

## Senate Community Affairs Legislation Committee

### ADDITIONAL ESTIMATES - 27 FEBRUARY 2014 ANSWER TO QUESTION ON NOTICE

#### Department of Human Services

**Topic:** Senate Estimates Briefing

**Question reference number:** HS 81

**Senator:** Ludwig

**Type of question:** Written

**Date set by the committee for the return of answer:** 24 April 2014

**Number of pages:** 1

#### **Question:**

- a) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?
- b) How many officer hours were spent on preparing that information?
  - 1) Please break down the hours by officer APS classification.
- c) Were drafts shown to the Minister or their office before senate estimates?
  - 1) If so, when did this occur?
  - 2) How many versions of this information were shown to the minister or their office?
- d) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?
  - 1) If so, when did this occur?
  - 2) What officer hours were spent on making these edits? Please break down the hours by officer APS classification.
  - 3) When were the changes made?
- e) Provide each of the contents pages of the Department / Minister / representing Minister's Senate Estimates folder prepared by the department for the Additional Estimates hearings in February 2014.

#### **Answer:**

- a) – d) The department prepares briefing for the Minister and senior departmental officers in preparation for attending Senate Estimates hearings.

The department does not keep data on the resources used in preparing briefs for Senate Estimate hearings.

To provide this information would be an unreasonable diversion of resources.
- e) Information on briefing provided to Ministers is not normally made publicly available in order to maintain agencies' ability to properly and effectively brief Ministers.