p> <p>Additionally, the ASC is required to make disclosures regarding ASC Commissioners related party transactions in the preceding year Financial Statements in accordance with the Australian Accounting Standards, and the Finance Minister's Orders.</p>	<p>1 x Australian Sports Foundation</p> <p>2 x National Sporting Organisations</p> <p>2 x Professional Sporting Clubs</p> <p>1 x ASC Partner</p>	As per Remuneration Tribunal Determination 2015/20.	Section 19 of the <i>Australian Sports Commission Act 1989</i> outlines circumstances under which the responsible Minister may terminate the appointment of a member.	No <sup>6</sup>	Nil	Nil

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Australian Sports Foundation (ASF) Board	Once	Nil	100%	<ul style="list-style-type: none"> <li>Mr Patrick Walker – 1</li> <li>Mr Tim Sheridan – 1</li> <li>Ms Sally Carbon – 1</li> <li>Mr John Marshall Pearce – 1</li> <li>Mr Joshua Liberman – 1</li> <li>Mr Mark Stockwell – 1</li> </ul>	<p>Directors are required to submit a declaration of interests form annually.</p> <p>At the start of each meeting, Directors are asked to declare any existing or new interests that may potentially represent a conflict in respect of agenda items to be considered during the meeting.</p>	Nil	Nil	As per Section 6.9 of the <i>ASF Articles of Association</i> , the responsible Minister for Sport may remove any Director before the expiration of their current term.	No <sup>7</sup>	Nil	<p>Sep 2015 \$314.61</p> <p>Nov 2015 \$267.30</p> <p>Nov 2015 \$588.72</p> <p>Feb 2016 \$443.69</p> <p>Total: \$1,614.32</p> <p>No alcohol served at any of the meetings.</p>
Independent Hospital Pricing Authority (IHPA)	Four	As per Remuneration Tribunal Determination 2015/11.	83.5%	<ul style="list-style-type: none"> <li>Mr Shane Solomon – 4</li> <li>Mr Jim Birch – 3</li> <li>Ms Jane Hall – 4</li> <li>Mr Bruce Chater – 4</li> <li>Mr Glen Appleyard – 3</li> <li>Mr Alan Morris – 2</li> <li>Mr Alan Bansemer – 4</li> <li>Mr Michael Walsh – 3</li> </ul>	Conflicts of interests related to the Pricing Authority are managed under Section 148 and 149 of the <i>National Health Reform Act 2011</i> .	Nil	Remuneration is paid in accordance with Remuneration Tribunal Determinations 2015/20 and 2015/20.	The Commonwealth Minister for Health has the power to terminate the appointment of an IHPA Member under Section 152 of the <i>National Health Reform Act 2011</i> .	No <sup>8</sup>	Nil	<p>Sept2015 \$1,044.90</p> <p>Dec 2015 \$1,462.50</p> <p>Total: \$2,507.40</p> <p>No alcohol served at any of the meetings.</p> <p>Other two meeting were Teleconference. No catering required.</p>

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Food Standards Australia New Zealand (FSANZ) Board	Four	As per Remuneration Tribunal Determination 2015/11.	90%	<ul style="list-style-type: none"> <li>Ms Philippa Smith AM (Chair) – 3</li> <li>Professor Mary Barton AO – 3</li> <li>Ms Lyn Bentley – 4</li> <li>Professor Martin Cole – 4</li> <li>Associate Professor Stephen Corbett – 3</li> <li>Professor Lynne Daniels – 4</li> <li>Ms Jenni Mack – 3</li> <li>Mr Steve McCutcheon – 4</li> <li>Dr Andrew McKenzie QSO – 3</li> <li>Mr Tony Nowell CNZM – 4</li> <li>Dr Dave Roberts – 4</li> <li>Mr Neil Walker JP – 4</li> </ul>	<p>The FSANZ Act requires that the Board establish and maintain a system for declaring and registering material personal interests of its members.</p> <p>The Act also requires that the entries recorded in the register of members' material personal interests be published on FSANZ's website. In addition, the Board has resolved that, as a matter of good practice, certain other interests of its members be published on the website. These include pecuniary and non-pecuniary interests relevant to the agency's roles and responsibilities.</p> <p>The procedure at Board meetings is for disclosure of material personal interests to be made at the start of a Board meeting.</p>	Nil	As per Remuneration Tribunal Determinations 2015/20 and 2015/21.	Section 127 of the FSANZ Act deals with the termination of appointment of Board members.	No <sup>9</sup>	Nil	<p>Oct 2015 Teleconference. No catering.</p> <p>Nov 2015 \$1,335.06</p> <p>Dec 2015 Teleconference. No Catering.</p> <p>Feb 2016 \$1,135.45</p> <p>Total \$2,470.61</p>
National Mental Health Commission (NMHC)	Four	As per Remuneration Tribunal Determination 2015/11.	91%	<ul style="list-style-type: none"> <li>Prof Allan Fels AO – 4</li> <li>Mrs Lucinda Brogden – 4</li> <li>Ms Jackie Crowe – 4</li> <li>Ms Nicole Gibson – 3</li> <li>Professor Ian Hickie AM – 4</li> <li>Hon Rob Knowles AO – 4</li> <li>Hon Dr Kay Patterson – 3</li> <li>Professor Pat Dudgeon – 3</li> </ul>	Register of interest – updated at each meeting.	Nil	As per Remuneration Tribunal Determinations 2015/20 and 2015/21.	Nil	No <sup>10</sup>	Nil	<p>Oct 2015 Teleconference. No catering cost.</p> <p>Nov 2015 \$1,335.16</p> <p>Dec 2015 Teleconference. No catering cost.</p> <p>Feb 2016 \$1,135.45</p> <p>Total: \$2,470.61</p>

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